NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA, HARYANA-136119

No. Acad./23/ 1253   Date: - 10-08- 2023

NOTIFICATION

Reporting Schedule for newly admitted B. Tech. students under MEA/ICCR categories for the Academic Year 2023-24

The candidates who have been provisionally allotted a seat in the B. Tech. programmes of National Institute of Technology, Kurukshetra under MEA/ICCR counselling process for current Academic Year 2023-24 are required to report **OFFLINE (IN PHYSICAL MODE)** during **16th – 18th August 2023** by following the process as explained below:

(1) The candidates are required to report in person at **Academic Section** (Room No- 210, First Floor, Golden Jubilee Administrative Building, NIT Kurukshetra -136119) for admission formalities on any day during **16th – 18th August 2023.**

(2) The candidates must carry all the original documents and a set of photocopies as per the **Annexure-A** at the time of physical reporting.

(3) The candidates who are required to pay **Balance Institute Fee (BIF)**, if applicable as per **Annexure-B,** must pay the same through SBI Collect link to be uploaded on the Institute website before 16.08.2023 along with the help document. **The link will be active from 10.00 am on 16.08.2023 until 05.00 pm on 18.08.2023.** The payment proof is required to be submitted at the time of physical reporting.

(4) Thereafter, the candidates are required to fill the **Student Information Form (SIF)** through Google Form **(the link will be available on the Institute website before 14.08.2023)** for providing their personal details required for academic purposes. The link for Google Form will also be activated from **10.00 am on 14.08.2023 and remain active until 7.00 pm on 31.08.2023.**

(5) The candidates will be issued Admission File by the Staff of the Academic Section. The candidates are required to prepare the admission files as per the Instructions of the Academic Staff and return back to the staff.

(6) The candidates are required to present the original documents to the verifying officers one by one on their turn and remove the deficiency in the documents, if pointed out by the verifying officers.

(7) The candidates will be issued **Admission Letter / Provisional Admission Letter** on successful verification of their documents by the office of the Dean(Academic).

(8) The candidates who do not report after payment of Balance Institute Fee, if applicable as per **Annexures- B**, during offline reporting schedule **will lose their allotted seats for which only they will be responsible**. It is responsibility of the candidate to complete all the admission formalities in the finally allotted institute.

(9)   The **orientation programme** for 1st semester of B. Tech. programmes will be held on **21.08.2023** & **classes** will commence from **22.08.2023**. The schedule & time table for orientation programme & classes will be available on the Institute website by **21.08.2023**.

(10)   The Institute fee refund rules, as mentioned in **Annexure-B,** shall be applicable on the candidates taking admission in the Institute through physical reporting. The candidate who wish to withdraw admission will be refunded as per Institute refund rules.

(11)   The hostel fee (Mess and Misc. related), as per **Annexure-D,** will be required to be paid for hostel accommodation at the time of physical reporting.

(12)   The candidates are required to visit the Institute website (www.nitkkr.ac.in) regularly for latest updates.

(13)   The candidates may send their query related to the physical reporting process and documents, if any, through email on: **dasa@nitkkr.ac.in** or contact on: **+91-1744-233229** or **+91-9729233227** (also available for WhatsApp) during Institute office hours.

Deputy Registrar (Academic)

10|08|23

Copy to:

1. AR to the Director for kind information of the Director
2. Dean (S/W) & Dean (IIR)
3. Faculty I/C (Accounts) with a request to provide SBI Collect link on the Institute website along with the help document for payment process of Balance Institute Fee.
4. Prof. I/C (CCN) with a request to upload this notification on the Institute website
5. Chief Warden (Hostels) for information and further necessary action in this regard.
6. PS to the Registrar for kind information of the Registrar.

CERTIFICATES & DOCUMENTS REQUIRED FOR PHYSICAL REPORTING

The candidates are required to bring one set of photocopies of the below mentioned documents at the time of physical reporting.

1. **List of Documents**

   I. Admission Recommendation Letter issued by the MEA (For MEA Candidates) / Provisional Admission Letter of NIT Kurukshetra for ICCR candidates.

   II. Admission Offer Letter of ICCR (Scholarship Award Letter) [Only for ICCR candidates]

   III. Application Form submitted to MEA/ICCR (On Portal/ Offline in the Office).

   IV. Security Deposit (Institute & Library] deposited in the Institute Account as per Provisional Admission Letter of Institute [Only for ICCR candidates]

   V. Statement of Marks (Minimum 60% or 6.0 CGPA) of the qualifying examination, with Mathematics, Physics, and any one of the subjects from (Chemistry, Bio-technology, Computer Science and Biology), from the Board/University or of other higher examination passed from the institutions equivalent to 10+2 school education system in India and recognized by the AIU, if any [Candidates passing 10+2 or equivalent examinations from schools or institutions of foreign countries and affiliated with foreign Board/School system are required to upload Mark Sheets/Transcripts of both 11th and 12th classes, issued by the respective examination authorities.]

   VI. Proof of passing English as a subject in school education at least at the level of 10th class or equivalent

   VII. 10th class Board Mark Sheet/ Birth Certificate having particulars of candidate including Date of Birth (DOB) / Passport or Citizen Card [For Foreign Nationals]

   VIII. Date of Birth (DOB) Certificate issued by the appropriate Govt. Authority, in case DOB is not mentioned on 10th Board Mark Sheet

   IX. JEE (Mains) Score Card of 2023 issued by the National Testing Agency [For MEA Candidates]

   X. Aadhaar Card for Indian Nationals / Citizenship Card (valid in lieu of Passport as per Govt. of India guidelines) for Bhutan & Nepal / Passport and Valid Visa for Others. Further, in case of Indian Nationals, if address is different from Aadhaar Card, then any of the documents such as Driving License, Passport, Electricity Bill, Ration Card, Voter Card etc. is also required to be submitted.

   XI. Migration/School Leaving Certificate and Character Certificate (from the Institute/School last attended)

   XII. Medical fitness certificate issued by the Registered Medical Practitioner (RMP) as per **Annexure-E** [Candidates are also required to submit HIV test report

   XIII. Undertaking duly filled and signed on the prescribed format as per **Annexure-C**.

   XIV. Bank account details: Cancelled Cheque/ First page of Pass Book (Bank Account must be in the name of the Candidate only) for all types of transactions in the Institute including refund of fee, disbursement of scholarship etc.

2. **Passport Size Color Photo (5 Photo in Hard Copy also) and Signature in JPG format (Less than 1 MB File Size each)**

The candidates are also required to bring 5 copies of passport size color photograph having light background and in light color dress. The candidate should also be having soft copy of the passport size photo and signature (on plain paper using black pen) for filling of SIF form during their physical reporting.

Note: - As per Govt of India Guidelines, Digi Locker downloaded self-attested copy having bar-code/ QR code will be considered equivalent to original.

INSTITUTE FEE AND REFUND RULES

1. Balance Institute Fee

Institute Fee (1st Semester) (In Rs.)	MEA	ICCR
Tuition Fee (A)	62,500/-	62,500/-
Institute charges (for breakup of institute charges, refer Institute website) (B)	29,900/-	29,900/-
Hostel Room Rent (C)	8,000/-	8,000/-
Total First Semester Fee (D) = A+B+C	**100,400/-**	**100,400/-**
Tuition Fee paid at DASA-2023 (E)	-	-
Security Amount Paid by SII candidate (F)	-	8200/-
Advance Amount Paid by SII Candidates(G)	-	-
Balance Institute Fee to be paid Online by the candidate (H)=D-E	**100,400/-**	**92,200/-**

The candidates of ICCR are required to pay only Security Amount, if not paid earlier. However, the fee mentioned as 'H' above will be paid by the ICCR directly to the Institute in respect of such candidates..

2. Mode of Payment of Balance Institute Fee

The balance Institute fee is to be paid online on the payment link, which will be provided on the Institute website from 10.00 am on August 16, 2023 to, August 18, 2023 (up to 05.00 pm).

Those who do not pay Balance Institute Fee on payment link and do not report will loose their allotted seat for which the candidate will be responsible.

3. @Fee Refund Rules (DASA/MEA/SII/ICCR/MEA(NSS)/MEA(SSS) Categories)

No. of days from start of academic session or date of admission whichever is later to the date of withdrawal of admission	Deduction of Amount
3 days	Rs. 1000/-
4 to 15 days	Rs. 10,000/-
16 to 30 days	Rs. 16,000/-
31 to 45 Days	Rs. 25,000/-
After 45 Days	Normal semester fee would be deducted as applicable for regular/self-financed programmes, whichever is higher, from the fee paid. Remaining fee along with security deposit would be refunded

@Please note that the bank account must be in the name of the candidate

<u>UNDERTAKING</u>

(By the candidate who has been allotted seat in B.Tech. Programme of NIT Kurukshetra)

I, hereby undertake that I have been allotted seat in NIT Kurukshetra through DASA-2023/MEA/ICCR /SII/MEA (NSS)/MEA (SSS) counselling process on the basis of the genuine, valid, and correct documents.

My particulars are given as below [IN CAPITAL LETTERS]

Name of Candidate :-_____

Father's/Mother's Name :-_____

Application No. :-_____
DASA-2023/MEA/ICCR/SII/ MEA (NSS)/MEA (SSS)

Gender (Male/Female/Other) :-_____

Date of Birth (DD/MM/YYYY) :-_____

Admission Category :-_____
(DASA/ICCR/SII/ MEA (NSS)/MEA (SSS))

Admission Sub Category (if applicable) :-_____
(CIWG, SAARC or Non-SAARC & Non CIWG)

B.Tech. (Branch) Allotted :-_____
(B.Tech Programme of NIT Kurukshetra)

Address (as used in Documents) :-_____

_____

Mobile No (as used in counselling process):-_____

Email ID (as used in counselling process) :-_____

I also certify that the above particulars provided by me are true and authentic. The soft/hard copies of the documents/certificates provided by me to DASA-2023/MEA/ICCR/SII MEA (NSS)/MEA (SSS) and NIT Kurukshetra during counselling/ reporting process may be verified from the issuing authorities at any time after physical reporting. In case, any document provided by me on the basis of which I secured admission is found forged/incorrect by NIT Kurukshetra at any time then my admission shall be cancelled and appropriate legal action may be taken by NIT Kurukshetra against me.

I am executing this undertaking in the presence of the following two witnesses* on _____ (Date in DD/MM/YYYY).

Date: _____
Place: _____

Signature of the Candidate

1.   Name, Address and Mobile No of 1st Witness

_____

_____

Signature of 1st Witness with Date

2.   Name, Address and Mobile No of 2nd Witness

_____

_____

Signature of 2nd Witness with Date

*Anyone who knows the candidate and has attained the age of 18 years or more can become witness .The witness should not be family members. The witness is responsible for the fact that he/she knows the candidate and the candidate only has signed on undertaking, however, the witness shall not be liable for genuineness of the information furnished by the candidate.

HOSTEL ROOM ALLOTMENT, HOSTEL MESS RELATED CHARGES ETC

The candidates will be required to pay the following charges in the respective bank account of the Hostel at the time of allotment of Hostel Rooms. For more details, please contact Hostel authorities.

1.   **Hostel Mess & Other Charges at the time of admission to hostel (Rs. 40,500/-)**
    a) Hostel Mess Advance per semester **Rs. 30,000/-**
       (Payment will be deposited at the beginning of each semester; Payment will be adjusted against actual Mess Bill & Misc. Charges on monthly basis)
    b) Hostel Development and Maintenance Fund (HDMF) (Non-Refundable, One Time): **Rs. 6000/-**
    c) Electricity Advance per semester: **Rs. 4500/- (to be adjusted as per actual electricity charges on monthly basis)**
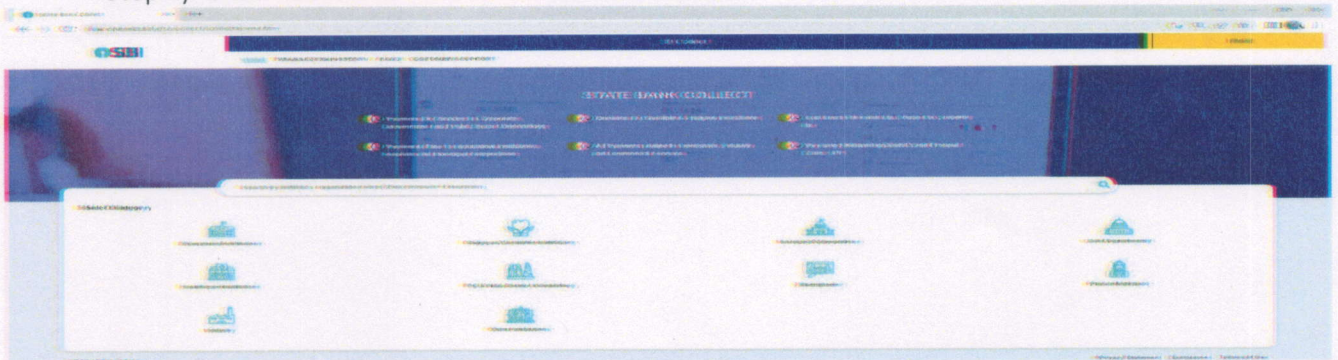
2.   **Mode of Payment**
    The hostel fees/charges are required to pay in online mode only using SBI Collect facility.

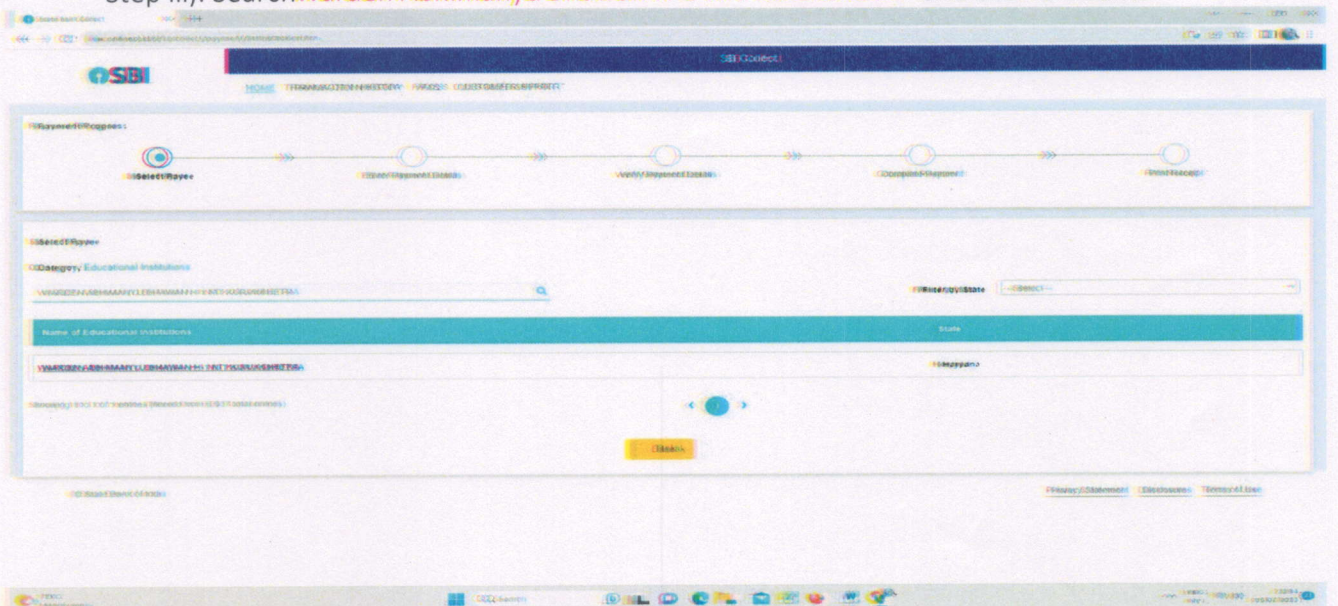   The link for the SBI collect is given below:-
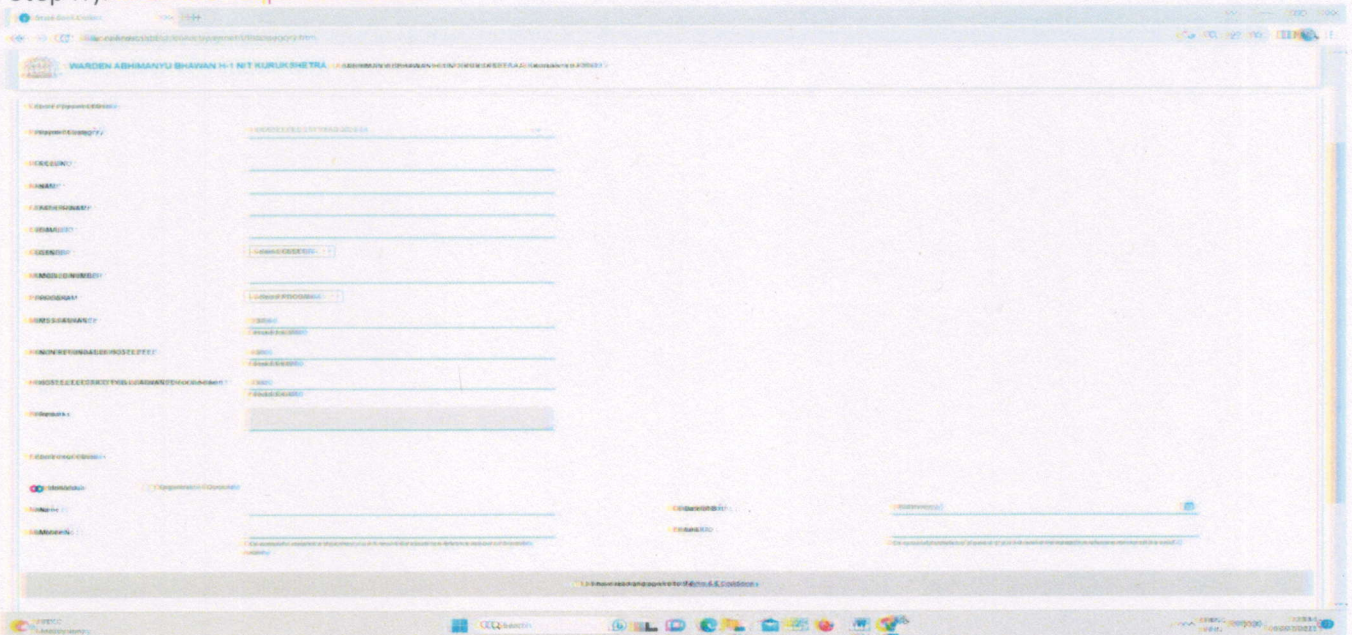   Open SBI collect home page and proceed as follows:-
    Step i). https://www.onlinesbi.com/sbicollect/icollecthome.htm
    Step ii). Click educational institution as shown below:

Step iii). Search Warden Abhimanyu Bhawan H-1 NIT Kurukshetra and click the same

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Step iv). Fill all the required details.

Step v). Submit

3. **Documents required for Hostel Allotment**

   a) Self-Attested copy of the Provisional Admission Letter issued by the Institute after online reporting
   b) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card
   c) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card of Parents (Mother or Father)/Guardian in case parents are not alive
   d) Two recent Passport size color photographs
   e) Undertakings/Certificates signed by students & guardians (formats available on Institute website under with link : Hostel >Hostel Notifications (Please contact Hostel Section for these documents)

4. **For any query Contact on following numbers through whatsapp only:-**
   (a) For Boys Hostels:-
   Sh. Navneet (HS) – 7404392231   Sh. Virender Kumar (HS)-9896171966
   Sh. AmitBattan -9991915145   Sh. Pardeep Kumar (HS)-9617987198
   (b) For Girls Hostels:-
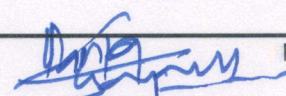   Ms. Renu (HS)-7206281944

   Emergency Contact Number:-
   cwb@nitkkr.ac.in
   01744-233249 (O)

Note: (i) These charges are not required to be paid at the time of online reporting
(ii) Any query related to hostel may be made on above official numbers

MEDICAL CERTIFICATE
(to be issued by a Registered Medical Practitioner)

GENERAL EXPECTATIONS

Candidates should have good general physique. In particular,

a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.

b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Color blind and Unicolular (having vision in only one eye) persons are restricted from admission to certain courses.

c) Hearing should be normal. Defective hearing should be corrected.

d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

1	(a) Name of the Candidate:			Passport Size Color Photo (Please Paste).
	(b) Gender:			
2	Identification Mark (a mole, scar or birthmark), if any			
3	Major illness/operation, if any (specify nature of illness/operation			
4	Height in cm		5 Weight in kg	
6	Blood Group			
7	Past History			
	(a) Mental Illness			
	(b) Epileptic Fit			
8	Chest (Inspiration in cm)		9 Chest (Expiration in cm)	
10	Hearing			
11	(a) Vision		Left Eye	Right Eye
	i) With Glasses			
	ii) Without Glasses			
	(b) Color Blindness		(c) Unicolular Vision	
12	Respiratory System			
13	Nervous System			
14	Heart			
	(a) Sounds		(b) Murmur	
15	Abdomen		Hernia	Hydrocele
	(a) Lever			
	(b) Spleen			
16	Any Other defects			

Certificate of Medical Fitness

The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture **(Yes/No)**

The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects **(Yes/No)**
Remarks :-

Name of Doctor	Signature	Registration No.	Seal