



राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र
NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA
(Under the Ministry of Education, Govt. of India)
KURUKSHETRA – 136 119 (Haryana)

Advt. No.02/2023

RECRUITMENT OF OFFICERS CADRE POSTS

National Institute of Technology Kurukshetra invites online applications from the Indian Nationals for the recruitment of the following Officer Cadre Posts in the Institute:

Sr. No.	Name of the post	No. of Vacancies						Level in the Pay Matrix
		SC	ST	OBC	EWS	UR	Total	
1.	Deputy Registrar	-	-	-	-	01	01	Level-12 (Rs. 78800-209200)
2.	Sr. Students Activity & Sports Officer	-	-	01	-	-	01	Level-12 (Rs. 78800-209200)
3.	Medical Officer	-	-	01	-	-	01	Level-10 (Rs. 56100-177500)
4.	Technical Officer (Chemistry)	-	-	-	01	-	01	Level-10 (Rs. 56100-177500)
5.	Technical Officer (Computer Engineering)	01	-	-	-	-	01	Level-10 (Rs. 56100-177500)
6.	Executive Engineer	-	-	-	-	01	01	Level-10 (Rs. 56100-177500)
Total		01	-	02	01	02	06	

Essential Qualifications & Experience:

Sr. No.	Name of the Post	Educational and other qualifications required for post (s)
1.	Deputy Registrar - 01 (UR) for Accounts Level-12 (Rs. 78800-209200)	<u>Essential:</u> Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University/Institute. <u>Experience:</u> i) 9 years experience of Assistant Professor in the AGP of Rs.6000/- and above with 3 years of experience in educational administration, or ii) Comparable experience in research establishment and/or other institutions of higher education, or iii) 5 years of administrative experience as Assistant Registrar in the Grade Pay of Rs.5400/- or equivalent post. <u>Desirable:</u> i) Qualification in area of Management/Engineering/Law. ii) Experience of working in E-Office system. iii) A Chartered or Cost Accountant degree or diploma for the post of Deputy Registrar (Finance and Accounts) or Deputy Registrar (Internal Audit).

		<p><u>Age Limit:</u> Not exceeding 50 years</p> <p><u>Period of Probation:</u> 1 year for direct recruits as per NIT Statutes.</p> <p><u>Method of Recruitment:</u> Direct recruitment, failing which by deputation (including Short Term contract). In case of recruitment by deputation (including Short Term contract), the eligibility criteria is as under: Officers from the Central/State Government or institute of national importance or Universities/University level institution or PSU/ Industry:</p> <p>a) i) holding analogous post or ii) 10 years of administrative experience at the level of Assistant Registrar in the Grade Pay of Rs.5400/- or in the combination of Grade Pay of Rs.5400/- or Rs.6600/- or its equivalent.</p> <p>b) Possessing educational qualification as prescribed for the direct recruitment.</p> <p><u>Age Limit:</u> 56 years</p> <p><u>Period of Probation, if any:</u> Not Applicable</p>
2.	<p>Sr. Students Activities & Sports Officer – 01(OBC)</p> <p>Level-12 (Rs. 78800-209200)</p>	<p><u>Essential:</u></p> <p>(i) Master's Degree in Physical Education or Master's Degree in Sports Science or equivalent degree with at least 60% marks or its equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University/Institute;</p> <p>(ii) Record of having represented the University/ College at the Inter University / inter-Collegiate competitions or State and / or national championships;</p> <p>(iii) Qualifying in the national-level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.</p> <p>(iv) Record of organizing such events as student's convener or in later part of life.</p> <p><u>Experience:</u></p> <p>i) Holding analogous post or ii) At least 5 years of experience as SAS Officer or an equivalent post in PB-3, with GP of Rs.5400/- or above on an equivalent post in the University / Institute of National importance / Central / State Govt. or similar organization having strong involvement and proven track record in organizing sports and drama / music / films / painting / photography / Journalism / event management or other student activities.</p>

		<p><u>Desirable:</u></p> <ul style="list-style-type: none">i) Experience in guiding groups of students in creative activities.ii) Candidate with higher degree (PhD or equivalent) in a relevant Discipline shall be preferred.iii) Record of strong involvement and proven track record of participation in sports and drama / music / films / painting / photography / journalism/ event management or other student / event management activities during college/ university studies. <p><u>Age Limit:</u> Not exceeding 50 years</p> <p><u>Period of Probation:</u> 1 year for direct recruits as per NIT Statutes.</p> <p><u>Method of Recruitment:</u> Direct recruitment, failing which by deputation (including Short Term contract). In case of recruitment by deputation (including Short Term contract), the eligibility criteria is as under: Officers from the Central/State Government or institutes of national importance or Universities/ University level institution or PSU:</p> <ul style="list-style-type: none">a) i) holding analogous post or ii) with at least 10 years service as SAS Officer or an equivalent post in PB-3, GP of Rs.5400/- or in combination of Grade Pay of Rs.5400/- or Rs.6600/- or its equivalent post.b) Possessing educational qualification as prescribed for the direct recruitment. <p><u>Age Limit:</u> 56 years</p> <p><u>Period of Probation, if any:</u> Not Applicable</p>
3.	<p>Medical Officer – 01(OBC) Level-10(Rs. 56100-177500)</p>	<p><u>Essential:</u> MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p><u>Desirable:</u> Post Graduate qualification preferably MD in General medicine or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p><u>Age Limit:</u> Not exceeding 35 years</p> <p><u>Period of Probation:</u> 1 year for direct recruits as per NIT Statutes</p> <p><u>Method of Recruitment:</u> Direct recruitment, failing which through deputation (including Short Term contract).</p>

		<p>In case of recruitment by deputation (including Short Term contract), the eligibility criteria is as under:</p> <p>Medical Officers of the Central/State Government or similar organized services/semi-Govt./PSU/Statutory or Autonomous Organization/ University/Institute of national importance:</p> <p><u>Experience:</u></p> <p>a) Holding analogous post on regular basis; or b) Possessing educational qualification as prescribed for the direct recruitment.</p> <p><u>Age Limit:</u> 56 years</p> <p><u>Period of Probation, if any:</u> Not Applicable</p>
<p>4.</p>	<p>Technical Officer – 01 (EWS) (Chemistry)</p> <p>Level-10(Rs. 56100-177500)</p>	<p><u>Essential:</u></p> <p>i) M.Sc. Degree in Chemistry with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record.</p> <p style="text-align: center;">OR</p> <p>ii) Employees of the Institute serving as Technical Assistant (SG II) for at least 5 years (Grade Pay 4800/-) or Technical Assistant (SG-I) with Grade Pay of Rs. 5400/- in PB-2 with two years regular service in the Institute.</p> <p><u>Desirable:</u></p> <p>a). Work experience in relevant field, e.g. maintenance of scientific equipment and support to research.</p> <p>b). Candidates with Ph.D in the relevant field shall be preferred.</p> <p><u>Age Limit:</u> Not exceeding 35 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)</p> <p><u>Period of Probation:</u> 1 year as per NIT Statutes for direct recruits.</p> <p><u>Method of Recruitment:</u> Direct recruitment, failing which by deputation (including Short Term contract).</p> <p>In case of recruitment by deputation (including Short Term contract), the eligibility criteria is as under:</p> <p>a) Officers of the Central/State/PSU/Statutory or Autonomous organization or University/Institution of national importance:</p> <p>b) holding analogous post and</p> <p>c) Possessing educational qualification as prescribed for the direct recruitment.</p> <p><u>Age Limit:</u> 56 years</p>

		<u>Period of Probation, if any:</u> Not Applicable
5.	<p>Technical Officer – 01 (SC) (Computer Engineering) Level-10(Rs. 56100-177500)</p>	<p><u>Essential:</u> i) B.E./B.Tech Degree in Computer Engineering with first class or equivalent grade (6.5 in 10 point scale) and consistently excellent academic record. OR ii) Employees of the Institute serving as Technical Assistant (SG II) for at least 5 years (Grade Pay 4800/-) or Technical Assistant (SG-I) with Grade Pay of Rs. 5400/- in PB-2 with two years regular service in the Institute.</p> <p><u>Desirable:</u> a). Work experience in relevant field, e.g. maintenance of scientific equipment, system administration, software development in fabrication and support to research. b). Candidates with Ph.D in the relevant field shall be preferred.</p> <p><u>Age Limit:</u> Not exceeding 35 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)</p> <p><u>Period of Probation:</u> 1 year as per NIT Statutes for direct recruits.</p> <p><u>Method of Recruitment:</u> Direct recruitment, failing which by deputation (including Short Term contract). In case of recruitment by deputation (including Short Term contract), the eligibility criteria is as under: a) Officers of the Central/State/PSU/Statutory or Autonomous organization or University/Institution of national importance: b) holding analogous post and c) Possessing educational qualification as prescribed for the direct recruitment.</p> <p><u>Age Limit:</u> 56 years <u>Period of Probation, if any:</u> Not Applicable</p>
6.	<p>Executive Engineer 01 (UR) Level-10(Rs. 56100-177500)</p>	<p><u>Essential:</u> B.E./B.Tech. in Civil Engineering with first class or its equivalent Grade in the CGPA / UGC 7 point scale with good academic record from a recognized University/institute. OR Employees of the institute with at least five years regular service as Assistant Engineer (SG II) in PB-2, Grade Pay of Rs.4800/- or with at least two years regular service as Assistant Engineer (SG-I) in PB-2, Grade Pay of Rs.5400/-.</p>

	<p><u>Age Limit:</u> Not exceeding 35 years (Relaxable for Departmental Candidates upto five years in accordance with the instructions or orders issued by the Central Government)</p> <p><u>Period of Probation:</u> 1 year as per NIT Statutes for direct recruits.</p> <p><u>Method of Recruitment:</u> Direct recruitment, failing which by deputation.</p> <p>In case of recruitment by deputation, the eligibility criteria is as under:</p> <p>Officers of the CPWD/State PWD or similar organized services/semi-Govt./PSU/Statutory or Autonomous organization / University / Institutes of national importance:</p> <p><u>Experience:</u></p> <p>a) holding analogous post on regular basis; and b) Possessing educational qualification as prescribed for the direct recruitment.</p> <p><u>Age Limit:</u> 56 years</p> <p><u>Period of Probation, if any:</u> Not Applicable</p>
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General Conditions:

1. The applicants are required to apply online mode only. Applicants applying for more than one post are required to apply online separately.
2. The age limit and qualifications/experience etc. for all the posts shall be determined as on the last date of submission of online application.
3. The applicants shall be required to pay a non-refundable application fee of Rs.1000/- for UR/EWS/OBC category candidates only through online mode. SC/ST and PwBD applicants are exempted from paying application fees.
4. All candidates, irrespective of community may be considered against UR vacancies, subject to fulfillment of parameters for UR candidates. However, against the vacancies earmarked for specific communities (SC/ST/OBC-NCL/EWS), only candidates belonging to that community will be considered.
5. For SC/ST (Schedule Caste/Schedule Tribes) Candidates:
Reservation of vacancies for SC/ST will be as per Government of India directives. Candidates belonging to SC/ST category shall have to submit the attested copy of Caste certificate (**Annexure-I**) issued by the Competent Authority at the time of document verification.
6. For OBC-NCL (Other Backward Class – Non Creamy Layer) Candidates:
Other Backward Classes (OBC-NCL) candidates in particular shall ensure that they possess the OBC-NCL Certificate in the prescribed format (issued on or after 1st April 2022) as given in **Annexure-II** to apply for posts under Govt. of India.
The candidates applying against vacancies reserved for OBC-NCL should note that they have to produce a valid caste certificate at the time of document verification in support of their belonging to OBC-NCL community as per rule of Govt. of India as issued by the Competent Authority in the prescribed format for this purpose so as to prove that they do not belong to “Creamy Layer” of the OBC-NCL. Further, the caste to which the candidate belongs should be the one included in the Central list of OBC-NCL issued by the Government of India. A

declaration shall also be submitted by the candidate before his appointment that he does not belong to the Creamy Layer of OBC-NCL. The income limit is decided on the basis of income earned during three previous financial years preceding the year of appointment.

7. For EWS (Economically Weaker Section) Candidates:

Candidates who are not covered under the scheme of reservation for SC/ST/OBC-NCL and whose family gross annual income is below Rs. 8.00 Lakh (Rupees eight Lakh) are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. The income of the financial year 2021-2022 will only be considered. Also, candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:

- a. 5 acres of agricultural land and above;
- b. Residential flat of 1000 sq. ft. and above;
- c. Residential plot of 100 sq. yards and above in notified municipalities;
- d. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The candidates applying against the vacancies reserved for EWS must produce valid Income and Asset Certificate issued by Competent Authority as per **Annexure-III** on the date of Document Verification. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for General (UR) Category, will be considered under General (UR) vacancies only.

8. For PwBD (Persons with benchmark disability) Candidates:

The Persons with Benchmark Disability (PwBD) shall be required to submit the medical certificate in the prescribed form issued by the competent medical authorities for the purpose of employment as per Govt. of India norms along with their applications. Persons suffering from not less than 40% of the disability shall only be eligible for the benefit of reservation.

A person, who wants to avail the benefit of relaxation will have to submit a Disability Certificate issued by a Competent Authority as per the form V, VI and VII of rule 18(1) under Chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. Refer **Annexure-IV(A), IV(B) & IV(C)** for the revised formats. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.

The candidates of PwBD category will be considered to be eligible for appointment only if they (after such Medical Examination as the Government or appointing authority, as the case may be, may prescribe) are found to satisfy the requirements of physical and medical standards of the post.

9. Candidates employed in Govt./Autonomous Bodies/PSUs service should send their applications through proper channel. In case, the original application routed through proper channel is likely to be delayed, a photocopy of the application should be sent in advance so as to reach before the prescribed last date. All such candidates are required to produce '**No Objection Certificate**' at the time of interview.
10. The Industry / Research experience should be in Government or Public Enterprise or National Laboratory. However, experience in Private Industry will be considered provided it is incorporated in the Indian Companies Act of 1956.
11. Applicants are advised to fill their correct e-mail address in the online application as all correspondence will be made by the Institute through e-mail only. Written Test/Skill Test/Interview Schedule will be e-mailed in due course to the applicants in their registered e-mail. No separate letter (Hard copy) will be sent for this purpose.
12. Applicants are required to visit the Institute website regularly for schedule of Written Test/Interview; as any subsequent corrigendum/addendum etc. shall be published on the Institute website only. Institute will not be responsible in any manner, if a candidate fails to visit the website in time.

13. The age limit and qualifications/experience etc. for all the posts shall be determined as on the last date of submission of online application.
14. The applicant will be responsible for the authenticity of submitted information, other documents and photograph. Furnishing of any false information and/or suppression / concealment of facts shall lead to rejection/cancellation of selection/appointment.
15. Number and nature of posts shown above may change and vary at the time of selection/recruitment. Further, the Institute reserves the right not to fill any post(s).
16. Any application without self attested copy of required certificates/testimonials and without self attested copy of SC/ST/OBC and PwBD certificate issued by the competent authority is liable to be rejected.
17. Mere fulfillment of the required qualifications and experience etc., does not entitle a candidate to be called for interview/selection.
18. Age relaxation for SC/ST/OBC/PwBD/Ex-Servicemen candidates is applicable as per Government of India norms. No age relaxation would be available to SC/ST/OBC candidates applying for Unreserved (UR) vacancies. Age relaxation for department employees will be as per recruitment rules/Govt. of India Rules.

Sr.No.	Category	Age Relaxation permissible beyond the Upper age limit
1.	SC/ST	5 years
2.	OBC (NCL)	3 years
3.	PwD (UR)	10 years
4.	PwD + OBC (NCL)	13 years
5.	PwD + SC/ST	15 years
6.	Ex-Servicemen (UR)	03 years after deduction of the military service rendered from the actual age.
7.	Ex-Servicemen (OBC)	06 years (3 years+3 years) after deduction of the military service rendered from the actual age.
8.	Ex-Servicemen (SC/ST)	08 years (3 years+5 years) after deduction of the military service rendered from the actual age.

*For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Airforce) plus 3 years provided they have put in a minimum of 6 months attested service.

Ex-servicemen who have already joined the Government Services on civil side after availing of other benefits given to them as Ex-servicemen for further employment cannot claim Ex-servicemen status for the purpose of this recruitment and such persons will be deemed to be civil employees and accordingly be entitled to only such of the benefits like relaxation of age etc., as admissible to the civil employees.

19. The Institute reserves the right to conduct the screening test, if the number of applicant is large for any post. Further, the Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of screening test, skill test, qualifications and experience, higher than those prescribed in this advertisement, and as per criteria decided by scrutiny committee.
20. Besides the pay in the pay matrix as per the 7th CPC, admissible allowances applicable for the post like DA, HRA etc. in accordance with Institute Rules in force from time to time are payable. The employees of the Institute will be entitled to medical benefit for self and family as per the relevant rules. New Pension Scheme of Govt. of India is applicable on fresh recruits as per Institute Rules. Accommodation in campus, if available, will be provided on payment of usual license fee. House Rent Allowances will be admissible if accommodation is not provided. Leave Travel Concession for self and family as per Central Government Rules.
21. In case of recruitment by deputation (including short term contract), the applications of only such candidates shall be considered that are routed through proper channel alongwith duly certified copies of Annual Confidential Report (ACR)/Annual Performance Assessment Report (APAR) for the last five years and Vigilance clearance certificate & certificate showing Major or Minor penalties if any imposed from the competent authority of the organization where they are serving (**Annexure-V**). In case, the original application routed through proper channel is likely

to be delayed, a photocopy of the application should be sent in advance so as to reach before the prescribed last date.

22. Any Vigilance/Disciplinary cases/Criminal Cases should not be pending/ contemplated against the candidates working in any Government Organization. In such cases, application shall not be considered.
23. Candidate should not have been convicted by any Court of Law.
24. All original documents will have to be produced at the time of interview for verification.
25. Applicants are advised to fill their correct e-mail address in the online application as all correspondence will be made by the Institute through e-mail only. Written Test/Interview Schedule will be e-mailed in due course to the applicants in their registered e-mail. No separate letter (Hard copy) will be sent for this purpose.
26. No TA/DA will be paid to attend the Written-Test/Skill-Test/Interview.
27. The appointment of selected candidates is subject to being found physically fit and sound in health for the services in the Institute which shall be examined through a medical examination by the Medical Board/Senior Medical Officer / Medical Officer of the Institute as the case may be. The medical examination may be undertaken before joining the post. Selected candidates will be on probation initially for one year which may be extended on unsatisfactory performance as per rules.
28. No correspondence, whatsoever, will be entertained from the candidates in connection with the process of selection/interview. Canvassing in any manner would entail disqualification of the candidature.
29. The applicants are required to visit the Institute website regularly as any subsequent corrigendum/addendum etc. shall be published on the Institute website only.
30. The Institute reserves to right to modify/defer or cancel full/part of the advertisement/ recruitment at any stage of processing without assigning any reasons.
31. The Institute reserves the right not to fill the advertised post.
32. The Institute reserves the right to reject any or all applications without assigning any reason.
33. The decision of the competent authority will be final in the matter of selection.
34. Any dispute regarding the recruitment will fall under the jurisdiction of District Kurukshetra.

How to apply:

1. The candidates need to apply online in the online recruitment portal of Institute website: **www.nitkkr.ac.in** from **13.01.2023 to 28.02.2023 upto 11:59 p.m.** Candidates should click on the online application link, read the instructions carefully and fill-in the online application form giving accurate information. If the online application is not successfully completed, candidate is required to register again. Applications received through any other mode would not be accepted and summarily rejected.
2. No request with respect to change in any data entered by the candidate will be entertained once the online application is submitted successfully. While applying online, candidate needs to upload the scanned copy of their recent passport size colour photograph & signature. In case the candidate is called for personal interview, he/she will be required to produce his/her original certificate and other relevant documents as mentioned in the on-line application form.
3. The hard copy of online application along with self-attested photocopies of all the documents in support of the information given by the candidate in their online application should reach the Registrar, National Institute of Technology, Kurukshetra-136119 (Haryana) by post. Name of the post applied for should be super scribed on the envelope used for sending the hard copy of the application. **No manual/paper application will be entertained directly unless registered and applied online.** The hard copy of application along with documents must reach the

address along with self attested copy of all documents in support of their age, qualification, experience etc. by **07.03.2023 upto 05.30 p.m.**

4. It may be noted that a candidate's application only in soft copy will not be entertained and will be rejected summarily if the hard copy of the application form along with other requisite self-attested photocopies of the relevant documents is not received on or before **07.03.2023**.
5. NIT, Kurukshetra will not be responsible for any candidate for not being able to submit his/her online application within the last date on account of system error or any other reasons.
6. After submission of form, payment gateway will open for payment of fee if applicable (not applicable for SC/ST/PwBD candidates). Follow the instructions carefully for payment of fee. Without payment of fee, application will not be accepted/ considered.

Check-list of documents to be submitted along with the hard copy of application:

1. Printout of online Application duly signed in each page.
2. Self-Attested copies of all certificates, Mark sheets from SSC/HSC/Matriculation onwards.
3. Self-Attested copies of any other relevant certificates/testimonials.
4. Self-Attested copies Community Certificate (SC/ST/EWS/OBC), certificates for Person with Disabilities (PwBD) & Ex-Servicemen etc. as per Govt. of India norms. In case of OBC category candidates, latest non-creamy layer Certificate is essential.
5. Self-Attested copies of experience Certificates issued by the Competent Authorities.

Important Dates:

Date of publication of detailed notification on Institute website	:	11.01.2023
Opening date of online submission of application	:	13.01.2023
Closing date of online submission of application form	:	28.02.2023 upto 11:59 p.m.
Last date of receipt of hard copy of application along with requisite documents	:	07.03.2023 upto 05.30 p.m.

Any difficulties relating to submission of online application may be sent to recruitment@nitkkr.ac.in.

Sd/-
Registrar I/c

FORMAT FOR SC/ ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/ her claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in District/Division * _____ of the State/Union Territory* _____

belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951 * _____

The Constitution (Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@

The Constitution (ST) orders (Amendment) Ordinance 1996@

The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002@

The Constitution (Scheduled Caste) Orders(Amendment) Act 2002@

The Constitution(Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002@

The Constitution (Scheduled Caste) Order (Amendment) Act 2007@

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati_____Father/mother of Shri/Srimati/Kumari*_____of village/town*_____in District/Division*_____of the State/Union Territory*_____who belong to the _____Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____dated_____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town*_____of _____ District/Division*_____of the State/Union Territory of _____

Signature_____

** Designation_____

(with seal of office)

Place_____

Date_____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** **List of authorities empowered to issue Caste/Tribe Certificates:**

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)**

This is to certify that Shri/Smt./Kumari _____son/daughter of
_____of village/town _____

in District/Division _____ in the State/Union Territory
_____ belongs to the _____ Community which is
recognized as a backward class under the Government of India, Ministry of Social Justice and
Empowerment's Resolution No. _____ dated _____*.

Shri/Smt./Kumari _____and/or his/her family ordinarily reside(s) in the
_____ District/Division of the _____State/Union
Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer)
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel &
Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993**.

District Magistrate: _____

Deputy Commissioner etc.: _____

Dated:

Seal:

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act,1950.

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY
WEAKER SECTIONS

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of
_____ permanent resident of _____,
Village/Street _____ PostOffice _____ District _____ in
the State/ Union Territory _____ Pin Code _____ whose photograph is
attested below belongs to Economically Weaker Sections, since the gross annual income* of his/
her 'family'** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____
His/ her family does not own or possess any of the following assets *** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III Residential plot of 100 sq. yards and above in notified municipalities;
- IV Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste
which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes
(Central List).

Signature with seal of Office _____

Name _____

Designation _____

<p>Recent Passport size attested photograph of the applicant</p>
--

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Form-V
Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested photograph (Showing face only) of the person with disability.

Certificate No. _____

Date: _____

This is to certify that I have carefully examined Shri/Smt./Kum.
_____ son/wife/daughter of Shri _____ Date of
Birth (DD/MM/YY) _____ Age _____ years, male/female _____
registration No. _____ permanent resident of House No. _____
Ward/Village/Street _____ Post Office _____ District
_____ State _____, whose photograph is affixed above, and am satisfied
that:

(A) he/she is a case of:

- locomotor disability
 - dwarfism
- (Please tick as applicable)

(B) the diagnosis in his/her case is _____

(C) he/she has _____ % (in figure) _____ percent (in words)
permanent locomotor disability/dwarfism/blindness in relation to his/her _____ (part of
body) as per guidelines (..... number and date of issue of the guidelines to be
specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of
notified Medical Authority)

Signature/thumb impression of the person
in whose favour certificate of disability is issued

Form - VI
Certificate of Disability
(In cases of multiple disabilities)
[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size attested
photograph
(Showing face only) of the
person with disability.

Certificate No. _____

Date: _____

This is to certify that we have carefully examined Shri/Smt./Kum.
_____ son/wife/daughter of Shri
_____ Date of Birth (DD/MM/YY) _____
Age _____ years, male/female _____.

Registration No. _____ permanent resident of House No. _____
Ward/Village/Street _____ Post Office _____ District _____ State
_____, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (..... number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Leprosy cured			
3.	Dwarfism			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Blindness(Single eye)			
7.	Low vision			
8.	Hard of Hearing	£		

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (... number and date of issue of the guidelines to be specified), is as follows:

In figures-----percent

In words: -percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary,

or

(ii) is recommended/after years months, and therefore this certificate shall be valid till -----

(DD) (MM) (YY)

@ e.g. Left/right (arms/legs)

£ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued.

Form – VII
Certificate of Disability
(In cases other than those mentioned in Forms VII(A) and VII(B)
(Name and Address of the Medical Authority issuing the Certificate)
(See rule 18(1))

Recent passport size
attested photograph
(Showing face only) of the
person with disability

Certificate No. _____

Date: _____

This is to certify that I have carefully examined

Shri/Smt./Kum. _____ son/wife/daughter of
Shri _____ Date of Birth (DD/MM/YY) _____
_____ Age _____ years, male/female _____ Registration No. _____
_____ permanent resident of House No. _____ Ward/Village/Street
_____ Post Office _____ District _____
State _____, whose photograph is affixed above, and am satisfied that
he/she is a case of _____ disability. His/her extent of
percentage physical impairment/disability has been evaluated as per guidelines
(... ..number and date of issue of the guidelines to be specified) and is shown against the
relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			

16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till (DD/MM/YY) _____

@ - eg. Left/Right/both arms/legs

- eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of document	Date of issue	Details of authority issuing certificate

(Authorized Signatory of notified Medical Authority)

(Name and Seal)

Countersigned
 {Countersignature and seal of the
 Chief Medical Officer/Medical Superintendent/
 Head of Government Hospital, in case the
 Certificate is issued by a medical authority who is
 not a Government servant (with seal)}

Signature/thumb impression of the person in

whose favour certificate of disability is issued

Note: In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District

Certificate to be furnished by the Employer/Head Office/Forwarding Authority

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualification and experience mentioned in the advertisement. This Organization has no objection for consideration of the applicant for the post of _____ at NIT, Kurukshetra on deputation (including short term contract). In the event of selection of the applicant, he/she will be relieved to join for the post of _____ at NIT, Kurukshetra.

It is also certified that:

- i. There is no disciplinary/vigilance case is either pending or contemplated against Mr./Ms. _____ Son/Daughter of Sh. _____ and he/she is clear from the Vigilance angle.
- ii. There is no major/minor penalty has been imposed or contemplated on him/her during last 10 years.
- iii. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
- iv. The photocopies of ACRs/APARs for the last 5 years duly attested on each page by an Officer not below the rank of Under Secretary or equivalent, Govt. of India are enclosed.

Dated:

Signature _____

Name _____

Designation & Seal _____
of the forwarding Officer