

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA**  
**INDENT SLIP B: (For Urgent Purchase of Consumable Items Not available in Store)**

Indent No: .....

Date of Indent.....

Items Required by Date: .....

Name of Indentor/s: .....

Indentor's Mobile No: .....

Department/School/Section/Cell: .....

Budget Head (DOC/Other): .....

No.	Name of Items Required	To be filled by Indentor		To be filled by Central Store		
		Quantity Required	Estimated Cost (Rs.)	Quantity Issued	Actual Cost (Rs.)	Stock Register Page No
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
<b>Total</b>						

1. Certified that the above good/s is/are urgently required for smooth functioning of the Department/School/etc.
  2. Justification of urgent purchase: .....
  3. It is certified that this is the one time requirement and no-recurring in nature.
- 3. Please attach the MOP-VII (if the purchase of item/repair work is above Rs. 25000/-).**

Signature of the Head with **Stamp**

Indentor's Signature

**Account Section for approval of funds**

<i>(For office use of Accounts Section)</i>	
Funds of amount Rs. .... available/not available	
<b>(Please approve the funds on MOP sheet for estimated cost exceeding by Rs. 25000/-)</b>	
AR (Accounts)	Supdt. (Acctt)

**Central Stores** (GeM ..... report is enclosed herewith)

Faculty In-Charge (Stores)	Supdt./Assistant (Store)