NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA, HARYANA-136119

No. Acad./23/ 1198   Date: - 28-07- 2023

NOTIFICATION

Reporting Schedule for newly admitted B. Tech. students under DASA/SII categories for the Academic Year 2023-24

The candidates who have been provisionally allotted a seat in the B. Tech. programmes of National Institute of Technology, Kurukshetra under DASA/SII counselling process for current Academic Year 2023-24 are required to report **OFFLINE (IN PHYSICAL MODE)** during **10th – 14th August 2023** by following the process as explained below:

(1)   The candidates will be allotted Institute Roll No provisionally on **08-08-2023**. The candidates will be informed regarding their provisional Roll No. only on their registered email id received from DASA/SII. The candidates must use this provisional Roll No whenever they communicate with the Institute regarding their admission in the Institute.

(2)   The candidates are required to report in person at **Academic Section** (Room No- 210, First Floor, Golden Jubilee Administrative Building, NIT Kurukshetra -136119) for admission formalities on any day during **10th – 14th August 2023.**

(3)   The candidates will be sent prefilled **Personal Information Form (PIF)** on their registered email-id by the Institute. The candidates will be required to take printout of the PIF form, fill the details in the PIF form, affix passport size photos in the PIF form and furnish required documents as per the check list of PIF form. The candidates must carry all the original documents including PIF form and a set of photocopies as per the **Annexure-A** at the time of physical reporting.

(4)   The candidates who are required to pay **Balance Institute Fee (BIF)**, if applicable as per **Annexure-B,** must pay the same through SBI Collect link to be uploaded on the Institute website before 10.08.2023 along with the help document. **The link will be active from 10.00 am on 10.08.2023 until 05.00 pm on 14.08.2023.** The payment proof is required to be submitted at the time of physical reporting.

(5)   Thereafter, the candidates are required to fill the **Student Information Form (SIF)** through Google Form **(the link will be available on the Institute website before 14.08.2023)** for providing their personal details required for academic purposes. The link for Google Form will also be activated from **10.00 am on 14.08.2023 and remain active until 7.00 pm on 31.08.2023.**

(6)   The candidates will be issued Admission File by the Staff of the Academic Section. The candidates are required to prepare the admission files as per the Instructions of the Academic Staff and return back to the staff.

(7)   The candidates are required to present the original documents to the verifying officers one by one on their turn and remove the deficiency in the documents, if pointed out by the verifying officers.

(8)   The candidates will be issued **Provisional Admission Letter (PAL)** on successful verification of their documents by the office of the Dean(Academic)

(9)   The candidates who do not report after payment of Balance Institute Fee, if applicable as per **Annexures- B**, during offline reporting schedule **will lose their allotted seats for which only they will be responsible**. It is responsibility of the candidate to complete all the admission formalities in the finally allotted institute.

(10) The **orientation programme** for 1st semester of B. Tech. programmes will be held on **21.08.2023 & classes** will commence from **22.08.2023**. The schedule & time table for orientation programme & classes will be available on the Institute website by **21.08.2023**.

(11) The Institute fee refund rules, as mentioned in **Annexure-B,** shall be applicable on the candidates taking admission in the Institute through physical reporting. The candidate who wish to withdraw admission will be refunded as per Institute refund rules.

(12) The hostel fee (Mess and Misc. related), as per **Annexure-D,** will be required to be paid for hostel accommodation at the time of physical reporting.

(13) The candidates are required to visit the Institute website (www.nitkkr.ac.in) regularly for latest updates.

(14) The candidates may send their query related to the physical reporting process and documents, if any, through email on: **dasa@nitkkr.ac.in** or contact on: **+91-1744-233229** or **+91-9729233227** (also available for WhatsApp) during Institute office hours.

Deputy Registrar (Academic)

28/07/

Copy to:

1. AR to the Director for kind information of the Director
2. Dean (S/W) & Dean (IIR)
3. Faculty I/C (Accounts) with a request to provide SBI Collect link on the Institute website along with the help document for payment process of Balance Institute Fee.
4. Prof. I/C (CCN) with a request to upload this notification on the Institute website
5. Chief Warden (Hostels) for information and further necessary action in this regard.
6. PS to the Registrar for kind information of the Registrar.

CERTIFICATES & DOCUMENTS REQUIRED FOR PHYSICAL REPORTING

The candidates are required to bring one set of photocopies of the below mentioned documents at the time of physical reporting.

1. List of Documents

I. Provisional Seat Allotment Letter downloaded from DASA portal/ Provisional Admission Letter of NIT Kurukshetra for SII candidates.

II. Application Form submitted to DASA-2023/SII (On Portal/ Offline in the Office).

III. Personal Information Form (PIF) completely filled in all respect.

IV. Tuition Fee Receipt Deposited at DASA Portal as per your category (CIWG/Non-CIWG/SAARC/Non-SAARC etc.) [Only for DASA candidates]

V. Security Deposit (Institute & Library] deposited in the Institute Account as per Provisional Admission Letter of Institute [Only SII candidates]

VI. Statement of Marks (Pass Mark Sheet) of the qualifying examination, with Mathematics, Physics, and any one of the subjects from (Chemistry, Bio-technology, Computer Science and Biology), from the Board/University or of other higher examination passed from the institutions equivalent to 10+2 school education system in India and recognized by the AIU, if any [Candidates passing 10+2 or equivalent examinations from schools or institutions of foreign countries and affiliated with foreign Board/School system are required to upload Mark Sheets/Transcripts of both 11th and 12th classes, issued by the respective examination authorities.]

VII. Proof of passing English as a subject in school education at least at the level of 10th class or equivalent

VIII. 10th class Board Mark Sheet/ Birth Certificate having particulars of candidate including Date of Birth (DOB) / Passport or Citizen Card [For Foreign Nationals]

IX. Date of Birth (DOB) Certificate issued by the appropriate Govt. Authority, in case DOB is not mentioned on 10th Board Mark Sheet

X. JEE (Mains) Score Card of 2023 issued by the National Testing Agency [For DASA, SII candidates]

XI. Aadhaar Card for Indian Nationals / Citizenship Card (valid in lieu of Passport as per Govt. of India guidelines) for Bhutan & Nepal / Passport and Valid Visa for Others. Further, in case of Indian Nationals, if address is different from Aadhaar Card, then any of the documents such as Driving License, Passport, Electricity Bill, Ration Card, Voter Card etc. is also required to be submitted.

XII. CIWG category (Proof of parents working in CIWG countries along with valid VISA and Passport of their parents and self) [Such category of candidates must have passed 10+2 examination from Gulf Countries as notified under CIWG categories by Govt. of India] (Only for DASA candidates)

XIII. Migration/School Leaving Certificate and Character Certificate (from the Institute/School last attended)

XIV. Medical fitness certificate issued by the Registered Medical Practitioner (RMP) as per **Annexure-E** [Candidates are also required to submit HIV test report and COVID-19 Vaccination Certificate of two doses at the time of physical reporting in the Institute]

XV. Undertaking duly filled and signed on the prescribed format as per **Annexure-C.**

XVI. Bank account details: Cancelled Cheque/ First page of Pass Book (Bank Account must be in the name of the Candidate only) for all types of transactions in the Institute including refund of fee, disbursement of scholarship etc.

2. Passport Size Color Photo and Signature in JPG format (Less than 1 MB File Size each)

The candidates are also required to upload passport size color photograph having light background and in light color dress and also the image of signature on plain paper using black pen at the time of filling of SIF form during their physical reporting.

Note: - As per Govt of India Guidelines, Digi Locker downloaded self-attested copy having bar-code/ QR code will be considered equivalent to original.

INSTITUTE FEE AND REFUND RULES

1. Balance Institute Fee

Institute Fee (1st Semester) (In Rs.)	DASA-CIWG	DASA SAARC	DASA Non-SAARC/ Non-CIWG	SII SAARC	SII NON-SAARC
Tuition Fee (A)	62,500/-	US$ 2,000	US$ 4,000	US$ 2,000	US$ 4,000
Institute charges (for breakup of institute charges, refer Institute website) (B)	29,900/-	29,900/-	29,900/-	29,900/-	29,900/-
Hostel Room Rent (Single Seater) (C) *	8,000/-	8,000/-	8,000/-	8,000/-	8,000/-
Total First Semester Fee (D) = A+B+C	100,400/-	US$ 2000 & 37,900/-	US$ 4000 & 37,900/-	US$ 2000 & 37,900/-	US$ 4000 & 37,900/-
Tuition Fee paid at DASA-2023 (E)	62,500/-	US$ 2,000	US$ 4,000	US$ 2,000	US$ 4,000
Security Amount Paid by SII candidate (F)	-	-	-	8,200/-	8,200/-
Advance Amount Paid by SII Candidates(G)	-	-	-		
Balance Institute Fee to be paid Online by the candidate (H)=D-E	37,900/-	37,900/-	37,900/-	US$ 500	US$ 500
Balance Institute Fee to be paid Online by candidate without Scholarship (I) = D-F	-			US$ 1500 & & 29,700/-	US$ 3500 & & 29,700/-
#Balance Institute Fee to be paid by SII for SII candidate (with scholarship) (J) = D-F	-	--	-	US$ 2000 & & 29,700/-	US$ 4000 & & 29,700/-

The candidates will be charged single seater Hostel Room Rent. However, this will be adjusted in the subsequent semester, if the candidate is allotted double/triple seater Hostel Room in the Institute Hostels. Please contact office of the Dean (SW) or Chief Warden (Hostels) with respect to Hostel Room Allotment/ Seat Rent / Day Scholar permission etc as mentioned in Annexure- D.

 # The candidates of SII with Scholarship are required to pay only Security Amount, if not paid earlier. However, the fee mentioned as 'I' above will be paid by the SII directly to the Institute in respect of such candidates. The SII will pay only up to maximum 2.5 Lac per year for three years only. The candidates admitted under SII category with SII scholarship have deposited US$ 500 which will be adjusted towards additional fee beyond Rs. 2.5 Lac. They will be required to pay full fee for fourth year from their own pocket.
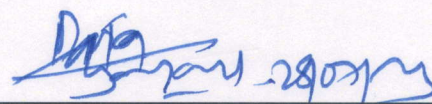
2. Mode of Payment of Balance Institute Fee

The balance Institute fee is to be paid online on the payment link, which will be provided on the Institute website from 10.00 am on August 10, 2023 to, August 14, 2023 (up to 05.00 pm).

Those who do not pay Balance Institute Fee on payment link and do not report will loose their allotted seat for which the candidate will be responsible.

3. @Fee Refund Rules (DASA/MEA/SII/ICCR/MEA(NSS)/MEA(SSS) Categories)

No. of days from start of academic session or date of admission whichever is later to the date of withdrawal of admission	Deduction of Amount
3 days	Rs. 1000/-
4 to 15 days	Rs. 10,000/-
16 to 30 days	Rs. 16,000/-
31 to 45 Days	Rs. 25,000/-
After 45 Days	Normal semester fee would be deducted as applicable for regular/self-financed programmes, whichever is higher, from the fee paid. Remaining fee along with security deposit would be refunded

@Please note that the bank account must be in the name of the candidate

UNDERTAKING

(By the candidate who has been allotted seat in B.Tech. Programme of NIT Kurukshetra)

I, hereby undertake that I have been allotted seat in NIT Kurukshetra through DASA-2023/MEA/ICCR /SII/MEA (NSS)/MEA (SSS) counselling process on the basis of the genuine, valid, and correct documents.

My particulars are given as below [IN CAPITAL LETTERS]

Name of Candidate :-_____

Father's/Mother's Name :-_____

Application No. :-_____
DASA-2023/MEA/ICCR/SII/ MEA (NSS)/MEA (SSS)

Gender (Male/Female/Other) :-_____

Date of Birth (DD/MM/YYYY) :-_____

Admission Category :-_____
(DASA/ICCR/SII/ MEA (NSS)/MEA (SSS))

Admission Sub Category (if applicable) :-_____
 (CIWG, SAARC or Non-SAARC & Non CIWG)

B.Tech. (Branch) Allotted :-_____
(B.Tech Programme of NIT Kurukshetra)

Address (as used in Documents) :-_____
_____
_____

Mobile No (as used in counselling process):-_____

Email ID (as used in counselling process) :-_____

I also certify that the above particulars provided by me are true and authentic. The soft/hard copies of the documents/certificates provided by me to DASA-2023/MEA/ICCR/SII MEA (NSS)/MEA (SSS) and NIT Kurukshetra during counselling/ reporting process may be verified from the issuing authorities at any time after physical reporting. In case, any document provided by me on the basis of which I secured admission is found forged/incorrect by NIT Kurukshetra at any time then my admission shall be cancelled and appropriate legal action may be taken by NIT Kurukshetra against me.

I am executing this undertaking in the presence of the following two witnesses* on _____ (Date in DD/MM/YYYY).

Date: _____

Place: _____   Signature of the Candidate

1.   Name, Address and Mobile No of 1st Witness

_____

_____

                                                        Signature of 1st Witness with Date

2.   Name, Address and Mobile No of 2nd Witness

_____

_____

                                                        Signature of 2nd Witness with Date

* Anyone who knows the candidate and has attained the age of 18 years or more can become witness. The witness should not be family members. The witness is responsible for the fact that he/she knows the candidate and the candidate only has signed on undertaking, however, the witness shall not be liable for genuineness of the information furnished by the candidate.

HOSTEL ROOM ALLOTMENT, HOSTEL MESS RELATED CHARGES ETC

The candidates will be required to pay the following charges in the respective bank account of the Hostel at the time of allotment of Hostel Rooms. The candidates are required to report for allotment of Hostel rooms after reporting for admission in Academic Section, NIT Kurukshetra from **10th August 2023 to 14th August** (only on working days). For more details, please contact Hostel authorities.

1. **Hostel Mess & Other Charges at the time of admission to hostel (Rs. 40,500/-)**
    a) Hostel Mess Advance per semester **Rs. 30,000/-**
       (Payment will be deposited at the beginning of each semester; Payment will be adjusted against actual Mess Bill & Misc. Charges on monthly basis)
    b) Hostel Development and Maintenance Fund (HDMF) (Non-Refundable, One Time): **Rs. 6000/-**
    c) Electricity Advance per semester: **Rs. 4500/- (to be adjusted as per actual electricity charges on monthly basis)**

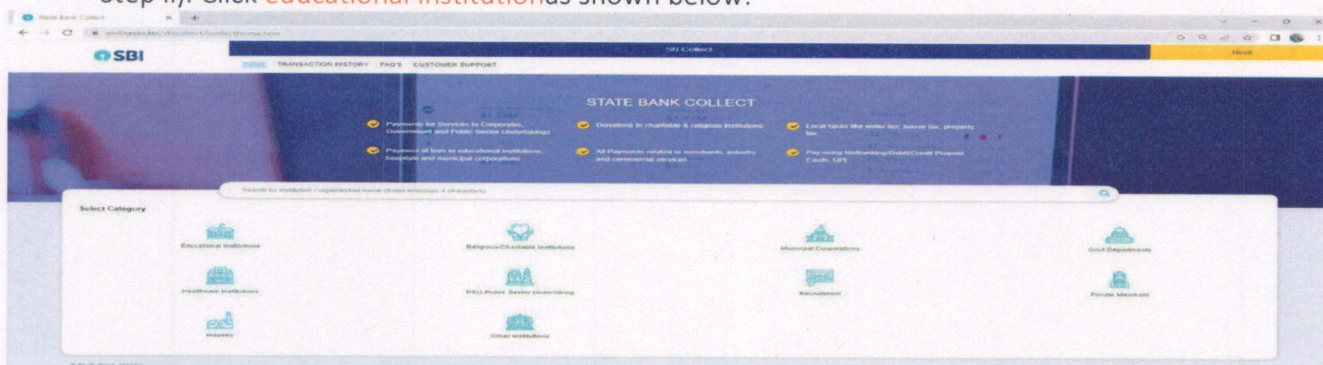2. **Mode of Payment**
    The hostel fees/charges are required to pay in online mode only using SBI Collect facility.

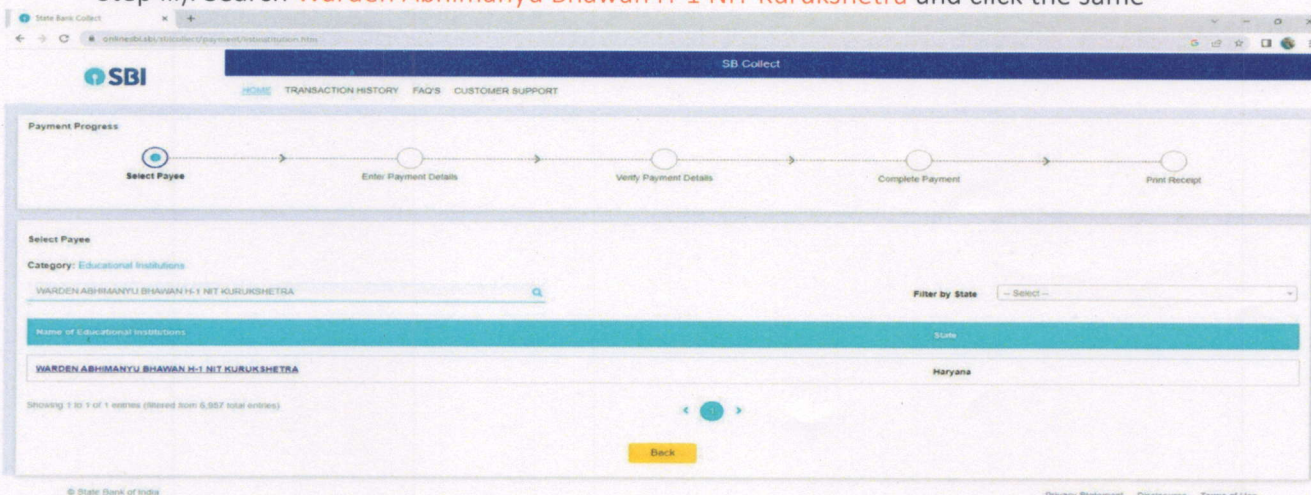   The link for the SBI collect is given below:-
    Open SBI collect home page and proceed as follows:-
    Step i). https://www.onlinesbi.com/sbicollect/icollecthome.htm
    Step ii). Click educational institution as shown below:

Step iii). Search Warden Abhimanyu Bhawan H-1 NIT Kurukshetra and click the same

Step iv). Fill all the required details.

Step v). Submit

3. **Documents required for Hostel Allotment**

   a) Self-Attested copy of the Provisional Admission Letter issued by the Institute after online reporting
   b) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card
   c) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card of Parents (Mother or Father)/Guardian in case parents are not alive
   d) Two recent Passport size color photographs
   e) Undertakings/Certificates signed by students & guardians (formats available on Institute website under with link : Hostel >Hostel Notifications (Please contact Hostel Section for these documents)

4. For any query Contact on following numbers through whatsapp only:-
   (a) For Boys Hostels:-
   Sh. Navneet (HS) – 7404392231   Sh. Virender Kumar (HS)-9896171966
   Sh. AmitBattan -9991915145   Sh. Pardeep Kumar (HS)-9617987198
   (b) For Girls Hostels:-
   Ms. Renu (HS)-7206281944

   Emergency Contact Number:-
   cwb@nitkkr.ac.in
   01744-233249 (O)

5. The contact number and email-id of the Office of the Dean (SW) is also given below for help in case of any issue faced during your stay in the campus. (For issue of Room Rent, Day Scholar etc)

   Sh. Radhakishan Kandpal – 01744-233448 (O), 9896094466(M)
   Email ID :- deansw@nitkkr.ac.in

Note: (i) These charges are not required to be paid at the time of online reporting
   (ii) Any query related to hostel may be made on above official numbers
   (iii) The student must have been fully vaccinated for Covid-19 for hostel allotment

MEDICAL CERTIFICATE
(to be issued by a Registered Medical Practitioner)

GENERAL EXPECTATIONS

Candidates should have good general physique. In particular,

a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.

b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Color blind and Unicolular (having vision in only one eye) persons are restricted from admission to certain courses.

c) Hearing should be normal. Defective hearing should be corrected.

d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

1	(a) Name of the Candidate:				Passport Size Color Photo (Please Paste).
	(b) Gender:				
2	Identification Mark (a mole, scar or birthmark), if any				
3	Major illness/operation, if any (specify nature of illness/operation				
4	Height in cm		5	Weight in kg	
6	Blood Group				
7	Past History				
	(a) Mental Illness				
	(b) Epileptic Fit				
8	Chest (Inspiration in cm)		9	Chest (Expiration in cm)	
10	Hearing				
11	(a) Vision		Left Eye		Right Eye
	i) With Glasses				
	ii) Without Glasses				
	(b) Color Blindness		(c) Unicolular Vision		
12	Respiratory System				
13	Nervous System				
14	Heart				
	(a) Sounds		(b) Murmur		
15	Abdomen		Hernia		Hydrocele
	(a) Lever				
	(b) Spleen				
16	Any Other defects				

Certificate of Medical Fitness

The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture **(Yes/No)**

The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects **(Yes/No)**

Remarks :-

Name of Doctor	**Signature**	**Registration No.**	**Seal**