

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA**  
**(ACADEMIC SECTION)**

No. Acad./23/1380

September 02, 2023

**NOTICE**

This is in continuation to letter No. Acad./23/1259 dated 10<sup>th</sup> August, 2023 regarding submission of Odd Semester sessional improvement examination forms for Nov./Dec. 2023 examination session last date of which was 31<sup>st</sup> August, 2023.

Now the Competent Authority has allowed the students of B.Tech. programs admitted prior to Academic Year 2023-24 excluding those studying their 1<sup>st</sup>/2<sup>nd</sup> Semester onwards in Academic Year 2023-24 to appear for reappear examination of courses offered in even semester in odd semester and vice-versa vide letter No. Acad./2023/1369 dated 01<sup>st</sup> September, 2023.

Accordingly, the eligible students having reappears in sessional component of courses offered in Even Semesters are hereby informed to apply for sessional improvement in the prescribed format (copy attached). The students can apply for maximum 6 Nos. of courses (Even & Odd both semester) of their choice in internal as well as external components.

The eligible students are required to submit sessional improvement form separately for each Even Semester at **Student's Help Desk** along with self-attested photocopy of Result Notifications. The last date for submission of sessional improvement form is strictly on or before **05.00 pm, 11<sup>th</sup> September, 2023 (Monday)**.

***Further, the last date for submission of sessional improvement form for B.Tech. 1<sup>st</sup> semester is hereby extended up to 05.00 pm, 20<sup>th</sup> September, 2023 (Wednesday).***

The cut lists for concerned semester sessional improvement examinees will be sent to the respective HoDs before commencement of respective examination session of Academic Year 2023-24.

The respective HoDs are kindly requested to schedule Mid Semester Exam-I & II for the courses of Even Semester at the Department level under intimation to the office of the Dean (Academic) and the same may be uploaded on the Institute website for information to all the concerned. The students may also be informed well in time before conduct of Mid Semester Exam by email/telephonic call.

This is for information and further necessary action.

  
**Deputy Registrar (Academic)**  
02/09/23

**Copy to:**

1. AR to Director for kind information of the Hon'ble Director
2. Heads of all the Departments
3. Prof. I/C (CCN) for uploading on institute website
4. Associate Dean (Examinations)
5. Chief Warden (Hostels) to circulate this notice among all the hostels.
6. Dean (Academic) for kind information
7. PS to Registrar for kind information of the Registrar

# NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

## SESSIONAL IMPROVEMENT FORM

*02/09/23*

SEMESTER: \_\_\_\_\_

EVEN ☐ ODD ☐ [Please tick (✓) any one]

Roll No : \_\_\_\_\_

Name: \_\_\_\_\_

Mob. No. : \_\_\_\_\_

Program/

Email ID : \_\_\_\_\_

Specialization: \_\_\_\_\_

Department : \_\_\_\_\_

Branch: \_\_\_\_\_

Section : \_\_\_\_\_

Student Type : Regular / Ex-Student

(Please tick applicable option)

Current Semester : \_\_\_\_\_

(For currently studying Regular Students Only)

Sessional Improvement Semester: \_\_\_\_\_

List of Courses having reappear in Sessional (Theory-T/Practical-P)

Sr. No	Course Code	P/ T	Department Name ( Course Offered by)	Sr. No	Course Code	P/ T	Department Name ( Course Offered by)
1				4			
2				5			
3				6			

I wish to appear in Sessional Improvement in the following Course(s). I have enclosed self-attested photocopy of the DMC or email copy of the verification by the Exam Cell as a proof along with this form.

Sr. No	Course Code	P/ T	Department Name ( Course Offered by)	Sr. No	Course Code	P/ T	Department Name ( Course Offered by)
1				4			
2				5			
3				6			

I have verified that: -

- The student has not completed maximum duration of the program in this semester. (Maximum Duration for B. Tech Programs is 8 years, M. Tech Programs is 5 years, MBA program is 4 years and MCA programs is 6 years)
- The course codes are verified from DMCs or documents/records of Exam Cell.

*The student may be allowed to appear in the sessional components of the (No.) courses as above.*

**Official (Academic)**

**Supdt. (Academic)**

**Deputy Registrar (Academic)**

**HoD/Co-ordinator of School**

**Course Co-ordinator/ Faculty taking sessional improvement**

**Note: -**

- The student must fill the form and enclose the documentary proof of re-appear in the sessional components of the courses and submit the sessional improvement form at Student's Help Desk as per notice. The Academic Section will not give permission for sessional improvement after 1<sup>st</sup> sessionals are over.
- The students can apply for maximum 6 Nos. of courses of their choice in internal as well as external component.
- The Academic Section will prepare cut-list for internal re-appear of Even & Odd Semesters respectively and send the same to Examination Cell and respective HoDs/School Coordinators before start of 1<sup>st</sup> sessional exam.