

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

**INDENT SLIP D: (For Consumable/Non-Consumable Items above ₹ 25000/-)**

Date

Indent No: .....

Name of Indentor .....

Indentor's E-mail: .....

Indentor's Mobile: .....

Department/School/Section/Cell: ..... Budget Head (Plan/Other): .....

**Category of the Purchase (Tick the relevant)**

Plant		Machinery		Furniture	
Fixture		Computer Peripheral		Any Other	

S. No.	Name of Good to be Procured	Qty	Estimated Cost (As indicated in GeM)
1*			

Note: \* Attach separate sheet (s) for more than one item. The estimated cost may be on higher side of 10%.

**Indentor Certifies that**

1. Above item is essentially required for smooth functioning of the Department/School/Section/Cell.
2. Technical specifications and buyer added terms conditions are..... (attached/not attached).
3. Site is ready for installation of above procured items ..... (Yes/No).
4. Relevant MOP (**list available on website**) for each item is attached ..... (Yes/No).
5. In case of proprietary article purchase, PAC is attached ..... (Yes/No)
6. Soft copy of specification is sent @ [stores@nitkr.ac.in](mailto:stores@nitkr.ac.in) ..... (Yes/No)

**Indentor's Signature**

The Department/Centre/Cell/etc. further undertakes that:-

1. The post purchase requirements such as installation/training/etc. will be complied ..... (Yes/No) within the time period.
2. A copy of recommendations of Departmental Purchase Committee (DPC) is enclosed .....

**Signature of the Head with Stamp**

**Account Section (For approval of funds on MOP)**

**Central Store**