NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA INDENT SLIP C: (For Consumable/Non-Consumable Items) (For Procurement upto ₹ 25000/-)

Indent No:	Date:
Name of Indentor/s:	Indentor's Mobile:
Department/School/Section/Cell:	Budget Head (Plan/Other):

Category of the Purchase (*Tick the relevant*)

Plant	Machinery		Furniture	
Fixture	Computer Peripheral		Any Other	

S. No.	Name of Good to be Procured	Qty	Estimated Cost (As indicated in GeM)
1			
2			
3			
4			
5			

Note: The estimated cost should be mentioned on higher side of 10% as indicated in GeM.

Indentor Certifies that

1. Above item is essentially required for smooth functioning of the Department/School/Section/Cell.

2. **MOP-I** is attached (Yes/No).

Signature of the Head with Stamp

Indentor's Signature

Account Section (For approval of funds on MOP-I)

Central Store

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA MoP - I: Up to ₹ 25000/- Through GeM

Officer	Statement/ Remarks					Signature
	(Funds of ₹available/ Not Available) Under head					
Dy. Registrar (Accounts)/ Assistant Registrar (Accounts)	S. No.	Ι	tem Name		Amount	
	1					
	2					
	3					
	4					
	5					
	Remarks if ar	ıy:				
	The Demand on GeM has been generated and valid for 5 days only from date of generation.					
	S. No.	. No. Demand No Date			Date	
Faculty I/C (Stores)						
			The indent is:			
	(Approved/ Not Approved) Purchase Order to be placed through GeM					
	S. No. Amount					
Head of the Department/ School/						
Section/ Centre/ Club/ Event						
(Competent Financial Authority)						

Approvals over the Indent No _____