



**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**



**AGENDA FOR 36TH MEETING
OF
FINANCE COMMITTEE
(26th SEPTEMBER, 2017)**

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA**

Kurukshetra - 136119 Haryana

Agenda : 36th Finance Committee Meeting**Venue : Board Room,
BrahMos Aerospace, 16, Cariappa Marg,
Kirby Place, Delhi Cantt., New Delhi-10.****Date & Time : September, 26th, 2017 at 10.00 a.m.**

Item No.	Agenda	Page No.
FC 36.1	To confirm the minutes of 35 th meeting of Finance Committee National Institute of Technology, Kurukshetra held on 05.06.2017	1-15
FC 36.2	To confirm the minutes of Special meeting of Finance Committee National Institute of Technology, Kurukshetra held on 14.06.2017	16-23
FC 36.3	To note follow up action taken on the decisions of 35 th meeting of Finance Committee held on 05.06.2017	24-41
FC 36.4	To note follow up action taken on the decisions of Special meeting of Finance Committee held on 14.06.2017	42-46
FC 36.5	To note setting up Higher Education Funding Agency (HEFA) by Government for financing the infrastructure in the Centrally Funded Institutions(CFIs)	47-55
FC.36.6	To consider the amendment to the rule 126 of General Financial Rules 2005 for awarding all Civil and Electrical works.	56-62
FC 36.7	To consider revised instructions of MHRD for payment of sitting fee in respect of Non-officials of Committees/Panels/Boards etc.	63-70
FC.36.8	To consider revised budget estimates for the year 2017-18 and budget estimates for the year 2018-19	71-72
FC 36.9	Establishment of Structural Dynamics Lab In the Department of Civil Engineering at NIT Kurukshetra	73-74
FC 36.10	Re-establishment of the Hydraulics and Water Resources Laboratory in the Civil Engineering Department of Institute.	75-78

FC.36.11	<p>To consider and approve the following works at NITK:</p> <ul style="list-style-type: none"> (i) Finishing floor with tiles in the common room, dining hall, warden office, and MMCA office in the old boys hostel No. (1-6) and girls hostel No.-1 (ii) Construction of shed for covering the sports complex stairs (iii) Provision of access to golden jubilee administrative building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west. (iv) Provision of shed for parking only for four wheelers in the existing parking near NIT, Market complex. 	79-94
FC.36.12	To follow up action taken on the decisions of last 03 Finance Committee meetings.	95-102

FC36.1 To confirm the minutes of 35th meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 05.06.2017.

The 35th meeting of the Finance Committee was held on 05th June, 2017 in the Board Room, Golden Jubilee Administrative Building, National Institute of Technology Kurukshetra-136119. The minutes of the proceedings of the meeting were circulated to all members of the Finance Committee in pursuance with clause 10 (5) read with clause 4(13) of the 1st statutes of NIT Act 2007.

The Institute has not received any comments from any of the members of the Finance Committee.

In view of the above, it is proposed/recommended that the Finance Committee may consider for confirmation of the minutes of 35th meeting of the Finance Committee. A copy of the minutes is placed as Appendix-I on page 2 to 15

Confirmed



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
Kurukshetra - 136119, Haryana.

MINUTES OF 35th MEETING OF FINANCE COMMITTEE

Minutes of 35th Meeting of the Finance Committee, NIT, Kurukshetra held on Monday, 5th June, 2017 at 10.00 a.m. in the Board Room, Golden Jubilee Administrative Building, National Institute of Technology Kurukshetra-136119

Present:

- | | | |
|----|--|------------------|
| 1. | Shri Jagdish Khattar,
Hon'ble Chairperson,
FC & BOG, NIT Kurukshetra | Chairperson |
| 2. | Dr. Satish Kumar
Director
National Institute of Technology
Kurukshetra | Member |
| 3. | Smt. Darshana M. Dabral
Joint Secretary & Financial Advisor (IFD),
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110 015 | Member |
| 4. | Dr. Surinder Deswal
Registrar In-charge
National Institute of Technology
Kurukshetra | Member-Secretary |

The Joint Secretary (NIT & DL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi could not attend the meeting.

The Dean (P&D), Dean (Estate), Dean (Academics), Professor-in-charge (Estate & Constructions), President (Alumni Association) and Faculty in-charge (EM&T) from NIT Kurukshetra, ADG (north zone), Chief Engineer and Superintending Engineer (C) from CPWD were also present during the meeting.



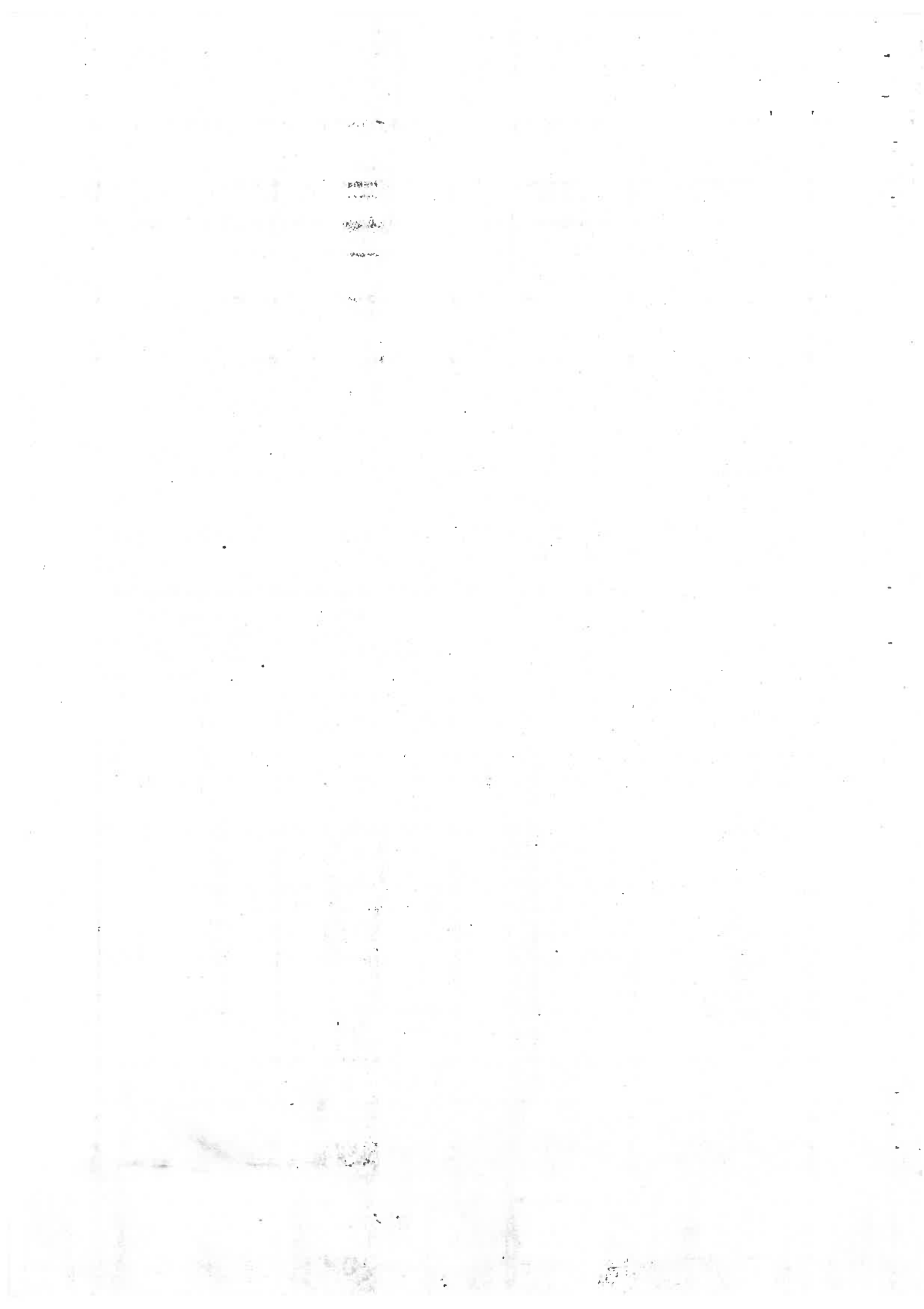
At the outset, the Hon'ble Chairperson welcomed the members present in the 35th meeting of the Finance Committee of the Institute. In his opening remarks, the Hon'ble Chairperson mentioned about the improvement in the growth of the Institute and discussed about the availability of budget annually. He emphasized on the efficient management of finance available in terms of cost/time overrun and the priority of activities to be undertaken. He desired that a year-wise "Financial Road Map" be prepared for better and efficient planning and utilization of funds.

Thereafter, the Hon'ble Chairperson asked the Registrar-cum-Member Secretary, Finance Committee to present a summary of all Civil works in the Institute. The Registrar presented the summary of works completed, works in progress and future planned works (priority wise) in the form of Annexure-1, 2 and 3 respectively. After detailed deliberations and discussions, the Finance Committee decided to consider the summary of all civil works i.e. annexure 1, 2 and 3 as an agenda item.

FC 35.A To consider the summary of Civil works (annexure 1,2 and 3) and funds allotment/utilization.

After considering the summary of Civil works presented by Registrar-in-Charge and justifications given by Dean (Estate & Constructions), the Committee desired the presentation by CPWD officers. The Superintending Engineer (Civil), CPWD, North Zone, Chandigarh made presentation before the Committee for the civil works having revised cost with full justifications on account of cost-overrun & time-overrun. Thereafter, the Finance Committee decided as under:

- FC 35.A.1** Dean (Estate & Construction) to place quarterly reports for all civil works with respect to the progress, cost and time schedule before the Finance Committee for review.
- FC 35.A.2** In future, the estimates should be based on latest Plinth Area Rates (PAR) and be scrutinized so as to ensure that they are realistic.
- FC 35.A.3** Tendering process should be initiated only after the approval of detailed design and estimate so as to avoid cost escalation, time-overrun, etc.
- FC 35.A.4** Out of the prospective grant-in-aid of Rs 43 crores for creation of capital assets for the year 2017-18, the proposed allocation/utilization of fund shall be as-
- a) Rs. 19 crores for eleven numbers of works (completed) as mentioned under *Annexure-1*;
 - b) Rs. 12 crores for twelve numbers of works: eleven works in progress as mentioned under *Annexure-2* and one work at Sr. No. 1 as mentioned under *Annexure-3*, as per the priority of the works;





- c) Rs. 2 crores for future planned works (priority wise) at Sr. No. 2 & 3 as mentioned under *Annexure-3*;
- d) Rs. 10 crores for the development of laboratories of the various Departments of the Institute.

FC 35.A.5 An amount of Rs. 9 crores utilized/committed for the development of laboratories during the last financial year (2016-17) along with the allocation of Rs 10 crores in the current financial year (2017-18) may be utilized and settled by December, 2017.

FC 35.A.6 An Internal Review/Monitoring Committee may be constituted to monitor all the works, their estimated cost, cost overrun, time overrun and any escalation, if required. The said Committee will be responsible for all the construction works.

FC 35.A.7 The Finance Committee noted that the maintenance and constructions works in the Institute are looked after by the faculty members in the capacity of Dean (Estate & Construction), Professor-in-Charge, (Estate & Constructions) and others as additional charge along with their normal duties and responsibilities. The Finance Committee advised that the Institute may establish its own *Construction Cell* and initiate the process of appointing regular Executive Engineer and other technical & supporting staff for overall supervision of Estate & Constructions works. However, for the time being, the appointments may be made on contract basis till the regular vacancies are filled up.

FC 35.1 To confirm the minutes of 34th meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 30.01.2017

The Finance Committee confirmed the minutes of the 34th Meeting of the Finance Committee held on 30.01.2017.

FC 35.2 To consider and approve the cost estimate for providing Aluminum partitions with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra

The Finance Committee declined the proposal due to lack of justification.

- FC 35.3 To consider and recommend to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for construction of 600 seater Girls Hostel (Multi-Storeyed Framed Structure, Ground Floor+5) at NIT, Kurukshetra.**

In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for approving the administrative approval & expenditure sanction of the revised cost estimate of Rs. 6329.38 lacs for the work of construction of 600 seater Girls Hostel (Multi-Storeyed Framed Structure, Ground Floor+5) at NIT, Kurukshetra.

- FC 35.4 To consider and recommend to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for the work of construction of 300 Seater Multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students. (Multi-storeyed framed structure) (Ground +5) at NIT, Kurukshetra**

In view of the decision taken under agenda item FC 35.A.4(b), the Finance Committee considered and recommended to the Board of Governors for approving administrative approval & expenditure sanction of the revised cost estimate of Rs. 5065.79 lacs for the work of construction of 300 Seater Multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students (Multi-storeyed framed structure) (Ground +5) at NIT, Kurukshetra.

- FC 35.5 To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra.**

In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for approving the administrative approval & expenditure sanction of the revised cost estimate of Rs. 296.48 lacs for the work of construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra.

It was further decided that all the barracks be allotted to the concerned bearers by 15th of July, 2017 and reported to the Finance Committee in its next meeting.

**FC 35.6**

To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of revised cost estimate for providing 40mm thick premix carpeting on various roads at NIT, Kurukshetra.

- a) From main approach road to Guest House and around Guest House
- b) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8.
- c) Apollo Canteen Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra.
- d) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra

In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for approving the administrative approval & expenditure sanction of the revised cost estimate of Rs. [(i+ii+iii) Rs. 45.89 lacs and (iv) Rs. 28.05 lacs = Rs. 73.94 lacs] for the work of providing 40mm thick premix carpeting on various roads at NIT, Kurukshetra. (i) From main approach road to Guest House and around Guest House, (ii) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8, (iii) Apollo Canteen Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra & (iv) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra.

FC 35.7

To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of revised cost estimate for widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 meters) at NIT, Kurukshetra

In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for according the administrative approval & expenditure sanction of the revised cost estimate of Rs 46.76 lacs for widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 meters) at NIT, Kurukshetra.



- FC 35.8** To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised cost estimate for the provision for two nos. Institute Main Gate at – NIT, Kurukshetra

In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for according the administrative approval & expenditure sanction of the revised cost estimate of Rs. 158.39 lacs for the work of construction of two nos. Institute Main Gate at NIT, Kurukshetra.

- FC 35.9** To consider and recommended to the BOG to accord the administrative approval and expenditure sanction of Revised Cost estimate for Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional building at NIT, Kurukshetra

In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for according the administrative approval & expenditure sanction of the revised cost estimate of Rs. 272.31 lacs. for the work of Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional Building at NIT, Kurukshetra.

- FC 35.10** To consider and recommended to the BOG to accord the administrative approval and expenditure sanction for the Provision of lifts for persons with disabilities (PWD) at various locations in the Institute

This agenda item was deferred for being taken up in Special Finance Committee meeting scheduled to be held on 14th June, 2017 with the observation that the revised self-explanatory agenda be presented along with a check-list of facilities being provided to Persons with Disabilities (PWD)

- FC 35.11** To consider and approve revision in Institute charges and introduce new charges for various UG and PG Programmes.

This agenda item was deferred for being taken up in the Special Finance Committee meeting scheduled to be held on 14th June, 2017 with the observation that the revised self-explanatory agenda be presented along with adequate justifications.



- FC 35.12 To consider the enhancement of tuition fee to be charged from the students admitted to MCA programme under "Self-Financing" category**

This agenda item was deferred for being taken up in the Special Finance Committee meeting scheduled to be held on 14th June, 2017 with the observation that the revised self-explanatory agenda be presented along with adequate justifications.

- FC 35.13 To consider the revised rates of honorarium for Ph. D Examiners.**

The Finance Committee considered the proposal and recommended to the Board of Governors for revising the rates of honorarium for Ph.D. Examiners as:

For Evaluation of Thesis-

Indian Examiner	Rs. 6,000/-
Foreign Examiner	USD 500

For Viva-voce (External examiner from India only) Rs. 4,000/-

- FC 35.14 To consider and approve enhancement of alumni fee of the students of the Institute.**

The Finance Committee considered the proposal and recommended to the Board for the enhancement of alumni fee, being charged one time from the student during the entire course, from Rs.500/- to Rs.1000/- from the academic session 2017-18. It was, further, decided that 20% alumni fee may be increased after every three years.

- FC 35.15 To consider preparing/evolving of Internal Audit Mechanism/ Internal Audit System & Manual of the Institute and engagement staff for Internal Audit Division (IAD).**

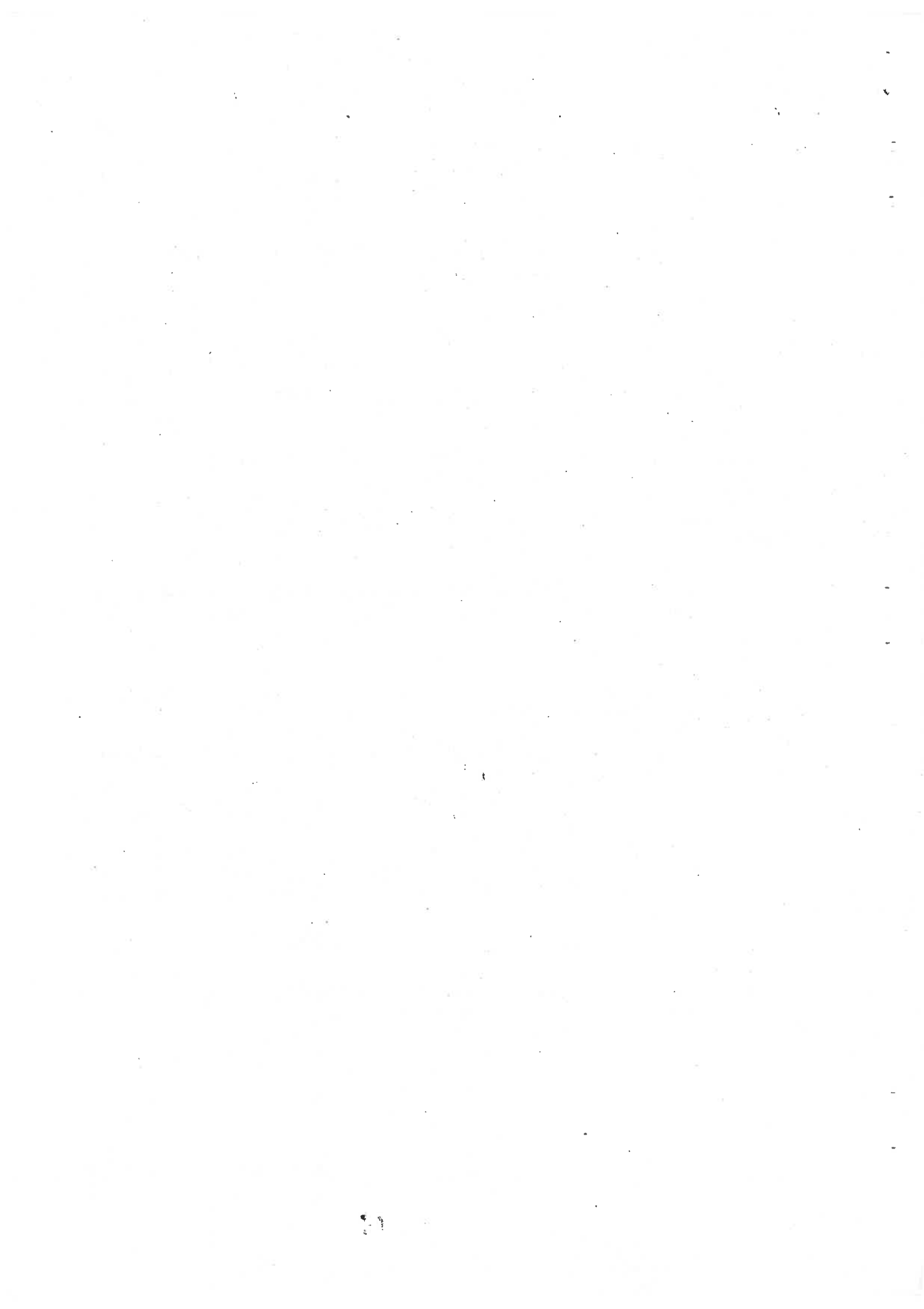
The Finance Committee considered the proposal and decided as under:

- FC 35.15.1** An Internal Audit System & Manual may be prepared on the basis of Internal Audit Manual and Report Template issued vide Office Memorandum No. IA/IR/2016-17/Circular/277 dated 21.02.2017 by Internal Audit Wing, Office of Principal Chief Controller of Accounts, Ministry of Human Resource Development, New Delhi.



- FC 35.15.2** An Independent Internal Audit Division (IAD), headed by Chief Audit Executive may be set up and this function should not be given to external agencies like hired Chartered Accountants who are meant for auditing the accounts. The structure, function and reporting system of IAD should be such that independence of audit is ensured for an unbiased and uninfluenced opinion.
- FC 35.15.3** An Audit Committee headed by the Head of the Institution may be constituted for reviewing the status on quarterly basis.
- FC 35.15.4** No new post (s) should be created for IAD. The IAD may be set up by appointing persons against the vacant sanctioned positions of the Institute.
- FC 35.16** **To adopt General Financial Rules 2017 (GFRs 2017)**
The Finance Committee decided that the provisions of GFRs 2017 applicable to autonomous bodies may be adopted by the Institute.
- FC 35.17** **To consider purchase of eight machines for Strength of Materials Laboratory in Mechanical Engineering Department on turnkey basis**
In view of the decision taken under agenda item FC 35.A.4(d), the Finance Committee considered the proposal and decided to purchase eight machines worth Rs. 3.00 crore for the development of Strength of Material Lab. in Mechanical Engineering Department of the Institute as per the specifications proposed out of the funds available in Plan Grant.
- FC 35.18** **To consider and recommend to the Board to accord the administrative approval and expenditure sanction for the procurement of 1.5 ton split Air Conditioners for Lecture theatres and conference rooms.**
In view of the decision taken under agenda item FC 35.A.4(d), the Finance Committee considered the proposal in the interest of faculty and students and recommended to the Board for the procurement of 194 nos. of energy efficient 1.5 ton split Air conditioners against the estimated cost of Rs.92.60 lacs for Lecture theatres and Conference rooms of the Institute as proposed out of the funds available under Plan Grant.

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FC 35.19 To consider and approve the Annual Accounts of the Institute for the financial year 2016-17

The Finance Committee considered the proposal and desired that a presentation of Annual Accounts be made in the Special Finance Committee meeting scheduled to be held on 14th June, 2017.

FC 35.20 To consider Memorandum of Understanding (MoU) between Centre for Development of Advanced Computing (C-DAC), Pune and NIT Kurukshetra for installation and deployment of C-DAC's indigenous Supercomputer in a Box "PARAM SHAVAK" at NIT Kurukshetra

The Finance Committee decided to defer the agenda for the Special Finance Committee meeting scheduled to be held on 14th June, 2017 with full justification.

Item 35.21 To consider setting up of Internet Infrastructure in the Mega Hostel (Boys) and Kalpana Chawla Hostel (Girls)

In view of the decision taken under agenda item FC 35.A.4(d), the Finance Committee considered the proposal and approved it *in principle*. Further, it was decided that NICSI may be engaged as Consultant for the said purpose.

FC 35.22 To consider payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc.

The Finance Committee suggested that a clarification may be sought from the MHRD in this regard.

FC 35.23 To approve the minutes of the 23rd meeting of the Building & Works Committee of National Institute of Technology, Kurukshetra held on 03.06.2017

In view of the decision taken under agenda item FC 35.A.4(c), the Finance Committee considered "future planned works (Annexure-3)" that are part of the 23rd meeting of the Building & Works Committee and decided that the work mentioned at Sr. No. 1 in the Annexure-3 is approved under agenda item FC.35 A4 (b); whereas the works mentioned at Sr. No. 2 & 3 are approved for a sum of Rs.2.00 crores out of the total funds allocated.

Further, the Finance Committee declined to consider rest of the works in Annexure-3 that has been proposed by 23rd BWC meeting.



FC 35.24 To note action taken to be on the decisions of the 34th meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 30.01.2017

The Finance Committee decided that the Action Taken on the decisions of last 03 Finance Committee meeting(s) be put up for consideration in the Special Finance Committee meeting scheduled to be held on 14th June, 2017.

Any Other Decisions

The Finance Committee further decided as under:

1. To hold Special Finance Committee meeting on Wednesday, the 14th June, 2017 at 11.00 a.m. in New Delhi.
2. To hold 42nd meeting of Board of Governors on Monday, the 27th June, 2017 at 10.00 a.m. in New Delhi.
3. In future, the agenda items should be presented with detailed background, justification and should be self-explanatory. Also, at the end of the agenda, the resolution *to be passed* by the Finance Committee be mentioned in inverted commas.

Note: The minutes of *Agenda item: "Any other decisions"* was authenticated by the Hon'ble Chairperson, FC on 05th June, 2017 as part-minutes.

The meeting ended with a vote of thanks to the Chair.

(Surinder Deswal)
Registrar In-charge
Member-Secretary, FC
NIT Kurukshetra

(Satish Kumar)
Director
NIT Kurukshetra

(Jagdish Khattar)
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra

Summary of Civil Works

- Civil works: Completed - Payment pending 11 nos.
- Civil works: In progress 11 nos.
- Civil works: Proposed 08 nos.

Civil Works: Completed

The 11 civil works are complete and in use (some of them in use for the last 3-4 years). The estimated cost was Rs. 67.19 crores and the actual expenditures are 83.45 crores having an increase of Rs. 16.26 crores (24.2 %). The major reasons of cost escalation are - estimates based on PAR 2007 but works started in 2013 & afterwards; introduction of Service Tax (5.8 %) and Labour Cess (1 %); 3rd Party Quality Assurance (1 %); Plinth area increase; design changes and additional provisions, etc.

The balance payment to be paid to CPWD is Rs. 18.99 crores. (Annexure-1)

Civil Works: In progress

The 11 civil works are in progress. The estimated cost was Rs. 49.72 crores and the revised estimated cost is 64.32 crores having an increase of Rs. 14.6 crores (29.3 %). The major reasons of cost escalation are - estimates based on PAR 2007 but works started in 2013 & afterwards; introduction of Service Tax (5.8 %) and Labour Cess (1 %); 3rd Party Quality Assurance (1 %); Plinth area increase; design changes and additional provisions, etc.

The balance payment to be paid to CPWD is Rs. 21.76 crores. (Annexure-2)

Non-payments are not only hampering the settlement of these works but also hindering the progress of other works in progress.

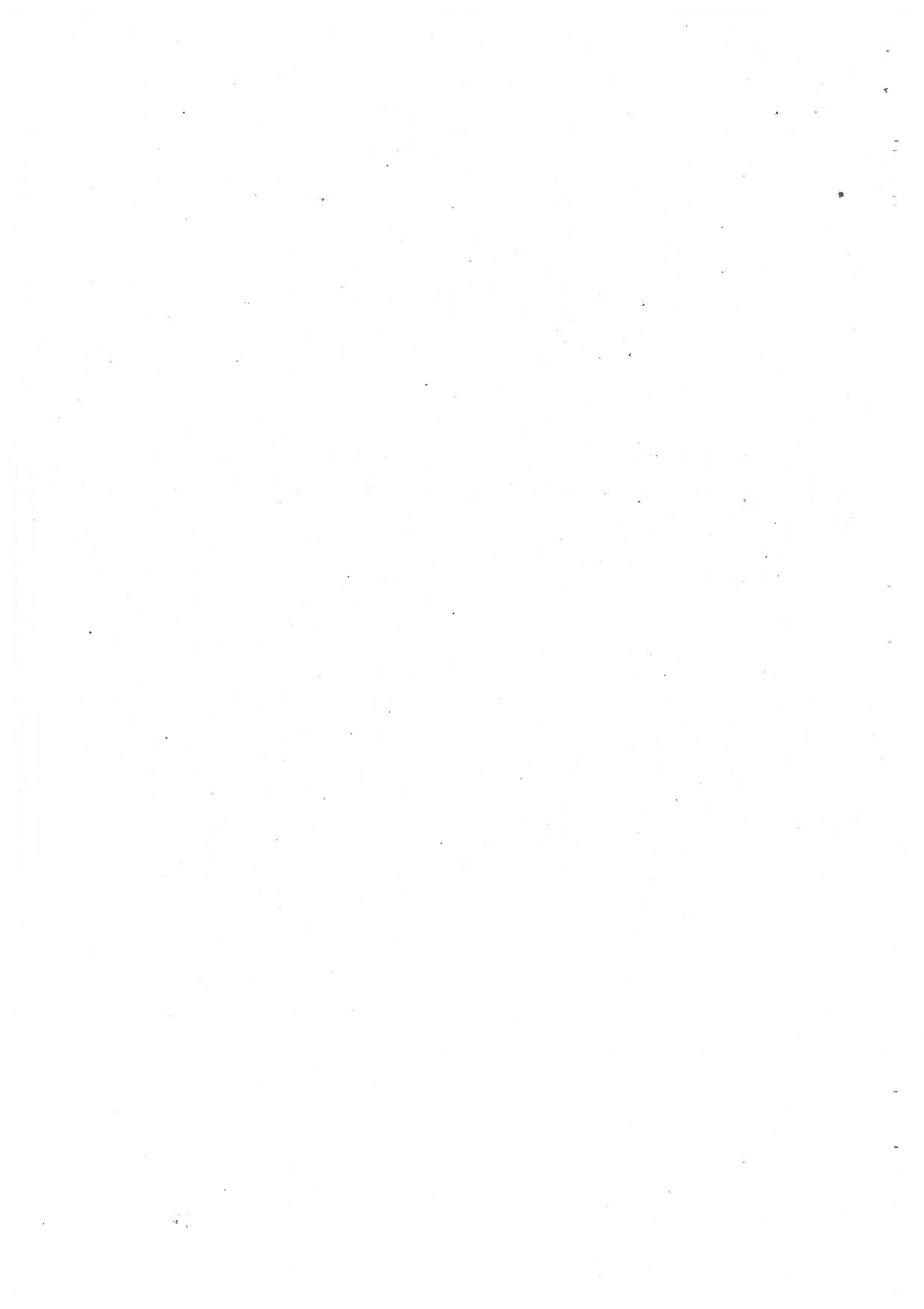
Civil Works: Planned

Eight civil works have been planned having estimated cost of Rs. 6.12 crores based on PAR 2016. (Annexure-3)

WORKS COMPLETED (PAYMENT PENDING)

Annexure-1

Name of Work	Date of Start	Date of Completion	Estimated cost (Rs. in lacs)	Revised Estimate (Rs. in lacs)	Amount paid to CPWD (Rs. in lacs)	Balance to be paid to CPWD (Rs. in lacs) (Fund gap)	Funds Required during the year 2017-18 (Rs. in lacs)	Availability of funds
Construction of 600 seater Girls Hostel (Multi-storeyed framed structure, Ground floor + 5) at NIT, Kurukshetra	7-5-2014	06-03-2016	4899.00	6329.38	4899.00	1430.38	1430.38	Yes
Construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 95 students at NIT, Kurukshetra	10-10-2013	09-07-2014	245.00	296.48	245.00	51.48	51.48	Yes
Construction of two nos. Institute Main Gates at NITK.	27-9-2013	20-04-2015	82.99	158.39	82.99	75.40	75.40	Yes
Replacement of C.I/A.C. water supply lines with centrifugally cast (spun) iron pipes in C.I.A. of the Residences, Hostels & Instructional building at NIT, Kurukshetra.	10-4-2014	24-10-2016	222.05	272.31	222.05	50.26	50.26	Yes
Replacement of roads from NIT, Gate (towards KUK Gate) to Apollo Canteen Chowk (i) Chowk at NITK (ii) Recarping of roads from main approach road to Guest House to road around Guest House road NITK (iii) Recarping of roads from Apollo Chowk to NIT Gate via Mega Hostel & Hostel no. 7.8 at NITK (iv) Recarping of roads from Apollo canteen chowk to Y Shape road via Open Air Theatre NITK	14-3-2013	13-4-2013	62.96	73.94	62.96	10.98	10.98	Yes
Replacement of Institute road from Kirmich road gate to Hostel No. -4 (approx. length of 47 mtr) at NITK	14-3-2013	13-4-2013	39.00	46.76	39.00	7.76	7.76	Yes
Replacement & installation of Electrical Sub-Station HT/LT distribution i/c Street lighting in the area of Non residential area at NIT, Kurukshetra.	25-7-2010	30-01-2011 (Under arbitration)	724.90	724.90	707.73	17.17	17.17	Yes
Replacement of existing LT Panels with MCCB's in the Institute at NIT, Kurukshetra	26-9-2014	20-7-2016	43.62	43.62	29.52	14.10	14.10	Yes
Construction of Sewage Treatment Plant (STP) at NIT, Kurukshetra.	8-8-2014	24-5-2017	318.08	318.08	130.59	187.49	187.49	Yes
Construction of a coil of approximately 40cm diameter be placed over the wall all along the Institute boundary wall at NIT, Kurukshetra	3-5-2016	17-4-2017	53.03	53.03	17.49	35.54	35.54	Yes
Construction of 05 nos. permanent huts and 06 nos. temporary huts including water supply and sanitary installation at NIT, Kurukshetra.	12-6-2016	17-4-2017	28.21	28.21	9.31	18.90	18.90	Yes
Total			6718.84	8345.10	6445.64	1899.46	1899.46	





WORKS IN PROGRESS

Annexure-2

Sr. No.	Name of Work	Date of Start	Likely date of commissioning	Estimated cost (Rs. in lacs)	Revised Estimate (Rs. in lacs)	Amount paid to CPWD (Rs. in lacs)	Balance to be paid to CPWD (Rs. in lacs) (Fund gap)	Funds Required during the year 2017-18 (Rs. in lacs)	Funds Required during the year 2018-19 (Rs. in lacs)	Availability of funds
1	Providing Kitchen Equipments in 500 seater Girls Hostel (Multi-storied) RCC framed structure (Ground+5) at NITK	Committee constituted at Institute level on 28-02-2017	August, 2017	118.82	-	-	-	118.82	-	Yes
2	Construction of 300 seater multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students (multi-storied framed structure) (G+5) at NIT, Kurukshetra	19-3-2015	December, 2017	3596.00	5065.79	3596	1469.79	1469.79	-	Yes
3	Provision of lifts for persons with disabilities (PwD) at various locations in the Institute.	Work yet to be started		262.87	372.6	43.37	329.23	164.61	164.61	Yes
4	Replacement/rewiring of AI Wiring with copper wiring in Elect. Engg. Deptt	26-1-2016	September, 2017	142.72	142.72	77.18	65.54	65.54	-	Yes
5	Replacement/rewiring of AI Wiring with copper wiring in old Admin Block	26-1-2016	September, 2017	140.22	140.22	90.72	49.50	49.50	-	Yes
6	Replacement/rewiring of AI Wiring with copper wiring in Examination Cell Mechanical Engineering Department & Civil engineering Department	26-1-2016	September, 2017	110.17	110.17	110.17	0	0	-	Yes
7	Replacement/rewiring of AI Wiring with copper wiring in Electronics & Communication, CCN Department & Exam Hall	26-1-2016	September, 2017	162.76	162.76	123.00	39.76	39.76	-	Yes
8	Providing & Installation of Electrical Sub-Station HT/LT distribution and feeder pillars in residential area at NIT, Kurukshetra	26-01-2016	September, 2017	222.00	222.00	211.03	10.97	10.97	-	Yes
9	Supply, installation & commissioning of Solar water heaters at NIT, Kurukshetra	20-11-2009	September, 2017	177.39	177.39	0	177.39	177.39	-	Yes
10	Preparation of Institute Master Plan of NIT, Kurukshetra	07-01-2013	December, 2017	31.00	31	5.11	25.89	25.89	-	Yes
11	Environment clearance for NIT, Kurukshetra	30-05-2014	December, 2017	8.27	8.27	0	8.27	8.27	-	Yes
	Total			4972.22	6432.82	4256.58	2176.34	2130.54	164.61	



Annexure-3

FUTURE WORKS (PRIORITY WISE)

Sr. No.	Name of Work	Estimated cost (Rs. in lacs.)	Funds required during the year 2017-18 (Rs. in lacs)	Funds required during the year 2018-19 (Rs. in lacs.)
1	Supply and installation of Solarizer Solar water heating systems accessories at NITK	32.99	32.99	-
2	Financial budget estimate for repairs/maintenance work of staff quarters instructional/academic buildings, hostel buildings, water supply & disposal, roads & storm water drains etc. for the year 2017-18 at NIT, Kurukshetra.	266.05	266.05	-
3	Construction of Badminton hall in sports Complex at NIT, Kurukshetra.	77.20	77.20	-
4	Providing Aluminium with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 storey bearer barrack comprising of 2 blocks to accommodate 96 bearers.	32.55	32.55	-
5	Finishing floor with tiles in the common room, dining hall, warden office and MMCA office in the old boys hostel no. (1-6) and girls hostel no. -1 at NITK	31.01	31.01	-
6	Construction of shed for covering the sports complex stairs at NIT, Kurukshetra.	99.99	-	99.99
7	Provision of access to golden jubilee administrative building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west	27.60	-	27.60
8	Provision of shed for parking only for four wheelers in the existing parking near NIT Market complex.	44.70	-	44.70
	Total	612.09	439.80	172.29

FC 36.2 To confirm the minutes of Special meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 14.06.2017.

The Special meeting of the Finance Committee was held on 14th June, 2017 in the Conference Hall, Defence Research Development Organization (DRDO), Rao Tula Ram Marg, Behind Army HQ Camp, Delhi Cantt. The minutes of the proceedings of the meeting were circulated to all members of the Finance Committee in pursuance with clause 10 (5) read with clause 4(13) of the 1st statutes of NIT Act 2007.

The Institute has not received any comments from any of the members of the Finance Committee.

In view of the above, it is proposed/recommended that the Finance Committee may consider for confirmation of the minutes of Special meeting of the Finance Committee. A copy of the minutes is placed as Appendix-II on page 17 to 23.

Done



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
Kurukshetra - 136119 Haryana

MINUTES OF SPECIAL MEETING OF FINANCE COMMITTEE

Minutes of Special Meeting of the Finance Committee, NIT, Kurukshetra held on Wednesday, 14th June, 2017 at 11.00 a.m. in the Conference Hall, Defence Research Development Organization (DRDO), Rao Tula Ram Marg, Behind Army HQ Camp, Delhi Cantt Delhi-110010

Present:

- | | | |
|----|--|------------------|
| 1. | Shri Jagdish Khattar,
Hon'ble Chairperson,
FC & BOG, NIT Kurukshetra | Chairperson |
| 2. | Dr. Satish Kumar
Director
National Institute of Technology
Kurukshetra | Member |
| 3. | Smt. Darshana M. Dabral
Joint Secretary & Financial Advisor (IFD),
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110 015 | Member |
| 4. | Dr. Surinder Deswal
Registrar In-charge
National Institute of Technology
Kurukshetra | Member-Secretary |

The Joint Secretary (NIT & DL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi could not attend the meeting.

The Dean (R&C), Dean (Academics), Deputy Registrar (Accounts) from NIT Kurukshetra were also present during the meeting.

At the outset, the Hon'ble Chairperson welcomed the members present in the Special meeting of the Finance Committee of the Institute.



FC Spl. 1 To consider and approve the Annual Accounts of the Institute for the financial year 2016-17

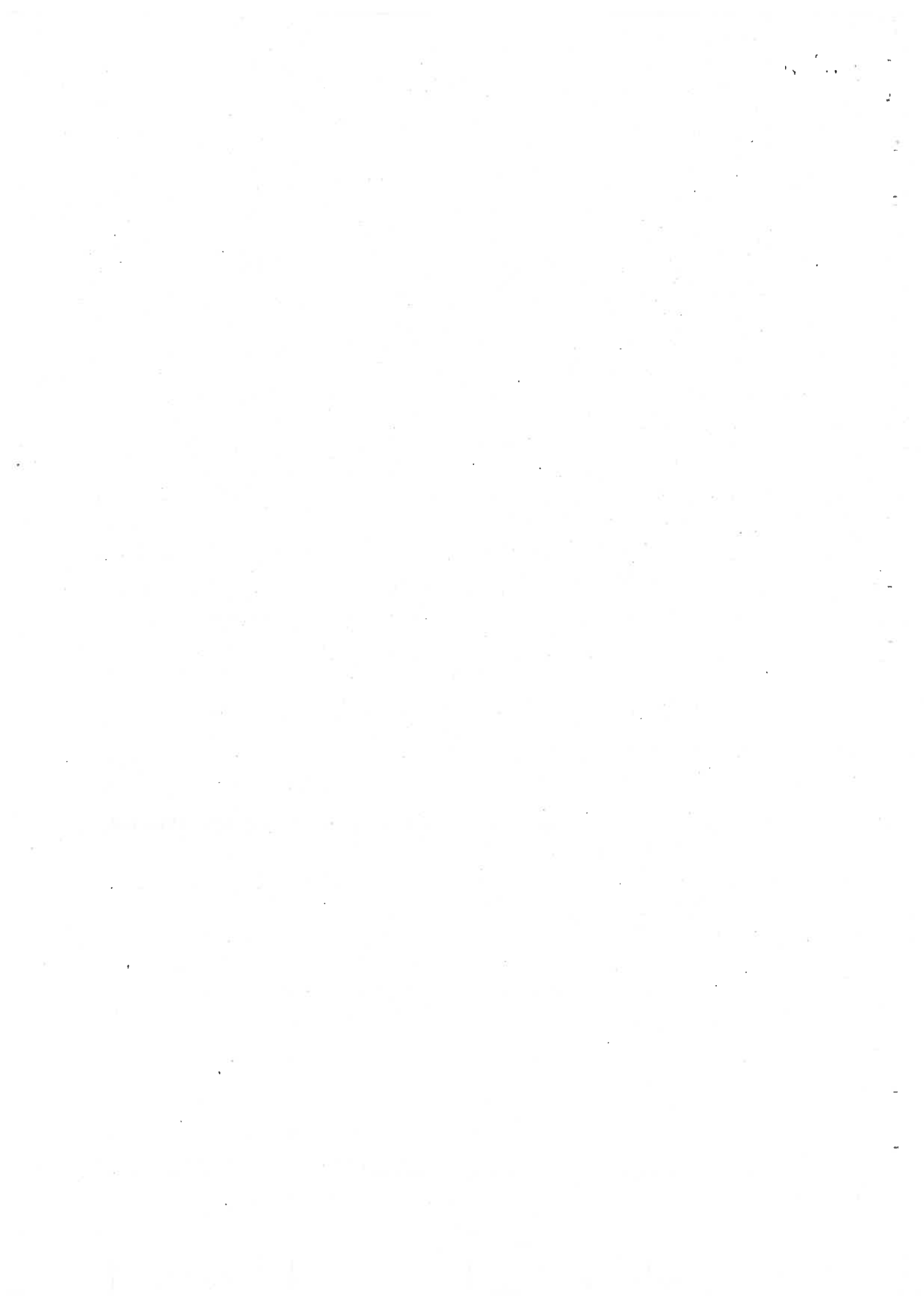
The Deputy Registrar (Accounts) presented the Annual Accounts for the financial year 2016-17. After detailed deliberations on the information furnished in the annual accounts, the Finance Committee recommended to the Board that the Annual Accounts of the Institute pertaining to financial year 2016-17, may be approved.

Further, The Finance Committee made following observations/suggestions on the information required to be furnished in the presentation for improving the quality of annual accounts:

- Budget Estimates (BE) should be realistic. It must be prepared on facts emerges on the actual requirement of the Institute;
- the Budget Estimates of the next financial year may also be included in the comparison table while preparing the agenda for Annual Accounts; and
- the Institute should persuade with the MHRD for sanctioning cent percent grant under salary head.

FC Spl. 2 To consider and approve revision in Institute charges and introduce new charges for various UG and PG Programmes.

The Finance Committee considered the proposal and desired that the revised self-explanatory agenda, incorporating charges/items not covered, with adequate justifications and comparison with other NITs, may be sent by circulation to the members in continuation to the Special Finance Committee Meeting held on 14.06.2017 for approval. The Finance Committee also suggested that increase in charges should be in phased manner and a provision for an increase of 10% every three years may be adopted.





FC Spl. 3 To consider the enhancement of tuition fee to be charged from the students admitted to MCA programme under "Self-Financing" category

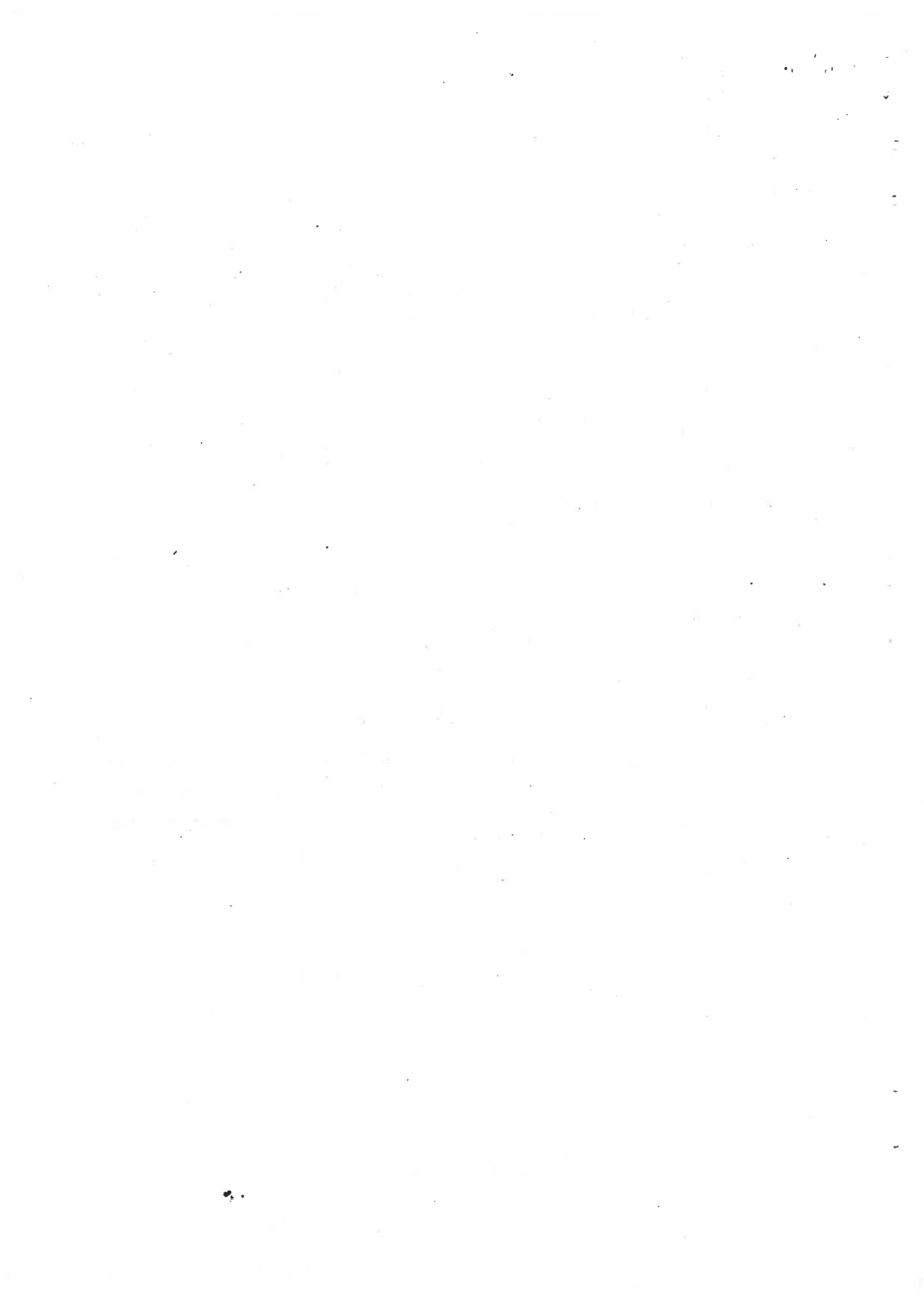
The agenda was presented by Dean (Academics). The Finance Committee considered the proposal and enquired about the following with regard to the scheme of the MCA Programme:

- The tuition fee being charged earlier for this programme in respect of students under Regular and Self Financing categories;
- The current tuition fee being charged in respect of students under Regular and Self Financing categories; and
- The expenditures on pro rata basis per capita per annum.

After detailed deliberations and discussions with regard to the enquired points and keeping in view the fee revision made by the MHRD in respect of Regular students from Rs.35000/- to Rs.70000/- per annum, the Finance Committee recommended to the Board that the tuition fee in respect of MCA students admitted under Self Financing Category be enhanced from Rs.1.00 lakh per year to Rs.2.00 lakh per year with effect from the academic session 2017-18 in terms of clause/section 37 of the 1st Statutes under NIT Act, 2007.

FC Spl. 4 To consider Memorandum of Understanding (MoU) between Centre for Development of Advanced Computing (C-DAC), Pune and NIT Kurukshetra for installation and deployment of C-DAC's indigenous Supercomputer in a Box "PARAM SHAVAK" at NIT Kurukshetra

The Finance Committee considered the proposal and enquired about the names of the Institute(s) where the Supercomputer has been installed by the C-DAC and its benefits. The Dean (R&C) apprised that the





Supercomputer is the proprietary development of C-DAC, Pune (India), and has already been procured by more than 20 premier Institutes across the country, including NIT Delhi and IIT Guwahati, and is in operational. The Dean (R&C) has also brought out the benefits of the system for the Institute. Thereafter, the Finance Committee recommended to the Board that a MoU may be signed with the Centre for Development of Advanced Computing (C-DAC) Pune for the procurement of "PARAM SHAVAK"- a High Performance Computing (HPC) system by funding of Rs.28.75 lakhs.

FC Spl. 5 To note action taken on the decisions of last 03 meetings of the Finance Committee

The Finance Committee suggested that the action taken on the decisions of 35th meeting and also this Special meeting be included and placed in the next meeting of Finance Committee.

General decisions

The Finance Committee also took the following decisions:

1. The Finance Committee decided that utilities (water and electricity) should not be subsidies and should be charged on actual basis. It was also suggested that the Finance Committee may be apprised off about the actual cost of water and electricity supplies being provided by the Institute to its residents i.e. to the students and employees in the next Finance Committee meeting.
2. Keeping in view the increase in the cost of electricity bills, the consumption may be reduced at least 10% in the instructional, laboratories and administrative building. A team may be mobilized for the check and report on the issue.



3. The Institute should make efforts to verify the certificates being submitted by the students for fee waiver etc. at the time of admissions. An agency may be hired for the purpose for conducting an informal enquiry as a pilot study after the admissions are over.
4. Detailed information with regard to number of admissions made in various courses, particularly in PG and PhD, being run by the Institute and the pass percentage of students in those courses be placed before BOG for review.
5. The disciplines of Engineering and new disciplines should be reviewed at the Institute level.
6. A "Budget Review Committee" may be constituted to consider the issues on monthly basis and a quarterly report of the review committee be placed before the FC/BOG for consideration.
7. The guidelines in respect of Corpus Fund may be obtained from the other Institutions/MHRD for its proper maintenance.
8. The detailed agenda with regard to placement data for the last five years may be placed for consideration in the 43rd meeting of Board of Governors.
9. The Institute should made efforts that expenditures being incurred under various heads of accounts should be in line with Budget Estimates, and overall expenditures should be within the receipts/grants received by the Institute.



10. The Institute Revenue Generation (IRG) may be used for non-plan expenditure in case of shortfall of the grant.

The meeting ended with a vote of thanks to the Chair.

(Surinder Deswal)
Registrar In-charge
Member-Secretary, FC
NIT Kurukshetra

(Satish Kumar)
Director
NIT Kurukshetra

(Jagdish Khattar)
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
Kurukshetra - 136119 Haryana

FC Spl. 2(C) To consider and approve revision in Institute charges and introduce new charges for various UG and PG Programmes.

After considering the revised agenda, the Finance Committee recommended to the Board that the proposed Institute charges from the UG & PG students from the Academic session 2017-18 with a provision of increase of 10% every three years be approved.

With a vote of thanks to the chair.

(Satish Kumar)
Director
NIT Kurukshetra

(Jagdish Khattar)
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra

(Surinder Deswal)
Registrar In-charge
Member-Secretary, FC
NIT Kurukshetra

FC36.3 To note follow up action taken on the decisions of 35th meeting of Finance Committee held on 05.06.2017.

The 35th meeting of the Finance Committee of National Institute of Technology Kurukshetra was held on 05th June, 2017 in the Board Room, Golden Jubilee Administrative Building, NIT Kurukshetra. The minutes of the meeting were placed before the Board of Governors in its 42nd meeting held on 27.6.2017. The follow up actions taken on the decisions of the meeting are mentioned hereunder:

Sr. No	Decision of Finance Committee	Action Taken/to be taken
35.A		
FC35.A.1	Dean (Estate & Construction) to place quarterly reports for all civil works with respect to the progress, cost and time schedule before the Finance Committee for review.	The quarterly report for all civil works is enclosed as Appendix III from page 35 to 41.
FC35.A.2	In future, the estimates should be based on latest Plinth Area Rates (PAR) and be scrutinized so as to ensure that they are realistic.	Noted for compliance <i>Time Limit</i>
FC35.A.3	Tendering process should be initiated only after the approval of detailed design and estimate so as to avoid cost escalation, time-overrun, etc.	Noted for compliance
FC35.A.4	Out of the prospective grant-in-aid of Rs 43 crores for creation of capital assets for the year 2017-18, the proposed allocation/utilization of fund shall be as- a) Rs. 19 crores for eleven numbers of works (completed) as mentioned under <i>Annexure-1</i> ; b) Rs. 12 crores for twelve numbers of works: eleven works in progress as mentioned under <i>Annexure-2</i> and one work at Sr. No. 1 as mentioned under <i>Annexure-3</i> , as per the priority of the works;	The MHRD has released an amount of Rs.75.64 crore under head of creation of capital assets (35) upto September 2017 during the current financial year 2017-18. a) Rs.10.25 crore has been paid to the CPWD for completed works mentioned in <i>Annexure-A</i> . b) 7.52 crore has been paid for the works in progress mentioned in <i>Annexure-2</i> .

Lab. Dev. Fund
Priority for
on construction Lab. work

NIT Kurukshetra



	<p>c) Rs. 2 crores for future planned works (priority wise) at Sr. No. 2 & 3 as mentioned under Annexure-3;</p> <p>d) Rs. 10 crores for the development of laboratories of the various Departments of the Institute.</p>	<p>c) About Rs.30.00 lacs has already been utilized for works at Sr.No.2 (Annexure-3). The work at Sr.No.3 is yet to be started.</p> <p>d) Rs. 10.00 Crore was allocated for the purchase of lab. Equipments during 2017-18. However, the purchase proposals amounting to Rs.4.22 crore have been matured and the proposals for Rs.5.78 crore are under process.</p>
FC35.A.5	An amount of Rs. 9 crores utilized/committed for the development of laboratories during the last financial year (2016-17) along with the allocation of Rs 10 crores in the current financial year (2017-18) may be utilized and settled by December, 2017.	The purchase proposals amounting to Rs. 3.83 crore have been matured during 2016-17. However, remaining proposals amounting to Rs.5.17 crore are being considered during the current financial year 2017-18. Further, Rs. 10.00 Crore was allocated for the purchase of lab. Equipments during 2017-18. However, the purchase proposals amounting to Rs.4.22 crore have been matured and the proposals for Rs.5.78 crore are under process.
FC35.A.6	An Internal Review/Monitoring Committee may be constituted to monitor all the works, their estimated cost, cost overrun, time overrun and any escalation, if required. The said Committee will be responsible for all the construction works.	The action is being taken for FC.35.A.6
FC35.A.7	The Finance Committee noted that the maintenance and constructions works in the Institute are looked after by the faculty members in the capacity of Dean (Estate & Construction), Professor-in-Charge, (Estate & Constructions) and others as additional charge along with their normal duties and responsibilities. The Finance Committee advised that the Institute may establish its own <i>Construction Cell</i> and initiate the process of appointing regular Executive Engineer and other technical & supporting staff for overall	The action is being taken.



	supervision of Estate & Constructions works. However, for the time being, the appointments may be made on contract basis till the regular vacancies are filled up.	
35.1	The Finance Committee confirmed the minutes of the 34 th Meeting of the Finance Committee held on 30.01.2017.	No action is required to be taken.
35.2	Providing Aluminium partitions. The Finance Committee declined the proposal due to lack of justification.	No action is required to be taken as the proposal has been declined.
35.3	600 Seater Girls Hostel (Sr.No.1 of Annexure 1) In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for approving the administrative approval & expenditure sanction of the revised cost estimate of Rs. 6329.38 lacs for the work of construction of 600 seater Girls Hostel (Multi-Storeyed Framed Structure, Ground Floor+5) at NIT, Kurukshetra.	The work stands completed and has been put to use. Total amount of Rs.5699.00 lacs has been released. Balance amount of Rs.630.38 lacs (approx.10%) payment will be released after removal of minor defects/shortcomings and after receiving inventory of fire fighting system from CPWD.
35.4	300 Seater Boys Hostel (Sr.No.3 of Annexure 2) In view of the decision taken under agenda item FC 35.A.4(b), the Finance Committee considered and recommended to the Board of Governors for approving administrative approval & expenditure sanction of the revised cost estimate of Rs. 5065.79 lacs for the work of construction of 300 Seaters Multi-purpose boys hostel including 100 suits for foreign students, research	The work is in progress. Total amount of Rs.4262.00 lacs has been released. Balance amount of Rs.803.79 lacs will be released as per expenditure statement submitted by CPWD. CPWD apprised that the work will be completed by December 2017.



	scholars and married PG Students (Multi-storeyed framed structure) (Ground +5) at NIT, Kurukshetra.	
35.5	<p>Civil Work at Sr.no.2 of Annexure-1</p> <p>In view of the decision taken under agenda item FC35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for approving the administrative approval & expenditure sanction of the revised cost estimate of Rs. 296.48 lacs for the work of construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NIT, Kurukshetra.</p> <p>It was further decided that all the barracks be allotted to the concerned bearers by 15th of July, 2017 and reported to the Finance Committee in its next meeting.</p>	<p>The work stands completed and final UC received of Rs.296.48 lacs, balance payment of Rs.51.48 lacs has also been released on 31.8.2017</p> <p>Balance nil.</p> <p>The decision of Finance Committee has been conveyed to Chief Warden (Boys) and (Girls) on 16.8.2017 for further necessary action at their end.</p> <p><i>Spencer</i></p>
35.6	<p>Civil work at Sr.no.5 of Annexure 1</p> <p>In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for approving the administrative approval & expenditure sanction of the revised cost estimate of Rs. ((i+ii+iii) Rs. 45.89 lacs and (iv) Rs. 28.05 lacs = Rs. 73.94 lacs).for the work of providing 40mm thick premix carpeting on various roads at NIT, Kurukshetra. (i) From main approach road to Guest House and around Guest House, (ii) From Apollo Canteen to NIT Gate via Mega Hostel, Hostel No. 7&8, (iii) Apollo Canteen</p>	<p>The work stands completed & final UC received of Rs.73.94 lacs. Balance payment of Rs.10.98 lacs has been released on 31.8.2017</p> <p>Balance nil.</p>



	Chowk to Y shape road via Open Air Theatre at NIT, Kurukshetra & (iv) From NIT Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT Chowk, Kurukshetra.	
35.7	Civil work at Sr.No.5 of Annexure-1 In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for according the administrative approval & expenditure sanction of the revised cost estimate of Rs 46.76 lacs for widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 meters) at NIT, Kurukshetra.	The work stands completed & final UC received of Rs.46.76 lacs. Balance payment of Rs.7.76 lacs has been released. Balance nil.
35.8	Civil work at Sr.no.3 of Annexure-1 In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for according the administrative approval & expenditure sanction of the revised cost estimate of Rs. 158.39 lacs for the work of construction of two nos. Institute Main Gate at NIT, Kurukshetra.	The work stands completed Balance nil.
35.9	Civil work at Sr. no.4 of Annexure 1 In view of the decision taken under agenda item FC 35.A.4(a), the Finance Committee considered and recommended to the Board of Governors for according the administrative approval & expenditure sanction of the revised cost estimate of Rs. 272.31 lacs. for the work of	The work stands completed Balance nil.

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	Replacement of CI/AC water supply lines with centrifugally cast (Spun) iron pipe class LA in Residences, Hostels and Instructional Building at NIT, Kurukshetra.	
35.10	Work at Sr. No. 3 of Annexure 2 This agenda item was deferred for being taken up in Special Finance Committee meeting scheduled to be held on 14 th June, 2017 with the observation that the revised self-explanatory agenda be presented along with a check-list of facilities being provided to Persons with Disabilities (PWD)	No action is required to be taken as the item was deferred. <i>To be taken up in next FC</i>
35.11	Institute Charges This agenda item was deferred for being taken up in the Special Finance Committee meeting scheduled to be held on 14 th June, 2017 with the observation that the revised self-explanatory agenda be presented along with adequate justifications.	No action is required to be taken as the item was deferred. <i>Sr. annual pay raise escalation</i>
35.12	Tuition fee of MCA program This agenda item was deferred for being taken up in the Special Finance Committee meeting scheduled to be held on 14 th June, 2017 with the observation that the revised self-explanatory agenda be presented along with adequate justifications.	No action is required to be taken as the item was deferred. <i>Next agenda in next FC</i>
35.13	Honorarium of Ph. D. Examiner The Finance Committee considered the proposal and recommended to the Board of Governors for revising the rates of honorarium for Ph.D. Examiners as: For Evaluation of	The honorarium of Ph.D. examiners is being paid as per the revised rates.



	Thesis-Indian Examiner Rs. 6,000/- Foreign Examiner USD 5000/- For Viva-voce (External examiner from India only) Rs. 4,000/-	
35.14	Alumni Fee The Finance Committee considered the proposal and recommended to the Board for the enhancement of alumni fee, being charged one time from the student during the entire course, from Rs.500/- to Rs.1000/- from the academic session 2017-18. It was, further, decided that 20% alumni fee may be increased after every three years.	The revised alumni fee has been charged from the students from the current academic session 2017-18.
35.15	The Finance Committee considered the proposal and decided as under:	
FC 35.15.1	An Internal Audit System & Manual may be prepared on the basis of Internal Audit Manual and Report Template issued vide Office Memorandum No. IA/IR/2016-17/Circular/277 dated 21.02.2017 by Internal Audit Wing, Office of Principal Chief Controller of Accounts, Ministry of Human Resource Development, New Delhi.	The Internal Audit Manual is being prepared as per the template issued by the MHRD. <i>Dec 17</i>
FC 35.15.2	An Independent Internal Audit Division (IAD), headed by Chief Audit Executive may be set up and this function should not be given to external agencies like hired Chartered Accountants who are meant for auditing the accounts. The structure, function and reporting system of IAD should be such that independence of audit is ensured for an unbiased and uninfluenced opinion.	An Independent Internal Audit Division (IAD) has been set by the Institute. <i>Complete quarterly report. Report to FC. To be of reference to be placed in next FC.</i>



FC 35.15.3	An Audit Committee headed by the Head of the Institution may be constituted for reviewing the status on quarterly basis.	The Audit Committee headed by the Director has been constituted for the purpose.
FC 35.15.4	No new post (s) should be created for IAD. The IAD may be set up by appointing persons against the vacant sanctioned positions of the Institute.	Noted for compliance.
35.16	The Finance Committee decided that the provisions of GFRs 2017 applicable to autonomous bodies may be adopted by the Institute.	The provisions of GFR 2017 have been implemented.
35.17	Strength of Material Lab., MED In view of the decision taken under agenda item FC 35.A.4(d), the Finance Committee considered the proposal and decided to purchase eight machines worth Rs. 3.00 crore for the development of Strength of Material labs. in Mechanical Engineering Department of the Institute as per the specifications proposed out of the funds available in Plan Grant.	The tender for the procurement of 08 machines have been published. <i>machines from Bikaner outside</i>
35.18	Procurement of Air Conditioner In view of the decision taken under agenda item FC 35.A.4(d), the Finance Committee considered the proposal in the interest of faculty and students and recommended to the Board for the procurement of 194 split Air conditioner with 1.5 ton energy efficient against the estimated cost of Rs.92.60 crores for Lecture theatres and Conference rooms of the Institute as proposed out of the funds available under Plan Grant.	The action has been taken. The bidding on GeM has been created and process is on.



35.19	The Finance Committee considered the proposal and desired that a presentation of Annual Accounts be made in the Special Finance Committee meeting scheduled to be held on 14 th June, 2017.	No action is required to be taken as the proposal was re-submitted in the Special Finance Committee meeting held on 14.6.2017.
35.20	MOU with C-DAC Pune The Finance Committee decided to defer the agenda for the Special Finance Committee meeting scheduled to be held on 14 th June, 2017 with full justification.	No action is required to be taken as the item was deferred.
35.21	Internet Infrastructure in Mega Hostel and Kalpana Chawla Girls Hostel In view of the decision taken under agenda item FC 35.A.4(d), the Finance Committee considered the proposal and approved it <i>in principle</i> . Further, it was decided that NICSI may be engaged as Consultant for the said purpose.	The action is being taken.
35.22	Payment of Sitting Fee The Finance Committee suggested that a clarification may be sought from the MHRD in this regard.	The clarification received from MHRD. A separate agenda is being submitted in this meeting.
35.23	In view of the decision taken under agenda item FC 35.A.4(c), the Finance Committee considered "future planned works (Annexure-3)" that are part of the 23 rd meeting of the Building & Works Committee and decided that the work mentioned at Sr. No. 1 in the Annexure-3 is approved under agenda item FC.35 A4 (b); whereas the works mentioned at Sr. No. 2 & 3 are approved for a sum of Rs.2.00 crores out of the total funds allocated.	The work is in progress. The maintenance/special repair/white wash/distemping work in hostel buildings, instructional buildings & staff quarters is in progress. <i>Establish the cell with competitive basis among DSO after considering bank loan amount decided at Consulting Services</i>



	Further, the Finance Committee declined to consider rest of the works in <i>Annexure-3</i> that has been proposed by 23 rd BWC meeting.	
35.24	The Finance Committee decided that the Action Taken on the decisions of last 03 Finance Committee meeting(s) be put up for consideration in the Special Finance Committee meeting scheduled to be held on 14 th June, 2017.	The separate agenda items for follow up actions on the decisions of last 03 meetings of FC, 35 th FC and Special meeting of Finance Committee has been submitted in this meeting.

In view of the above, the actions of all the previous decisions taken by the Finance Committee in its 35th meeting have been taken accordingly. Further, it is ensured that the Institute will take actions on all the decisions taken by the Finance Committee in their earlier meetings and in its future meetings. Therefore, it is proposed/recommended that *"the actions taken by the Institute on the above minutes may kindly be noted by the Finance Committee."*

QUARTERLY REPORT OF CIVIL WORKS

Action Taken on Item No. FC 35.A.1: Quarterly report of works as on 14.09.2017

- Civil works: Completed 11 nos.
- Civil works: In progress 11 nos.
- Civil works: Proposed 08 nos.

Civil Works: Completed (Annexure-1)

The 11 number civil works stands completed and most of the works are in use for the last 3-4 years. As reported in 35th Finance Committee, the amount to be paid was Rs. 1899.46 lacs for these 11 works. As on 14.09.2017, the payment of Rs. 1025.15 lacs has already been made. The remaining payment of Rs. 874.31 lacs will be made after obtaining the Final Utilization Certificate during the current financial year.

The balance payment of Rs. 874.31 lacs (1899.46 – 1025.15) is yet to be released to CPWD for rest of the completed works as mentioned at Sr. No. 1, 7, 9, 10 & 11 in the Annexure-1.

Civil Works: In progress (Annexure-2)

The 11 number civil works are in progress and most of the works are near completion. The revised cost estimate of these works is Rs. 6551.74. After decision of 35th Finance Committee the payment of Rs 752.00 lacs has already been made as on 14.09.2017. The remaining payment of Rs. 1213.93 lacs will be made after obtaining the Final Utilization Certificate during the current financial year and Rs. 329.23 lacs will be required in financial year 2018-19.

The balance payment of Rs. 1213.93 lacs is yet to be released to CPWD for the works which are in progress as mentioned at Sr. No. 1 to 11 in the Annexure-2.

Civil Works: Planned (Annexure-3)

08 number civil works have been planned with estimated cost of Rs. 612.09 lacs. Out of which the works at Sr. No. 1 to 3 of Annexure-3 stands approved by FC for an amount of Rs. 376.24 lacs where as funds of Rs. 200.00 lacs allocated for these 3 number works. The works at Sr. No. 1 & 2 is in progress and the work at Sr. No. 3 is awaited for availability of funds. Further, The work at Sr. No. 4 was declined by 35th FC due to lack of justifications.

Now, the works at Sr. No. 5 to 8 for an estimated amount of Rs. 203.30 lacs are placed in 36th FC vide separate agenda item after obtaining the approval of the competent authority. Stating that these works are required to be executed to cater the needs of students & staff in sports complex, Golden Jubilee Administrative Building, Parking near NIT Market Complex & Hostels.

**WORKS COMPLETED (PAYMENT PENDING)
LATEST STATUS AS ON SEPTEMBER 14, 2017**

Annexure-1

Sr. No.	Name of Work	Date of Start	Date of Completion	Estimated cost (Rs. In lacs)	Revised Estimate/ Actual Expenditure (Rs. In lacs)	Amount paid to CPWD (Rs. In lacs)	Balance to be paid to CPWD (Rs. In lacs) (Fund gap)	Funds Required during the year 2017-18 (Rs. In lacs.)	Availability of funds	Remarks
1	Construction of 600 seater Girls Hostel (Multi-storeyed framed structure, Ground Floor + 5) at NIT, Kurukshetra	7-6-2014	06-03-2016	4899.00	6329.38	5699.00	630.38	630.38	Yes	The work stands completed and put to use, final UC received. Balance amount of Rs. 630.38 lacs. (approx. 10%) will be released after removal of minor defects/ shortcomings and after receiving inventory of fire fighting system from CPWD to be completed by 31st October, 2017
2	Construction of 3 Storey bearer barrack comprising of 2 Blocks to accommodate 96 bearers at NITK.	10-10-2013	09-07-2014	245.00	296.48	296.48	0.00	0.00	-	
3	Provision for two nos. Institute Main Gates at NITK.	27-9-2013	20-04-2015	82.99	150.24	150.24	0.00	0.00	-	
4	Replacement of C.I./A.C. water supply lines with centrifugally cast (spun) iron pipes class L.A. in the Residences, Hostels & Instructional building at NIT, Kurukshetra.	10-4-2014	24-10-2016	222.05	272.31	272.31	0.00	0.00	-	
5	Recarpating of roads from NIT, Gate (towards KUK Gate) to Apollo Canteen Chowk via NIT, Chowk at NITK (ii) Recarpating of roads from main approach road to Guest House and around Guest House road NITK (iii) Recarpating of roads from Apollo canteen to NITK	14-3-2013	13-4-2013	62.96	73.94	73.94	0.00	0.00	-	The works stands completed and put to use, final UCs received & payment made
6	Widening of Institute road from Kirmich road gate to Hostel No. 4 (approx. length of 400 mtr.) at NITK	14-3-2013	13-4-2013	39.00	46.76	46.76	0.00	0.00	-	
7	Providing & Installation of Electrical Sub-Station HT/LT distribution i/c Street lighting & feeder pillar etc. Non residential area at NIT, Kurukshetra.	25-7-2010	30-01-2011 (Under arbitration)	724.90	724.90	707.73	17.17	17.17	Yes	Work completed and put to use and the case is under Arbitration & excess amount of Rs. 76,30,869/- be refunded and reminders has already been sent to CPWD on dated 03.04.2017 & 10.08.2017
8	Replacement of existing LT Panels with MCCB's in the Institute at NIT, Kurukshetra	26-9-2014	20-7-2016	43.62	35.40	35.40	0.00	0.00	-	The works stands completed and put to use, final UCs received & payment made

Sr. No.	Name of Work	Date of Start	Date of Completion	Estimated cost (Rs. In lacs)	Revised Estimate/ Actual Expenditure (Rs. In lacs)	Amount paid to CPWD (Rs. In lacs)	Balance to be paid to CPWD (Rs. In lacs) (Fund gap)	Funds Required during the year 2017-18. (Rs. In lacs.)	Availability of funds	Remarks
9	Construction of Sewage Treatment Plant (STP) at NIT, Kurukshetra.	8-8-2014	24-5-2017	318.08	318.08	130.59	187.49	187.49	Yes	* Work of STP completed and put to use. Further, the work of laying of water pipe line for the use treated water from STP for horticulture purpose will be-completed after approval of design & layout plan by February, 2018.
10	Providing Concertina coil of approximately 40cm diameter be placed over the wall all around the Institute boundary wall, at NIT, Kurukshetra.	3-5-2016	17-4-2017	53.03	53.03	23.45	29.58	29.58	Yes	Work stands completed and put to use, final UC received and final payment to be released.
11	Construction of 09 nos. permanent huts and 06 nos. temporary huts including water supply and sanitary installation at NIT, Kurukshetra.	12-6-2016	17-4-2017	28.21	28.21	18.52	9.69	9.69	Yes	Work stands completed and put to use, final UC received and final payment to be released.
	Total			6718.84	8328.73	7454.42	874.31	874.31		

WORKS IN PROGRESS

LATEST STATUS AS ON SEPTEMBER 14, 2017

Annexure-2

Sr. No.	Name of Work	Date of Start	Likely date of commissioning	Estimated cost (Rs. in lacs)	Revised Estimate (Rs. in lacs)	Amount paid to CPWD (Rs. in lacs)	Balance to be paid to CPWD (Rs. in lacs) (Fund gap)	Funds Required during the year 2017-18 (Rs. in lacs)	Funds Required during the year 2018-19 (Rs. in lacs)	Availability of funds	Remarks
1	Providing Kitchen Equipments in 600 seater Girls Hostel (Multi-storied) RCC framed structure (Ground+5) at NITK	Committee constituted at Institute level on 28-02-2017	August, 2017	118.82	118.82	0	118.82	118.82		Yes	Tender Published and the work to be completed by December, 31st 2017
2	Construction of 300 seater multi-purpose boys hostel including 100 suits for foreign students, research scholars and married PG Students (multi-storied framed structure) (G+5) at NIT, Kurukshetra	19-3-2015	December, 2017	3596.00	5065.79	4262.00	803.79	803.79	-	Yes	The work is in progress. The work to be completed by November, 30th 2017
3	Provision of lifts for persons with disabilities (PwD) at various locations in the Institute.	Work yet to be started		262.87	372.60	43.37	329.23	0.00	329.23	Yes	Deferred in the 35th Finance Committee meeting held on 05.06.2017
4	Replacement/rewiring of AI Wiring with copper wiring in Elect. Engg. Deptt.	26-1-2016	September, 2017	142.72	142.72	130.48	12.24	12.24	-	Yes	
5	Replacement/rewiring of AI Wiring with copper wiring in old Admin. Block.	26-1-2016	September, 2017	140.22	140.22	90.72	49.50	49.50	-	Yes	
6	Replacement/rewiring of AI Wiring with copper wiring in Examination Cell, Mechanical Engineering Department & Civil engineering Department.	26-1-2016	September, 2017	110.17	110.17	110.17	0	0	-	Yes	Works are in progress & to be completed by November, 15th 2017
7	Replacement/rewiring of AI Wiring with copper wiring in Electronics & Communication, CCN Department & Exam Hall.	26-1-2016	September, 2017	162.76	162.76	123.00	39.76	39.76	-	Yes	
8	Providing & Installation of Electrical Sub-Station HT/LT distribution and feeder pillars in residential area at NIT, Kurukshetra.	26-01-2016	September, 2017	222.00	222.00	211.03	10.97	10.97	-	Yes	Work in progress and to be completed by December, 15th 2017

Sr. No.	Name of Work	Date of Start	Likely date of commissioning	Estimated cost (Rs. In lacs)	Revised Estimate (Rs. In lacs)	Amount paid to CPWD (Rs. In lacs)	Balance to be paid to CPWD (Rs. In lacs) (Fund gap)	Funds Required during the year 2017-18 (Rs. In lacs)	Funds Required during the year 2018-19 (Rs. In lacs)	Availability of funds	Remarks
9	Supply installation & commissioning of Solar water heaters at NIT, Kurukshetra	20-11-2009	September, 2017	177.39	177.39	32.70	144.69	144.69	-	Yes	Out of total 198 units of solar geysers installed in various hostels, 73 units are in use in five hostels. Balance units are installed in Boys Hostel No. 1 to 6 is in-progress and to be completed by November, 30th 2017.
10	Preparation of Institute Master Plan of NIT, Kurukshetra	07-01-2013	December, 2017	31.00	31.00	5.11	25.89	25.89	-	Yes	Work in progress and to be completed by December, 31st 2017
11	Environment clearance for NIT, Kurukshetra	30-05-2014	December, 2017	8.27	8.27	0	8.27	8.27	-	Yes	Application filed for the-certification of environment clearance and to be completed by February, 28th 2018
	Total			4972.22	6551.74	5008.58	1543.16	1213.93	329.23		

FUTURE WORKS (PRIORITY WISE)

Annexure-3

Sr. No.	Name of Work	Estimated cost (Rs. In lacs.)	Funds required during the year 2017-18 (Rs. In lacs)	Funds required during the year 2018-19 (Rs. In lacs.)	Remarks
1	Supply and installatin of Solarizer Solar water heating systems accessories at NITK	32.99	32.99	-	Out of total 198 units of solar geysers installed in various hostels, 73 units are in use in five hostels. Balance units are installed in Boys Hostel No. 1 to 6 is in progress and to be-completed by November, 30th 2017.
2	Financial budget estimate for repairs/maintenance work of staff quarters instructional/ academic buildings, hostel buildings, water supply& disposal, roads & storm water drains etc. for the year 2017-18 at NIT, Kurukshetra.	266.05	266.05	-	Various maintenance/special repair/ white wash/ distemper work is in progress. Further estimate for internal & external finishing of instructional building, hostels & Staff quarters received from CPWD. The according of A/A & E/S for the same is in process.
3	Construction of Badminton hall in sports Complex at NIT, Kurukshetra.	77.20	77.20	-	The work approved by FC & to be initiated after funds received Note: The Finance Committee approved a sum of Rs. 2.00 crores out of the total funds allocated for the works at Sr. No. 1 to 3.
4	Providing Aluminum, with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 storey bearer barrack comprising of 2 blocks to accommodate 96 bearers	32.55	0	-	The work declined by FC due to lack of justification
5	Finishing floor with tiles in the common room, dinning hall, warden office and MMCA office in the old boys' hostel no. (1-6) and girls hostel no. -1 at NITK	31.01	31.01	-	Not considered in the 35th Finance Committee meeting
6	Construction of shed for covering the sports complex stairs at NIT, Kurukshetra.	99.99	99.99	-	
7	Provision of access to golden jubilee administrative building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west	27.60	27.60	-	
8	Provision of shed for parking only for four wheelers in the existing parking near NIT Market complex.	44.70	44.70	-	
Total		612.09	579.54	0	



FC36.4 To note follow up action taken on the decisions of Special meeting of Finance Committee held on 14.06.2017.

The Special meeting of the Finance Committee of National Institute of Technology Kurukshetra was held on 14th June 2017. The minutes of minutes were placed before the Board of Governors in its 42nd meeting held on 27.6.2017. The follow up actions taken on the decisions of the meeting are mentioned hereunder:

Sr. No	Decision of Finance Committee	Action Taken/to be taken
FC Spl. 01	<p>Annual Accounts 2016-17</p> <p>The Deputy Registrar (Accounts) presented the Annual Accounts for the financial year 2016-17. After detailed deliberations on the information furnished in the annual accounts, the Finance Committee recommended to the Board that the Annual Accounts of the Institute pertaining to financial year 2016-17, may be approved.</p> <p>Further, The Finance Committee made following observations/suggestions on the information required to be furnished in the presentation for improving the quality of annual accounts:</p> <ul style="list-style-type: none"> • Budget Estimates (BE*) should be realistic. It must be prepared on facts emerges on the actual requirement of the Institute; • the Budget Estimates of the next financial year may also be included in the comparison table while preparing the agenda for Annual Accounts; and • the Institute should persuade with the MHRD for sanctioning cent percent grant under salary head. 	<p>Noted for compliance.</p> <p>Noted for compliance.</p> <p>The matter was personally persuaded with the Joint Secretary & Finance Adviser, MHRD for sanctioning cent percent grant under salary head.</p>

FC Spl. 02	<p>Revision of Institute Charges</p> <p>The Finance Committee considered the proposal and desired that the revised self-explanatory agenda, incorporating charges/items not covered, with adequate justifications and comparison with other NITs, may be sent by circulation to the members in continuation to the Special Finance Committee Meeting held on 14.06.2017 for approval. The Finance Committee also suggested that increase in charges should be in phased manner and a provision for an increase of 10% every three years may be adopted.</p>	<p>As decided, the proposal was submitted through circulation to all the members of the Finance Committee. In view of the approval, the increased Institute charges have been taken from the students admitted in the current academic session 2017-18.</p>
FC.Spl. 03	<p>Fee revised under Self Financing Category for MCA Programme</p> <p>The agenda was presented by Dean (Academics). The Finance Committee considered the proposal and enquired about the following with regard to the scheme of the MCA Programme:</p> <ul style="list-style-type: none"> • The tuition fee being charged earlier for this programme in respect of students under Regular and Self Financing categories; • The current tuition fee being charged in respect of students under Regular and Self Financing categories; and • The expenditures on pro rata basis per capita per annum. <p>After detailed deliberations and discussions with regard to the enquired points and keeping in view the fee revision made by the MHRD in respect of Regular students from Rs.35000/- to</p>	<p>The tuition fee in respect of MCA students admitted under Self Financing Category has been enhanced from Rs.1.00 lakh per year to Rs.2.00 lakh per year with effect from the current academic session 2017-18.</p>



	Rs.70000/- per annum, the Finance Committee recommended to the Board that the tuition fee in respect of MCA students admitted under Self Financing Category be enhanced from Rs.1.00 lakh per year to Rs.2.00 lakh per year with effect from the academic session 2017-18 in terms of clause/section 37 of the 1 st Statutes under NIT Act, 2007.	
FC Spl. 04	<p>MOU with C-DAC Pune</p> <p>The Finance Committee considered the proposal and enquired about the names of the Institute(s) where the Supercomputer has been installed by the C-DAC and its benefits. The Dean (R&C) apprised that the Supercomputer is the proprietary development of C-DAC, Pune (India), and has already been procured by more than 20 premier Institutes across the country, including NIT Delhi and IIT Guwahati, and is in operational. The Dean (R&C) has also brought out the benefits of the system for the Institute. Thereafter, the Finance Committee recommended to the Board that a MoU may be signed with the Centre for Development of Advanced Computing(C-DAC) Pune for the procurement of "PARAM SHAVAK"- a High Performance Computing (HPC) system by funding of Rs.28.75 lakhs.</p>	The matter has been taken up with the C-DAC Pune for signing the MOU for the procurement of HPC system. Draft MOU is under process for finalization.
FC Spl. 05	<p>Action taken of last 03 FC</p> <p>The Finance Committee suggested that the action taken on the decisions of 35th meeting and also this Special meeting be included and placed in the next meeting of Finance Committee.</p>	The follow up actions on the Finance Committee meetings has been submitted in this meeting on a separate agenda item.



<u>General decision</u>	<p>The Finance Committee also took the following decisions:</p> <ol style="list-style-type: none"> 1. The Finance Committee decided that utilities (water and electricity) should not be subsidies and should be charged on actual basis. It was also suggested that the Finance Committee may be apprised off about the actual cost of water and electricity supplies being provided by the Institute to its residents i.e. to the students and employees in the next Finance Committee meeting. 2. Keeping in view the increase in the cost of electricity bills, the consumption may be reduced at least 10% in the instructional, laboratories and administrative building. A team may be mobilized for the check and report on the issue. 3. The Institute should make efforts to verify the certificates being submitted by the students for fee waiver etc. at the time of admissions. An agency may be hired for the purpose for conducting an informal enquiry as a pilot study after the admissions are over. 4. Detailed information with regard to number of admissions made in various courses, particularly in PG and PhD, being run by the Institute 	<p>The Electricity charges are being taken on actual basis from all the students and employees in the campus. Further, the water charges are being charges on normal basis as per the pattern of PWD/CPDW norms. However, the Dean (Estate) is preparing the report about the actual cost of water being supplied to the residents of NIT campus. <i>Lib to 0517.</i></p> <p>The Institute has taken following steps to reduce the electricity consumption:</p> <ol style="list-style-type: none"> I) The students and staff have been got aware about the saving of electricity. II) Security as well as Electricity Maintenance Staff is taking care of switching off the lights. III) The switching on the lights have been arranged in phase manner to reduce the consumption of electricity. <p>Process of identification/hiring of detective agency has been initiated.</p> <p>The Information has been prepared and will be placed before the BOG in its next meeting.</p>
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Lib to 0517
Head of Section
Sanjay Kumar



	<p>and the pass percentage of students in those courses be placed before BOG for review.</p> <p>5. The disciplines of Engineering and new disciplines should be reviewed at the Institute level.</p> <p>6. A "Budget Review Committee" may be constituted to consider the issues on monthly basis and a quarterly report of the review committee be placed before the FC/BOG for consideration.</p> <p>7. The guidelines in respect of Corpus Fund may be obtained from the other Institutions/MHRD for its proper maintenance.</p> <p>8. The detailed agenda with regard to placement data for the last five years may be placed for consideration in the 43rd meeting of Board of Governors.</p> <p>9. The Institute should made efforts that expenditures being incurred under various heads of accounts should be in line with Budget Estimates, and overall expenditures should be within the receipts/grants received by the Institute.</p> <p>10. The Institute Revenue Generation (IRG) may be used for non-plan expenditure in case of shortfall</p>	<p>A committee is being constituted for the purpose.</p> <p>07 members Budget Review Committee under the chairmanship of Director has been constituted.</p> <p>The other NITs have been approached for the purpose. The detailed information in this regard will be placed in the next meeting of Finance Committee.</p> <p>Noted for compliance.</p> <p>Noted for compliance.</p> <p><i>Noted for compliance. To be reviewed to be PLS Bol</i></p> <p>Noted for compliance.</p>
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In view of the above, the actions of all the decisions taken by the Finance Committee in its special meetings have been taken accordingly. Further, it is ensured that the Institute will take actions on all the decisions taken by the Finance Committee in their earlier meetings and in its future meetings. Therefore, it is proposed/recommended that *"the actions taken by the Institute on the above minutes may kindly be noted by the Finance Committee."*

*Revolution of assets
by outside agency*

NIT Kurukshetra



FC36.5 To note setting up Higher Education Funding Agency (HEFA) by Government for financing the infrastructure in the Centrally Funded Institutions (CFIs)

The Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi has set up a Higher Education Funding Agency (HEFA) for providing the much needed funds to boost research oriented infrastructure and development of world class labs for premier institutions like IITs, NITs and IIMs. The HEFA has been jointly promoted by the identified promoter and HRD Ministry with an authorized capital of Rs.2000 crore of which government equity is Rs.1000 crore. The Additional Secretary (TE), Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide letter No. F.16-2/2017-TC dated 16th August, 2017 has informed that the HEFA has become operational, with M/s Canara Bank as the promoter. The Board of HEFA has approved the Credit Policy Framework (CPF) defining the modalities for financing projects. A copy of letter dated 16th August 2017 along with Credit Policy Framework is enclosed as **Appendix IV from page 49 to 56**. Further, it has been requested to firm up proposal for financing from HEFA after taking approval of Finance Committee and Board of Governors.

As per CPF, the credit limit is 10 times the amount committed to be escrowed by the Institution every year from its own internal resources. However, it can be increased proportionately if the escrowed amount is increased at a later stage. The proposals of the following nature will be considered for financing;

1. Construction of buildings or facilities required for academic or research purposes.
2. Setting up laboratories/high performance computing facilities/libraries.
3. Research projects sanctioned by Ministry of HRD or any other Ministry of Government of India.
4. Setting up Centres of Excellence sanctioned by MHRD or other Ministries of Government of India provided that only cost of the non-recurring portion shall be financed.
5. Campus common infrastructure/ including student facility centres.

The HEFA would finance the civil and lab. Infrastructure projects through a 10 year loan. The Principal portion of the loan would be automatically recovered from the committed amount out of its own internal resources of the concerned Institution. However, the payment of interest on these loans would be serviced through the normal grants released by the Government to the Institution.

The Finance Committee may note the above setting up of HEFA. The proposals for financing from HEFA will be placed before the FC for consideration as and when required for the said purposes.

8 Don General

*3 thea down of grant from
MHRD*

F.No.33-2/2017-TS.III (Pt.3)
Government of India
Ministry of Human Resource Development
Department of Higher Education
TS.III Section

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New Delhi, the 8th September, 2017

To,

The Directors
31 National Institutes of Technology (NITs) and Indian Institute of Engineering
Science Technology (IIEST), Shibpur

**Subject: Credit Policy framework on Higher Education Funding Agency
(HEFA) - reg.**

Sir,

I am directed to refer to this Ministry's letter No. 16-2/2017-TC dated 16.08.2017 on the above mentioned subject and to request that all projects which are envisaged to be funded through Higher Education Funding Agency (HEFA) may be got approved by your respective Finance Committee and Board of Governors by circulation, which may then be forwarded to HEFA expeditiously.

2. It may be stated that the Board of HEFA is likely to consider all the proposals received for funding under HEFA in the last week of September, 2017.

3. It is therefore requested that the process may be expedited so that the proposals, duly approved in circulation, are received by HEFA well before its Board meeting.

4. A copy of the HEFA credit policy framework is enclosed again for ready reference for necessary action.

Yours faithfully,

K. Rajan
[K. Rajan]

Under Secretary [NITs]
Ph:011-23384159

Copy to : Under Secretary (TC), MHRD.





F. No. 16 - 2/2017-TC

Government of India

Ministry of Human Resource Development

Department of Higher Education

Technical Coord.(TC) Section

Shastri Bhawan, New Delhi.

Dated the 16th August, 2017.

To

The Directors of all IITs/ IIMs/ NITs/ IISERs/ IITs/ SPAs/ Other CFTIs
Vice-Chancellors of all Central Universities.

Subject: Higher Education Funding Agency (HEFA) Credit Policy
Framework – communicated.

Sir/Madam,

The Higher Education Funding Agency (HEFA) set up by Government for financing the infrastructure in the centrally funded institutions has become operational, with M/S Canara Bank as the Promoter. The Board of HEFA has approved the Credit Policy Framework (enclosed) which defines the modalities for financing projects.

2. You are hereby requested to firm up proposal (s) for financing from HEFA after taking the approval of Finance Committee (FC) and Board of Governors (BOG)/ Executive Council (EC). The loan applications may be sent to the following address in the Format enclosed along with all the supporting documents expeditiously.

MD & Chief Executive Officer, HEFA,
6th Floor, Naveen Complex,
No 14, MG Road, Bangalore – 560001
Ph: 080-25587405 email: info@hefa.co.in

Encl : As above.

(R. SUBRAHMANYAM)
ADDITIONAL SECRETARY (TE)
TEL : 23383202



CREDIT POLICY FRAMEWORK

Higher Education Financing Agency would finance the infrastructure requirements of the higher educational institutions in accordance with the following Credit Policy:

I. Eligible Educational Institutions

1) Eligibility:

Educational institutions satisfying any one or more of the following criteria are eligible for financing:

- a) Institution funded by the Central Government covering at least 50% of its expenditure.
- b) Institution owned or controlled by Central Government.
- c) Institution set up and funded by the Central Government.

Provided further that such institution must be having its own internal resources generated either from fees, consultancies, research project or such other sources of revenue, lease, rent, donations from industry, donations from alumni etc.

2) Format for application:

The format for application for finance shall be as given in Annexure – I. The application shall be signed by the Chief Executive of the institution after taking approval from the Board of Governors or Executive Council.

- 3) A separate account of the Borrower Institution shall be maintained, so as to monitor the loans sanctioned to the Institution.

II. Fixing of credit limits

- 1) The credit limit would normally be 10 times the amount committed to be escrowed by the institution every year from its own internal resources.
- 2) While deciding on the amount proposed to be escrowed, the institution shall ensure that it shall commit resources only from its internal resources, and shall ensure that such an action would not affect the functioning of the institution.
- 3) Credit Limit for the institution shall be fixed as above while sanctioning the first loan.

- 4) In case, the Institution agrees to increase the escrowed amount at a later date, the credit limit would be increased proportionately.

III. Margin:

Normally, margin for the loans shall be maintained at 10%. However, such margin norms may be relaxed/waived on a case to case basis by the Sanctioning Authority.

IV. Security:

Primary/Collateral security may be stipulated by the Board, wherever it is feasible/available.

V. Projects for funding:

Proposals for loan from the Institutions shall be considered only, if it is within the credit limit fixed for each institution.

A. Type of Projects for funding:

- I. Only projects of the following nature, which propose to create new infrastructure shall be considered for financing:
 - Construction of buildings or facilities therein, required for academic or research purposes, including the requirements for accommodating students/scholars/faculty/staff of the institution. Only the non-recurring portion shall be financed.
 - Setting up laboratories/high performance computing (HPC) facilities/libraries and equipping them, provided further, that the projects are accompanied by detailed plans for utilisation of such facilities. Only the non-recurring portion shall be financed.
 - Research projects that are sanctioned by Ministry of HRD or any other Ministry of Government of India provided further that the Company would meet only the cost of the non-recurring portion of the research project, and the cost of maintenance shall be borne by the institution from the resources generated through such project.
 - Setting up Centres of Excellence (CoE) sanctioned by the MHRD or other Ministries of Government of India, provided that only cost of the non-recurring portion of the CoE project shall be financed

- Campus common infrastructure/facilities including student facility centres. Only the non-recurring portion shall be financed.
- ii. The projects executed with the HEFA finance shall be maintained by the internal resources of the Institution.

B. Format for Project Loans:

- i. All loan applications shall be submitted only through the online portal of the Company.
- ii. The loan application shall contain the following details:
 - a) Purpose and justification for taking up the project including the details of the number of beneficiaries from the project.
 - b) Brief details of the project including the area to be constructed, equipment to be procured along with the broad specifications.
 - c) Cost of the project as per administrative approval by the competent authority, along with cost per sqft (in case of construction) and phasing of the requirement of funds (drawdown schedule) depending on the expected progress of the work.
 - d) Detailed estimates and designs as per technical sanction by the competent authority.
 - e) Duration of the project including the stage-wise timelines for completion.
 - f) Modalities for procurement and execution of the project.
 - g) Systems for Project Management and Monitoring of quality.
 - h) Systems for sustenance of the project including resource generation.
 - i) The institution has to state the method and timelines for selection of Agency(ies) for execution, and soon after such selection, shall furnish details to HEFA along with their bank account particulars for release of funds directly to the concerned agency based on e-request by the institution.
- iii. The cumulative exposure@ to the institution, including the project loans already sanctioned and the loan proposed for sanction, shall be within the overall credit limit approved for the institution.
(@Exposure: Total of outstanding liability where loans are fully disbursed and outstanding liability + undisbursed portion under partly disbursed loans)

C. Appraisal of the projects

- i. The projects shall be appraised based on the following three parameters, which shall run simultaneously, such that the appraisal shall be completed within 4 weeks from the date of submission of the project in the online portal, completed in all respects:
 - a) Financial appraisal by the internal team
 - b) Technical appraisal by a third party expert, normally from approved panel of Canara Bank or Project Appraisal Group, HO.
 - c) Legal appraisal by the empanelled advocates of Canara Bank or by the legal department of Canara Bank.
- ii. Cases of project loans where appraisal could not be completed within the specified time limits shall be placed before the Board of Directors along with reasons for the delay.

D. Approval of projects and sanction of loan

- i. Upon approval of the Project Loan, sanction will be conveyed to the Institution giving full details viz; the loan amount, term of the loan, repayment schedule for the Principal amount, interest chargeable, and the project completion time.
- ii. The sanction shall contain a unique ID for the project loan and shall be reflected against the credit limit approved for the institution.
- iii. The maximum period for repayment of the loan would be 10 years.

VI. Pricing of Credit/Rate of Interest:

Pricing/Rate of Interest will be fixed linked to the reference rate at the time of sanction of the loan and the same shall be reset once in 2 years.

VII. Regulatory guidelines:

Exposure norms shall be fixed in conformity with regulatory guidelines of RBI, upon receipt of NBFC licence from RBI.

VIII. Documentation:

Upon sanction of the loan, the institution shall execute the documents prescribed by HEFA/legal counsel appointed by HEFA/legal section of Canara Bank.

IX. Release of funds

- 1) Funds shall not be released in advance to the Institutions, even after sanction of the loan. Funds shall be released only based on the progress of the project and on electronic request by the institution.
- 2) Wherever applicable, funds have to be released directly to the implementing agency. The Borrower Institution has to send an online electronic request for transfer of funds from the amount sanctioned for the project to the implementing agency or the identified vendor.
- 3) Only after receipt of payment advice from the Borrower Institution, the eligible amount will be remitted within 24 hours electronically to the Bank Account of the implementing agency/identified vendor.
- 4) The responsibility of carrying out due diligence before issuing a request for release of funds lies with the institution. It shall be the responsibility of the Institution to ensure that the process laid down in their Statutes and the guidelines issued by the Government are followed scrupulously.

X. Verification of Assets and Inspection of Security:

The Unit/Project shall be inspected at the time of first disbursement and final disbursement.

XI. Repayment of the loans sanctioned:

- 1) As soon as the loan is sanctioned, the institution shall open an escrow account with HEFA's Bankers and authorize institution's bankers to escrow the committed portion from their regular internal resources account to the escrow account.
- 2) The Principal portion of the loan would be automatically recovered from the escrowed amount committed by the institution, as per the schedule communicated at the time of sanction of the loan.
- 3) Payment of interest on these loans would be serviced through the normal grants released by the Government to the institution.

XII. Review of Borrower Accounts:

A list of Special Watch Accounts, where the overdues persist/continue for more than 30 days will be generated and

followed up for recovery at Monthly intervals. Loan accounts where 2 consecutive instalments fall overdue shall be reviewed individually and necessary remedial measures would be initiated. Details of such accounts (where 2 consecutive instalments are overdue) shall be placed before the Board for review on quarterly basis.

XIII. Validity of Sanction:

Sanction shall be valid for a period of 1 Year. In case, no part of loan is availed within the validity period of sanction, the sanction shall lapse. However, the validity can be extended for a further period by the sanctioning authority.

XIV. Monitoring of Projects

- 1) Institution shall submit Project Implementation Progress Report (PIPR) duly certified by a Chartered Accountant/Statutory Auditors of the institution shall be submitted at quarterly intervals during the implementation period.
- 2) The progress of all the projects sanctioned and under implementation shall be monitored and reported to the Board once in a quarter.
- 3) The Board after monitoring/review of the project (s) from time to time may take a decision to stop further funding, if the project is not being implemented as per the laid down plans. The Institution shall abide by the decision of the Board in this regard.

XV. Sanctioning Authority:

Irrespective of the quantum of finance, the powers to sanction loans to the institutions vests with the Board. Office Note recommending for sanction of the loan shall be placed before the Board by the Managing Director and CEO of the Company.



FC 36.6 To consider the amendment to the rule 126 of General Financial Rule, 2005 for awarding all Civil and Electrical works.

The Under Secretary to the Government of India, Ministry of Human Resource Development, Department of Higher Education, Technical Section-1, New Delhi vide letter No. F.54-3/2017-TS.I dated 14th August, 2017 forwarding a copy of Office Memorandum No. F.29/1/2015-PPD dated 13th April, 2016 issued by Procurement Policy Division, Department of Expenditure, Ministry of Finance, New Delhi conveyed that the provisions of amended General Financial Rules(GFR), 2005 as contained in the OM ibid may be scrupulously followed while awarding all Civil and Electrical works so as to avoid the audit paras and protracted litigation.

A copy of letter dated 14th August, 2017 along with a copy of OM dated 13th April, 2016, as mentioned above, are enclosed as **Appendix V page 60 to 62** for kind perusal.

It is pertinent to mention here that the above amendment made in the GFR 2005 has been incorporated in the General Finance Rules 2017. However the rule 126 (1 to 4) of GFR 2005 has been changed to Rule 133 (1) to 133(3) of GFR 2017. The GFR 2017 has already been approved by the Finance Committee in its 35th meeting held on 5.6.2017 and subsequently by the Board of Governors in its 42nd meeting held on 27.6.2017.

The detailed amended rules in comparison to GFR 2005 and GFR 2017 are as under:

GFR 2005	Amendment made in GFR 2005 in view of above decision	GFR 2017
126(1) A Ministry or Department at its discretion may directly execute repair works estimated to cost upto Rupees ten lakhs after following due procedure indicated in Rule 132	126(1) A Ministry or Department at its discretion may directly execute repair works estimated to cost upto Rupees Thirty lakhs after following due procedure indicated in Rule 132	133(1) A Ministry or Department at its discretion may directly execute repair works estimated to cost upto Rupees Thirty lakhs after following due procedure indicated in Rule 139, 159 and 160
126(2)	126(2)	133(2)



<p>A Ministry or Department may, at its discretion, assign repair works estimated to cost above rupees ten lakhs and upto rupees thirty lakhs to any Public Works Organization, which includes State Public Works Divisions, other Central Government organizations authorized to carry out civil or electrical works such as Central Public Works Department (CPWD), Military Engineering Service (MES), Border Roads Organization etc. or Public Sector Undertakings set up by the Central or State Government to carry out civil or electrical works.</p>	<p>A Ministry or Department may, at its discretion, assign repair works estimated to cost above rupees thirty lakhs and original works of any value to any Public Works Organization (PWO), such as Central Public Works Department (CPWD), State Public Works Department and others Central Government Organizations authorized to carry out civil or Electrical works such as Military Engineering Service (MES), Border Roads Organization (BRO) etc. or Ministry/Department's construction wings of Ministries of Railways, Defence, Environment & Forests, Information and Broadcasting and Departments of Posts and Space etc..</p>	<p>A Ministry or Department may, at its discretion, assign repair works estimated to cost above rupees thirty lakhs and original/minor works of any value to any Public Works Organization (PWO), such as Central Public Works Department (CPWD), State Public Works Department and others Central Government Organizations authorized to carry out civil or Electrical works such as Military Engineering Service (MES), Border Roads Organization (BRO) etc. or Ministry/Department's construction wings of Ministries of Railways, Defence, Environment & Forests, Information and Broadcasting and Departments of Posts and Space etc..</p>
<p>126(3)</p> <p>All Original works costing upto Rupees ten lakhs may be assigned by the Ministry or Department concerned to a Public Works Organizations as defined in Rule 126(2)</p>	<p>126(3)</p> <p>As an alternative to 126(2), a Ministry or Department may assign repair works estimated to cost above rupees thirty lakhs and original works of any value to any public Sector Undertaking set up by the Central or State</p>	<p>133(2)</p> <p>As an alternative to 133(2), a Ministry or Department may award repair works estimated to cost above rupees thirty lakhs and original works of any value to</p> <p>(i) any public Sector Undertaking set up by the Central or State Government to carry out civil or electrical</p>



	<p>Government to carry out civil or electrical works or to any other Central/State Government organization/ PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence. However, for the award of work under this sub-rule, the Ministry/Department shall ensure competition among such PSUs/Organizations. This competition shall be essential on the lump sum service charges to be claimed for execution of work.</p>	<p>works or (ii) to any other Central/State Government organization/ PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence.</p> <p>For the award of work under this sub-rule, the Ministry/Department shall ensure competition among such PSUs/Organizations. This competition shall be essential on the lump sum service charges to be claimed for execution of work. In exceptional cases, for award of work under (i) and (ii) above, on nomination basis, the conditions contained in Rule 194 would apply. The work under these circumstances shall also be awarded only on the basis of lump sum service charge.</p>
<p>126(4)</p> <p>All original works estimated to cost above rupees ten lakhs and repair works estimated to cost above rupees thirty lakhs may be got executed through a Public Works Organizations as defined in rule 126(2) after consultation with the Ministry of Urban Development.</p>	<p>126(4)</p> <p>Deleted</p>	

In view of the above amendments, the Civil and Electrical works of the Institute may be assigned as per the provisions/rules 133(1) to (3) of GFR Rules 2017 which includes the amended rules of GFR 2005.

F. No. 54-3/2017 T3
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section 1

Shastri Bhawan, New Delhi
Dated the 14th August, 2017

To,

The Director and Mentor Director,
IITs
Allahabad, Gwalior, Jabalpur, Kancheepuram, Kurnool

The Director/ Mentor Director,
IITs-PPP
Guwahati, Vadodara, Chittoor, Kalyani, Bhopal,
Kottayam, Ranchi, Una, Bhagalpur, Lucknow,
Sonapat, Kota, Surat, Nagpur, Pune, Dharwad,
Tiruchirappalli, Sarnapati

N.I.T. KURUKSHETRA

Dy. No. 7949		Date 18 08 17				
R	DPD	DAC	DAd	CVO	CoE	C
E	M	Ec	Co	Ph	Ch	Ma
Hu	CW	MS	SW	PC	PS	EDC
PE	CCN	PT	PCE	PRO	LMO	L
GA	A	SO	EO	DS	PIS	PIC

Subject: Amendment to the Rule 126 of General Financial Rule, 2005- reg.

Sir,

I am directed to forward a copy of Office Memorandum No. F.29/1/2015-PPD dated 13th April, 2016 issued by Procurement Policy Division, Department of Expenditure, Ministry of Finance on the subject mentioned above and to say that the provisions of amended General Financial Rules, 2005, as contained in the OM ibid may be scrupulously followed while awarding all Civil and Electrical works; so as to avoid the Audit Paras and protracted Litigation. This letter may be placed in Finance Committee, Building and works Committee and Board of Governors meeting for knowledge of all members.

Encl: as above

Yours faithfully,

(Praveer Saxena)

Under Secretary to the Govt. of India

Tel: 011-23384861

No.F.29/1/2015-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

516, Lok Nayak Bhawan, New Delhi
Dated the 13th April, 2016

OFFICE MEMORANDUM

Subject : Amendment to the Rule 126 of General Financial Rule, 2005 –
regarding.


Rule 126 of the GFR pertaining to the execution of the work by Public Works Organisations (PWOs) were last amended by this office O.M. No.15 (1)/E-II(A)/2010 dated 20th August, 2010.

2. This department has been receiving references from various Ministries/ Departments seeking clarifications, whether award of contract to PWOs/PSUs by the Government Ministries/ Department should be on the basis of competitive bidding among the PWOs/PSUs or on a nomination basis. Hence, it is decided that the existing provision of Rule 126 at Chapter 5 of General Financial Rule, 2005 which deals with "Works" shall be substituted by the provision indicated in the Annexure of this Office Memorandum.

3. This order will take effect from the date of issue of this Office Memorandum.

4. All Central Government Ministries/ Departments are requested to bring this amendment to the notice of all their attached and subordinate offices for their information.

5. This O.M. is also available on our website <http://finmin.nic.in>→Departments→Expenditure→Procurement Policy Division. Hindi version of this O.M. will follow.


(Vinayak T. Likhar)
Under Secretary (PPD)
Tele/fax – 24621305
E-mail : Vinayak.likhar@nic.in

To
Secretaries & Financial Advisers of all Ministries/ Departments of the Government of India.

ANNEXURE

AMENDMENT TO GENERAL FINANCIAL RULE, 2005

CHAPTER – 5 - The existing provision of Rule 126(1) to (4) may be replaced by the following.

Rule 126(1):- A Ministry or Department at its discretion may directly execute repair works estimated to cost upto Rupees Thirty Lakhs after following due procedure indicated in Rule 132.

Rule 126(2):- A Ministry or Department may, at its discretion, assign repair works estimated to cost above Rupees thirty Lakhs and original works of any value to any Public Works Organisation (PWO) such as Central Public Works Department (CPWD), State Public Works Department, others Central Government organisations authorised to carry out civil or electrical works such as Military Engineering Service (MES), Border Roads Organisation (BRO), etc. or Ministry/ Department's construction wings of Ministries of Railways, Defence, Environment & Forests, Information & Broadcasting and Departments of Posts, and Space etc.

Rule 126(3) - As an alternative to 126(2), a Ministry or Department may assign repair works estimated to cost above Rupees thirty Lakhs and original works of any value to any Public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or to any other Central/ State Government organisation /PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence.

However, for the award of work under this sub-rule, the Ministry/ Department shall ensure competition among such PSUs/ organizations. This competition shall be essentially on the lump sum service charges to be claimed for execution of work.

Rule 126(4):- Delete

(Min. of Fin.(Exp.) O.M. No. F.29/1/2015-PPD dated the 13th April, 2016)



FC36.7 To consider revised instructions of MHRD for payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc.

The Under Secretary, Ministry of Human Resource Development, Department of Higher Education, (MHRD), Technical Section III, New Delhi vide letter No. F.3302/2017-TS.III (Pt.I), dated 16th May, 2017 forwarded a copy of Office Memorandum No. F.19047/10/20160-E-IV, dated 12th April, 2017 issued by the Deputy Secretary to the Government of India, Ministry of Finance, Department of Expenditure, New Delhi vide which it has been conveyed that the payment of sitting fee in respect of non-officials of Committees/Panels/Boards etc. will be decided by the Administrative Secretaries of the Ministries/Departments in consultation with their Financial Advisers and with the approval of their Ministers by categorizing the committees- (i) High Level Committee (ii) Technical or Expert Committee and (iii) other Committees. A copy of Office Memorandum dated 12th April, 2017 is enclosed as **Appendix VI from page 65 to 66**. This Office Memorandum of MHRD was placed before the Finance Committee in its 35th meeting held on 5.6.2017. The Finance Committee suggested that a clarification may be sought from the MHRD in this regard. These minutes were subsequently approved by the Board of Governors in its 42nd meeting held on 27.06.2017.

Now the Under Secretary, Ministry of Human Resource Development, Department of Higher Education, (MHRD), Technical Section III, New Delhi vide letter No. F.33-4/2016-TS.III, dated 4th August 2017 has forwarded a copy communication No. 33-5/2016-TS.III, dated 21st July, 2017 issued by Director (Finance), MHRD, New Delhi vide which it has been instructed that the **Office Memorandum No.F.19047/10/20160-E-IV, dated 12th April, 2017(Appendix VI) issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi is not applicable to Autonomous Bodies of the Ministry (MHRD)**, as NITs and Schools of Planning and Architecture (SPAs) have been set up by the Central Government under Special Acts and the statutes framed there under provide that members of the BOG, FC and BWC will be entitled to sitting fees for attending meetings of these Board/Committees.

A copy of letter dated 4th August, 2017 along with letter dated 21st July, 2017 is enclosed as **Appendix VII from page 67 to 70**.

In view of the above clarification as well as under clause 15 of the Statutes framed under NIT Act, 2007, the members of the Board and other authorities of the Institute and the members of Committees constituted under the Act are entitled to TA/DA and sitting fees for attending the meetings of the authorities and their Committees as laid down by the Board from time to time.

Under the above facts, "the sitting fee of Rs.5000/-, as has been approved by the Board in its 37th meeting held on 05.06.2015, may be paid to the members of statutory bodies like Board of Governors, Finance Committee, Senate and

Board will decide

Building & Works Committee and for the external members of various selection committees/ sub-committees of the Board of Studies and outside experts for delivering expert lectures.”

(2)

No. 19047/10/2016-E-IV
Government of India
Ministry of Finance
Department of Expenditure

North Block, New Delhi
Dated: 12.04.2017

OFFICE MEMORANDUM

Subject: Delegation of powers to Ministries/ Departments for payment of Sitting Fee in respect of Non-officials of Committees/ Panels/ Boards etc.

The undersigned is directed to state that the issues related to payment of Sitting Fee to Non-officials of Committees/Panels/Boards etc have been examined in D/o Expenditure. It has been decided that Administrative Secretaries of the Ministries/ Departments may decide the Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc. in consultation with their Financial Advisors and with the approval of their Ministers.

2. While considering the proposals for payment of Sitting Fee to Non-officials, the Ministries/Departments are directed to keep in view the following instructions/guidelines -

2.1. **Categorisation of Committees:** For the purpose of payment of Sitting Fee. Committees/Boards/panels are categorized into following three categories:-

- (i) **High Level Committee :** In terms of Cabinet Secretariat Circular No. 1/16/1/2000-Cab. dated 15.04.2002, a High Level Committee is a Committee set up with the approval of Hon'ble Prime Minister through the Cabinet Secretary and presided over by a high ranking dignitary e.g. a Minister, a Judge of the Supreme Court of India, a Vice-Chancellor etc. including prominent persons in public life as Members
- (ii) **Technical or Expert Committee:** A Technical or Expert Committee is a Committee constituted to discharge functions as prescribed under Acts/Rules/Subordinate legislation on the subject. Such Committee is to be set up with the approval of the Minister of the concerned Ministry. In case any Member of Parliament is included in the Committee, the prior approval of Prime Minister to their inclusion is to be obtained in terms of Cabinet Secretariat Circular No. 1/16/1/2000-Cab. dated 15.04.2002.
- (iii) **Other Committees:** All other Committees will be covered under this category. These Committees will be constituted with the approval of the Administrative Secretary or Minister.

2.2 **Definition of a Non-official :** For the purpose of grant of Sitting Fee only such persons are to be considered as Non-officials who are not employed in any institution/ organisation/body funded by the Central Government

*May be forwarded
to all BPs for info
copy to PB/ISO for info*

*21
19/4/17*

*Dir(Adm)/DS(Adm) KE
SG*

Contd...2/-

3 **Rates of Sitting Fee** On the basis of categorisation of Committees viz. High Level Committee, Technical or Expert Committee and Other Committees. The Ministries/Departments shall ensure that the maximum rates of Sitting Fee to be paid to Non-official Chairman/ Members will not be more than the following -

- (i) High Level Committee : Not more than Rs.10,000/- per day of Sitting.
- (ii) Technical or Expert Committee : Not more than Rs.6000/- per day of Sitting.
- (iii) Other Committees : Not more than Rs.4000/- per day of Sitting

4. For arriving at the rates of the Sitting Fee to Non-official Chairman and Members of the Committees/Boards/Panels, the Ministries/Department shall observe the following conditions

- i. While considering the amount of Sitting Fee, the Ministries/Departments have to keep in view facts such as nature and scope of the Committee, importance of the subject assigned to the Committee, category of the Committee (i.e. High level Committee Technical or Expert Committee or other Committee), level/ status of Chairperson/ Members, duration of the Committee, frequency of meetings, Terms of Reference of the Committee etc
 - ii. In no case, the ceiling should exceed 10 meetings in a month in respect of all categories of Committees viz. High Level, Technical or Expert Committees and Other Committee. It is presumed that such committees are constituted for a limited duration specified in the order
 - iii. It is clarified that the Govt. employees nominated to such Committees/ Boards/ Panels etc. will not be entitled to Sitting Fee
 - iv. Cases seeking deviation from the above norms may be referred to M/o Finance giving full justification for seeking deviation
3. These instructions will be effective from the date of issue of this O M
4. This is issued with the approval of Finance Minister.


12/04/2017
(Nirjala Dev)

Deputy Secretary to the Government of India
Telefax 23093276

- 1. Secretaries of all Ministries/ Department (as per standard list).
- 2. Financial Advisers of all Ministries/ Departments (as per standard list).
- 3. Cabinet Secretariat - For information.

No.F. 33-4/2016 TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
TS.III Section

*_*_*_*

New Delhi, the 4th August, 2017

To,

The Registrars

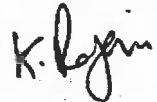
31 National Institute of Technology (NITs) and Indian Institute of Engineering
Science and Technology (IIEST), Sibpur.

**Subject: Delegation of powers to Ministries / Departments for payment
of Sitting Fee in respect of Non-officials of Committees /
Panels / Boards etc.**

I am directed to forward herewith a copy of communication No. 33-8/2016-
TS.III dated 21st July, 2017 issued by Director (Finance), Ministry of Human
Resource Development regarding the above mentioned subject

2. It is therefore requested to take further necessary action at your end.

Yours faithfully,



[K. Rajan]

Under Secretary [NITs]

Encls: As above

F. No.33-5/2016-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
(Integrated Finance Division)


Dated: 21st July, 2017

Subject: Delegation of powers to Ministries /Departments for payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc.

Reference is invited to earlier communication No.23011/1/2017-IF.I dated 19.4.2017 circulating Department of expenditure O.M. No.19047/10/2016-E.IV dated 12.4.2017(copy enclosed) on the above subject.

2. The matter has now been examined in detail in the Ministry and a view has been taken with the approval of the Secretary(HE) that the Department of Expenditure said O.M. dated 12.4.2017 is not applicable to Autonomous Bodies of this Ministry. However, these instructions are required to be duly complied with while holding meetings of Committees/Panels/Boards etc. in the Ministry. Department of Expenditure has accordingly been informed vide O.M. of even No. dated 21st July, 2017(Copy enclosed).

Encl: as above


(Anil Kumar)
Director (Finance)

Copy for information and necessary action to:

All Bureau Heads in Department of Higher Education and Department of School Education(As per list)

Copy for information to:

- (i) PPS to Secretary(HE)
- (ii) PPS to Secretary(SE&L)
- (iii) PPS to JS&FA

Copy to: MHRD F. No. 23011/1/2017-IF.I

F. No. 33-5/2016-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
(Integrated Finance Division)

OFFICE MEMORANDUM

Shastri Bhawan, New Delhi

Dated: 21 July, 2017

Subject: Delegation of powers to Ministries/Departments for payment of Sitting Fee in respect of Non-officials of Committees/Panels/Boards etc.-reg.


The undersigned is directed to refer to the Department of Expenditure O.M. No.19047/10/2016-E.IV dated 12th April, 2017 on the subject.

2. In this regard, it is stated that Department of Higher Education has about 200 Centrally funded autonomous institutions like IITs/IIMs/NITs/CUs/IITs/IISER etc. which are administered through their Boards/Committees as per the applicable Acts/Statutes/Bylaws and the Department is represented by concerned officers in the Board/Committee meetings for oversight and monitoring. The meetings of these Bodies are held normally once in a quarter keeping in view the administrative and functional requirements of these institutes. These Bodies are responsible for all administrative and financial decisions with respect to the institute and are neither Technical or Expert Committee nor these Committees have been constituted for a limited duration. Thus, the conditions mentioned in Para 2.1(ii) and Para 4(ii) of the said O.M. dated 12.4.2017 are not applicable in respect of these autonomous institutes.

2up. 3. Further, some of the educational institutes like National Institutes of Technology(NITs) and Schools of Planning and Architecture(SPAs) have been set up by the Central Government under Special Acts and these Acts and the statutes framed there under provide that members of the Board of Governors, Finance Committee and Building and Works Committee constituted under these Acts and Statutes will be entitled to Sitting Fee for attending the meetings of these Board / Committees. Hence, these institutes seem to be outside the purview of D/o Expenditure O.M. dated 12.4.2017.

4. In view of the above position, the Department of Expenditure said O.M. dated 12.4.2017 is not applicable to Autonomous Bodies of this Ministry. However, these instructions are being duly complied with while holding meetings of Committees/Panels/Boards etc. in the Ministry.

This has the approval of Secretary, Higher Education.


(Anil Kumar)
Director(Finance)

Department of Expenditure
{Kind attention Ms. Annie G. Mathew, JS (Pers.) }
Room No. 39-A, North Block, New Delhi

EF.No.202951/17

(1)

F. No.23011/1/2017-IF.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
IF.I Section

New Delhi: 19th April, 2017

Subject:- Delegation of powers to Ministries/Departments for payment of Sitting Fee in respect of Non-officials of Committees/ Panels/ Boards etc.

Kindly find enclosed a copy of OM No. 19047/10/2016-E-IV from Department of Expenditure, Ministry of Finance on the subject mentioned above, for information and further necessary action.

Encl: as above

(Ashok Maheshwari)
Director (Finance)

Bureau Heads of Department of HE

1. AS (T)
2. JS (Admin.)
3. JS (HE)
4. JS (CE & L)
5. JS (NIT & DL)
6. JS (ICC)
7. JS (BP)
8. DDG
9. EA(HE)

Bureau Heads of Department of SE&L

1. AS (SE)
2. JS (AE)
3. JS (EE.I)
4. JS (SE.I)
5. JS (SE.II)
6. EA(SE & L)

Copy to:

PPS to Secretary (HE)
PPS to Secretary (SE&L)
PS to JS&FA

All Div. Heads

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Item 36.8 To consider Revised Budget Estimates for the year 2017-18 and Budget Estimates for the year 2018-19.

The Revised Budget Estimates for the year 2017-18 and Budget Estimates for the year 2018-19 have been prepared & enclosed as **Appendix- A** in the following parts:

Contents	Page No.
Statement at a glance	1
Revenue Budget of Income & Expenditure (31 & 36)	2-5
Summary of Plan(35) & Non- Plan Budget (31 & 36)	6
Explanatory Notes on Budget variance	7 to 13
Statement of ongoing & proposed construction works (OH-35)	14 to 17
Summary of Department wise Budget for Lab. Development (OH-35)	18-19
Statement of sanctioned posts	20-36

The projected figures in Revised Budget Estimate are based upon 4685 students (3276 UG+1093 PG+316 Ph.D), 355 staff members (178 (Faculty) & 177 (Non-Faculty) and 414 pensioners. The breakup of the Non-Plan (Recurring) & Plan (Non Recurring) Budget Part-I is given below in the table of the Budget:



Head of Account	Actual Expenditure FY 2016-17	Budget Estimates FY 2017-18	Revised Budget Estimates FY 2017-18	Variation in Percentage between RBE & BE 2017-18	Budget Estimates FY 2018-19
Non-Plan Exps under OH-36 salary	5312.84	7985.50	8513.60	6.61%	9795.79
Non-Plan Exps under OH-31	2890.32	4518.72	4221.90	-6.57%	4127.00
Plan for creation for Assets OH-35.	3136.10	4557.08	10327.80	126.63%	10087.80
Total	11339.26	17061.30	23063.30	35.18%	24010.59
Plan Grant Received	3682.00	6062.00	7564.00	0	0
Non Plan Grant Received	7308.00	3462.00	4176.00	0	0
Balance Liability of Govt. of India	-349.26	-7537.30	-11323.30	50.23%	-24010.59
IRG (Fee & other receipts)	3784.50	3587.15	3848.15	7.28%	3853.15

The reasons for variations in the Revised Budget Estimates for the year 2017-18 and Budget Estimates for the year 2018-19 over and above last year expenses have been explained in the explanatory notes of the Budget along with justification through separate tables.

The Finance Committee may consider and make recommendations to the Board of Governors on the proposed Revised Budget Estimates for the year 2017-18 and Budget Estimates for the year 2018-19.

Overhead - minor



FC 36.9 To consider establishment of Structural Dynamics Lab in the Department of Civil Engineering at NIT Kurukshetra.

The Indian Earthquake problem cannot be overemphasized. Many recent earthquakes have clearly underlined the inadequate preparedness of the country to face damaging earthquakes. Most deaths are caused by collapse of man-made structures. Current scientific knowledge is nowhere close to being able to make successful short or medium term predictions of the extent of damage in an event of an earthquake. Hence the most important step towards an earthquake resilient India is build capacity in our Civil Engineering Professionals for ensuring earthquake resistant constructions. Earthquake Resistant Design has its own sophistication that cannot be transferred to an engineer through training for a few hours or weeks. It is a sustained long term effort that will ensure a significant impact towards earthquake safety. Teaching and research in Earthquake Engineering requires significant resources in terms of laboratories and our institute is not well equipped with the same. At present the Civil Engineering Department runs a B. Tech course in Earthquake Engineering and a structural Dynamics and Earthquake Engineering courses in M. Tech Structural Engineering. The department requires a lab in conjunction with the theory classes to fulfill the curriculum and research requirements.

A structural dynamics lab is being processed with the aim to impart practical knowledge, build research capacity of the undergraduate, post graduate and doctorate students of the Institute in the field of Earthquake Engineering. The estimated amount for proposed/planned equipment is listed in the table given below

Sr.No	Equipment Details	Approx. Budget (₹ in lacs)
1	Horizontal Shake Table With Eccentric Cam (Harmonic Base Motion)	4.0
2	Horizontal Shake Table With Cylindrical Cam (Non Harmonic Base Motion)	6.0
3	Vertical Shake Table	4.5
4	Experimental Models consisting of 12 Models	4.5
5	Shake Table Instrumentation	10.0
6	Servo Shake table	16.0
7	Servo Hydraulic Shake Table	60.0
8	Loading Frame Servo Hydraulic Actuators	80.0
	Total Equipment Cost	185.0
	10% of the above for Civil & Electrical works	18.5
	Space Development for future expansion... 2400ft2	50.00
	Total estimated Cost	253.50



The proposed laboratory will be set up in the exiting space of the Civil Engineering Department.

In view of the above, "the Structural Dynamics Lab. may be established in the Civil Engineering Department with the aim to impart practical knowledge, build research capacity of the undergraduate, post graduate and doctorate students of the Institute in the field of Earthquake Engineering."

Latika
APR-2019 *Latika*

**FC 36.10 Re-establishment of the Hydraulics and Water Resources Laboratory
in the Civil Engineering Department of the Institute.**

The Regional Engineering College, Kurukshetra was established in 1963 with the first admission of 60 students each having been made at Punjab Engineering College, Chandigarh and Thapar Institute of Engineering & Technology, Patiala. The admissions were made in the branches of Civil, Electrical and Mechanical Engineering with a strength of 40 in each branch. This was repeated in the year 1964.

The college started functioning on its present campus in 1965. The workshop building was among the first to be constructed and the Hydraulics and Water Resources Laboratory housed in the Workshop building was among the first laboratories to be established in the Department. It is a kind of lab which requires large space and is expected to have working models of rivers, canals, barrages etc. besides having apparatus and set up for verification of various laws and theories related to basic fluid mechanics, irrigation, open channel hydraulics and ground water engineering.

During the courses of last more than half a century now, there has been a three-fold increase in the student intake at the under graduate level. This when implemented by the student strength of the post graduate programme, makes the space and material inadequate in the lab. The present sanctioned strength of M.Tech students in the Institute in the specialization of Water Resources Engineering is 22 per batch. These students are to work towards a dissertation during the 3rd & 4th semester of their Four-semester degree programme. Most of these students wish to perform experimental work towards the objectives of their dissertation. Similarly, the number of Ph.D scholar pursuing Ph.D and working towards their thesis has also increased considerably in comparison to the previous years.

Thus, the lab has immensely contributed to the B. Tech project Thesis and Dissertation at the level of B. Tech, M. Tech and Ph.D respectively. At the level of B.tech, M.tech there are set of experiments which form the core-courses of Scheme of Studies. Most of the Ph.D Thesis and M.Tech Dissertations pertaining to the Hydraulics and Water Resources Engineering have been carried out in the laboratory (list attached). Simultaneously, the laboratory has witnessed some expansion by way of addition of a few channels, water flumes, instruments, appurtenances etc. this has been possible by way of some grants and projects which were entrusted to the department from time to time. Notable among them are the Water Resources Management Centre, Ministry of Water Resources, Govt. of India (1984) and TEQIP-I (2005-2009). Original covered area of the building (covered by asbestos sheets) is approximately 360 sq. m.

these sheets were replaced in the year 1989. A temporary shed and a room to accommodate some more experimental set-up was created subsequently. Overall, the present area, both covered and uncovered under the Hydraulics and Water Resources Laboratory is 1080 sq.m.

However, now owing to the aging and wear & Tear of the instruments, apparatus and rusting of the water channels and tanks, most of the instruments have become unserviceable and are due to be written off the Sock Registers (recommendations of the committee in this regard attached). Subsequently, all these will be removed from the laboratory. A **High Level Committee** constituted by the Director to report on the health of various laboratories in the Institute has categorized the Hydraulics and Water Resources Lab. To be a 'poor' state.

Specific Observations

- The covered area under the Hydraulics and Water Resources Laboratory is less and inadequate as per the need of the B.Tech & M.Tech students and Ph.D Scholars.
- The instruments. / Experiments set up / apparatus/ water channels etc. are old/ unserviceable/ obsolete.
- The building housing the Hydraulics & Water Resources Laboratory is old.
- There has been no substantial increase in number and quality of instruments/ set up etc in consonance with the requirements of students and needs of the present times.

In view of the pathetic condition of the laboratory, Hydraulic & Water Resources laboratory of the Civil Engineering Department of the Institute needs to be re-established. The re-establishment shall include construction of the building at the same location and procurement of modern day, state of the art, international standards experimental set up, both at the under graduate and post graduate levels. The construction of the building besides the major structures would essentially include an overhead tank, an underground sump, demonstration-cum-instruction room, computer room, Faculty Cabins, Students (Scholars) seating rooms, Cabin for Lab. Staff and Store etc. as per the requirements.



A list of equipment required in Hydraulics Lab is enclosed as **Appendix VIII from page 78.**

The approximate cost of above project is Rs.913.00 lacs (Rs.252.00 +Rs.661.00 lacs)

In view of the above, "a state of the art Hydraulic & Water Resources Laboratory may be re-establishment with international standards experimental set up, both at the UG and PG levels."

It is further proposed that Ed. CIL (Educational Consultant India Ltd.- An undertaking of MHRD/GOI) may be hired as consultant for this project.

CIVIL ENGINEERING DEPARTMENT
NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA - 136119

List of equipment requirement in Hydraulics Lab of Civil Engg. Deptt.

Sr. No.	Equipments	Approx. Cost (Rs. In Lakhs)	Remarks
SPECIALIZATION: WATER RESOURCES ENGINEERING			
	HYDRAULICS AND WATER RESOURCE LAB		
	Apparatus for:		
1	Hydrostatic Pressure		
2	Flow over Weir	04.00	
3	Metacentric Height	30.00	
4	Bernoulli Theorem Demonstration	13.00	
5	Impact of Jet	32.00	
6	Orifice & Free Jet Flow	32.00	
7	Orifice Discharge	33.00	
8	Energy Losses in Pipes	34.00	
9	Tilting Multipurpose Flume	32.00	
10	Energy Losses in Bends	100.00	
11	Osborne Reynold's Demonstration	34.00	
12	Free & Forced Vortex	33.00	
13	Centrifugal Pump Characteristics	36.00	
14	Cavitation Demonstration	36.00	
15	Fluid Statics Apparatus	33.00	
16	Pascal's Apparatus	05.00	
17	Pitot Tube Demonstrator	04.00	
18	Dead Weight Calibrator	32.00	
19	Flow Meter Demonstration	02.00	
20	Hydraulic Ram	04.00	
21	Demonstration Pelton Turbine	05.00	
22	Series / Parallel Pumps	07.00	
23	Demonstration Francis Turbine	05.00	
24	Digital Current Meter	10.00	
25	Appurtenances/add-ons/supplements/misc etc.	05.00	
		100.00	
26	Civil Works Area 36 x 30 (including Water tanks, underground sump, Five duplex rooms, smart class room gadgets etc.)	252.00	
Grand Total (Rs. in lakhs)		913.00	

Prof. I/c. Hydraulics Lab
09.09.2017

Lab. Technician

HOD/Civil

SK.

09/09/17

**FC.36.11****To consider and approve the following works at NITK:**

- (i) Finishing floor with tiles in the common room, dinning hall, warden office, and MMCA office in the old boys hostel No. (1-6) and girls hostel No.-1
- (ii) Construction of shed for covering the sports complex stairs
- (iii) Provision of access to golden jubilee administrative building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west.
- (iv) Provision of shed for parking only for four wheelers in the existing parking near NIT, Market complex.

The above works were approved by Building & Works Committee in its 23rd meeting held on 03.06.2017 vide item no. 23.4, 23.6, 23.8 and 23.9. A copy of 23rd meeting of B&WC is enclosed as **Appendix IX from page 81 to 94**. Further, the minutes of 23rd meeting along with agenda were put up before the Finance Committee in its 35th meeting(Annexure-III) vide item No. 35.23 held on 05.06.2017. The Finance Committee approved the items at Sr. No. 1-3 in Annexure-III vide Item no. 35.23 and item at Sr. No. 4 vide item no. 35.2 in Annexure-3 was declined by Finance Committee due to lack of justification and rest of the items at Sr. No. 5-8 in Annexure-III (now mentioned as (i),(ii),(iii) & iv as above) were also declined as per the decision of the Finance Committee which is reproduced as below

"In view of the decision taken under agenda item FC 35.A 4 (C), the Finance Committee considered "future planned works (Annexure-3)" that are part of the 23rd meeting of the Building & Works Committee and decided that the work mentioned at Sr. No. 1 in the Annexure-3 is approved under agenda item FC.35 A4 (b); whereas the works mentioned at Sr. No. 2 & 3 are approved for a sum of Rs. 2.00 crores out of the total funds allocated.

Further, the Finance Committee declined to consider rest of the works in Annexure-3 that has been proposed by 23rd BWC meeting"

Subsequently the minutes of 35th Finance Committee were approved by Board of Governors in its 42nd meeting held on 27.06.2017.

In view of the above, it is pertinent to mention here that the above said works (i-iv) vide item no. 23.4, 23.6, 23.8 and 23.9. duly approved by Building & Works Committee subsequently declined by Finance Committee and Board of Governors are urgently required to be executed to cater the needs of students, faculty and staff as per requirement of supports complex, Golden Jubilee Administrative Building and parking near NIT, Marketing complex.

It is therefore, requested that the Finance Committee may re-consider and recommend to the Board of Governors for according the A/A & E/S for the cost estimate of Rs. 203.30 for the following works as stated above vide item no. 23.4, 23.6, 23.8 and 23.9 ((i) to (iv):

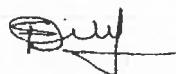
- (i) Finishing floor with tiles in the common room, dinning hall, warden office and MMCA office in the old boys hostel No. (1-6) and girls hostel No.-1.
- (ii) Construction of shed for covering the sports complex stairs.
- (iii) Provision of access to golden jubilee administrative building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west.
- (iv) Provision of shed for parking only for four wheelers in the existing parking near NIT Market complex at NIT, Kurukshetra.

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

Minutes of the 23rd meeting of Building & Works Committee, National Institute of Technology, Kurukshetra held on 03rd June , 2017 at 11.00 am in the Board Room of Golden Jubilee Administrative Building of NIT, Kurukshetra.

The following were present:

- | | | |
|----|---|------------------------|
| 1. | Dr. Satish Kumar
Director
National Institute of Technology
Kurukshetra | Chairman |
| 2. | Shri K. N. Rai
Former Chief Executive & Advisor
Ministry of Defense (DRDO)
C-4, 4112, Vasant Kunj
New Delhi | Member |
| 3. | Prof. D.K. Soni
Dean (Planning & Development)
National Institute of Technology
Kurukshetra | Member |
| 4. | Er. R. K. Sao
Superintending Engineer (Electrical)
Chandigarh Electrical Central Circle, CPWD
Kendriya Sadan, Sector-9A
Chandigarh | Member |
| 5. | Er. Mahender Pal Singh
Superintending Engineer (Civil)
Chandigarh Central Circle
CPWD, 2 nd Floor, Kendriya Sadan
Sector-9A
Chandigarh | Member |
| 6. | Prof. Arun Goel
Dean (Estate)
National Institute of Technology
Kurukshetra | Special Invitee |
| 7. | Prof. S. M. Gupta
Prof-in-Charge (E&C)
National Institute of Technology
Kurukshetra | Special Invitee |



- | | | |
|-----|---|------------------|
| 8. | Dr. Jayaram Nakka
Faculty In-charge
(Electrical Maintenance & Telephones)
National Institute of Technology
Kurukshetra | Special Invitee |
| 9. | Er. S.N. Kaushik
Assistant Engineer (Civil)
National Institute of Technology
Kurukshetra | Special Invitee |
| 10. | Prof. Surinder Deswal
Registrar In-charge
National Institute of Technology
Kurukshetra | Member-Secretary |

Nominee of Central Govt. on the B&WC of Institute, Department of Higher Education MHRD, Shastri Bhawan, New Delhi-110001 could not attend the meeting.

The following also attended the meeting:

1. Er. Charnjit Pasrija
Executive Engineer (Civil)
CPWD
2. Er. S.S. Rana
Executive Engineer (Elect.)
KCED, CPWD, Kamal
3. Er. C.M. Sharma
AE(E) KCED
CPWD, Kamal
4. Er. Ashok Kumar Garg
AE(C), KCSD
CPWD, Kurukshetra
5. Er. Davinder Singh
AE(C), KCSD
CPWD, Kamal
6. Er. Pardeep Atiri
JE(C), KCSD
CPWD, Kurukshetra
7. Er. Dinesh Kumar
JE(C), KCSD
CPWD, Kurukshetra
8. Er. Anil Kumar JE(E)
KCSD, CPWD
Kurukshetra

Hon'ble Director and Chairman Building & Works Committee welcomed all the members present in the meeting. At the outset, the Chairman B&WC informed and apprised the members regarding the progress of ongoing construction works being executed by CPWD at NIT,



Kurukshetra. He also proposed that the CPWD should submit the realistic estimates for new works in future and discuss regarding cost escalation, cost and time overrun well in advance in coordination with the Committee at Institute level.

The Building & Works Committee deliberated and decided the following:

- 23.1 To confirm the minutes of 22nd meeting of Building & Works Committee held on 19.9.2016.

The minutes of the 22nd meeting of Building & Works Committee held on 19.9.2016 circulated amongst the members vide letter No. NIT/22nd BWC/6956 dated 5.10.2016 were confirmed.

- 23.2 To report the action taken on the minutes of the 22nd meeting of the Building & Works Committee held on 19.9.2016.

The B&WC noted the action taken on minutes of the 22nd meeting of the Building & Works Committee held on 19.9.2016. The following points were discussed on the action taken report:

- Item No. 19.1, The compliance has already been reported by CPWD.
- Item No. 19.2 (16.4), The Superintending Engineer (Elect.) stated that the earlier arbitrator has been changed. As such the case to be heard all over again. He told that the case may be completed in next three months. Further it was resolved that a letter be written to CPWD to expedite the case with arbitrator in the light of the guidelines of the Supreme Court. The CPWD will write to the arbitrator to take the case in fast track mode to complete the case in six months.
- Item No. 19.2 (16.10 & 16.11), The work of LT Panel with MCCB's/MCBs under item 16.10 has been completed and put to use. The work of replacement of existing electrical wiring in instructional buildings under item no. 16.11 near the completion stage. Faculty In charge (Elect. Mtc.) apprised the Committee that three works are complete and 4th work is likely to be completed within next 20 days and CPWD/Institute officials will complete the markings of LT panels jointly.
- Item No. 19.2 (16.14 & 16.15), The work has been completed and put to use.
- Item No. 18.2 (Item 17.6), The work has been completed and put to use.
- Item No. 18.7 The work has been completed and put to use.

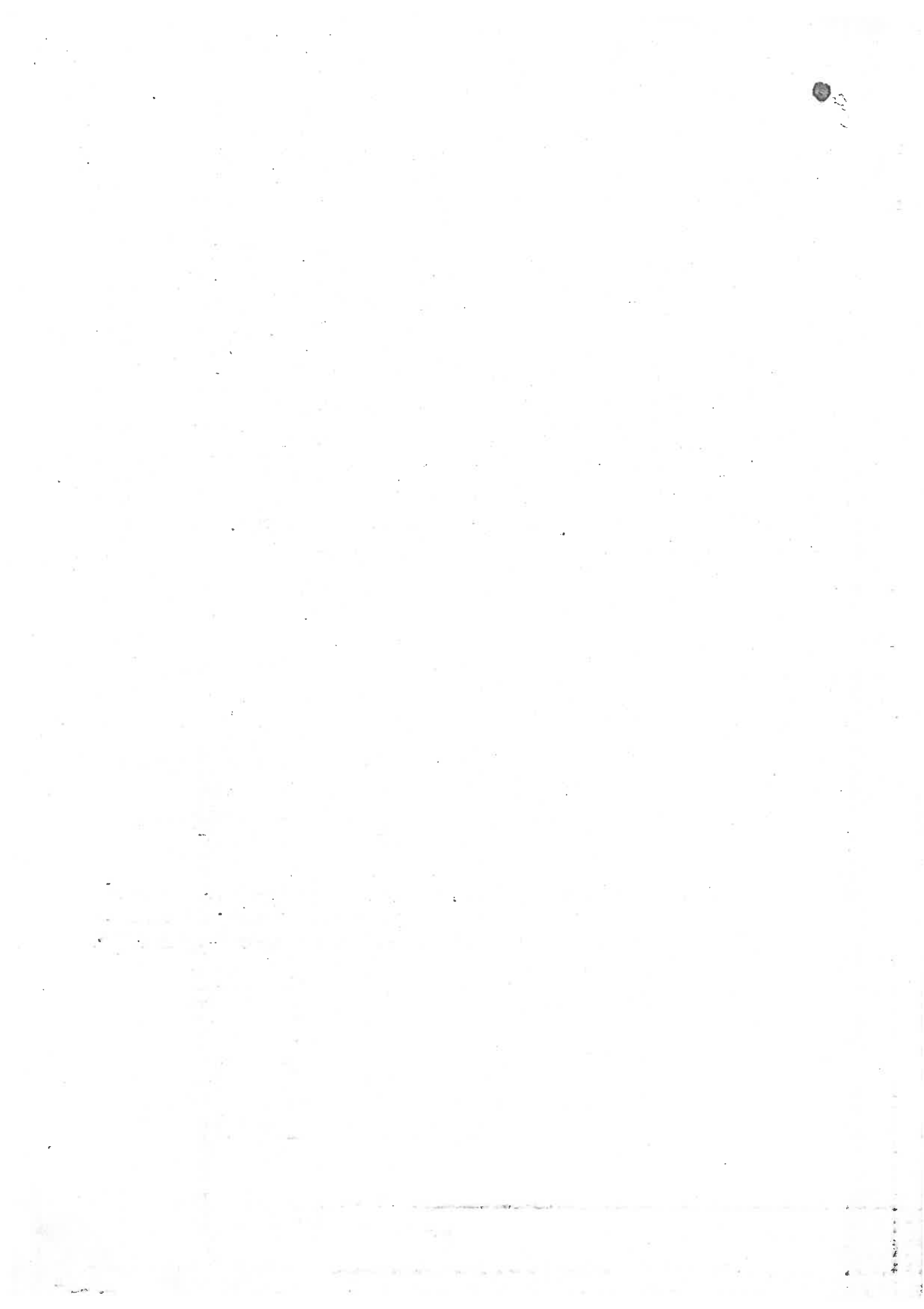
- Item No.19.4 The revised estimate received from CPWD is under scrutiny. It was resolved that the estimate will be scrutinized jointly by CPWD Officers and Institute Officers within one month.
- Item No.19.6 The work is completed and put to use.
- Item No.19.10, A Committee has been constituted by the competent authority for execution of this work at Institute level. The Faculty In-charge (Elet. Mtc. & Telephone) apprised that detailed cost estimate with specifications has been framed by the Committee and preparation of the tendering documents is in progress.
- Item No.19.11 This is placed as a separate agenda item no. 23.4 in the same meeting.
- Item No. 20.5 The work has completed and final inspection has been made by the Inspection Committee on 24.5.2017 and defects observed by the inspection committee will be conveyed to CPWD for rectification.

The Executive Engineer (Civil), CPWD was informed vide letter No. CC/3506/772/8048 dated 22.12.2016 to submit Schematic Plan including water distribution network along with estimate for re-use of treated water for horticulture and flushing in 600 seater Girls Hostel and 300 seater Multi-purpose Boys Hostel.

The CPWD apprised the Committee that the designing of laying of water pipe lines by CPWD to reuse the treated water of STP for horticulture and flushing purpose is in process. It was also apprised that the provision of dual plumbing system has been made in only 600 seater Girls hostel.

- Item No. 21.3 The work is completed and handed over. However, some defects regarding Civil, Electrical Installations and Fire Fighting are yet to be rectified by CPWD. It was resolved that the missing items recorded jointly prior to 26.4.2017 will be provided by CPWD to the Institute.
- Item No. 21.4 In respect of provision of lifts in 300 seater hostel, CPWD was requested to go ahead with tender action. They were informed that issue of revised sanction is under process.
- Item No. 21.13 The competent authority of the Institute has constituted a committee for providing equipments for modular kitchen in 600 seater Girls Hostel at Institute level. The tendering work is in process.
- Item No. 22.3 The work is completed and handed over to the Chief Warden





(Girls). However, the approval of revised cost estimate from FC/ BOG is awaited.

- Item No.22.4 The work is in progress and the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.5 The work completed and handed over. However, the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.6 The work completed and put to use. However, the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.7 The work completed and put to use. However, the approval of revised cost estimate from FC/ BOG is awaited.
- Item No. 22.8 The work completed and put to use. However the approval of revised cost estimate from FC/BOG is awaited
- Item No.22.9 The work completed and put to use. However the approval of revised cost estimate from FC/BOG is awaited.
- Item No. 22.10 The Administrative Approval & Expenditure Sanction has already been conveyed to CPWD for an amount of Rs. 2, 62, 87,188/- and 1st instalment @ 16.5% of Rs. 2,62,87,188/- has also already been released. However, the approval of revised cost estimate for an amount of Rs.3,72,60,943/- from FC/BOG is awaited.

- 23.3 To consider and approve the modified preliminary-cum-detailed estimate for the construction of peripheral road/patrol path along the external boundary wall of the Institute for security and maintenance purpose at NIT, Kurukshetra.**

This item was deliberated upon. It was resolved that the specifications and extent of motorable road and patrol path may be decided and fixed. The revised cost estimate may be put up in the next meeting of B&WC.

- 23.4 To consider and approve the Preliminary Cost Estimate for finish floor with tiles in the common room, dinning hall, warden office and MMCA office in the old boy's hostel No. (1-6) and girl's hostel No.-1 at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the matter and approved the Preliminary Cost Estimate with an amount of Rs. 31,01,200/- for finishing floor with tiles in the common room, dinning hall, warden office and MMCA office in the old boy's hostel No. (1-6) and girl's hostel No.-1 at NIT, Kurukshetra.

- 23.5 To consider and approve the Preliminary Cost Estimate for construction of Indoor Badminton Hall in Sports Complex at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the cost estimate of

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Rs. 54,26,200/- for construction of Indoor Badminton Hall in Sports Complex during discussion in the meeting, CPWD apprised that as per standard norms the height of roof should be 37 feet instead of 25 feet. Accordingly CPWD submitted a revised cost estimate Rs. 77,20,525/- on the spot including provision of facilities of wash rooms etc. and seating arrangement inside the badminton court along with drawings. Details estimate and drawings attached in the appendix 50 placed in the file.

The Building & Works deliberated and approved the revised cost estimate of Rs. 77,20,525/- along with provision of wash rooms etc. in the Indoor Badminton Hall in Sports Complex by increasing the height from 25 feet to 37 feet.

- 23.6 To consider and approve the Cost Estimate for construction of shed for covering the sports complex stairs at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the matter and approved the cost estimate with an amount of Rs. 99,98,900/- for covering the existing seating arrangement in the sports complex at NIT, Kurukshetra. The Committee noted that profiled sheet be used instead of CGI sheets. It was also decided that before execution of the work, the CPWD will discuss all the specifications along with material, design and drawings with the Institute.

- 23.7 To consider and approve the Cost Estimate for supply and installation of "Solarizer" Solar water heating systems' accessories at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the matter and approved the Cost Estimate with an amount of Rs. 32,98,558/- for supply and installation of "Solarizer" Solar water heating systems' accessories.

- 23.8 To consider and approve the Cost Estimate for the provision of access to Golden Jubilee Administrative Building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west at NIT, Kurukshetra.**

The Building & Works Committee deliberated on the matter and approved the cost estimated of Rs. 27,60,400/- for the provision of access to Golden Jubilee Administrative Building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west.



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- 23.9 To consider and approve the Cost Estimate for the provision of shed for parking only for four wheelers in the existing parking near NIT Market Complex.

The Building & Works Committee deliberated on the matter and approved the cost estimated of Rs. 44,69,700/- for the provision of shed for parking for four wheelers only in the existing parking near NIT Market Complex.

- 23.10 To consider and recommend regarding delegation of powers to Director & Chairman, Building & Works Committee for original / minor /repairs works.

The Building & Works Committee deliberated on the matter and recommended to Board of Governors through Finance Committee to authorise the Director & Chairman, B&WC to exercise a financial power upto to Rs. 1.00 crores in respect of all works as mentioned in rule 130 of GFR 2017.

- 23.11 To consider and approve the financial budget estimate for repairs/maintenance work of Staff Quarters, Instructional/Academic Buildings, Hostel Buildings, Water supply & Disposal , Roads & Storm Water Drains etc. for the year 2017-18 at NIT, Kurukshetra.

The Building & Works Committee deliberated on the matter and approved the financial budget estimate of Rs. 2.66 crore for periodical & maintenance work as per CPWD norms.

The meeting ended with a vote of thanks to the Chair.

All the above mentioned agenda items stand confirmed by all the members.

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Authenticated

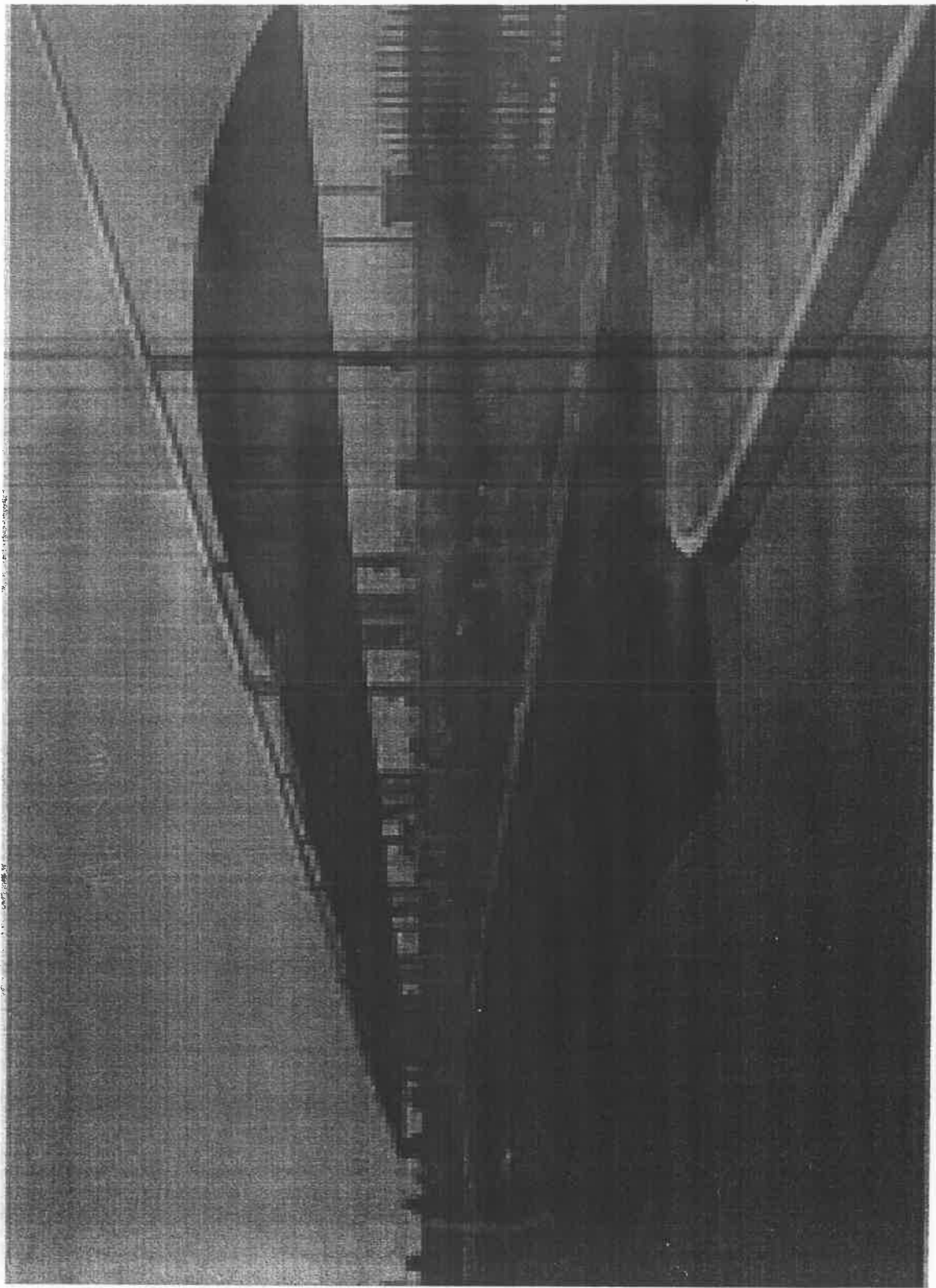
Director &
Chairman, Building & Works Committee
NIT, Kurukshetra


Registrar-I/C & Member-Secretary
Building & Works Committee,
NIT, Kurukshetra

FUTURE WORKS (PRIORITY WISE)

Sr. No.	Name of Work	Estimated cost (Rs. In lacs.)	Funds required during the year 2017-18 (Rs. In lacs)	Funds required during the year 2018-19 (Rs. In lacs.)
1	Supply and installatin of Solarizer Solar water heating systems accessories at NITK	32.99	32.99	-
2	Financal budget estimate for repairs/maintenance work of staff quarters instructional/academic buildings, hostel buildings, water supply& disposal, roads & storm water drains etc. for the year 2017-18 at NIT, Kurukshehra.	266.05	266.05	-
3	Construction of Badminton hall in sports Complex at NIT, Kurukshehra.	77.20	77.20	-
4	Providing Aluminum with pre-laminated board both side decorative at all floors (ground floor, first floor & second floor) in newly constructed 3 storey bearer barrack comprising of 2 blocks to accommodate 96 bearers	32.55	32.55	-
5	Finishing floor with tiles in the common room, dinning hall, warden office and MMCA office in the old boys hostel no. (1-6) and girls hostel no. -1 at NITK	31.01	31.01	-
6	Construction of shed for covering the sports complex stairs at NIT, Kurukshehra.	99.99	-	99.99
7	Provision of access to golden jubilee administrative building by providing a gate & parking shed for two wheelers along the in-side boundary wall towards west	27.60	-	27.60
8	Provision of shed for parking only for four wheelers in the existing parking near NIT Market complex.	44.70	-	44.70
Total		612.09	439.80	172.29

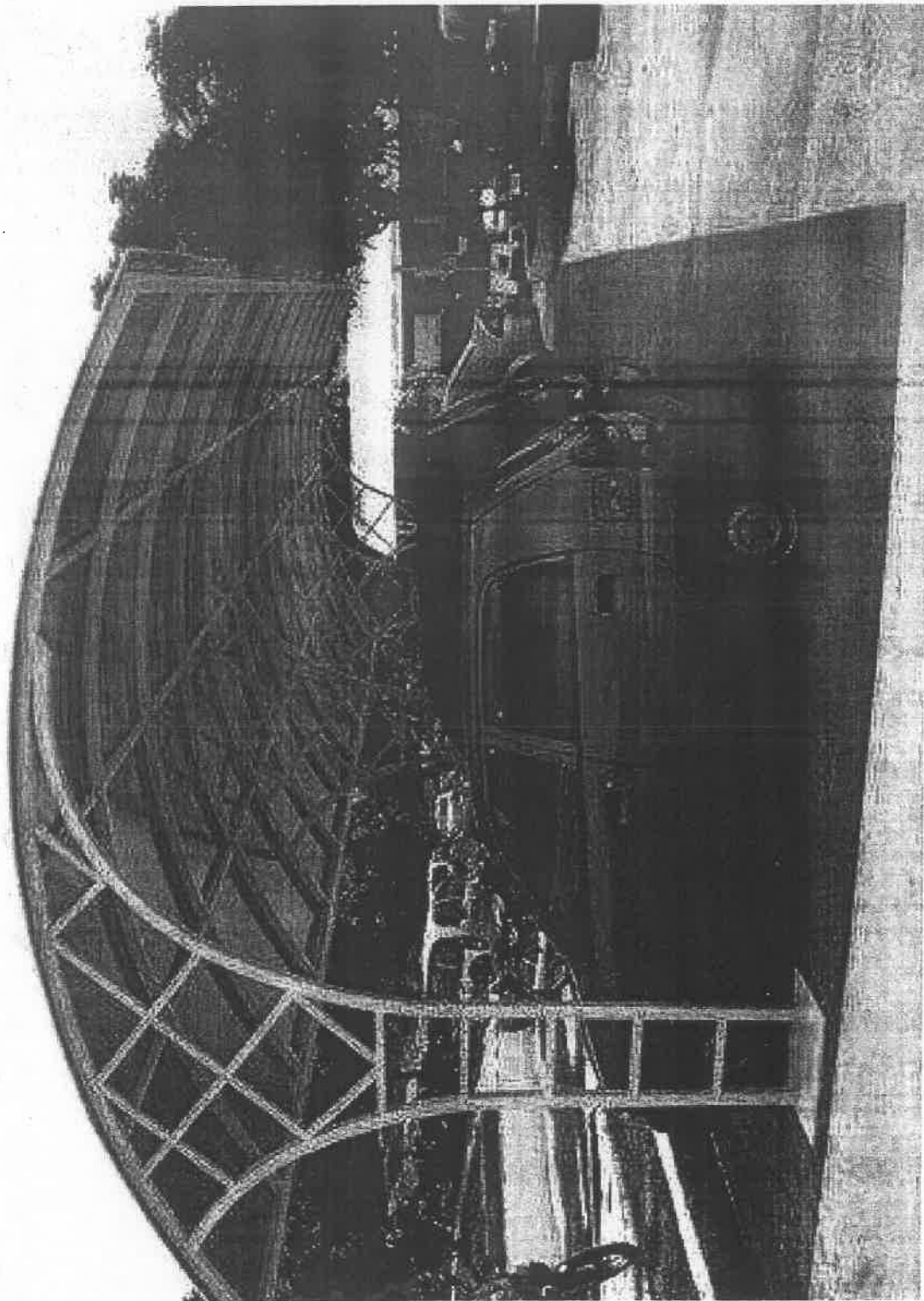
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Item No. 1 - CAR PARKING -

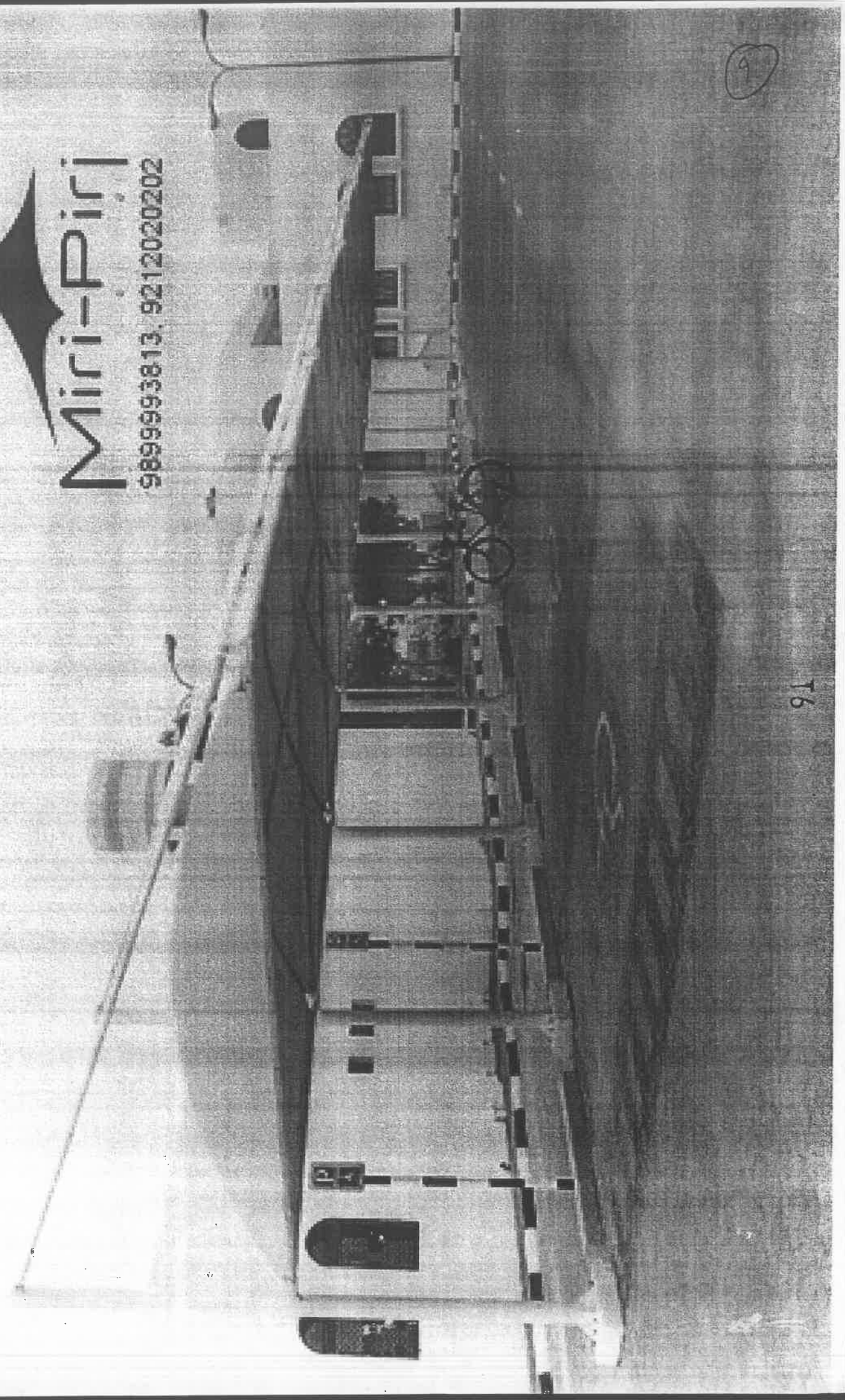


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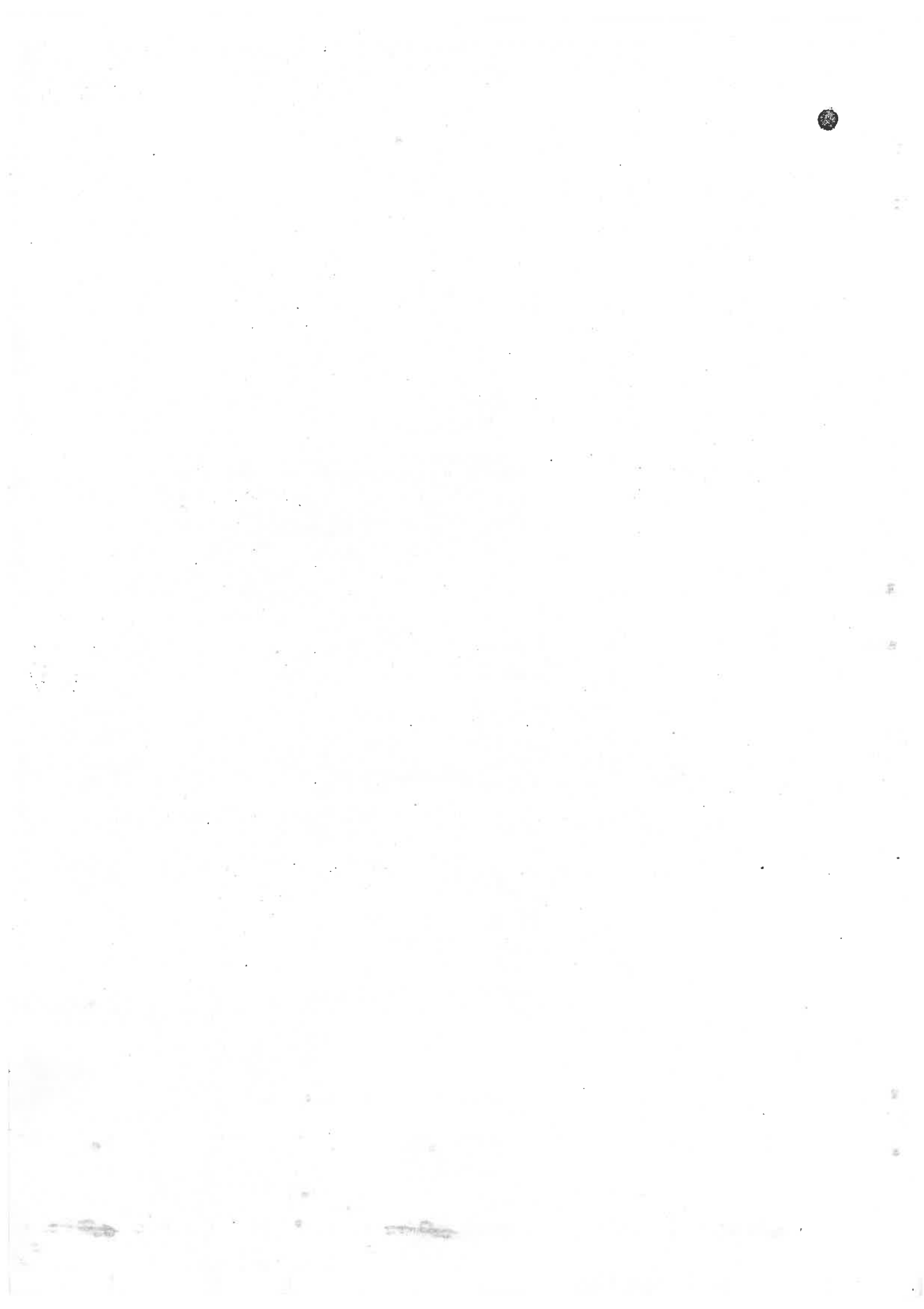
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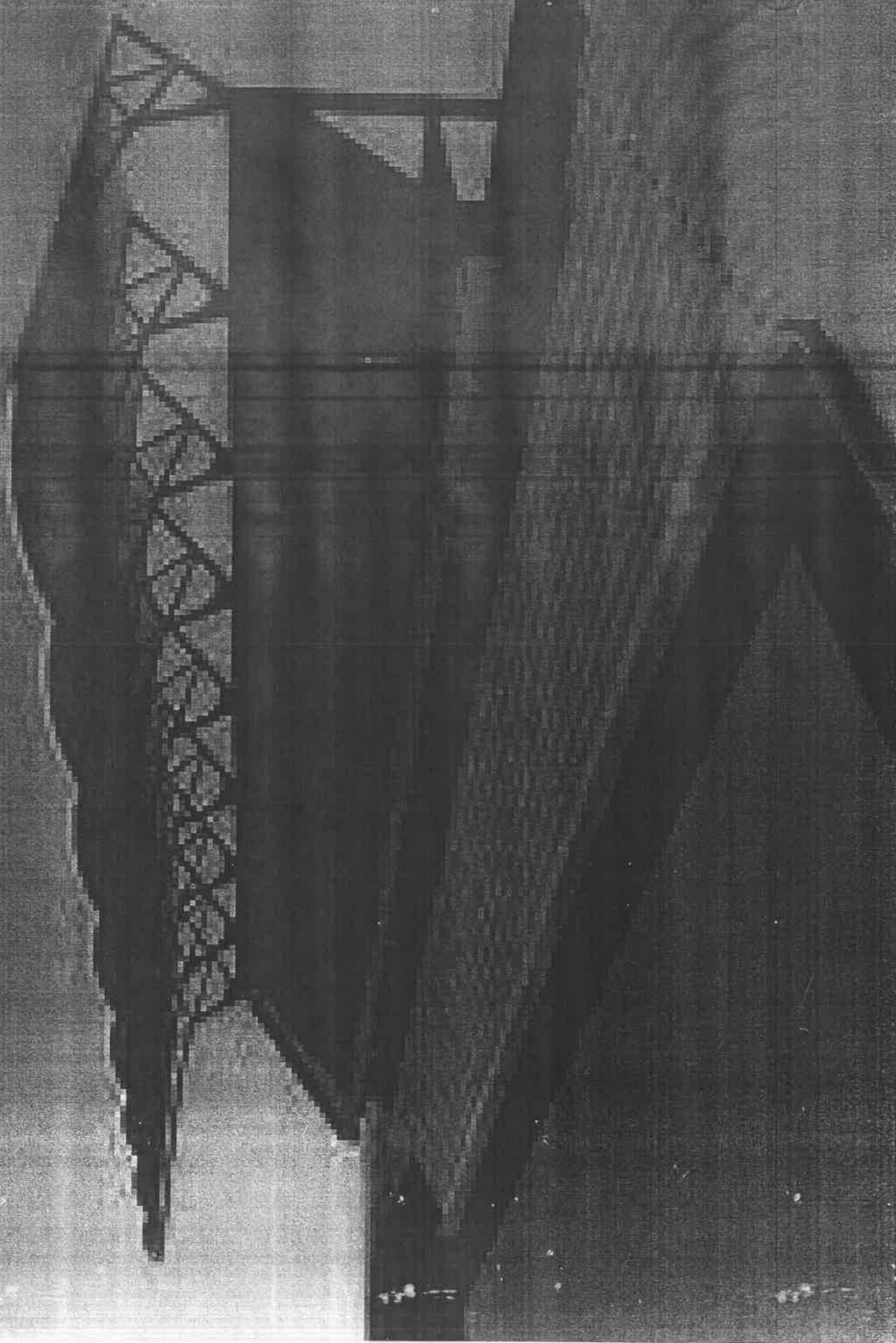
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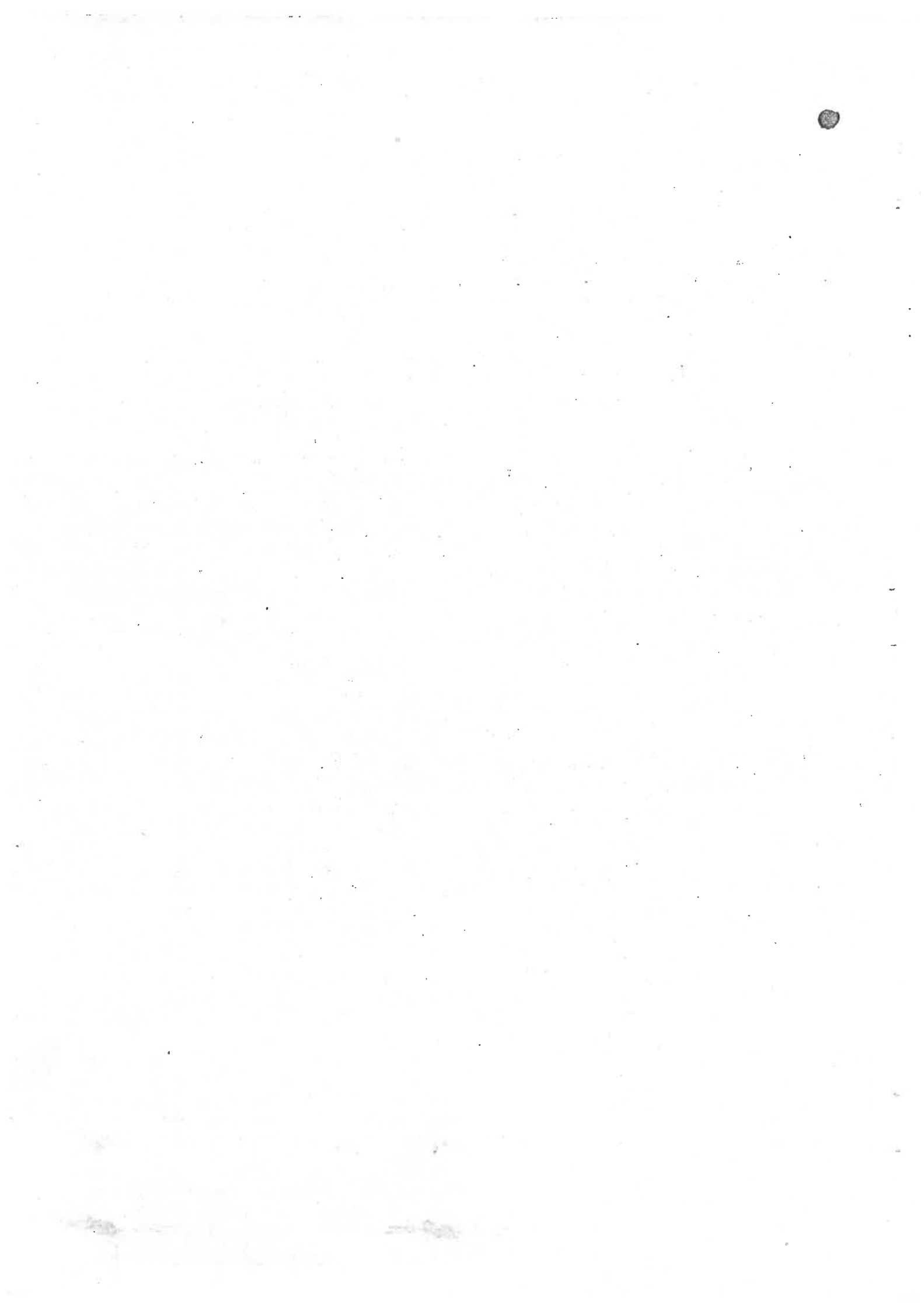




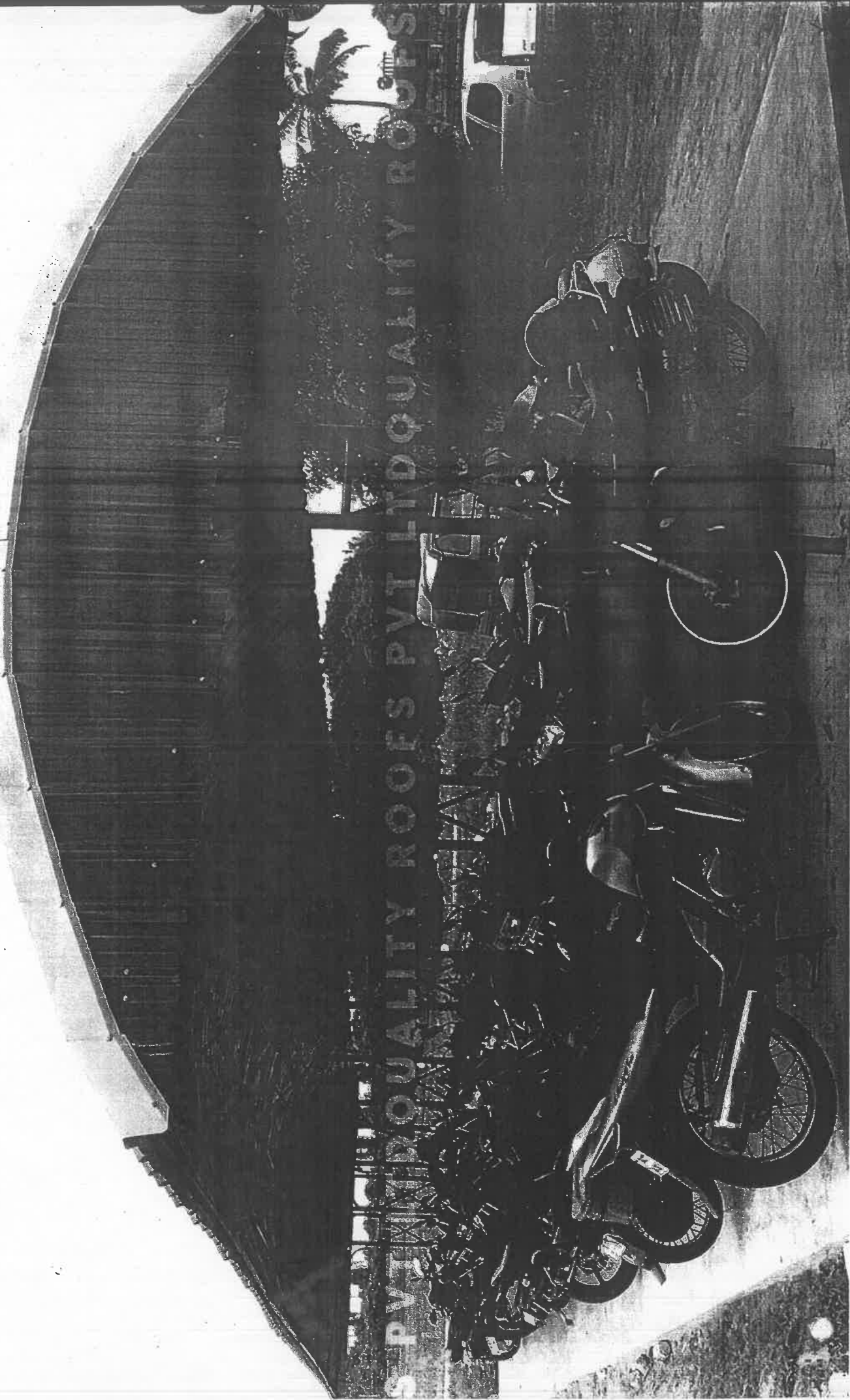
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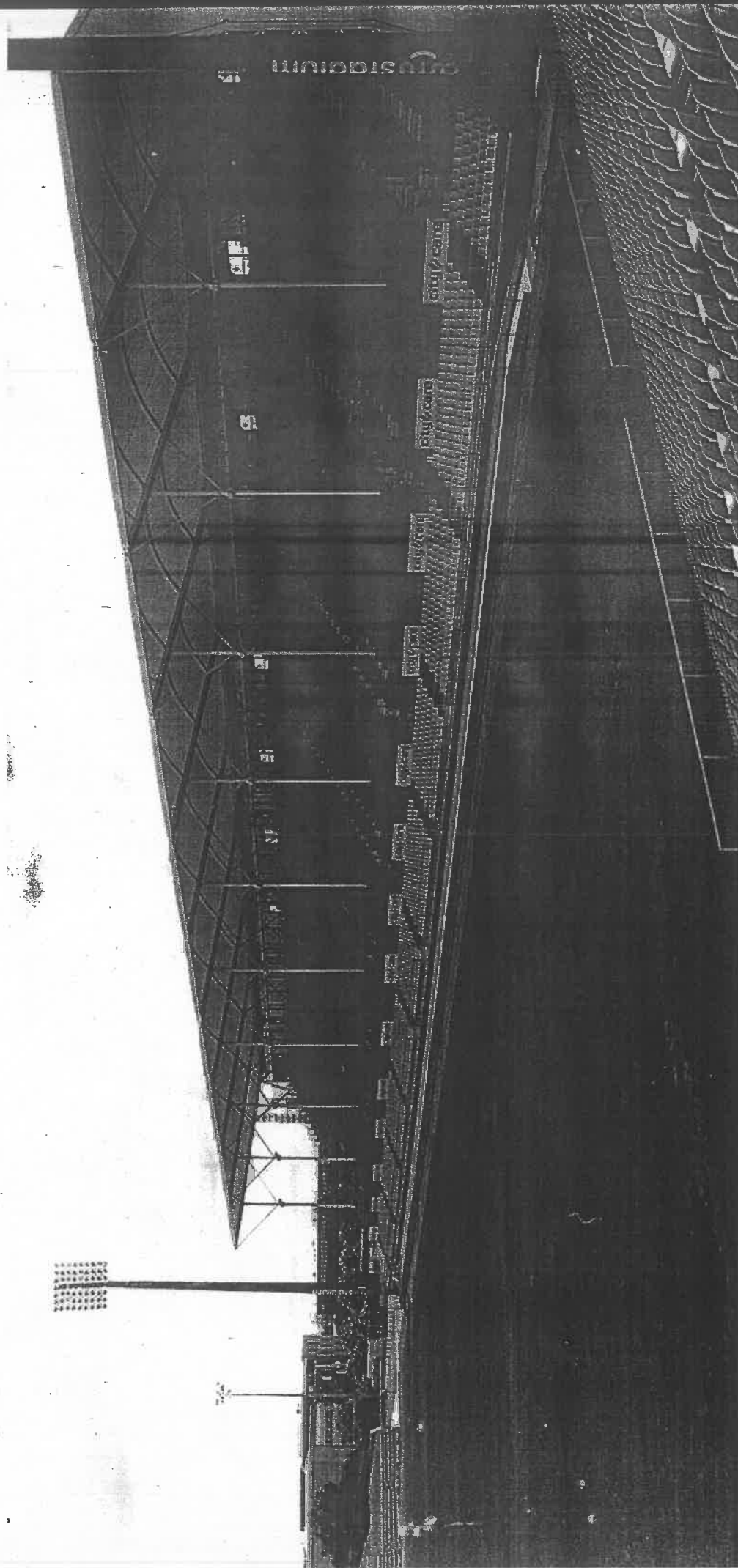


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FC36.12 To note follow up action taken on the decisions of the last 03 Finance Committee meetings.

The follow up actions taken on the decisions of the meeting of last three Finance Committee i.e. on the decisions of 30th, 31st, 32nd and 33rd Finance Committee meetings were placed before the Finance Committee in its 34th meeting held on January 30th, 2017 under item No. 34.2.

After considering the agenda item No.34.2, some earlier decisions were revised. The action taken on these revised decisions are mentioned hereunder:

Sr. No	Decision of Finance Committee	Action Taken/to be taken
34.1	The Finance Committee confirmed the minutes of the 33 rd meeting of the Finance Committee held on 28 th July, 2016	No action is required to be taken.
34.2(i)	The Institute should put up the agenda with unambiguous and specific recommendations of the Institute on each issue in the future meetings of the Finance Committee. The recommendations should be accompanied with the relevant instructions/rules/guidelines applicable in the matter	Noted for compliance. The agenda(s) are being submitted as per decision.
34.2(ii)	There is no need to put up the 'Action Taken' on all agenda items in the minutes. Only those items may be placed before the Finance Committee against which action had to be taken or against which action is still pending with respect to decisions taken in earlier meetings.	Noted for compliance. The agenda(s) are being submitted as per decision.
34.2(iii)	32nd meeting of FC- pending construction works: The CPWD officials be requested to hand over the 600 seater girls hostel immediately and allow it to be used by the Institute subject to the final disposal of the pending issues between the CPWD and the Institute	The 600 seat girls' hostel has been handed over to the Institute and is being used from current academic session 2017-18.



	<p>in due course of time.</p> <p>Other pending construction works (Appendix III of the Agenda Note) like the ones at Serial No. 11,12,13 and 14 of the civil works and the ones at Sr. No. 7,8 and 9 of the electrical works which can be completed in around Rs.10 to 15 crore be got completed expeditiously.</p>	<p>Works mentioned at Sr. No. 12(STP), 13(Concertina Coil) and 14(Security huts) are completed and are in use; whereas, the works mentioned at Sr. No. 7(electric wiring), 8 (Electric Sub Station) and 11(Master Plan) are in progress.</p> <p>Work mentioned at Sr. No.9 (lifts) is deferred & will be put up with revised needs and estimates.</p> <p>The release of payment to CPWD has been resolved in 35th FC meeting.</p>
34.2 (iv)	<p>Agenda item No. 32.2: Cashless scheme</p> <p>A detailed analysis be carried out for the continuation of cashless scheme in consonance with audit observations and the CS (Medical Attendance) Rules 1944 as has been laid down under Statutes No. 24(iv) of the First Statutes of the NITs under the NITSER Act, 2007 and the report submitted in the next meeting of the Finance Committee</p>	<p>A committee has been constituted for considering the issue. The examinations & deliberations by the Committee are in progress. The report will be placed in next Finance Committee.</p>
34.2(v) (a)	<p>Agenda item No. 32.5 – Sr. No.C-2 (Investment of PF)</p> <p>The information as to whether the provisions under notification No. F.5(8)/2006-PR dated 14th August, 2008 are being complied with or not be placed before the Finance Committee in its next meeting</p>	<p>The Institute is drafting the modalities to adopt the investment pattern of PF from Government agencies as per notification No. F. 5(8)/2006-PR, dated 14th August, 2008.</p>
34.2(v) (b)	<p>Agenda item No. 32.5- Sr. No.C-3 (Institute Development Fund/ Student Fund)</p> <p>Both funds must be utilized as per decisions of the BOG and details of all the funds being handled in the Institute be placed before the Finance Committee in its next</p>	<p>The Institute Development Fund and Student Funds are being utilized as per the earlier decision of the BOG. Further, the funds are being handled under Head of Accounts 31- General, 36-Salary and 35- Capital Assets, as per the funds released by the MHRD. The detail of sub-components of</p>



	meeting.	accounts has been mentioned in the Revised Budget Estimates of 2017-18 and Budget Estimates of 2018-19 for which a separate item is being placed in this meeting for consideration.
34.2(v) (c)	Agenda item No. 32.5- Sr. No.C-4 (Format of Accounts)- The Institute should necessarily use the new format of accounts as laid down by the MHRD.	Noted for compliance. The Annual Accounts for the financial year 2016-17 were prepared according to the new formats issued by MHRD and has been approved by the FC & BOG.
34.2(v) (d)	Agenda item No. 32.5- Sr. No.C-5 Internal Control System (i)The Institute should prepare its own accounting manual in consultation with authorized financial organizations/institutions such as National Institute of Financial Management, Faridabad etc. (ii)The Institute to obtain the security deposit/fidelity guarantees upto the tune of Rs.10, 000/- in respect of employees handling cash & Stock.	(i)The MoU is being formulated with the National Institute of Financial Management (NIFM) Faridabad for preparation of Accounting Manual of the Institute. (ii) A FDR for Rs.10, 000/- has been taken from the Cashier of the Institute as security deposit.
34.2(v) (d)	(iii)The title deed of 292 acres of land be transferred in the name of NIT Kurukshetra as soon as possible and the progress be placed before the Finance Committee in its next meeting.	(iii) Notification copy of land acquisition is not traceable. The 'jamabandi' records of 272 acres have been obtained and the remaining 20 acres is still pending. After getting all the 'jamabandi' record, the process of transfer of title deed shall be initiated.
34.2(v) (e)	Agenda item No. 32.5- Sr.No.C.6 Internal Audit System The Institute should evolve its own internal audit system and manual in due course.	The MHRD vide letter No. F.33-2/2017-TS.III (Pt. I), dated 10 th April, 2017 has requested to follow the instructions to prepare an Internal Audit Manual and Report Template issued vide OM No. IA/IR/2016-17/Circular/277 dated 21.02.2017 by Internal Audit Wing, Office of Principal Chief Controller of Accounts, MHRD.
34.2(vi)	Agenda item No. 33.3	In this regard, an agenda was placed



	The Institute should strengthen its Internal Audit System and have an Internal Audit Manual of its own.	before the Finance Committee in its 35 th meeting held on 5.6.2017 and subsequently in the BOG in its 42 nd meeting held on 27.6.2017. On the basis of this decision, an Internal Audit Division (IAD) has been set up in the Institute.
34.2(vii)	Financial Road Map The Institute should take necessary measures for reducing the difference between income and expenditure by optimizing the resources	In view of the decision taken by the Finance Committee in its 35 th meeting held on 5.6.2017 under "Any other Decisions", year wise 'Financial Road Map' is being prepared as suggested by the Hon'ble Chairperson, Finance Committee.
34.2 (viii)	The Circulars issued by the Government of India for Central Government employees do not automatically apply to the Institute and provisions of only those circulars are to be implemented which are specifically meant for autonomous organizations under the Central Government. In case of any doubt, a clarification be sought from the MHRD.	Noted for compliance.
34.2(ix)	Agenda item No 29.3 Fixed Medical Allowance The applicability of OM No. 4/25/2008-P&PW dated 26 th May, 2010 to autonomous organizations under the Central Government be examined and the Finance Committee be informed in its next meeting.	The clarifications are being sought from the MHRD for the applicability of said OM. However, it is submitted that this OM is related to Fixed Medical Allowance (FMA) to the Central Government pensioners residing in areas not covered under CGHS. Through this OM the Government of India has enhanced the FMA from Rs.100/- to Rs.300/- w.e.f. 1.9.2008. The FMA has further been enhanced from Rs.300/- to Rs 500/- w.e.f. 19.11.2014 vide OM No. 4/25/2008-P&PW (D), 19.11.2014.
34.2(x)	Agenda item No. 29.5 Provisions of Gratuity The applicability of provisions	The gratuity to the retirees is being paid as per the Central Government Rules and as decided by BOG from



	<p>regarding the payment of gratuity to Central Government employees to the retirees/pensioners/family pensioners of the Institute be examined and the Finance Committee be informed in next meeting.</p>	<p>time to time.</p> <p>The requests made by the retirees is related before the period when the REC Kurukshetra was converted to NIT Kurukshetra i.e. before the year 2002 and at that time 15 months' salary was being paid on account of gratuity as per the decision of BOG. However, the matter is being placed before Health Centre Advisory Committee for consideration.</p>
34.2(xi)	<p>Agenda item No. 29.7</p> <p>It was recommended to the Board of Governors that the fee of Institute Counsels be fixed according to the guidelines issued by the Ministry of Law in this regard from time to time.</p>	<p>The action is being taken.</p>
34.2(xii)	<p>Agenda item No. 29.10 Electricity charges</p> <p>The requisite information regarding fixed electricity charges for the hostels be collected expeditiously from the other NITs and placed before the Finance Committee in its next meeting.</p>	<p>The matter was placed before the Finance Committee in this Special meeting held on 14.6.2017. As per the decision of FC, advance electricity charges for one semester have been taken from the students admitted in the current academic session 2017-18. However, it will be adjusted accordingly against the actual consumption of electricity.</p>
34.2 (xiii)	<p>29th meeting of the FC – Any other item- Pay anomalies arising out of the implementation of Model Recruitment Rules (MRRs)</p> <p>A reminder be sent to MHRD for a quick disposal of the pay anomalies.</p>	<p>The clarifications received from MHRD vide letter No. 40-24/2016-TS.III dated 25.11.2016 and implemented accordingly.</p>
34.2 (xiv)	<p>Agenda item No. 30.6. Details of Civil Works.</p> <p>The details of the decisions taken with respect to this item be placed</p>	<p>An agenda for works was placed before the FC in its 35th meeting held</p>



	before the Finance Committee in its next meeting.	on 5.6.2017 for consideration and the FC, in turn, approved the agenda.
34.2(xv)	Agenda item No. 30.7 Electricity charges The report of the Committee constituted to finalize the electricity charges to be taken from students residing in hostels be expedited and the progress be placed before the Finance Committee in its next meeting	The matter was placed before the Finance Committee in this Special meeting held on 14.6.2017. As per the decision of FC, advance electricity charges for one semester have been taken from the students admitted in the current academic session 2017-18. However, it will be adjusted accordingly against the actual consumption of electricity.
34.2 (xvi)	Agenda item No. 30.9 Construction work The competent authority to finally approve the cost estimate of any construction work is the Board of Governors and accordingly, in future, rather than authorizing the Chairperson of the Board of Governors for approving cost estimates, the recommendations should be placed before the Board of Governors for consideration.	Complied. Separate agenda item on each decision of BWC for construction work were placed before the FC in its 35 th meeting held on 5.6.2017.
34.2 (xvii)	Library Security Deposit It was recommended to the Board of Governors that the Library Security Deposit must be taken as a part of the fee structure compulsorily from the next session.	The Library Security Deposit has been taken as a part of the fee structure from the current financial year 2017-18.
34.2 (xviii)	Agenda item No. 30.10 Civil Works The revised cost estimate which has been indicated as still awaited from CPWD be expedited and if it has already been received, the details of the action taken in this regard be placed before the Finance Committee	Separate agenda item on each decision of BWC for construction work were placed before the FC in its 35 th meeting held on 5.6.2017.



	<p>in its next meeting.</p> <p>Moreover, the Institute must evolve a policy for the allotment of house/accommodations in the campus and HRA entitlements. In addition, the details regarding the vacancy of houses and HRA entitlement be placed before the Finance Committee in its next meeting.</p>	<p>Further, the policy is being evolved for the allotment of house/accommodation in the campus as per HRA entitlement.</p>
34.3	<p>The Finance Committee considered the revised budget estimates (RBE) for the year 2016-17 and budget estimates (BE) for the year 2017-18. The finance committee approved the RBE for the year 2016-17. However, with regard to budget estimates for the year 2017-18, the joint secretary (NITs & DL) and Joint secretary (IFD) and Finance Adviser, MHRD desired to restrict the budget upto Rs. 135.00 Crore instead of Rs. 170.25 Crore which is the expected quantum of Grant in aid to be released by the ministry to the Institute.</p>	<p>Noted for compliance.</p>
34.4	<p>The Finance Committee decided that for all those recommendations of the Building and Works Committee that require approval of the Board of Governors, separate agenda items with full details and justification with regard to cost/ cost-overflow, time/time-overflow, etc. for each such recommendation should be placed before the Finance Committee for consideration. Further, it was decided that for urgent items, a special meeting of the Finance Committee be convened at an early date.</p>	<p>Separate agenda item on each decision of BWC for construction work were placed before the FC in its 35th meeting held on 5.6.2017.</p>



34.5	To consider the increase in the consolidated salary of the Dental Surgeon on contract basis for the Health Centre of the Institute	No action is required to be taken as the item was withdrawn.
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In view of the above, the actions of all the previous decisions taken by the Finance Committee in its 30th, 31st, 32nd and 33rd meetings have been taken accordingly. Further, it is ensured that the Institute will take actions on all the decisions taken by the Finance Committee in their earlier meetings and in its future meetings. Therefore, it is proposed/recommended that *"the actions taken by the Institute on the above minutes may kindly be noted by the Finance Committee."*

