

**NATIONAL INSTITUTE OF TECHNOLOGY  
KURUKSHETRA**

No. Acad./2023/ 1917

Dated: 13.12.2023

**NOTIFICATION**

The Senate in its 51<sup>st</sup> meeting held on 28.11.2023 vide agenda item no. S 51.20 approved the following guidelines for a policy regarding the continuance of further study after a gap of two semesters or more for B.Tech., P.G., and Ph.D. Programs, subject to the condition of maximum the duration of completion of all programs:

- (i) Temporarily withdrawal of one semester/semesters be permitted on genuine reasons. However, up to one semester absence, Dean (Academic) may permit.
- (ii) For withdrawal of more than one semester, the case will be referred to the Director by Dean (Acad.) with his/her recommendations.
- (iii) The students shall communicate for temporary withdrawal/deregistration to Dean (Acad.) through Head of the Department within one month of the commencement of the semester or from the date of attending the last classes whichever is later. The communication shall be supported with proper justification/documents and endorsement of the parents/guardian.
- (iv) There shall be no outstanding dues against the student applying for temporary withdrawal.
- (v) The student will be charged the prescribed fee for the semester in which he/she tends to request.
- (vi) The credits/grades earned by the student before availing withdrawal will remain preserved for the remaining semester.
- (vii) If regulations and curriculum changes takes place during the period of withdrawal, on re-admission the new regulations and curriculum will apply to the student for remaining semester/semesters.

Notwithstanding the above, the Director at his discretion, may relax any of the conditions. The decision of the Director shall be final.

This is for kind information and further necessary action of all concerned.

  
13-12-23  
Dean (Academic)

All HoDs/School Coordinators

Copy to:

1. AR to Director for kind information of the Director.
2. Associate Dean (Exams.) /Associate Dean (Acad.)
3. Faculty I/C (Accounts)
4. Prof. I/C (CCN) with a request to get it uploaded on Institute website.
5. PS to Registrar for kind information of the Registrar