



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA - 136119 Haryana

MINUTES OF 37th MEETING OF FINANCE COMMITTEE

Minutes of 37th Meeting of the Finance Committee, NIT, Kurukshetra held on Monday, 4th June, 2018 at 11.00 a.m. in Committee Room (New Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutab Institutional Area, New Delhi.

Present:

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| 1. | Shri Jagdish Khattar,
Hon'ble Chairperson, FC & BOG,
NIT Kurukshetra | Chairperson |
| 2. | Dr. Satish Kumar
Director
National Institute of Technology
Kurukshetra | Member |
| 3. | Sh. D.K. Singh, Under Secretary (IFD)
Representative of Joint Secretary & Financial Advisor (IFD),
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110015 | Member |
| 4. | Sh. A.K. Singh, Under Secretary (NIT)
Representative of Joint Secretary (TE),
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110015 | Member |
| 5. | Dr. Surinder Deswal
Registrar In-charge
National Institute of Technology
Kurukshetra | Member-Secretary |

Dr. Brahmjit Singh, Dean (R&C), Dr. S.M. Gupta, Professor-in-charge (Estate & Constructions), Dr. Pankaj Chandna, Professor-in-Charge, Training & Placement; Dr. Mohd. Firoz, Chief Audit Executive and Deputy Registrar (Accounts) from NIT Kurukshetra were also present during the meeting.

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Further, three representatives of M/s Siemens Industry Software (India) Pvt. Ltd. Bangalore and CoreEL Technologies (India) Pvt. Ltd. were also called to participate in the meeting at the time of discussion of agenda item 37.5 for presentation of DPR of Siemens Centre of Excellence.

At the outset, the Hon'ble Chairperson welcomed the members present in the 37th meeting of the Finance Committee of the Institute. Thereafter, the Chairperson asked Member-Secretary to present the agenda items.

The discussion/decisions in respect of each item are recorded as hereunder:

FC 37.1 To consider and approve the minutes of Finance Committee considered through the agenda by circulation for approving the Memorandum of Understanding (MOU) between National Institute of Technology (NIT), Kurukshetra and administrative Ministry of Human Resource Development (MHRD), Department of Higher Education New Delhi

The Finance Committee confirmed and recommended to the Board the minutes of the Finance Committee already considered through agenda by circulation being urgency of matter for submission of MoU to the MHRD.

FC 37.2 To consider and approve the minutes of meeting of Building & Works Committee (BWC) held on 6th March 2018

The Finance Committee considered and recommended to the Board the minutes of 24th meeting of Building & Works Committee held on 6th March, 2018.

FC 37.3 To consider and approve the minutes of Building Works Committee considered through the agenda by circulation for approving the minutes of the meeting held on 18.4.2018 for considering the comments received from two members of the B&WC for preliminary cost estimate for an amount of Rs.11.82 crore (B&WC C-1) and preliminary cost of Rs.8.18 crore (B&WC C-2)

After detailed deliberations and justifications provided by the Prof. I/c (Estate & Construction), the Finance Committee approved the minutes of Building & Works committee considered by B&WC through the agenda by circulation with the following recommendations: -

- (1) The funds of Rs.11. 82 crores for the work under BWC C-1 are approved from the unutilized grant for the financial year 2017-18 instead of carrying out under HEFA. The work comprises of major renovation of the existing two floors including deep foundation in



the robotic lab and installation of commercial lift, and new pre-fab construction of additional floor so as to accommodate the establishment of Siemens Centre of Excellence.

- (2) The funds of Rs.8.18 crores for the work under agenda BWC C-2 are approved from "MCA fund" earmarked against the self-financing seats of MCA course instead of carrying out under HEFA. Further, the construction of additional floor under this work is to be carried out as conventional permanent construction instead of pre-fab construction.
- (3) For cost reduction point of view, it is suggested that the Institute may carry out the above two works through its own Estate & Construction section, if possible, instead of getting it through CPWD.
- (4) The Institute shall revive/introduce its own Construction Cell with the existing sanctioned staff strength to explore the possibility for the future civil works to be carried out by the Institute itself.

FC 37.4 To note follow up action taken on the decision of 36th meeting of Finance Committee held on 26th September, 2017

The Finance Committee noted the 'follow up action taken' by the Institute on the decisions taken in the 36th meeting of Finance Committee held on 26th September, 2017 and recommended further actions to be taken on the following issues:

- a) **FC 35.A.4:** The Finance Committee was satisfied with the progress of laboratory development. However, it was further desired that the following information may be presented to the Finance Committee by Dean (R&C) and Dean (P&D) in the next meeting:
 - i) the status of laboratories in each department and their modernization carried out during the financial year 2017-18; and
 - ii) further requirement of modernization of laboratories keeping in view the laboratories / equipments being installed in Siemens Centre of Excellence.

Further, the Finance Committee recommended to the Board for approval of Rs.10.00 crores for the purpose laboratories upgradation during the current financial 2018-19.



- b) **FC. 35.15.1:** The Finance Committee taken it very seriously that the Internal Audit System and Manual has not been prepared by the NIFM Faridabad till date despite of repeated verbal and written reminders. Therefore, the Finance Committee recommended to the Board that the order may be cancelled and the Institute shall prepare the Internal Audit System and Manual at its own level on the basis of IIT Delhi pattern.
- c) **FC.35.15.2:** The Finance Committee further desired that a quarterly report of Internal Audit Division (IAD) should be submitted to the FC/BOG.

FC 37.5 To consider the proposal to set up Centre of Excellence (COE) at National Institute of Technology (NIT) Kurukshetra by M/s Siemens Industry Software (India) Pvt. Ltd., Bangalore

The agenda was presented by Dean (R&C) and the representative of M/s Siemens made the presentation. Thereafter, The Finance Committee considered the proposal and enquired about the following -

- The progress / status of Siemens Centre of Excellence at NIT Trichy and other NITs;
- Possibility of 'hub-and-spoke' model;
- Time line of supplying and installation of equipment;
- Payment schedule;
- Status and time line for space and infrastructure development by the Institute; and
- Functioning and running of the Centre after three years.

The representative of Siemens apprised off the Finance Committee that the Siemens Centre of Excellence at NIT Trichy has been made operational (formal inauguration is to be done) and NIT Surathkal has given administrative approval for the establishment of centre.

Siemens, CoreEL and NIT Kurukshetra shall explore the possibility of expansion/ development of the Centre to cater the need of the region in the 'hub-and-spoke' model, with NIT Kurukshetra being in the hub position. Siemens and CoreEL shall complete the setup of the Centre of Excellence within five months from the date of receipt of advance amount from NIT Kurukshetra. The proposed payment schedule in the agenda, on the line of NIT Trichy, has been agreed upon.

Prof. I/c (Estate & Construction) informed that the Centre shall be housed in an existing building and ensured that the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence shall be completed and made available within the given time frame.



Regarding the running of the Centre after three years of successful operation of the Centre by Siemens/CoreEL, it was emphasized that a Nodal Officer / Centre Coordinator, faculty and technical staff from various departments of the Institute shall be responsible to run and maintain the CoE.

After detailed deliberations and discussions with regard to the enquired points and keeping in view the academic & research requirements, skill development of students, and revenue & placement potential of the Centre, the Finance Committee approved the proposal and made the following recommendations to the Board for the establishment of Siemens Centre of Excellence at NIT Kurukshetra:

1. The commercial proposal/DPR along with the addendum submitted by SISW containing details of eleven laboratories, technical specifications, space requirements and operation & maintenance procedure is approved.
2. The share of NIT Kurukshetra of Rs.20,71,55,350/- with applicable taxes/duties (total cost: Rs.1,85,13,07,596/- with applicable taxes/duties) is approved. The payment to be made by NIT Kurukshetra shall be as per the payment schedule proposed in the agenda item. The payment schedule shall be the part of MoA.
3. The Director of NIT Kurukshetra is authorized to sign the tri-partite MoA.
4. The Institute shall provide the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence as per the specified requirements.
5. The action taken and progress recorded with regard to the establishment of the Centre of Excellence will be reported to the FC and Board in next meetings.

FC 37.6 To consider and approve the Research and Consultancy (Rules & Regulation), and Sponsored Research Projects and amended Consultancy Services Rules & Regulations.

The Finance Committee was apprised off about the decision of the BOG taken in its 44th meeting held on 5.2.2018 for separation of accounting in respect of Research & Consultancy and establishment of Research and Consultancy Cell in the Institute.

In pursuance to the decision of the Board, the Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects, and the Rules and Regulations for Consultancy Services are prepared and presented before the Finance Committee.



The Finance Committee deliberated in detail and recommended to the Board for approval of the Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects and the Rules and Regulations for Consultancy Services for implementation during the current financial year 2018-19 from the date of approval by the Board.

Further, it was also recommended that these rules and regulations will be replaced with the rules and regulations as and when such rules are framed and finalized by the NIT Council and subsequently approved by MHRD and the Board.

FC 37.7 To consider and approve the proposal for funding from Higher Education Funding Agency (HEFA) for establishment of Siemens Centre of Excellence at NIT Kurukshetra

The Finance Committee was apprised off that the Institute has submitted a proposal to the MHRD for HEFA funding worth Rs.45.00 crores for 03 works as mentioned in the agenda item. It was further submitted that out of these 03 works, the 02 works mentioned at Sr. 1 and 2 in the agenda item has been considered from the funds available under unutilized grant of financial year 2017-18 and MCA funds (self-financing) respectively as proposed under separate agenda item FC 37.3.

The Finance Committee appreciated the decision taken by the Institute for arranging the funds out of the balance of the financial year 2017-18 and self-financing MCA fund for carrying out the works mentioned at Sr. no. 1 and 2. Considering the above facts, the Finance Committee recommended to the Board for the establishment of the Siemens Centre of Excellence at NIT Kurukshetra mentioned at Sr. no. 3 with an amount of Rs.25.00 crores under HEFA. Further, the proposal be submitted to the MHRD on the prescribed formats/check list proforma as desired by the MHRD.

FC. 37.8 To consider and approve the annual accounts of the Institute for the financial year 2017-18

The Deputy Registrar(Accounts) of the Institute made presentation before the Finance Committee on the annual accounts submitted along with the agenda item. On the basis of presentation and detailed discussions, the Finance Committee recommended to the Board for approved of the annual accounts of the Institute for the financial year 2017-18.

During the discussions, Sh. D.K. Singh, Under Secretary (Finance), the representative of Joint Secretary & Finance Adviser (IFD), MHRD informed the following:



- (1) For the FY 2018-19, the tentative grant of Rs.15.19 crores under OH-35, intimated vide letter No.F.36-1/2018-TS.III dated 22.2.2018, is for creation of capital assets.
- (2) The existing CPDA grant will continue for the current financial year 2018-19 as well.
- (3) The Institute has created long-term provisions amounting to Rs. 47.79 crores related to the retirement benefits of its employees based on the actual calculations. However, it is desired that it should be on the basis of actuarial valuation.
- (4) Out of the grant of Rs.18.12 crores, released as 11th Installment (MEP) for the month of February, 2018 vide letter No. F.36-4/2017-TS.III, dated 20th February, 2018, a sum of Rs.10.56 crores is for the arrears of 7th CPC.

On enquiry about the liquid corpus, it was informed that an amount of Rs.53.47 crores is with the Institute as per financial statement as on 31.3.2018. By adjusting the liability of Rs.10.56 crores (7th CPC arrears), an amount of Rs. 42.91 crores is surplus under corpus (liquid). In view of this, the Finance Committee recommended to the Board that a sum of Rs. 42.00 crores be fixed under the Corpus Fund. The utilization of this fund shall be with the prior approval of FC and BOG.

C 37.9
(Tabled
Agenda)

To consider enhancement of Staff Welfare Fund by increasing monthly contribution from Rs.20/- to Rs.100/- being deducted from the salary of employees of the Institute

The Finance Committee was apprised off about the Staff Welfare Fund (SWF) being maintained by the Institute. It was also submitted that at present Rs.1.00 lacs is being paid to the dependents at the time of death of an employee of the Institute, out of SWF. The monthly contribution of Rs.20/- towards SWF is being deducted from the salary of the employee. Equal contribution is also being provided by the Institute for SWF. The Finance Committee, after taking into consideration of the above facts and request of the staff, recommended to the Board that the Staff Welfare Fund amount of Rs.1,00,000/- be enhanced to Rs.5,00,000/- by increasing the monthly contribution from Rs.20/- to Rs.100/."

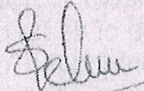
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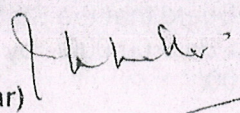
The Finance Committee taking note on the follow up action regarding water charges under decision No.1 of the General Decisions approved by the Finance Committee in its 36th meeting held on 26.9.2017, recommended to the Board that water charges need to be collected on actual basis without any subsidy for staff and students, and water charges be revised with immediate effect as under:

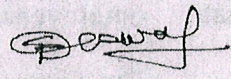
1. for the staff residing in the campus at the rate of-
 - (a) Rs.110/- per month for the quarters A,AD,BA, BB, BC, BT, CT
 - (b) Rs.45/- per month for the quarters CA,CB,CC,DA,DB and TF
 - (c) Rs.40/- per month for the quarters E & F types
 - (d) Rs.20/- per month for the quarters G-types.
2. for the students residing in hostels on actual basis chargeable against the seat rent (i.e. room rent).

The Finance Committee further recommended to the Board that the Institute will arrange Water Meters in every hostel and at the respective residential areas to charge and control the wastage of water.

The meeting ended with a vote of thanks to the Chair.


(Satish Kumar)
Director
NIT Kurukshetra


(Jagdish Khattar)
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra


(Surinder Deswal)
Registrar In-charge
Member-Secretary,FC
NIT Kurukshetra