NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA

No. Acad./23/1135   Date: July 17, 2023

NOTIFICATION

Reporting Schedule and other information for the candidates who have been allotted a seat in MCA Programme of NIT Kurukshetra through NIMCET-2023.

The candidates who have been allotted a seat in MCA programme at NIT Kurukshetra through NIMCET-2023 are required to report ONLINE during July 24, 2023 to July 28, 2023 (up to 05 pm). During this period the candidates are required to remain attentive and attend all the phone calls/emails from NIMCET 2023 or NIT Kurukshetra regarding admission. The online reporting process is given below:

(1) The candidates are required to pay Balance Institute Fee through online link available on the Institute website (www.nitkkr.ac.in under Admission-2023->MCA). The payment link will be active from 10.00 am on July 24, 2023 (Monday) to 05:00 pm on July 28, 2023 (Friday).

(2) After successful payment of balance Institute fee online, the candidates are required to fill the google form for online reporting and submit the same along with relevant documents as per the list given in **Annexure-A**. The link for google form will be available on the Institute website by 10.00 am on July 24, 2023 (Monday).

(3) The candidates are also required to upload an undertaking regarding genuineness and validity of the documents uploaded on the prescribed format (as per **Annexure-C**) on google form along with other documents as per **Annexure-A**.

(4) The provisional Roll No will be issued to those candidates who have paid Balance Institute Fee and reported online by submitting google form. The Roll Sheet for such candidates will be uploaded on the institute website by 7 pm on July 28, 2023 (Friday).

(5) The admission in the MCA programme will be provisional till the documents are physically verified at the Institute on the dates to be notified on Institute website in due course of time (after 15th September-2023).

(6) The candidates who do not report online after payment of Balance Institute Fee during online reporting (i.e., submitting google form) will loose their allotted seat, for which only they will be responsible .

(7) The classes for 1st semester of MCA programme will commence from July 31, 2023 (Monday) in **OFFLINE (Physical) mode only**

(8) The candidates may reach to the Institute for allotment of hostel rooms (Limited Hostel Rooms are available for PG students, which will be allotted on first come first serve basis / draw of lots) from July 28, 2023 to date of start of the classes on working days only.

(9) The hostel charges (Mess and Misc. related) as per **Annexure-D** are required to be paid at the time of allotment of rooms in the hostel. In case of any query in this regard , the hostel authority or the office of the Dean (SW) may be contacted.

(10) The academic calendar for 1st Semester of MCA programme for AY 2023-24 will be uploaded on the Institute website (www.nitkkr.ac.in-> Academic->Academic Calendar) soon.

(11) The Institute refund rules as mentioned in **Annexure-B** shall be applicable for those who wish to withdraw after provisional admission at NIT Kurukshetra.

(12) The candidates are required to visit the Institute website regularly for the latest updates.

(13) In case of any query related to the online reporting process and documents, the candidates may send their query through email on ca.nitkkr@gmail.com and nimcet.verification@nitkkr.ac.in

Deputy Registrar (Academic)

Copy to:

1. Assistant Registrar to Hon'ble Director for kind information of the Director
2. Prof. I/C (Accounts) with a request to create a payment gateway link on SBI or any other bank and get it uploaded on the Institute website along with the help document for the payment process.
3. Prof. I/C (CCN) with kind request to upload it on the Institute website
4. Deputy Centre In charge NIMCET-2023/HoD Department of Computer Applications
5. Chief Warden (Hostels)
6. Sr. Secretary to Registrar for kind information.

CERTIFICATES & DOCUMENTS REQUIRED DURING ONLINE REPORTING

The candidates are required to upload PDF/JPG files of below mentioned documents (self-attested, if scanned from photocopy) in the same order as mentioned below while online reporting through google form for confirmation of their admission in the Institute. The name of each file (pdf and JPG) must be your **<NIMCET Application No.>_<S.No of the document mentioned below from 1 to 17>**.
For Example, the file name of **NIMCET Application No. 23000453 the file pertaining to NIMCET Rank Card (S.No 2) should be 23000453_2.pdf or 23000453_2.jpg**

List of Documents for Uploading during Online Reporting
(Single PDF less than 1 MB File Size for each category of document(s))

1. Provisional Admission Letter downloaded during NIMCET-2023 admission rounds including special round (Latest) *
2. NIMCET Rank/Score Card*
3. NIMCET Counselling fee receipt (Rs 10,000/-) *
4. NIMCET Counselling Partial Admission fee receipt (Rs. 30,000/- GEN, OBC-NCL and EWS, Rs. 20,000/- SC/ST/PwD)
5. Proof of Balance Institute Fee paid through SBI collect. *
6. Class X Board Certificate for Verifying Date of Birth*
7. Cumulative Mark sheet issued by Graduating University, mentioning the total marks of all the semesters of the graduating degree and Percentage/CGPA
8. Mark sheets of all semesters of graduating degree.(Appearing candidates are required to upload all the Marksheets up to pre-final semester/year)
9. Degree/Provisional Certificate issued from the last attending Institute/University. (Pass Out candidates)*

OR

Undertaking in respect of declaration of the final result by 15th September, 2023 as per NIMCET-2023 guideline. (Appearing candidates only)*

10. Category Certificate (OBC-NCL/SC/ST/EWS/PwD) if applicable, issued by the Competent Authority as per the prescribed format (OBC-NCL/EWS category certificate must be issued on or after 01.04.2023) *
11. Migration Certificate (optional) [can be submitted on or before 15th September, 2023]
12. Character Certificate issued from the Institute last attended (optional) [can be submitted on or before 15th September, 2023]
13. Medical fitness certificate issued by the Registered Medical Practitioner (RMP) as per **Annexure-E***
14. Undertaking duly filled and signed on the prescribed format as per **Annexure-C***
15. Aadhaar Card*
16. Upload Passport Size Color Photo in JPG format (light background and in light color dress)
17. Signature on plain paper using black pen in JPG format

* Fields are compulsory for students to upload

As per Govt of India Guidelines, Digi Locker downloaded self-attested copy having bar-code QR code will be considered equivalent to original.

INSTITUTE FEE AND REFUND RULES

1. Institute Fee for NIT Kurukshetra

At the time of admission, the candidate needs to pay balance institute fee on the payment link available on the Institute website before online reporting as per table given below

MCA Fee (1st Semester) (In Rs.)	Regular				Self-financed#			
	For SC/ST/PwD Students		For all other students		For SC/ST/PwD Students		For all other students	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Tuition Fee (A)	35,000/-	35,000/-	35,000/-	35,000/-	1,00,000/-	1,00,000/-	1,00,000/-	1,00,000/-
Institute charges (B)	37,900/-	37,900/-	37,900/-	37,900/-	37,900/-	37,900/-	37,900/-	37,900/-
Total First Semester Fee (C)	**72,900/-**	**72,900/-**	**72,900/-**	**72,900/-**	**1,37,900/-**	**1,37,900/-**	**1,37,900/-**	**1,37,900/-**
Fee already paid to NIMCET-2023 **(D)**	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-
Partial Admission Fee **(E)**	20,000/-	20,000/-	30,000/-	30,000/-	20,000/-	20,000/-	30,000/-	30,000/-
Hostel Room Rent (Single Seater) * **[Institute A/c] (F)** (already included in Institute Charges as per (B) above	8,000/-	8,000/-	8,000/-	8,000/-	8,000/-	8,000/-	8,000/-	8,000/-
Balance Institute Fee (to be deposited at the time of admission in Institute A/c) (G) = (C – (D + E) (Regular Rounds)	**42,900/-**	**42,900/-**	**32,900/-**	**32,900/-**	**1,07,900/-**	**1,07,900/-**	**97,900/-**	**97,900/-**
Balance Institute Fee (to be deposited at the time of admission in Institute A/c) (H) = C – D (Fresh Allottee of Special Round	**62,900/-**	**62,900/-**	**62,900/-**	**62,900/-**	**1,27,900/-**	**1,27,900/-**	**1,27,900/-**	**1,27,900/-**

 # For any Government Scholarship Schemes, the prevailing Govt. of India rules will be applicable.

* Limited Hostel Rooms are available for PG students, which will be allotted to the students on a first come first serve / draw of lots basis. Please contact the office of the Dean (SW) or Chief Warden (Hostels) with respect to Hostel Room Allotment/ Seat Rent / Day Scholar permission etc as mentioned in Annexure- D.

2. Mode of Payment of Balance Institute Fee

The balance Institute fee is to be paid online on the payment link which will be provided on the Institute website from **10.00 am on July 24, 2023 to July 28, 2023 (up to 05.00 pm).**

Those who do not pay Balance Institute Fee on payment link and do not report online will loose their allotted seat, for which the candidate will be responsible.

3. Refund policy of the Institute (Please refer Fee Structure of the Institute) @
(a) (MCA Regular)

No. of days from start of academic session or date of admission whichever is later to the date of withdrawal of admission	Deduction of Amount
Up to 3 days	Rs. 1000/-
4 to 12 days	Rs. 3000/-
13 to 30 days	Rs. 7500/-
31 days or more	Only security to be refunded

(b) (MCA Self-Financed)

No. of days from start of academic session or date of admission whichever is later to the date of withdrawal of admission	Deduction of Amount
Up to 3 days	Rs. 1000/-
4 to 15 days	Rs. 10,000/-
16 to 30 days	Rs. 16,000/-
Up to 45 days	Rs. 25,000/-
After 45 Days	Only security to be refunded.

@ The Bank A/c must be in the name of the candidate for process of the refund/benefit/scholarships

UNDERTAKING

(By the candidate who has been allotted seat in MCA Programme of NIT Kurukshetra)

I, hereby undertake that I have been allotted a seat in NIT Kurukshetra through **NIMCET-2023** counselling process on the basis of the genuine, valid, and correct documents.

My particulars are given as below [IN CAPITAL LETTERS]

Name of Candidate :- _____

Father's/Mother's Name :- _____

NIMCET-2023 Application No. :- _____

Gender (Male/Female/Other) :- _____

Date of Birth (DD/MM/YYYY) :- _____

PWD Status :- YES / NO

Category :- _____
(GENERAL/OBC/SC/ST/EWS)

Admission Category :- _____
(OPEN, OPEN-PWD,EWS,EWS-PWD,OBC,OBC-PWD,SC,SC-PWD,ST,ST-PWD)

Programme Allotted :- **MCA (Regular) / MCA (Self-Financed) [Tick one]**

Address (as used in Documents) :- _____

_____

Mobile No (as used in counselling process) :- _____

Email ID (as used in counselling process) :- _____

I also certify that the above particulars provided by me are true and authentic. The soft copies of the documents/certificates provided by me to **NIMCET-2023** and NIT Kurukshetra during counselling/ reporting process may be verified from the issuing authorities during physical reporting or at any time after physical reporting. In case, any document provided by me on the basis of which I secured admission is found forged/invalid/incorrect at any time then my admission shall be cancelled and appropriate legal action may be taken by NIT Kurukshetra against me.

I am executing this undertaking in the presence of the following two witnesses* on _____
(Date in DD/MM/YYYY).

Date:_____

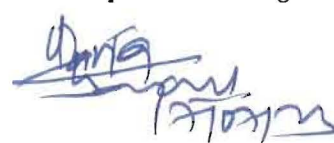Place :_____   Signature of the Candidate

1.   Name, Address and Mobile No of 1st Witness

_____

_____   Signature of 1st Witness with Date

2.   Name, Address and Mobile No of 2nd Witness

_____

_____   Signature of 2nd Witness with Date

_____

*Anyone who knows the candidate and has attained the age of 18 years or more can become witness . The witness should not be family members. The witness is responsible for the fact that he/she knows the candidate and the candidate only has signed on undertaking, however, the witness shall not be liable for genuineness of the information furnished by the candidate.

HOSTEL ROOM ALLOTMENT, HOSTEL MESS RELATED CHARGES ETC

The candidates will be required to pay the following charges (to be deposited in the respective hostel account) at the time of allotment of Hostel Rooms. There are limited Hostel Rooms for PG Students at present, therefore the Hostel Rooms will be allotted on the basis of first come first serve/ draw of lots basis. The candidates are required to report for allotment of Hostel rooms after online reporting between **28 July 2023 to date of start of classes** (only on working days). For more details, please contact Hostel authorities.

1. **Hostel Mess & Other Charges at the time of admission to hostel (Rs. 40,500/-)**
    (a) Hostel Development and Maintenance Fund (HDMF)(Non-Refundable, One Time) : **Rs. 6000/-**
    (b) Hostel Mess Advance per semester **Rs. 30,000/-**
    (c) Electricity Advance per semester: **Rs. 4500/-**
    For (b) and (c), payment will be deposited at the beginning of each semester, Payment will be adjusted against the actual Mess Bill, Misc. Charges, and actual Electricity Bill on monthly basis)

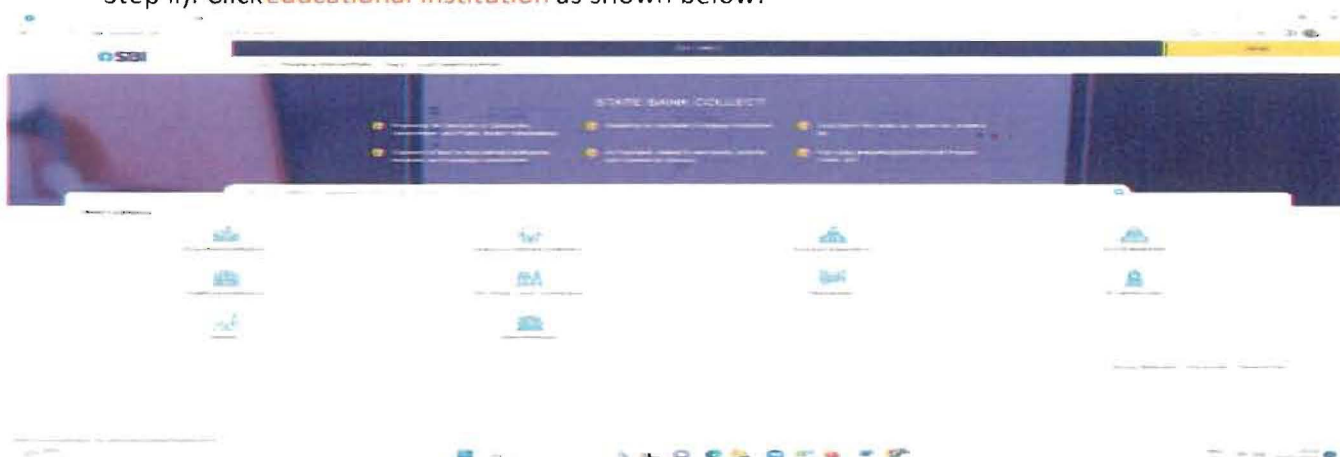2. **Mode of Payment**
    The hostel fees/charges are required to pay in online mode only using SBI Collect facility.

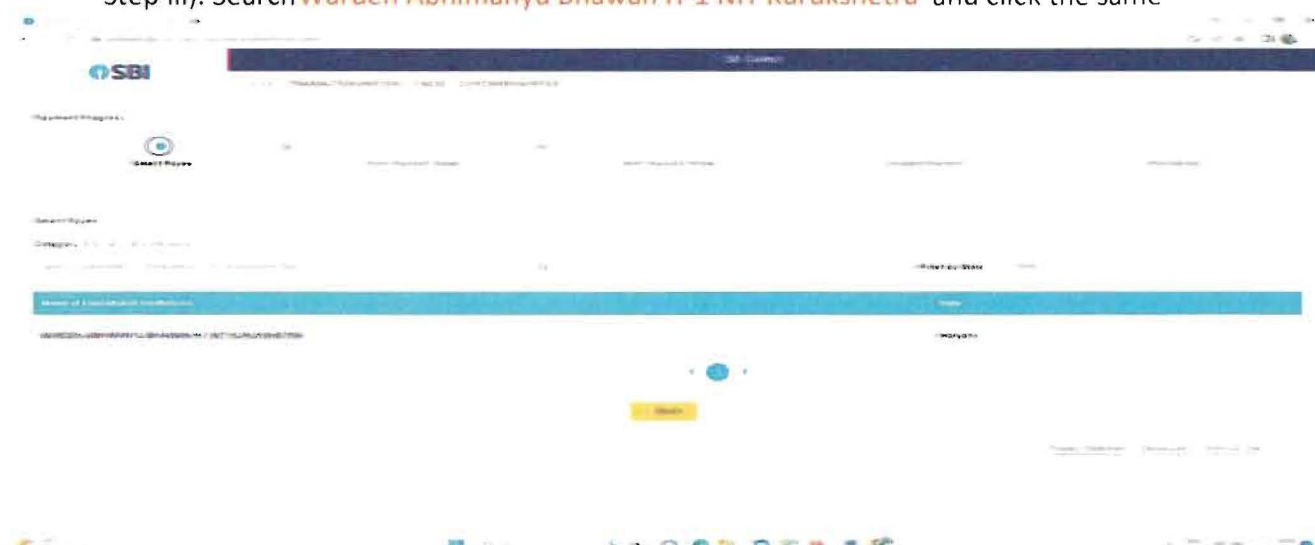   The link for the SBI collect is given below:-
    Open SBI collect home page and proceed as follows:-
    Step i). https://www.onlinesbi.com/sbicollect/icollecthome.htm
    Step ii). Click educational institution as shown below:

    Step iii). Search Warden Abhimanyu Bhawan H-1 NIT Kurukshetra and click the same

Step iv). Fill all the required details.

Step v). Submit

3. **Documents required for Hostel Allotment**

   a) Self-Attested copy of the Provisional Admission Letter issued by the Institute after online reporting
   b) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card
   c) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card of Parents (Mother or Father)/Guardian in case parents are not alive
   d) Two recent Passport size color photographs
   e) Undertakings/Certificates signed by students & guardians (formats available on Institute website under with link : Hostel >Hostel Notifications (Please contact Hostel Section for these documents)

4. **For any query Contact on following numbers through whatsapp only :-**
   (a) For Boys Hostels:-
   Sh. Navneet (HS) – 7404392231   **Sh. Virender Kumar (HS)-9896171966**
   Sh. AmitBattan -9991915145   **Sh. Pardeep Kumar (HS)-9617987198**
   (b) For Girls Hostels:-
   Ms. Renu (HS)-7206281944

   Emergency Contact Number:-
   cwb@nitkkr.ac.in
   01744-233249 (O)

5. **The contact number and email-id of the Office of the Dean (SW) is also given below for help in case of any issue faced during your stay in the campus. (For issue of Room Rent , Day Scholar etc)**

   Sh. Radhakishan Kandpal – 01744-233448 (O), 9896094466(M)
   Email ID :- deansw@nitkkr.ac.in

Note: (i) These charges are not required to be paid at the time of online reporting
     (ii) Any query related to hostel may be made on above official numbers
     (iii) The student must have got fully vaccinated for Covid-19 for hostel allotment

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
MEDICAL FITNESS CERTIFICATE

MEDICAL CERTIFICATE
(to be issued by a Registered Medical Practitioner)

GENERAL EXPECTATIONS

Candidates should have good general physique. In particular,

a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.

b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uniocular persons are restricted from admission to certain courses.

c) Hearing should be normal. Defective hearing should be corrected.

d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

1	**Name of the Candidate:**			Passport Size Color Photo (Please Paste).
2	**Identification Mark (a mole, scar or birthmark), if any**			
3	**Major illness/operation, if any (specify nature of illness/operation**			
4	**Height in cm**		**5 Weight in kg**	
6	**Blood Group**			
7	**Past History**			
	(a) Mental Illness			
	(b) Epileptic Fit			
8	**Chest (Inspiration in cm)**		**9 Chest (Expiration in cm)**	
10	**Hearing**			
11	**(a) Vision**		**Left Eye**	**Right Eye**
	i) With Glasses			
	ii) Without Glasses			
	(b) Color Blindness		**(c) Unicolular Vision**	
12	**Respiratory System**			
13	**Nervous System**			
14	**Hearts**			
	(a) Sounds		(b) Murmur	
15	**Abdomen**		**Hernia**	**Hydrocele**
	(a) Lever			
	(b) Spleen			
16	**Any Other defects**			

Certificate of Medical Fitness
The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture (Yes/No)
The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects (Yes/No) **Remarks :-**

Name of Doctor	**Signature**	**Registration No.**	**Seal**