



**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**



**AGENDA
FOR
38th MEETING OF FINANCE COMMITTEE
(23rd October, 2018)**



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA - 136119 Haryana

Agenda : 38th Finance Committee Meeting
Venue : The Committee Room (New Building),
Shri Lal Bahadur Shastri Rashtriya
Sanskrit Vidyapeetha, Qutub Institutional
Area, New Delhi-110016

Date & Time : October 23rd, 2018 at 10.30 a.m.

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FC 38.1	To confirm the minutes of 37 th Finance Committee, National Institute of Technology, Kurukshetra held on 4.6.2018	1-9
FC 38.2	To note follow up action taken on the decision of 37 th meeting of Finance Committee held on 04 th June, 2018	10-18
FC 38.3	To consider and approve the Revised Budget Estimates for the financial year 2018-19 and Budget Estimates for the financial year 2019-20	19-20 + Booklet I
FC.38.4	To delegate power to the Director for donating obsolete equipments- 25 Desktop computers and 05 Printers for the benefit and development of 03 adopted villages under the Unnat Bharat Abhiyan	21-22
FC.38.5	To consider the maximum limit of Retirement Gratuity and Death Gratuity as per recommendations of 7 th Central Pay Commission	23-30
FC 38.6	To review the decision of the Finance Committee in the light of the request of the Director, National Institute of Financial Management Faridabad to prepare Accounts & Audit Manual of our Institute	31 + Booklet II
FC.38.7	To delegate powers for executing additions/ alterations/ modifications etc. of civil or electrical works in the existing buildings and execution of original/minor works as per the provisions of GFR 2017.	32-33
FC.38.8	To note the present status for the establishment of Siemens Centre of Excellence at NIT Kurukshetra	34-42
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FC 38.1 To confirm the minutes of 37th meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 04.06.2018.

The 37th meeting of the Finance Committee was held on 04th June, 2018 in the Committee Room (New Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutab Institutional Area, New Delhi.

The minutes of the proceedings of the meeting were circulated to all members of the Finance Committee in pursuance with clause 10 (5) read with clause 4(13) of the 1st statutes of NIT Act 2007. The Institute has not received any comments from any of the members of the Finance Committee. A copy of the minutes is placed as **Appendix-I on page 2 to 09**

In view of the above, it is proposed that *"the Finance Committee may consider and confirm the minutes of 37th meeting of the Finance Committee"*.

Confirmed



NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA - 136119, Haryana

MINUTES OF 37th MEETING OF FINANCE COMMITTEE

Minutes of 37th Meeting of the Finance Committee, NIT, Kurukshetra held on Monday, 4th June, 2018 at 11.00 a.m. in Committee Room (New Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutab Institutional Area, New Delhi.

Present:

1. Shri Jagdish Khattar
Hon'ble Chairperson, FC & BOG
NIT Kurukshetra
Chairperson
2. Dr. Satish Kumar
Director
National Institute of Technology
Kurukshetra
Member
3. Sh. D.K. Singh, Under Secretary (IFD)
Representative of Joint Secretary & Financial Advisor (IFD),
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110015
Member
4. Sh. A.K. Singh, Under Secretary (NIT)
Representative of Joint Secretary (TE),
Department of Higher Education
Ministry of Human Resource Development
Govt. of India, Shastri Bhawan
New Delhi - 110015
Member
5. Dr. Surinder Deswal
Registrar In-charge
National Institute of Technology
Kurukshetra
Member-Secretary

Dr. Brahmjit Singh, Dean (R&C), Dr. S.M. Gupta, Professor-in-charge (Estate & Constructions), Dr. Pankaj Chandha, Professor-in-Charge, Training & Placement, Dr. Mohd. Firoz, Chief Audit Executive and Deputy Registrar (Accounts) from NIT Kurukshetra were also present during the meeting.



Further, three representatives of M/s Siemens Industry Software (India) Pvt. Ltd. Bangalore and CoreEL Technologies (India) Pvt. Ltd. were also called to participate in the meeting at the time of discussion of agenda item 37.5 for presentation of DPR of Siemens Centre of Excellence.

At the outset, the Hon'ble Chairperson welcomed the members present in the 37th meeting of the Finance Committee of the Institute. Thereafter, the Chairperson asked Member-Secretary to present the agenda items.

The discussion/decisions in respect of each item are recorded as hereunder:

FC 37.1 To consider and approve the minutes of Finance Committee considered through the agenda by circulation for approving the Memorandum of Understanding (MOU) between National Institute of Technology (NIT), Kurukshetra and administrative Ministry of Human Resource Development (MHRD), Department of Higher Education New Delhi.

The Finance Committee confirmed and recommended to the Board the minutes of the Finance Committee already considered through agenda by circulation being urgency of matter for submission of MoU to the MHRD.

FC 37.2 To consider and approve the minutes of meeting of Building & Works Committee (BWC) held on 6th March 2018.

The Finance Committee considered and recommended to the Board the minutes of 24th meeting of Building & Works Committee held on 6th March, 2018.

FC 37.3 To consider and approve the minutes of Building Works Committee considered through the agenda by circulation for approving the minutes of the meeting held on 18.4.2018 for considering the comments received from two members of the B&WC for preliminary cost estimate for an amount of Rs.11.82 crore (B&WC C-1) and preliminary cost of Rs.8.18 crore (B&WC C-2).

After detailed deliberations and justifications provided by the Prof. I/c (Estate & Construction), the Finance Committee approved the minutes of Building & Works committee considered by B&WC through the agenda by circulation with the following recommendations: -

- (1) The funds of Rs.11.82 crores for the work under BWC C-1 are approved from the unutilized grant for the financial year 2017-18 instead of carrying out under HEFA. The work comprises of major renovation of the existing two floors including deep foundation in



the robotic lab and installation of commercial lift and new pre-fab construction of additional floor so as to accommodate the establishment of Siemens Centre of Excellence.

(2) The funds of Rs.8.18 crores for the work under agenda BWC C-2 are approved from "MCA fund" earmarked against the self-financing seats of MCA course instead of carrying out under HEFA. Further, the construction of additional floor under this work is to be carried out as conventional permanent construction instead of pre-fab construction.

(3) For cost reduction point of view, it is suggested that the Institute may carry out the above two works through its own Estate & Construction section, if possible, instead of getting it through CPWD.

(4) The Institute shall revive/introduce its own Construction Cell with the existing sanctioned staff strength to explore the possibility for the future civil works to be carried out by the Institute itself.

FC 37.4

To note follow up action taken on the decision of 36th meeting of Finance Committee held on 26th September, 2017

The Finance Committee noted the 'follow up action taken' by the Institute on the decisions taken in the 36th meeting of Finance Committee held on 26th September, 2017 and recommended further actions to be taken on the following issues:

a) FC 35.A.4: The Finance Committee was satisfied with the progress of laboratory development. However, it was further desired that the following information may be presented to the Finance Committee by Dean (R&C) and Dean (P&D) in the next meeting:

- i) the status of laboratories in each department and their modernization carried out during the financial year 2017-18; and
- ii) further requirement of modernization of laboratories keeping in view the laboratories / equipments being installed in Siemens Centre of Excellence.

Further, the Finance Committee recommended to the Board for approval of Rs.10.00 crores for the purpose laboratories upgradation during the current financial 2018-19



- b) FC 35.15.1: The Finance Committee taken it very seriously that the Internal Audit System and Manual has not been prepared by the NITM Faridabad till date despite of repeated verbal and written reminders. Therefore, the Finance Committee recommended to the Board that the order may be cancelled and the Institute shall prepare the Internal Audit System and Manual at its own level on the basis of IIT Delhi pattern.
- c) FC 35.15.2: The Finance Committee further desired that a quarterly report of Internal Audit Division (IAD) should be submitted to the FC/BOG.

FC 37.5

To consider the proposal to set up Centre of Excellence (COE) at National Institute of Technology (NIT) Kurukshetra by M/s Siemens Industry Software (India) Pvt. Ltd., Bangalore

The agenda was presented by Dean (R&C) and the representative of M/s Siemens made the presentation. Thereafter, The Finance Committee considered the proposal and enquired about the following -

- The progress / status of Siemens Centre of Excellence at NIT Trichy and other NITs;
- Possibility of 'hub-and-spoke' model;
- Time line of supplying and installation of equipment;
- Payment schedule;
- Status and time line for space and infrastructure development by the Institute; and
- Functioning and running of the Centre after three years.

The representative of Siemens apprised off the Finance Committee that the Siemens Centre of Excellence at NIT Trichy has been made operational (formal inauguration is to be done) and NIT Surathkal has given administrative approval for the establishment of centre.

Siemens, CoreEL and NIT Kurukshetra shall explore the possibility of expansion/ development of the Centre to cater the need of the region in the 'hub-and-spoke' model, with NIT Kurukshetra being in the hub position. Siemens and CoreEI shall complete the setup of the Centre of Excellence within five months from the date of receipt of advance amount from NIT Kurukshetra. The proposed payment schedule in the agenda, on the line of NIT Trichy, has been agreed upon.

Prof. I/c (Estate & Construction) informed that the Centre shall be housed in an existing building and ensured that the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence shall be completed and made available within the given time frame.

Regarding the running of the Centre after three years of successful operation of the Centre by Siemens/CoREEL, it was emphasized that a Nodal Officer/ Centre Coordinator, faculty and technical staff from various departments of the Institute shall be responsible to run and maintain the CoE.

After detailed deliberations and discussions with regard to the enquired points and keeping in view the academic & research requirements, skill development of students, and revenue & placement potential of the Centre, the Finance Committee approved the proposal and made the following recommendations to the Board for the establishment of Siemens Centre of Excellence at NIT Kurukshetra:

1. The commercial proposal/DPR along with the addendum submitted by SISW containing details of eleven laboratories, technical specifications, space requirements and operation & maintenance procedure is approved.
2. The share of NIT Kurukshetra of Rs. 20,71,55,350/- with applicable taxes/duties (total cost: Rs. 1,85,13,07,596/- with applicable taxes/duties) is approved. The payment to be made by NIT Kurukshetra shall be as per the payment schedule proposed in the agenda item. The payment schedule shall be the part of MoA.
3. The Director of NIT Kurukshetra is authorized to sign the tri-partite MoA.
4. The Institute shall provide the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence as per the specified requirements.
5. The action taken and progress recorded with regard to the establishment of the Centre of Excellence will be reported to the FC and Board in next meetings.

FC 37.6

To consider and approve the Research and Consultancy (Rules & Regulation), and Sponsored Research Projects and amended Consultancy Services Rules & Regulations.

The Finance Committee was apprised off about the decision of the BOG taken in its 44th meeting held on 5.2.2018 for separation of accounting in respect of Research & Consultancy and establishment of Research and Consultancy Cell in the Institute.

In pursuance to the decision of the Board, the Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects and the Rules and Regulations for Consultancy Services are prepared and presented before the Finance Committee.



The Finance Committee deliberated in detail and recommended to the Board for approval of the Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects and the Rules and Regulations for Consultancy Services for implementation during the current financial year 2018-19 from the date of approval by the Board.

Further, it was also recommended that these rules and regulations will be replaced with the rules and regulations as and when such rules are framed and finalized by the NIT Council and subsequently approved by MHRD and the Board.

FC 37.7 To consider and approve the proposal for funding from Higher Education Funding Agency (HEFA) for establishment of Siemens Centre of Excellence at NIT Kurukshetra

The Finance Committee was apprised off that the Institute has submitted a proposal to the MHRD for HEFA funding worth Rs 45.00 crores for 03 works as mentioned in the agenda item. It was further submitted that out of these 03 works, the 02 works mentioned at Sr. 1 and 2 in the agenda item has been considered from the funds available under unutilized grant of financial year 2017-18 and MCA funds (self-financing) respectively as proposed under separate agenda item FC 37.3.

The Finance Committee appreciated the decision taken by the Institute for arranging the funds out of the balance of the financial year 2017-18 and self-financing MCA fund for carrying out the works mentioned at Sr. no. 1 and 2. Considering the above facts, the Finance Committee recommended to the Board for the establishment of the Siemens Centre of Excellence at NIT Kurukshetra mentioned at Sr. no. 3 with an amount of Rs.25.00 crores under HEFA. Further, the proposal be submitted to the MHRD on the prescribed formats/check list proforma as desired by the MHRD.

FC 37.8 To consider and approve the annual accounts of the Institute for the financial year 2017-18

The Deputy Registrar(Accounts) of the Institute made presentation before the Finance Committee on the annual accounts submitted along with the agenda item. On the basis of presentation and detailed discussions, the Finance Committee recommended to the Board for approved of the annual accounts of the Institute for the financial year 2017-18.

During the discussions, Sh. D.K. Singh, Under Secretary (Finance), the representative of Joint Secretary & Finance Adviser (IFD), MHRD informed the following:

- (1) For the FY 2018-19, the tentative grant of Rs.15.19 crores under OH-35, intimated vide letter No.F.36-1/2018-TS.III dated 22.2.2018, is for creation of capital assets.
- (2) The existing OPDA grant will continue for the current financial year 2018-19 as well.
- (3) The Institute has created long-term provisions amounting to Rs. 47.79 crores related to the retirement benefits of its employees based on the actual calculations. However, it is desired that it should be on the basis of actuarial valuation.
- (4) Out of the grant of Rs.18.12 crores released as 11th Installment (MEP) for the month of February, 2018 vide letter No. F.36-4/2017-TS.III dated 20th February, 2018, a sum of Rs.10.56 crores is for the arrears of 7th CPC.

On enquiry about the liquid corpus, it was informed that an amount of Rs.53.47 crores is with the Institute as per financial statement as on 31.3.2018. By adjusting the liability of Rs.10.56 crores (7th CPC arrears), an amount of Rs. 42.91 crores is surplus under corpus (liquid). In view of this, the Finance Committee recommended to the Board that a sum of Rs. 42.00 crores be fixed under the Corpus Fund. The utilization of this fund shall be with the prior approval of FC and BOG.

C 37.9
(Tabled
Agenda) **To consider enhancement of Staff Welfare Fund by increasing monthly contribution from Rs.20/- to Rs.100/- being deducted from the salary of employees of the Institute**

The Finance Committee was apprised off about the Staff Welfare Fund (SWF) being maintained by the Institute. It was also submitted that at present Rs.1.00 lacs is being paid to the dependents at the time of death of an employee of the Institute, out of SWF. The monthly contribution of Rs.20/- towards SWF is being deducted from the salary of the employee. Equal contribution is also being provided by the Institute for SWF. The Finance Committee, after taking into consideration of the above facts and request of the staff, recommended to the Board that the Staff Welfare Fund amount of Rs.1,00,000/- be enhanced to Rs.5,00,000/- by increasing the monthly contribution from Rs.20/- to Rs.100/."




Any other Item

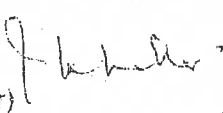
The Finance Committee taking note on the follow up action regarding water charges under decision No.1 of the General Decisions approved by the Finance Committee in its 36th meeting held on 26.9.2017, recommended to the Board that water charges need to be collected on actual basis without any subsidy for staff and students, and water charges be revised with immediate effect as under:


1. for the staff residing in the campus at the rate of-
 - (a) Rs.110/- per month for the quarters A,AD,BA, BB, BC, BT, CT
 - (b) Rs.45/- per month for the quarters CA,CB,CC,DA,DB and TF
 - (c) Rs.40/- per month for the quarters E & F types
 - (d) Rs.20/- per month for the quarters G-types.
2. for the students residing in hostels on actual basis chargeable against the seat rent (i.e. room rent).

The Finance Committee further recommended to the Board that the Institute will arrange Water Meters in every hostel and at the respective residential areas to charge and control the wastage of water.

The meeting ended with a vote of thanks to the Chair.


(Satish Kumar)
Director
NIT Kurukshetra


(Jagdish Khattar)
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra


(Surinder Deswal)
Registrar In-charge
Member-Secretary, FC
NIT Kurukshetra

FC 38.2 To note follow up action taken on the decision of 37th meeting of Finance Committee held on 26th September, 2017

The 37th meeting of the Finance Committee was held on 04th June, 2018 in the Committee Room (New Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutab Institutional Area, New Delhi. The minutes of the meeting were approved by the Board of Governors in its 45rd meeting held on 04.06.2018.

The follow up actions taken on the decisions of the meeting are mentioned hereunder:

Agenda No.	Summarized Decision of Finance Committee	Follow up action taken on the decision
FC 37.1	Minutes of the Finance committee The Finance Committee confirmed and recommended to the Board the minutes of the Finance committee already considered through agenda by circulation being urgency of matter for submission of MoU to the MHRD.	The Institute had submitted the MoU to the MHRD.
FC 37.2	Minutes of 24th meeting of Building & Works Committee The Finance Committee considered and recommended to the Board the minutes of 24 th meeting of Building & Works Committee held on 6 th March 2018.	The minutes were approved by the Board in its 45 th meeting held on 4.6.2018
FC 37.3	Minutes of Building & Works committee considered by BWC through the agenda by circulation After detailed deliberations and justifications provided by the Prof. I/c (Estate & Construction), the Finance Committee approved the minutes of Building & Works committee considered by BWC through the agenda by circulation with the following recommendations: -	



<p>Funds for Establishment of Siemens Centre of Excellence</p> <p>(1) The funds of Rs.11.82 crores for the work under BWC C-1 are approved from the unutilized grant for the financial year 2017-18 instead of carrying out under HEFA. The work comprises of major renovation of the existing two floors including deep foundation in the robotic lab and installation of commercial lift, and new pre-fab construction of additional floor so as to accommodate the establishment of Siemens Centre of Excellence.</p> <p>Funds for MCA Building</p> <p>(2) The funds of Rs.8.18 crores for the work under agenda BWC C-2 are approved from "MCA fund" earmarked against the self-financing seats of MCA course instead of carrying out under HEFA. Further, the construction of additional floor under this work is to be carried out as conventional permanent construction instead of pre-fab construction.</p> <p>(3) For cost reduction point of view, it is suggested that the Institute may carry out the above two works through its own Estate & Construction section, if possible, instead of getting it through CPWD.</p> <p>(4) The Institute shall revive/introduce</p>	<p>(1) As per the decision, a sum of Rs.11.82 crores has been allocated out of the unutilized grant for the financial year 2017-18 for Establishment of Siemens Centre of Excellence.</p> <p>(2) As per the decision, a sum of Rs.08.18 crores has been allocated out of the "MCA funds earmarked against the self-financing seats of MCA course for MCA building.</p> <p>(3) As per Rule 133(1) (2) (3) of GFR 2017, the Institute is allowed to execute directly only the repair works estimated to cost up to Rupees Thirty lacs after following due procedure inducted in Rule 139, 159 and 160 of the GFR 2017. Therefore, it is proposed to execute above two new construction works through CPWD while confirming the minutes.</p>
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	its own Construction Cell with the existing sanctioned staff strength to explore the possibility for the future civil works to be carried out by the Institute itself.	(4) Noted for compliance. The guidelines as per GFR 2017 will be prepared and placed before the next Finance Committee meeting.
37.4	<p>The Finance Committee noted the 'follow up action taken' by the Institute on the decisions taken in the 36th meeting of Finance Committee held on 26th September, 2017 and recommended further actions to be taken on the following issues:</p> <p>a) FC 35.A.4: The Finance Committee was satisfied with the progress of laboratory development. However, it was further desired that the following information may be presented to the Finance Committee by Dean (R&C) and Dean (P&D) in the next meeting:</p> <p>i) The status of laboratories in each department and their modernization carried out during the financial year 2017-18; and</p> <p>ii) Further requirement of modernization of laboratories keeping in view the laboratories/equipments being installed in Siemens Centre of Excellence.</p> <p>Further, the Finance Committee recommended to the Board for approval of Rs.10.00 crores for the purpose laboratories up-gradation during the current financial 2018-19.</p> <p>b) FC. 35.15.1: The Finance</p>	<p>(i) &(ii) The efforts have been made to modernize each and every laboratory of each department during the financial year 2017-18 on account of visit of NBA team. However, some laboratories still require more funds.</p> <p>The Dean (R&C) shall make the presentation regarding the same.</p> <p>Rs. 5.26 crores have already been allocated out of the unutilized grant of 2017-18. Further, a sum of Rs.2.19 crores has also been allocated from the TEQIP-III funds for the purpose during the current financial year 2018-19.</p> <p>(b) In this regard, the detailed</p>



	<p>Committee taken it very seriously that the Internal Audit System and Manual has not been prepared by the NIFM Faridabad till date despite of repeated verbal and written reminders. Therefore, the Finance Committee recommended to the Board that the order may be cancelled and the Institute shall prepare the Internal Audit System and Manual at its own level on the basis of IIT Delhi pattern.</p> <p>c) FC.35.15.2: The Finance Committee further desired that a quarterly report of Internal Audit Division (IAD) should be submitted to the FC/BOG.</p>	<p>information is being placed under a separate agenda item FC.38.6</p> <p>(c) As per decision of the FC/BOG, the IAD Cell has been established w.e.f. 1.10.2017. During the pre-audit, the Cell has observed various discrepancies and removed accordingly for future compliance. The procurement of various items are also being audited through the Cell to avoid audit objections of C&AG. Further, IAD Cell has now started Unit wise auditing, therefore, the report in this regard will be submitted in the next FC meeting.</p>
37.5	<p>After detailed deliberations and discussions with regard to the enquired points and keeping in view the academic & research requirements, skill development of students, and revenue & placement potential of the Centre, the Finance Committee approved the proposal and made the following recommendations to the Board for the establishment of Siemens Centre of Excellence at NIT Kurukshetra:</p> <p>1. The commercial proposal/DPR along with the addendum submitted by SISW containing details of eleven laboratories,</p>	<p>The detailed information is being placed under a separate agenda item FC.38.8.</p>



	<p>technical specifications, space requirements and operation & maintenance procedure is approved.</p> <p>2. The share of NIT Kurukshetra of Rs.20, 71, 55,350/- with applicable taxes/duties (total cost: Rs.1,85,13,07,596/- with applicable taxes/duties) is approved. The payment to be made by NIT Kurukshetra shall be as per the payment schedule proposed in the agenda item. The payment schedule shall be the part of MoA.</p> <p>3. The Director of NIT Kurukshetra is authorized to sign the tri-partite MoA.</p> <p>4. The Institute shall provide the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence as per the specified requirements.</p> <p>5. The action taken and progress recorded with regard to the establishment of the Centre of Excellence will be reported to the FC and Board in next meetings.</p>	<p>Noted for compliance.</p> <p>Noted for compliance.</p> <p>Noted for compliance.</p> <p>Noted for compliance.</p>
37.6	<p>The Finance Committee was apprised off about the decision of the BOG taken in its 44th meeting held on 5.2.2018 for separation of accounting in respect of Research & Consultancy and establishment of Research and Consultancy Cell in the Institute.</p> <p>In pursuance to the decision of the Board, the Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects, and the Rules and Regulations for Consultancy Services</p>	



	<p>are prepared and presented before the Finance Committee.</p> <p>The Finance Committee deliberated in detail and recommended to the Board for approval of the Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects and the Rules and Regulations for Consultancy Services for implementation during the current financial year 2018-19 from the date of approval by the Board.</p> <p>Further, it was also recommended that these rules and regulations will be replaced with the rules and regulations as and when such rules are framed and finalized by the NIT Council and subsequently approved by MHRD and the Board.</p>	<p>The Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects and the Rules and Regulations for Consultancy Services has been implemented from current Financial year 2018-19 w.e.f. 1st July, 2018.</p> <p>Noted for compliance.</p>
37.7	<p>The Finance Committee was apprised off that the Institute has submitted a proposal to the MHRD for HEFA funding worth Rs.45.00 crores for 03 works as mentioned in the agenda item. It was further submitted that out of these 03 works, the 02 works mentioned at Sr. Nos. 1 and 2 in the agenda item has been considered from the funds available under unutilized grant of financial year 2017-18 and MCA funds (self-financing) respectively as proposed under separate agenda item FC 37.3.</p> <p>The Finance Committee appreciated the decision taken by the Institute for arranging the funds out of the balance of the financial year 2017-18 and self-financing MCA fund for carrying out the works mentioned at Sr. no. 1 and 2. Considering the above facts, the Finance Committee recommended to</p>	<p>Noted for compliance. The Institute has submitted a proposal to the MHRD for HEFA funding of Rs.25.00 crores for the establishment of Siemens Centre of Excellence at NIT Kurukshetra. The detailed action taken report has been explained under the separate agenda being</p>



	the Board and recommended to the Board for the establishment of the Siemens Centre of Excellence at NIT Kurukshetra mentioned at Sr. no. 3 with an amount of Rs.25.00 crores under HEFA. Further, the proposal be submitted to the MHRD on the prescribed formats/check list proforma as desired by the MHRD.	placed in this meeting vide item FC.38.8.
37.8	<p>The Deputy Registrar (Accounts) of the Institute made presentation before the Finance Committee on the annual accounts submitted along with the agenda item. On the basis of presentation and detailed discussions, the Finance Committee recommended to the Board for approved of the annual accounts of the Institute for the financial year 2017-18.</p> <p>During the discussions, Sh. D.K.Singh, Under Secretary (Finance), the representative of Joint Secretary & Finance Adviser (IFD), MHRD informed the following:</p> <p>(1) For the FY 2018-19, the tentative grant of Rs.15.19 crores under OH-35, intimated vide letter No.F.36-1/2018-TS.III dated 22.2.2018, is for creation of capital assets.</p> <p>(2) The existing CPDA grant will continue for the current financial year 2018-19 as well.</p> <p>(3) The Institute has created long-term provisions amounting to Rs. 47.79 crores related to the retirement benefits of its employees based on the actual calculations. However, it is desired that it should be on the basis of actuarial valuation.</p> <p>(4) Out of the grant of Rs.18.12</p>	<p>The Annual Accounts for the financial year 2017-18 has been submitted to the C&AG for certification.</p> <p>Noted for compliance.</p> <p>Noted for compliance.</p> <p>Noted for compliance.</p> <p>Noted for compliance.</p>



	<p>crores, released as 11th Installment (MEP) for the month of February, 2018 vide letter No. F.36-4/2017-TS.III, dated 20th February, 2018, a sum of Rs.10.56 crores is for the arrears of 7th CPC.</p> <p>On enquiry about the liquid corpus, it was informed that an amount of Rs.53.47 crores is with the Institute as per financial statement as on 31.3.2018. By adjusting the liability of Rs.10.56 crores (7th CPC arrears), an amount of Rs. 42.91 crores is surplus under corpus (liquid). In view of this, the Finance Committee recommended to the Board that a sum of Rs. 42.00 crores be fixed under the Corpus Fund. The utilization of this fund shall be with the prior approval of FC and BOG.</p>	<p>A sum of Rs.42.00 crores has been fixed as Corpus fund in a separate account. It is assured that this fund may be used against the emergent requirement only with the prior approval of FC and BOG.</p>
37.9	<p>The Finance Committee was apprised off about the Staff Welfare Fund (SWF) being maintained by the Institute. It was also submitted that at present Rs.1.00 lacs is being paid to the dependents at the time of death of an employee of the Institute, out of SWF. The monthly contribution of Rs.20/- towards SWF is being deducted from the salary of the employee. Equal contribution is also being provided by the Institute for SWF. The Finance Committee, after taking into consideration of the above facts and request of the staff, recommended to the Board that the Staff Welfare Fund amount of Rs:1,00,000/- be enhanced to Rs.5,00,000/- by increasing the monthly contribution from Rs.20/- to Rs.100/.</p>	<p>The monthly contribution of Rs.100/- for Staff Welfare fund has been started deducting w.e.f. 1st July, 2018.</p>
Any other item	<p>The Finance Committee taking note on the follow up action regarding water charges under decision No.1 of</p>	<p>As per decision of the FC and BOG, the water charges have been revised with effect from 1st July, 2018.</p>



<p>the General Decisions approved by the Finance Committee in its 36th meeting held on 26.9.2017, recommended to the Board that water charges need to be collected on actual basis without any subsidy for staff and students, and water charges be revised with immediate effect as under:</p> <ol style="list-style-type: none"> 1. for the staff residing in the campus at the rate of- <ol style="list-style-type: none"> (a) Rs.110/- per month for the quarters A,AD,BA, BB, BC, BT, CT (b) Rs.45/- per month for the quarters CA,CB,CC,DA,DB and TF (c) Rs.40/- per month for the quarters E & F types (d) Rs.20/- per month for the quarters G-types. 2. for the students residing in hostels on actual basis chargeable against the seat rent (i.e. room rent). <p>The Finance Committee further recommended to the Board that the Institute will arrange Water Meters in every hostel and at the respective residential areas to charge and control the wastage of water.</p>	<p>For the arrangement of water meters in every hostel and respective residential areas, a Committee has been constituted to prepare a plan for no. of water meters to be installed. Further, for the purchase of water meters the file is being processed accordingly.</p>
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In view of the above, it is proposed that *"the follow up actions taken on the minutes of 36th meeting of the Finance Committee may be noted"*



FC38.3 To consider Revised Budget Estimates for the year 2018-19 and Budget Estimates for the year 2019-20.

The Director (Finance), Government of India, Ministry of Human Resource Development, Department of Higher Education, IF.1 Section, New Delhi vide letter No F.23017/11/2018-IF.1 dated 19th September 2018 has conveyed that Ministry of Finance (Department of Economic Affairs) has invited proposals for Revised Estimates(RE) 2018-19 and Budget Estimates(BE) 2019-20 in respect of Higher Education.

Keeping in view of the said instructions, the Budget Finalization and Review Committee (BFRC) of the Institute met on 19.09.2018 and 20.9.2018 to discuss the RE 2018-19 and BE 2019-20 under the various heads of accounts formulated by the MHRD. Accordingly, the Revised Budget Estimates for the year 2017-18 and Budget Estimates for the year 2018-19 have been prepared & enclosed as **Appendix-II (Booklet)** in the following parts:

Contents	Page No.
Statement at a glance	1
Revenue Budget of Income & Expenditure (31 & 36)	2 to 5
Summary of Plan(35) & Non- Plan Budget (31 & 36)	6-7
Explanatory Notes on Budget variance	8-13
Statement of ongoing & proposed construction works (OH-35)	14-15
Summary of Department wise Budget for Lab. Development (OH-35)	16-17
Statement of sanctioned posts	18 to 34

The projected figures in Revised Budget Estimate are based upon 4685 students (3276 UG+1093 PG+316 Ph.D), 355 staff members (178 (Faculty) & 177 (Non-Faculty) and 414 pensioners. The breakup of the Non-Plan (Recurring) & Plan (Non Recurring) Budget Part-I is given below in the table of the Budget:

Rupees in lacs



Slide for reduction under OH-31, 26

Head of Account	Actual Expenditure FY 2017-18	Budget Estimates FY 2018-19	Revised Budget Estimates FY 2018-19	Variation in Percentage between RBE & BE 2018-19	Budget Estimates FY 2019-20
Non-Plan Exps under OH-36 salary	5449.24	7020.60	5575.96	-20.58%	7673.26
Non-Plan Exps under OH-31	4326.09	5372.00	6428.00	+19.66%	6297.50
Plan for creation for Assets OH-35.	5259.14	10196.92	9964.31	-2.27%	19182.37
Total	15034.47	22589.52	21968.27	-2.75%	33153.13
Plan Grant Received	6545.20	395.00	395.00	-	-
Non Plan Grant Received	7665.00	6306.00	6306.00	-	-
Balance Liability of Govt. of India	-824.27	-15888.52	-15267.27	-	33153.13
IRG (Fee & other receipts)	4656.26	3853.15	4513.15	+17.13%	4838.20

The reasons for variations in the Revised Budget Estimates for the year 2018-19 and Budget Estimates for the year 2019-20 over and above last year expenses have been explained in the explanatory notes of the Budget along with justification through separate tables.

The Finance Committee may consider and make recommendations to the Board of Governors on the proposed Revised Budget Estimates for the year 2018-19 and Budget Estimates for the year 2019-20.

recommended for approval



FC.38.4 To delegate power to the Director for donating obsolete equipments- 25 Desktop computers and 05 Printers for the benefit and development of 03 adopted villages under the Unnat Bharat Abhiyan.

The Unnat Bharat Abhiyan (UBA) is flagship programme of Ministry of Human Resource Development (MHRD) that aims to enrich Rural India. The program was formally launched by the MHRD in the presence of The President of India on 11th November, 2014 with a vision of transformational changes in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India. The MHRD launched its second phase on 25th April, 2018.

The Mission of UBA is to enable higher educational Institutions to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. It also aims to create a virtuous cycle between society and an inclusive academic system by providing knowledge and practices for emerging professions and to upgrade the capabilities of both the public and the private sectors in responding to the development needs of rural India.

The UBA is being coordinated and steered by IIT Delhi. This program involves engaging with neighboring communities and using technologies for their upliftment. Under this program, the NIT Kurukshetra has adopted three villages namely Village Sunehari, Jyotisar and Alampur in consultation with district administration Kurukshetra. In recent past various awareness drives have been executed in these villages by various faculty members from different departments of the Institute. During these visits, it has been observed that a computer lab of having 5 to 10 computers along with the furniture may be set up in these villages as an initiative under digital India program. The resource persons to teaching in these labs may be voluntaries from the M. Tech. students/research scholars/faculty members. The Institute has received a fund of Rs.1.75 lacs from IIT Delhi for UBA program.

Under the said cause, the Institute conducts some activities in the adopted villages mentioned above for the benefit and development of the village community. Towards this objective, about 25 computers and 05 printers are required for setting up of computer centres in these villages as an initiative under digital India program. Likewise, some supporting furniture is also required for the purpose.

Keeping in view the above facts, a committee was constituted at Institute level to donate about 25 desktops and 05 printers for the purpose. The Committee has recommended donating the 25 desktops and 05 printers. These items may be taken from the obsolete equipment (e-waste materials) which are being auctioned by the Stores of the Institute. It is worth mentioning here that cost of these item is less than Rs.25000/- .

Under clause 17(6) of the Statutes under NIT Act 2007, the Director shall have the power to donate obsolete equipment or store items as identified by a Committee constituted for this purpose by the Director, to any educational Institution in the vicinity of the Institute up to such limits as may be decided by the Board from time to time.

In view of the above, it is proposed "the Director may be authorized to donate the obsolete equipments or store items under clause 17(6) of Statutes under NIT Act 2007 upto the limit of Rs.1.0 lacs. Further, it is also proposed that such donation may also be made under the Unnat Bharat Abhiyan and other such activities."

*only educational institutions
upto 1.00 Lac
procured but up to
and when required
donations as per Statutes*



FC.38.5 To consider the maximum limit of Retirement Gratuity and Death Gratuity as per recommendations of 7th Central Pay Commission.

The matter of Revision of Pay of non-teaching staff of this Institute in terms of the recommendations of 7th Central Pay Commission was placed before the Board of Governors in its 43rd meeting held on 23.01.2018 vide agenda item No.43.14 (Appendix III at page 25) and the Board decided as under:

"The Board considered and approved the Revision of Pay of Non-Teaching Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 7th Central Pay Commission 7th (CPC). The Board further decided that the arrear in respect of revision of pay be disbursed only to the extent the grant released for the said purpose."

In pursuance of decision of the Government on the recommendations of 7th Central Pay Commission, the Ministry of Personnel, Public Grievances & Pensions, Department of Pension & Pensioners' Welfare, Government of India, New Delhi had issued Office Memorandum F.No.38/37/2016-P&PW(A)(i) dated 04.08.2016 (Appendix IV from pages 26 to 30) that the maximum limit of Retirement Gratuity and Death Gratuity shall be Rs.20 Lakhs. The ceiling on gratuity will increase by 25% whenever the dearness allowance rises by 50% of the basic pay.

The rates for payment of Death Gratuity shall be revised as under:

Length of qualifying service	Rate of Death Gratuity
Less than One year	2 times of monthly emoluments
One Year or more but less than 5 years	6 times of monthly emoluments
5 years or more but less than 11 years	12 times of monthly emoluments
11 years or more but less than 20 years	20 times of monthly emoluments
20 years or more	Half month's emoluments for every completed six monthly period of qualifying service subject to a maximum of 33 times of emoluments.

Accordingly, Rule 50(1) (b) of CCS (Pension) Rules, 1972 shall stand modified.

[Handwritten signature]



Keeping in view the above facts, it is proposed that "the maximum limit for payment of Retirement Gratuity and Death Gratuity may be implemented as per recommendations of the 7th Central Pay Commission.

approved as OM

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

Appendix III
Dated: 09/02/2018

No. NITK 43rd BOG/ 705.


The Board of Governors of the Institute at its 43rd meeting held on 23.01.2018 has decided under:

- 43.14 To consider the Revision of Pay of Non-Teaching Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 7th Central Pay Commission 7th (CPC).**


"The Board considered and approved the Revision of Pay of Non-Teaching Staff in Centrally Funded Technical Institutions (CFTIs) following the pay revision of the Central Government employees on the recommendation of 7th Central Pay Commission 7th (CPC). The Board further decided that the arrear in respect of revision of pay be disbursed only to the extent the grant released for the said purpose."

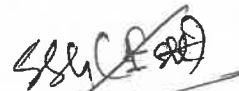
This is for your reference, record and further necessary action in the matter.

Encl: Agenda Item


Registrar (I/C)

Deputy Registrar (GA & L)
Deputy Registrar (Accounts)


12/02/18


GA & L
13/2/18

F. No 38/37/2016-P&PW(A) (i)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Pension & Pensioners' Welfare **APPENDIX-IV**
Lok Nayak Bhawan, New Delhi-110003

Dated the 4th August, 2016

OFFICE MEMORANDUM

Sub: Implementation of Government's decision on the recommendation of the Seventh Central Pay Commission - Revision of provisions regulating pension/gratuity commutation of pension/family pension/disability pension/ex-gratia lump-sum compensation, etc.

The undersigned is directed to state that in pursuance of Government's decision on the recommendation of the Seventh Central Pay Commission, the President is pleased to introduce the following modifications in the rules regulating pension, Retirement/Death/Service Gratuity, Family Pension, disability pension, ex-gratia lump-sum compensation, etc. under the CCS (Pension) Rules, 1972 and Commutation of Pension under CCS (Commutation of Pension) Rules, 1981, CCS (Extraordinary Pension) Rules, 1939, etc.

2. These orders apply to Central Government Employees governed by the CCS (Pension) Rules, 1972. Separate orders will be issued by the Ministry of Defence, Ministry of Railways and the AIS Division of the DOPT in respect of Armed Forces personnel, Railway employees and the officers of All India Services respectively on the basis of these orders.

DATE OF EFFECT

3.1 The revised provisions as per these orders shall apply to Government servants who retire/die in harness on or after 1.1.2016. Separate order have been issued in respect of employees who retired/died before 1.1.2016.

3.2 Where pension/family pension/Gratuity/Commutation of pension, etc has already been sanctioned in cases occurring on or after 1.1.2016, the same shall be revised in terms of these orders. In cases where pension has been finally sanctioned on the pre-revised orders and if it happens to be more beneficial than the pension

becoming due under these orders, the pension already sanctioned shall not be revised to the disadvantage of the pensioner in view of Rule 70 of the CCS (Pension) Rules, 1972.

EMOLUMENTS

4.1 The term 'Emoluments' for purposes of calculating various pension benefits other than various kinds of Gratuity shall have the same meaning as in Rule 3 of the Central Civil Services (Pension) Rules, 1972.

4.2 Basic pay in the revised pay structure means the pay drawn in the prescribed level in the Pay Matrix with effect from 01.01.2016 but does not include any other type of pay like special pay, etc.

4.3 In the case of all kinds of gratuity, dearness allowance admissible on the date of retirement/death shall continue to be treated as emoluments along with emoluments as defined in Paragraph 4.1 above.

PENSION

5.1 Subject to para 5.2, there shall be no change in the provisions regulating the amount of pension as contained in Rule 49 of the CCS(Pension) Rules.

5.2 The amount of pension shall be subject to a minimum of Rs.9000/- and the maximum pension would be 50% of highest pay in the Government (The highest pay in the Govt. is Rs 2,50,000 with effect from 1.1.2016). The provisions of sub-rule (2) of Rule 49 of the CCS (Pension) Rules, 1972 shall stand modified to this extent.

5.3 The quantum of additional pension/family pension available to the old pensioners/family pensioners shall continue to be as follows:-

<u>Age of pensioner/family pensioner</u>	<u>Additional quantum of pension</u>
From 80 years to less than 85 years	20% of revised basic pension/ family pension
From 85 years to less than 90 years	30% of revised basic pension / family pension
From 90 years to less than 95 years	40% of revised basic pension / family pension
From 95 years to less than 100 years	50% of revised basic pension / family pension
100 years or more	100% of revised basic pension / family pension

The Pension Sanctioning Authorities should ensure that the date of birth and the age of pensioner is invariably indicated in the pension payment order to facilitate payment of additional pension by the Pension Disbursing Authority as soon as it becomes due. The

amount of additional pension will be shown distinctly in the pension payment order. For example, in case where a pensioner is more than 80 years of age and his pension is Rs.10,000 pm, the pension will be shown as (i) Basic pension=Rs.10,000 and (ii) Additional pension = Rs.2,000 pm. The pension on his attaining the age of 85 years will be shown as (i).Basic Pension = Rs.10,000 and (ii) additional pension = Rs.3,000 pm.

Retirement/ Death Gratuity

6.1 The rates for payment of death gratuity shall be revised as under:

Length of qualifying service	Rate of Death Gratuity
Less than One year	2 times of monthly emoluments
One Year or more but less than 5 years	6 times of monthly emoluments
5 years or more but less than 11 years	12 times of monthly emoluments
11 years or more but less than 20 years	20 times of monthly emoluments
20 years or more	Half month's emoluments for every completed six monthly period of qualifying service subject to a maximum of 33 times of emoluments.

Accordingly, Rule 50(1)(b) of CCS (Pension) Rules, 1972 shall stand modified to this extent.

6.2 The maximum limit of Retirement gratuity and death gratuity shall be Rs. 20 lakh. The ceiling on gratuity will increase by 25% whenever the dearness allowance rises by 50% of the basic pay. Accordingly, first proviso under Rule 50(1)(b) of CCS (Pension) Rules, 1972 shall stand modified to this extent.

FAMILY PENSION 1964

7.1 Family pension shall be calculated at a uniform rate of 30% of basic pay in the revised pay structure and shall be subject to a minimum of Rs.9000/-p.m. and maximum of 30% of the highest pay in the Government. Rule 54(2) relating to Family Pension, 1964 under CCS (Pension) Rules, 1972 shall stand modified to this extent.

7.2 The amount of enhanced family pension shall be 50% of basic pay in the revised pay structure and shall be subject to a minimum of Rs.9000/-p.m. and maximum of 50% of the highest pay in the Government. (The highest pay in the Govt. is Rs. 2,50,000 with effect from 1.1.2016).

7.3 There will be no other change in the provisions regulating family pension, enhanced family pension and additional family pension to old family pensioners.

COMMUTATION OF PENSION

8.1 There will be no change in the provisions relating to commutation values, the limit upto which the pension can be commuted or the period after which the commuted pension is to be restored.

9.1 The pension/family pension under para 5 and 7 above shall qualify for dearness relief sanctioned from time to time, in accordance with the relevant rules/instructions.

FIXED MEDICAL ALLOWANCE

10.1 Fixed Medical Allowance to the pensioners who are residing in non-CGHS area and are not availing OPD facility of CGHS shall continue to be paid at the existing rate till a final decision is taken on the basis of recommendations of the Committee constituted for the purpose.

CONSTANT ATTENDANT ALLOWANCE

11.1 The amount of Constant Attendant Allowance to pensioners who retired on disability pension with 100% disability under the CCS (Extraordinary) Pension Rules 1939, (where the individual is completely dependent on somebody else for day to day functions) shall continue to be paid at the existing rate till a final decision is taken on the basis of recommendations of the Committee constituted for the purpose.

EX GRATIA LUMP SUM COMPENSATION

12.1 The amount of ex gratia lump sum compensation available to the families of Central Government Civilian employees, who die in the performance of their *bona fide* official duties under various circumstances shall be revised as under:


Circumstances	Amount
Death occurring due to accidents in course of performance of duties	25 lakh
Death in the course of performance of duties attributed to acts of violence by terrorists, anti social elements etc.	25 lakh
Death occurring in border skirmishes and action against militants, terrorists, extremists, sea pirates	35 lakh
Death occurring while on duty in the specified high altitude, unaccessible border posts, etc. on account of natural disasters, extreme weather conditions	35 lakh
Death occurring during enemy action in war or such war like engagements, which are specifically notified by Ministry of Defence and death occurring during evacuation of Indian Nationals from a war-torn zone in foreign country	45 lakh ²⁹

13.1. Formal amendments to CCS (Pension) Rules, 1972 and CCS (Extraordinary) Pension Rules, 1939 in terms of the decisions contained in this order will be issued in due course. Provisions of the CCS (Pension) Rules 1972, CCS (Extraordinary) Pension Rules, 1939, and CCS(Commutation of Pension) Rules, 1981 which are not specifically modified by these orders, will remain unchanged.

14.1. These orders issue with concurrence of the Ministry of Finance Department of Expenditure vide their U.O. No. 30-1/33(c)/ 2016-IC dated 03.08.2016

15.1. In their application to the employees of the Indian Audit and Accounts Department, these orders issue in consultation with Comptroller and Auditor General of India.

16. Ministry of Agriculture etc. are requested to bring the contents of these orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and Subordinate Offices under them on a top priority basis.


(Vandana Sharma)
Joint Secretary to the Government of India

To

1. All Ministries/ Departments of Government of India
2. Principal Director, Office of Comptroller & Auditor General of India, New Delhi
3. Contorller General of Accounts, New Delhi
4. CCA, Central Pension Accounting Office, New Delhi.



IIT Delhi - Accounting Manual not available

FC. 38.6 To review the decision of the Finance Committee in the light of the request of the Director, National Institute of Financial Management Faridabad to prepare Accounts & Audit Manual of our Institute

The Finance Committee in its 37th meeting of Finance Committee held on 4.6.2018 while considering the "Follow up Action taken" of 36th meeting of Finance Committee held on 26th September, 2017 under item 37.4(b) FC.35.15.1 decided as under:

"The Finance Committee taken it very seriously that the Internal Audit System and Manual has not been prepared by the NIFM Faridabad till date despite of repeated verbal and written reminders. Therefore, the Finance Committee recommended to the Board that the order may be cancelled and the Institute shall prepare the Internal Audit System and Manual at its own level on the basis of IIT Delhi pattern."

The above decision was conveyed to the Director NIFM Faridabad explaining all the facts vide DO letter dated 5.6.2018. However, the Director vide her e-mail dated 28th June, 2018 again requested to re-consider the issue. She also appointed a new consultant Dr. K.P.Kaushik, Professor of Finance and Accounting, NIFM for the speedy disposal of the work.

Dr. K.P.Kaushik vide his e-mail dated 20th August, 2018 requested an early appointment for seeking valuable inputs and take further action to prepare a final document which would meet our satisfaction and approbation. Subsequently, Dr. Kaushik vide his letter dated 5.10.2018 has submitted the Audit Manual as per the discussion held with the officers of the Institute. A copy of draft Audit Manual is enclosed as **Appendix V Booklet (2)**.

It is pertinent to mention here that the Accounting Manual will be prepared by the NIFM after having more discussions with the Officers of the Institute.

Keeping in view the above facts, it is proposed that *"the Finance Committee may review the earlier decision of the Finance Committee (mentioned above) and NIFM Faridabad may be given more time to prepare the Accounting Manual of the Institute. The Accounting manual will be placed before the FC in its next meeting"*.

31st Dec. 18



FC.38.7 To delegate powers for executing additions/alterations/modifications etc. of civil or electrical works in the existing buildings and execution of original/minor works as per the provisions of GFR 2017

The Finance Committee in its 36th meeting held on 26th September 2018 has decided as under:

“The Finance Committee noted the amendment to the rule 126 of GFR 2005 that had already been made under rule 126 of GFR 2005 and incorporated under rule 133(1) to (3) of GFR 2017 and decided that all Civil & Electrical works may be awarded strictly as per GFR 2017.

The rule 133(1) to (3) of GFR 2017 is reproduced as under:

- 133(1) A Ministry or Department at its discretion may directly **execute repair works** estimated to cost upto **Rupees Thirty lakhs** after following due procedure indicated in **Rule 139, 159 and 160**
- 133(2) A Ministry or Department may, at its discretion, **assign repair works estimated to cost above rupees thirty lakhs and original/minor works of any value** to any Public Works Organization(PWO), such as Central Public Works Department (CPWD), State Public Works Department and others Central Government Organizations authorized to carry out civil or Electrical works such as Military Engineering Service (MES), Border Roads Organization (BRO) etc. or Ministry/Department's construction wings of Ministries of Railways, Defence, Environment & Forests, Information and Broadcasting and Departments of Posts and Space etc..
- 133(3) As an alternative to 133(2), a Ministry or Department may award repair works estimated to cost above rupees thirty lakhs and original works of any value to (i) any public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or (ii) to any other Central/State Government organization/ PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose after evaluating their financial strength and technical competence.



For the award of work under this sub-rule, the Ministry/Department shall ensure competition among such PSUs/Organizations. This competition shall be essential on the lump sum service charges to be claimed for execution of work.

In exceptional cases, for award of work under (i) and (ii) above, on nomination basis, the conditions contained in Rule 194 would apply. The work under these circumstances shall also be awarded only on the basis of lump sum service charge.

In view of the above rules, the Institute is allowed to **execute only repair works** worth rupees thirty lacs and assign repair works estimated to cost above rupees thirty lakhs **and original/minor works of any value** to any Public Works Organization(PWO), such as Central Public Works Department (CPWD), State Public Works Department and others Central Government Organizations authorized to carry out civil or Electrical works and alternatively award to (i) any public Sector Undertaking set up by the Central or State Government to carry out civil or electrical works or (ii) to any other Central/State Government organization/ PSU which may be notified by the Ministry of Urban Development (MoUD) for such purpose.

It will be appreciated that this Institute is old Institute established in the year 1963 and requires some additions/alterations/modifications etc. of civil or electrical works in the existing buildings and execution of original/minor works to compete with the present requirements along with repair works. However, the rule 133(1) of GFR 2017 delegate power to execute only repair works.

Keeping in view the above facts, it is proposed that *"the powers may be delegated to the Institute for executing additions/alterations/modifications etc. of civil or electrical works in the existing buildings and execution of original/minor works estimated cost upto Rs 30 lacs by the procedure as laid down for execution of repair works upto Rs.30 lacs under GFR 2017."*

*Ministry read as working
approved after request*

FC. 38.8 To note the present status for the establishment of Siemens Centre of Excellence at NIT Kurukshetra

The Board of Governors of the Institute in its 44th meeting held on 05.02.2018 decided as under:

“After detailed deliberations, the Board accorded administrative approval for the establishment of Centre of Excellence (COE) at National Institute of Technology (NIT), Kurukshetra by M/s Siemens Industry Software (India) Pvt. Ltd. Bangalore, and decided that a detailed Commercial Proposal/ DPR be put up to the Board after approval of the Finance Committee.”

In view of the above decision, various meetings were held with the representatives of M/s Siemens for setting up the Centre of Excellence as well as preparing detailed Commercial Proposal/DPR. The following two key decisions were arisen out of the meetings along with the other decisions:

1. As per project, the support required from NIT Kurukshetra for successfully implementation of the program includes allocation of space for Centre of Excellence and physical infrastructure, including flooring, furniture & fixture, air conditioning, LAN connectivity, power supply & backup and lab consumables.
2. As per the project, The Siemens will provide all the required hardware, middleware, software and other related materials for providing skill training to students by creating ultra-modern facilities in 11 laboratories which state of art machines, robots, control systems, software of hardware in the departments of Mechanical Engineering, Production Engineering, Electrical Engineering and Electronics & Communication Engineering. The total cost (excluding the physical infrastructure) is Rs. 185,13,07,596/- (Rs. 164,41,52,245/- from Siemens as Grant-in-kind and Rs. 20,71,55,350/- from NIT Kurukshetra). The applicable taxes (GST) would be charged at actual at the time of invoicing.

For the implementation of above decisions, following two agendas were placed before the Finance Committee in its 37th meeting held on 4.6.2018:

- 1) To consider the proposal to set up Centre of Excellence (CoE) at National Institute of Technology, Kurukshetra by M/s Siemens Industry Software (India) Pvt. Ltd., Bangalore (agenda item No. 37.5)
- 2) To consider and approve the proposal for funding from Higher Education Funding Agency (HEFA) for establishment of Siemens Centre of Excellence at NIT Kurukshetra (Agenda item No. 37.7)

The Finance Committee considered both the above agenda (37.5 and 37.7) and recommended to the Board for approval. The Board of Governors in its 45th meeting held on 4.6.2018 approved both the above agenda vide item No. 45.31.



A copy of the minutes of 37.5, 37.7 of Finance Committee as well as agenda No. 45.31 of Board is enclosed as **Appendix VI from page 36 to 39**.

Further, under clause (3) of item 37.3, the Finance Committee also approved that the two works mentioned under clause (1) and (2) of item 37.3 may be funded from the unutilized grant for the financial year 2017-18 and MCA Fund respectively and suggested that the Institute may carry out both these works, through its own Estate & Construction section, if possible, instead of getting it through CPWD. However, it is pertinent to mention here that these works cannot be executed by the Estate & Construction Section in view of the provisions mentioned under rule 133(1) to 133(3) of GPF, 2017, already approved by the Finance Committee in its 36th meeting held on 26th September 2018. Therefore, to consider the issue, a meeting of Estate Affairs Committee was held on 06.09.2018 and further by a Committee meeting held on 25.9.2018 with the representatives of CPWD and Siemens.

Further, under item 37.7, the Finance Committee approved the proposal of Rs.25.00 crores for HEFA funding for establishment of Siemens Centre of Excellence at NIT Kurukshetra. In view of the above decision, the MHRD was approached for submission of DPR for HEFA funding. It was suggested by the MHRD that the DPR be prepared as per HEFA guidelines and there should be no technical and financial changes in the proposal as approved by the Finance Committee and BOG. A Committee was constituted at Institute level under the Chairmanship of Dean (R&C) for preparing the DPR according to the guidelines of HEFA. The Committee met on 19.7.2018 for the said purpose. The representatives from Siemens were also invited to attend the meeting. The DPR was accordingly prepared as per HEFA guidelines and submitted to MHRD on 18.8.2018. The MHRD again telephonically asked for the Checklist as well as Internal Rate of Return (IRR) for considering the proposal. These documents were accordingly submitted to MHRD on 5.9.2018. A copy of both the documents is enclosed as **Appendix VII from page 40 to 42**. However, no further communication from the MHRD has been received so far.

Further, it is also worth mentioning here that for the construction work of the required buildings, the space has been got vacated and the M/s Siemens has started the work by demarcating the required spaces to set up the laboratories.

The above facts regarding the present status for the establishment of Siemens Centre of Excellence are submitted for kind information of *the FC and Board of Governors*.

b) FC 35.15.1: The Finance Committee taken it very seriously that the Internal Audit System and Manual has not been prepared by the NIEM Faridabad till date despite of repeated verbal and written reminders. Therefore, the Finance Committee recommended to the Board that the order may be cancelled and the Institute shall prepare the Internal Audit System and Manual at its own level on the basis of IIT Delhi pattern.

c) FC 35.15.2: The Finance Committee further desired that a quarterly report of Internal Audit Division (IAD) should be submitted to the FC/BOG.

FC-37.5

To consider the proposal to set up Centre of Excellence (COE) at National Institute of Technology (NIT) Kurukshetra by M/s Siemens Industry Software (India) Pvt. Ltd., Bangalore.

The agenda was presented by Dean (R&O) and the representative of M/s Siemens made the presentation. Thereafter, The Finance Committee considered the proposal and enquired about the following:-

- The progress / status of Siemens Centre of Excellence at NIT Trichy and other NITs;
- Possibility of 'hub-and-spoke' model;
- Time line of supplying and installation of equipment;
- Payment schedule;
- Status and time line for space and infrastructure development by the Institute; and
- Functioning and running of the Centre after three years.

The representative of Siemens apprised off the Finance Committee that the Siemens Centre of Excellence at NIT Trichy has been made operational (formal inauguration is to be done) and NIT Surathkal has given administrative approval for the establishment of centre.

Siemens, CoreEL and NIT Kurukshetra shall explore the possibility of expansion/ development of the Centre to cater the need of the region in the 'hub-and-spoke' model, with NIT Kurukshetra being in the hub position. Siemens and CoreEL shall complete the setup of the Centre of Excellence within five months from the date of receipt of advance amount from NIT Kurukshetra. The proposed payment schedule in the agenda, on the line of NIT Trichy, has been agreed upon.

Prof. I/c (Estate & Construction) informed that the Centre shall be housed in an existing building and ensured that the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence shall be completed and made available within the given time frame.

Regarding the running of the Centre after three years of successful operation of the Centre by Siemens/CorEL, it was emphasized that a Nodal Officer / Centre Coordinator, faculty and technical staff from various departments of the Institute shall be responsible to run and maintain the CoE.

After detailed deliberations and discussions with regard to the enquired points and keeping in view the academic & research requirements, skill development of students, and revenue & placement potential of the Centre, the Finance Committee approved the proposal and made the following recommendations to the Board for the establishment of Siemens Centre of Excellence at NIT Kurukshetra:

1. The commercial proposal/DPR along with the addendum submitted by SISW containing details of eleven laboratories, technical specifications, space requirements and operation & maintenance procedure is approved.
2. The share of NIT Kurukshetra of Rs 20,71,55,350/- with applicable taxes/duties (total cost Rs 1,85,13,07,596/- with applicable taxes/duties) is approved. The payment to be made by NIT Kurukshetra shall be as per the payment schedule proposed in the agenda item. The payment schedule shall be the part of MoA.
3. The Director of NIT Kurukshetra is authorized to sign the tri-partite MoA.
4. The Institute shall provide the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence as per the specified requirements.
5. The action taken and progress recorded with regard to the establishment of the Centre of Excellence will be reported to the FC and Board in next meetings.

FC 37.6 To consider and approve the Research and Consultancy (Rules & Regulation), and Sponsored Research Projects and amended Consultancy Services Rules & Regulations.

The Finance Committee was apprised off about the decision of the BOG taken in its 44th meeting held on 5.2.2018 for separation of accounting in respect of Research & Consultancy and establishment of Research and Consultancy Cell in the Institute.

In pursuance to the decision of the Board, the Research and Consultancy Cell (Rules & Regulations), along with Rules and Regulations for Sponsored Research Projects, and the Rules and Regulations for Consultancy Services are prepared and presented before the Finance Committee.

**NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119**

No./NITK/Acs./37th FC/2018/ 3349

Dated: 29.06.2018

Item 37.7 To consider and approve the proposal for funding from Higher Education Funding Agency (HEFA) for establishment of Siemens Centre of Excellence at NIT Kurukshetra.

The Finance Committee in its 37th meeting held on 04.06.2018 has decided as under:

"The Finance Committee was apprised off that the Institute has submitted a proposal to the MHRD for HEFA funding worth Rs.45.00 crores for 03 works as mentioned in the agenda item. It was further submitted that out of these 03 works, the 02 works mentioned at Sr. Nos. 1 and 2 in the agenda item has been considered from the funds available under unutilized grant of financial year 2017-18 and MCA funds (self-financing) respectively as proposed under separate agenda item FC 37.3.

The Finance Committee appreciated the decision taken by the Institute for arranging the funds out of the balance of the financial year 2017-18 and self-financing MCA fund for carrying out the works mentioned at Sr. no. 1 and 2. Considering the above facts, the Finance Committee recommended to the Board and recommended to the Board for the establishment of the Siemens Centre of Excellence at NIT Kurukshetra mentioned at Sr. no. 3 with an amount of Rs.25.00 crores under HEFA. Further, the proposal be submitted to the MHRD on the prescribed formats/check list proforma as desired by the MHRD"

This is for reference, record and further necessary action in the matter.

Encl: Agenda Item


REGISTRAR

Dean (R&C)
Deputy Registrar (Accounts)

Aesth, Sel


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NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

No. NITK / 45th BOG / 3333

Dated: 28/06/2018

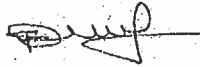
The Board of Governors of the Institute at its 45th meeting held on 04.06.2018 has decided under:

BoG 45.31 To consider and approve the minutes of 37th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 04.06.2018.

"The Board approved the minutes of 37th meeting of the Finance Committee, National Institute of Technology, Kurukshetra held on 04.06.2018."

This is for your reference, record and further necessary action in the matter.

Encl: Agenda Item



Registrar (I/C)

Professor I/C (Accounts)

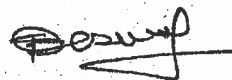
Copy to : The Deputy Registrar (GA & L)

CHECK LIST

Annexure II

Sr. No.	Check List for Individual Project for HEFA Loan Parameter	NIT Kurukshetra Value
1	Details of the available Major Infrastructure in the Institute:	
	a Area of Academic Buildings	51075.35 sqm.
	b Area of Residential Building	42140.03 sqm.
	c Area of Administrative Building	3925.00 sqm.
	d Area of common Facilities	7492.62 sqm.
	e Area of Hostels	157283.95 sqm.
	f Any other Facility (like:-Guest House, Auditorium etc.)	3369.00 sqm.
2	Basic Details of the Project:	Laboratory Equipment (Siemens Centre of Excellence)
	a Type of Lab	Academic-cum-Laboratory
	b Area (in Sq Mt)	1400 sqm.
	c Cost	24.45 Crores
	d Annual Capacity (In Hrs. excluding academic Hrs.)	5652
3	Utilization of Existing same type of Building(s)	Academic-cum-Laboratory
	a Area	2000 sqm.
	b Capacity in No.
	c Utilization in No.
	d % Utilization	75%
4	Can the existing building be utilized for the proposed facility? (Yes/ No)	Yes (Partially approximately upto 25%)
5	a Number of Students	
	a1 Present	5856
	a2 Projected by the 2019-20 Year Intake of UG/PG/Ph.D Programme	5886
	b Number of Faculty	
	b1 Present	179
	b2 Projected by the 2019-20 Year	296
	c Number of Non-faculty Staff:	
	c1 Present	186
	c2 Projected by the 2019-20 Year	271
6	User Charges	
	a Present User Charges from similar Facilities
	b Total estimated User Charges from the Project/Facility	Rs. 5555.00 Lacs
7	Maintenance Cost	
	a Expected Maintenance Cost per year	Rs. 134 Lacs
	b % of Maintenance Cost which will be recovered from the User Charges	100%

8		IRG Detail	
	a	Total corpus of the Institute as at 31.03.2018	Rs. 35872.54 Lacs
	b	Average IRG for last three years	NIT Kurukshetra Rs. 1495.79 Lacs
	c	% of IRG being spent presently for last three years	100%
	d	Principal Amount to be paid to HEFA for loan repayment per year	Rs. 244.44 Lacs
9		Internal Rate of Return (IRR) of the project	Enclosed
10		Any commerical Utiliazation of the Infra Created: Yes, there would be commercial utilization of the infrastucture created for the below activities: <ul style="list-style-type: none"> • Training/ Skilling of students & faculty of nearby by institutes (Engg/ ITI/ Diploma). • R&D projects with industry. • Skill upgradation of existing Industry Manpower • Customized training programs for industry 	
11		Detailed Justification for the Project: <ul style="list-style-type: none"> • The laboratory equipments to upgrade and strengthen the existing facility for UG, PG & PhD scholars. • The project would bridge the gap between academia & industry. • The contribution from the industry partner (Siemens) is more than 88% and the contribution from NIT Kurukshetra is less than 12% for the project. • The technology being offered is the latest and best in the industry. • The project would be run by the industry partner (Siemens) for the first three years. • This project has a potential for revenue generation via R&D Projects with the industry, Skill upgradation of the industry people, Faculty development and skill of students in the region • This project would improve the placement potential of the existing students. • This project would lay the foundation for further industry participation. 	



REGISTRAR I/C.
National Institute of Technology, Kurukshetra
KURUKSHETRA-136119

National Institute of Technology

Kurukshetra

Siemens Centre of Excellence (CoE)

Cash Flow Statement & Calculation of Internal rate of Return (IRR) for the Individual Proposal under HEFA

Particulars	Over Life of the Project										
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
One time Capital Investment on the Project (Cash Outflows in Cr) [A]	24.44*	-	-	-	-	-	-	-	-	-	-
Maintenance Cost Per Year (Cash Outflows in Cr) [B]	-	0.18	0.26	0.35	1.66	1.69	1.73	1.78	1.84	1.91	1.98
Total Cash Outflow (in Cr) [C=A+B]	24.44	0.18	0.26	0.35	1.66	1.69	1.73	1.78	1.84	1.91	1.98
User Charges Per Year (Cash Inflow in Cr) [D]	0	1.82	3.64	5.46	6.37	6.37	6.37	6.37	6.37	6.37	6.37
Net Cash Flow in Cr [D-C]	-24.44	1.64	3.38	5.12	4.72	4.68	4.64	4.59	4.53	4.47	4.40
IRR of the Project	10.44%										
Notes:	* Total Cost - 24.44 Crores including GST @ 18% on 20.71 Crores										

* Total Cost - 24.44 Crores including GST @ 18% on 20.71 Crores

- In the initial three years, the Operating expenses shall be borne by the Funding Agency, hence the manpower cost, Hardware & Software, Maintenance and Marketing & Communication (Mark-com) expenditure has not been allocated.
- Fee per candidate (External Trainee) has been charged uniformly through out the project. If it being increased with nominal rate of 5% per annum, the IRR shall be 16.90%.
- While calculating the capacity utilization, the training to existing Faculty, Staff and Students of the Institute has not been considered.
- The CoE shall be expected to generate the Consultancy Income for the Institute (Approx. Rs. 20 Lacs Per Annum with 10% Growth on annual basis)
- After considering the Income from Consultancy and Increase in Fee, the IRR shall be 18.18%.
- The Institute shall also host the Faculty Development Programme (FDP) for the Engineering & Technology Faculty of other Institutions. This shall generate atleast Rs. 5.00 Lacs per annum and is expected to grow at the rate of 10% per annum.
- The IRR shall rise to 18.50% in case the collection from FDP is also considered.
- Besides the above, the 250 students (Mechanical Engineering), 170 students (Production and Industrial Engineering), 140 Students (Electrical Engineering) and 140 Students (Electronics & Communication Engineering) will also be benefited. Its resultant there shall be revenue Loss to Rs. 229.10 Lacs per annum. Considering these revenue, the IRR would increase to 28.38%.

KURUKSHETRA-136119



FC.38.9 To note the present status of pending Audit paras made by C&AG during the transactions audit of the Institute

The Under Secretary (NITs), Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide letter No. 33-1/2018-TS.III (Pt.I) dated 10th August, 2018 has directed that pending audit paras and vigilance items, if any, in the Institute may be included in the Finance Committee (FC) and Board of Governors (BoG) meetings as regular agenda items.

The Senior Audit Officer, Office of the Principal Director of Audit (Central), Indian Audit & Accounts Department, Chandigarh vide letter No. PDA/K.E/Vetting./2017-18/90-91 dated 15.6.2018 has forwarded a copy of Audit and Inspection Report of the Institute for the year 2017-18 on the basis of transaction audit conducted during 10.5.2018 to 25.05.2018, mentioning therein the following observations:-

Part-I	Introductory	Main Objective of Institute, Budget & Expenditure position for the financial year 2015-16 to 2017-18 and disclaimer
Part-II	Audit Findings	Section-A – Para 1 Section- B – Para 2 to 15
Part-III	Follow up findings outstanding from previous reports	Pending paras for the financial years 2008-09, 2010-11, 2012-13, 2013-14, 2014-15, 2015-16 and 2016-17.
Part-IV	Best Practice	Internal control mechanism was found satisfactory during the period under audit.
Part-V	Acknowledgement	The auditee entity extended cooperation in all the matters including production of records. No separate test audit note was issued as all the minor points were settled on the spot.

A copy of the Audit & Inspection Report for the financial year 2017-18 is enclosed as **Appendix VIII from page 55 to 75.**



Keeping in view the above report, the present status of pending audit Para(s) made by C&AG is as under:-

Sr. No	Financial Year	Present status		
		Total Audit Para(s)	Already settled	Pending Para (s)
1.	2008-09	06	05	01 (Para 5)
2.	2010-11	09	07	02 (Para 7 and 9)
3.	2012-13	07	04	03 (Para 1,2 and 6)
4.	2013-14	11	08	03 (Para 1,5 and 7)
5.	2014-15	09	04	05 (Para 1,4,5,7 and 8)
6.	2015-16	08	03	05 (Para 2,4,5,6 and 7)
7.	2016-17	10	03	07 (Para 2,3,4,5,7, 9 & 10)
8.	2017-18	15	-	15 (All Para)
Total		75	34	41

The Institute has already submitted the Para-wise reply of the above said 41 outstanding para(s) to the C&AG vide this office letter No. Acs/Audit/2018-19 dated 25.5.2018. The brief description of the said outstanding Para(s) is as under:

Financial year	Para No	Title of the Audit para (findings) made by C&AG	Brief description
2008-09	5	Loss Due to Theft Rs.0.44 lakhs (Final outcome is awaited in audit)	Theft of water color fan, telephone set, battery, cycle and desktop computer. FIR has been lodged and Non-traceable report from Police is still awaited.
2010-11	7	Theft of solar light battery Rs.2.00 lakhs (Final outcome is awaited in audit)	FIR has been lodged and Non-traceable report from Police is still awaited.
	9	Irregular payment to daily worker Rs.285.23 lakhs	The said para was dropped as per Audit Report of 2011-12 and it was not mentioned in the next year 2012-13 audit report. However, it was again reflected in 2013-14. The matter has been referred to C&AG.



2012-13	1	Irregular grant of pay scales/promotion Rs.4.37 lakhs	The MHRD vide letter No.F.23-18/2008-T.III dated 17 th March, 2010 restructured the Non-teaching posts and directed to map the present non-teaching staff as per their scale of pay with the new structured non-teaching posts keeping in view the guidelines formulated by the MHRD. No promotion has been made. The matter was submitted to the Audit Party during 2017-18 with detailed reply.
	2	Irregular purchase of solar geysers Rs.1.77 crores	The Solar Geysers were purchased for hostels. 198 units installed. The matter was submitted to the BOG in earlier meetings. Now the matter has been resolved and payment has already been made to the vendor as per decision of the BOG.
	6.	Irregular expenditure on Foreign Travel Rs.6.22 lakhs (Final outcome is awaited in audit)	Foreign travels for paper presentation/workshop etc. were banned by Ministry of Finance vide letter No. 7(1) E-Coord/2011, dated 11.7.2011 and 2.8.2011 on account of economic measure. The Institute issued notification in this regard on 8.9.2011. However, some faculty members whose foreign travels were already approved before the issue of said letter; were allowed to visit foreign for the above said purpose.
2013-14	1	Delay in completion of work of construction of 20 nos. Professors & Assistant Professors multi-story staff quarters- Non levy of penalty of Rs.1.63 crores	Multi story staff quarters for faculty(Professor and AP) were got constructed from the agency. The Audit objected for the delay in construction of one year after the stipulated time. The penalty was to be levied against the agency. On the request of agency, the time period was extended by the competent authority. So there is no delay. The staff quarter had already been allotted to the eligible faculty as per the House allotment rules of the Institute.



2013-14	5	Non eviction of unauthorized occupation of premises of the Institute resulted in loss of Rs.5.48 lakhs	The services of Sh. Satbir Singh, ex-Assistant of the Institute were terminated w.e.f. 31.3.2011. However, he did not vacate the premises of the Institute due to filing of court case with the High Court as well as local courts. All the court cases had been dismissed and the premises have also been got vacated on 24.5.2017. There is no encroachment by anyone in the Institute. The dues on account of penal rent etc. will be recovered from the dues of his mother Smt. Kailasho devi, who died during the service. The matter is pending with the Civil Courts, Kurukshetra for issue of Succession Certificate.
	7	Non disposal of unserviceable/condemned material of Rs.16.39 lakhs	A Committee had been constituted for the disposal of unserviceable material. As per the recommendations of the Committee, maximum material has been auctioned under the rules.
2014-15	1 (S.A)	Irregular payment of service tax to the Service Providers Rs. 46.51 lakh	The Ministry of Finance vide notification no. 25/2012 dated 20.6.2012, exempted certain services from the payment of service tax-services provided to the educational institutions. The Institute engaged some contractors for providing services of housekeeping, security etc. The Service tax was reimbursed to the contractor on production of deposition receipts. Now after the audit para, the matter was submitted to the Service Tax departments at Ambala and New Delhi, where the service tax was paid by the contractors. The Service Tax department at Ambala has dismissed our appeal on account of plea of time barred. However, the matter with Service Tax Department at New Delhi is under consideration. Three



			hearings had been attended by our officers. However, the outcome is still awaited.
2014-15	4	Huge expenditure incurred in 03/2015 on account of CPDA Rs.104.05 lakh	Some of the faculty members utilized the funds in a single month during 3/2015 for the purchase of consumable and non-consumables items, which reflected the purchase has been made to exhaust the funds. The competent authority has issued instructions in this regard and requested to make proportionate purchases as per the norms. New guidelines had also been framed accordingly and notification vide letter No. Dean(FW)/179 dated 28.4.2017.
	5	Irregular retention of excess withdrawal of LTC advance- Rs.29.62 lakh	In this regard, the amount calculated by the audit party had already been recovered from the concerned faculty and non-faculty staff. The matter was also noted for future compliance.
	7	Non verification of reimbursement of ESI/Insurance cover paid to Contractors	The District Kurukshetra was not covered under ESI Act on account of non-availability of ESI hospital. However, keeping in view the right of social security of the manpower deployed by the Contractor, the Institute used to pay Rs.200/- per month for insurance purposes. The reimbursement had been made accordingly to the contractor on production of insurance policy premium. Now it is pertinent to mention here that now the Kurukshetra has been covered under ESI act and since then the ESI payment is being reimbursed instead of insurance cover.
	8	Irregular purchase of Goods Rs.24.74 lakh and Rs.0.93 lakh	These purchases were made out of CPDA funds by the faculty members on the purchase laptop and computer peripherals for research and academic activities. These purchases were



			made through quotations under the Stores and Purchase rules of the Institute. These purchases were made through quotations as no laptop was available on DGS&D rate contract at that time. Now, as per the instructions of MHRD, all the faculty members have been asked not to purchase laptop etc. in future under CPDA.
2015-16	2	Irregular expenditure on account of CPDA- Rs.10.88 lakh	These purchases were made out of CPDA funds by the faculty members on the purchase laptop and computer peripherals for research and academic activities. These purchases were made through quotations under the Stores and Purchase rules of the Institute. These purchases were made through quotations as no laptop was available on DGS&D rate contract at that time. Now, as per the instructions of MHRD, all the faculty members have been asked not to purchase laptop etc. in future under CPDA.
	4	Non incorporation of clause regarding deposit of EPF/ESI in the contract	The clause of EPF and ESI was incorporated in the contract under statutory liability and dues. However, new contract has added the EPF/ESI separately.
	5	Irregular purchases of Rs.9.52 lakhs	Various departments of the Institute made some petty purchases which include electrical consumables etc, as per their requirements in the departments. The audit objected that these purchases are under contravention of GPF 2005. The audit was accordingly replied. However, it is pertinent to mention here that all these purchases are now being made through Central Stores and the items are issued on indent as per the requirement.



2015-16	6	Delay in adjustment of Contingent Advances	The recovery of penal interest against the seven employees has been recovered from the salary for the month of January, 2018 and accordingly informed to the audit.
	7	General – Bank Reconciliation and TA bills	All the queries made by the Audit for bank reconciliation have now been replied accordingly and the bank reconciliation has been shown to audit party. However, with regard to TA bills, the faculty members visiting the same place may not be asked to travel in a single taxi, as their conference dates were difference. One conference was on 16.1.2016 and second was from 17 th 1.2016 to 19.1.2016. However, the reply has been submitted to the audit party accordingly.
2016-17	2	Irregularities in disposal of unserviceable store	The audit made objection about the procedure adopted by the Institute for the disposal of unserviceable store. The Institute disposed of the material in a whole lot by auction where sufficient bidders were available to compete the auction. The EMD to participate in the auction were obtained as per rules. After the successful bidding, the EMD was returned to the remaining vendors. All the auctions were made according to the Stores and Purchase rules of the Institute.
	3	Irregular purchase of chemicals Rs.13.36 lakhs	The chemicals purchased repeatedly due to consumption and requirement. Also some of the chemicals having limitations on their physical and chemical stability and they cannot be purchased once and use/store for longer duration. Hence these chemicals have to be purchased whenever we needed during the research project work durations.



			However, it is submitted that Stores and Purchase Rules have been followed for such purchases.
2016-17	4	Irregular purchase of Furniture and Digital Podium/Electronics Lectern of Rs.49.64 lakhs and 4.99 lakhs respectively	The furniture and digital podium are purchased on need based requirement of the Department through a Committee under the method of limited tender basis as per the provisions (clause 5.4.4) laid down in the Stores & Purchase Rules of the Institute. The furniture worth Rs.49.64 lakhs was centrally purchased by a duly constituted committee after obtaining requirements from various departments of the Institute. Sufficient enquires were floated on limited tender basis as per our technical specifications. So, there is no irregularity in such purchases.
	5	Non maintenance of stock registers as per GFR 40 and 41	The Institute was maintaining the stock registers of non-consumable and consumable items at the departmental level. However, as suggested by the audit, the stock registers are now being maintained as per GFR 40 and 41 which were shown to the audit party.
	7	Improper Physical verification of store	The physical verification of store is being executed once in a year as per Stores and Purchase Rules of the Institute and as GFR. The audit observed that the physical verification is not be done properly as the material was being stored in excess of actual requirement. However, the revised instructions have been issued in this regard and the physical verification is being done by the store as per the rule 192 of the GFR since 2017-18.
	9	Non reconciliation with bank	The query made by the audit has been rectified by showing the documents of bank reconciliation.



	10	Audit Fee Rs.4,08,840/-	The audit fee of Rs.408840/- has been paid to the C&AG vide cheque No. 526403 dated 31.3.2018.
2017-18	1	Deprival of intended benefits to the Personal with Disability due to non-execution of work and blockade of funds Rs.51.83 lakh	Keeping in view the decision of Hon'ble Supreme Court of India as well as MHRD, the Institute initiated the work for providing lifts at 08 places for the benefits of disabled persons/students, through CPWD in 2014. The work could not be started by CPWD on account of revised estimates. However, the revised estimates could not be approved and therefore, the CPWD has been directed for the withdrawal of AA & ES vide this office letter No. CC/3508/485/3979 dated 30.7.2018. However, as objected by the C&AG for interest on the transferred money, it cannot be taken in view of the clause 4 © of the MOU signed with the CPWD.
	2	Delay in completion of works by CPWD and pendency of final bill for the work	The audit has objected that the three works i.e. 300 seaters boys hostel, Master Plan and HT/LT substation have been completed as per the scheduled time and the money has been transferred to the CPWD which the blockage of money. The work of 300 seaters boys hostels is being completed and is expected to hand over by the end of October 2018. However, remaining two works are under progress. It is worth mentioning here that the work of HT/LT is pending due to arbitration. The C&AG has already been intimated in this regard vide letter No. 25.5.2018.
	3	Improper disposal of store <i>805 facts approved</i>	The Institute Health Centre has purchased a Blood Cell Counter in 2017. The audit made observation that new machine was purchased



			without disposing off the old fully auto hematology analyzer as per the rule 217 of GFR 2017. The old machine was not working properly since June 2012 and the Health centre has to refer the patient to the market for such tests. Therefore the new machine was purchased by following the procedure laid down under the Store & purchase rules of the Institute.
2017-18 11 - deficit NDE	4	Non observance of Investment Pattern for Non-Government Provident Funds, Superannuation Funds and Gratuity funds etc.	In this regard, an Investment Committee has been constituted at Institute level for the purpose. The suggestive measures will be taken accordingly.
	5	Shortage of Faculty and technical staff	The matter for the recruitment of faculty and technical staff is under process and the advertisement is being issued in due course of time.
	6	Split up of purchases	Due to the observation of audit, the Institute has taken a policy decision that all the purchases must be made by the central store. Therefore, all the purchases are now being made through central stores to comply the rules and regulations of Stores and Purchase rules and also to avoid such audit objections.
	7	Parking of funds meant for construction of IIIT Sonipat Rs.900 lakh	The MHRD and Haryana State Government released the Plan Grant of Rs.900 lakhs for constructions of boundary wall of IIIT Sonapat. The work was awarded to PWD B&R Haryana at acquired land for the Institute. However, the work could not be started due to the CWP No.10004 of 2017 pending in Hon'ble High Court at Chandigarh.
	8	Outstanding recovery on account of expenditure incurred by NIT on Guest	The outstanding expenditure of Rs.1.00 crores will be paid by the IIIT sonapat by March, 2018 after the



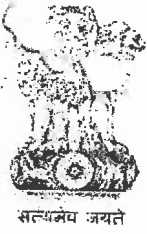
		Classes of the IIIT Sonapat Rs.100 lakh	receipt of semester fees in December 2018 /January 2019 as the MHRD has not released any non-plan funds to IIIT Sonapat till date to meet out such liabilities.
2017-18	9	Irregular payment in reimbursement of LTC Rs. 0.74 lakh	The reimbursement of LTC claims are being made as per the instructions issued by the DOPT as well as MHRD from time to time. The audit observation in this regard has been got clarified from the DOPT. As per clarification, all vehicles, including trains and airplanes operated by the Tourism Development Corporation in the Public sector, State Transport Corporations and Transport services run by other Government or local bodies come under expression "Public Transport". Therefore, the objection may be settled accordingly.
	10	Non conducting of physical verification of Fixed Assets and Stores	The physical verification of store is being executed once in a year as per Stores and Purchase Rules of the Institute and as GFR. The revised instructions have been issued in this regard and the physical verification is being done by the store as per the rule 192 of the GFR since 2017-18.
	11	Non-deposit of Earnest Money into Accounts-20.66 lakh	The earnest money is being paid to the concerned against their requests. 11 cases has been reported by the audit for which the Earnest money is lying in the Institute account. The earnest money in some cases has not been paid due to the litigations. However, the remaining are being paid.
	12	Non maintenance of Assets Register	As per the audit objections, the Central Assets Register has been maintained from the current financial year 2018-19 as now all the purchases are being initiated through Central Stores.



2017-18	13	Non receipt of Consignment against advance payment costing Rs.24,78,000/-	The Institute has purchased "PARAM Supercomputer" costing of Rs.24.78 lacs from CDAC Pune, the Govt. agency for carrying out research by the students and faculty of the Institute. This has already been approved by the FC and BOG. An advance was paid to the Govt. agency against their request. The consignment was delayed for the reason of providing latest processor technology along with more memory, upgraded graphics card for better compute performance, enhanced peak compute power without any extra cost. Now the consignment was been received and is being installed by the CDAC. The training program has also be conducted by CDAC for the purpose.
	14	General Irregularities	The audit brought 04 irregularities-Central Store, CPF interest, advances and cash book. All had been complied with as per the suggestions made by the audit party.
	15	Audit Fee- Rs.1.39 lakh	The audit fee will be paid to C&AG after the receipt of SAR.

For the settlement of above outstanding Paras, the matter was personally discussed with the Deputy Director (Expenditure), Principal Director of Audit (Central), CHANDIGARH. It was decided that the team from PDA office will visit the Institute during 24th September, 2018 to 28th September, 2018 for the said purpose. However, due to some administrative reasons, the team could not come to the Institute.

In view of the above, it is proposed/recommended that *"the audit findings forwarded by C&AG may be noted"*



भारतीय लेखा तथा लेखा परीक्षा विभाग
कार्यालय प्रधान निदेशक लेखा परीक्षा (केन्द्रीय), चण्डीगढ़

Indian Audit & Accounts Department
Office of The Principal Director of Audit (Central), Chandigarh



क्रमांक: पीडीए/ के०व्यय/ वेदिग०/2017-18/90-91

दिनांक: 15-6-2018

N.I.T. KURUKSHETRA

Diary No...157.....

Dated....13/07/18....

सेवा में,

Director
National Institute of Technology
Kurukshetra

महोदय,

Pl. go thro' & apprise
along with Pys (Ac)

DR (Ac) [Signature]
Pys (Ac) [Signature]
13/7/18
Raj Kumar

आपके कार्यालय से सम्बन्धित 2017 से 2018 तक अवधि की लेखा परीक्षा निरीक्षण रिपोर्ट को इस अनुरोध के साथ संलग्न किया जा रहा है कि प्रत्येक अनुच्छेद के विरुद्ध की गई कार्यवाही इस कार्यालय को इस पत्र के जारी किए जाने की तिथि से छह सप्ताह के भीतर भेज दें।

निरीक्षण रिपोर्ट को आप के कार्यालय द्वारा प्रस्तुत व उपलब्ध करवाई गई सूचना के आधार पर तैयार किया गया है। यह कार्यालय किसी भी तरह की गलत सूचना और उपलब्ध न कराई गई सूचना के लिए उत्तरदायी होना अस्वीकार करता है।

भवदीया

[Signature]
वरिष्ठ लेखा परीक्षा अधिकारी,

प्रतिलिपी निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

To
Say
Pt. Govt of India
Ministry of Human Resource Development
Department of Higher Education
Shastri Bhawan, New Delhi

[Signature]
वरिष्ठ लेखा परीक्षा अधिकारी

Audit and Inspection Report of National Institute of Technology, Kurukshetra for the year 2017-18

Part I-A (i) Introductory

Regional Engineering College (REC), Kurukshetra, established in 1963 as a joint and cooperative enterprise of Government of India and State Government of Haryana to serve the State of Haryana and rest of the country, was upgraded in May 2003 by the Government of India as National Institute of Technology, Kurukshetra awarding status of 'Deemed University' under the administrative and financial controls of the Ministry of Human Resources Development (MHRD). After the enactment of National Institutes of Technology Act, 2007 in August 2007, the Institute is functioning in accordance with the provisions of this Act.

The main objectives of the Institute are as follows:-

To offer academic programs in different areas of engineering at undergraduate, post-graduate and doctoral levels.

To impart instruction and training to empower students to meet the technological needs and socio-economic challenges and create facility and environment for the overall personality development of students.

To promote quality research and undertake research projects keeping in view of the present day to day needs of technology.

To interact with industry and other relevant sectors with a view to promote mutual interaction.

To provide consultancy and testing facilities to various government, semi-government and private organizations with a view to generate additional resources and keep in touch with the latest demands of the profession.

To interact with, and provide necessary help to other engineering institutions from the state in particular.

To act as a source for fostering national integration, the students intake being from all over the country, providing this opportunity.

To inculcate moral values.

The Institute is imparting education in three fields, namely:-

- (i) Master in Computer Applications (MCA)
- (ii) Master in Business Administration (MBA)
- (iii) Engineering & Technology

Audit of the accounts of the Institute for the year 2017-18 was conducted from 10.05.2018 to 25.05.2018 by an audit party headed by Sh. Sant Parkash Sharma, Supervisor and assisted by Sh. Sumit Singh, Sr. Auditor. The Audit was supervised by Shri Raj Paul, Audit Officer. Charge of Director of Institute was held by Dr. Satish Kumar during the period covered under audit.

Budget & Expenditure

The position of budget allotment and expenditure during the financial year 2015-16 to 2017-18 was as under:

Year	(Rs in Lakhs)			
	Budget allotment		Expenditure	
	Plan	Non-Plan	Plan	Non-Plan
2015-16	9816.26	8088.90	5601.38	6679.73
2016-17	4589.54	11878.81	3042.87	8466.96
2017-18	10327.80	12735.50	5259.15	9775.37

Disclaimer:-

The report has been prepared on the basis of information supplied or made available by the office of the Director, National Institute of Technology, Kurukshetra. In case of any wrong information or misinformation or non-information supplied by the auditee unit, the office of the Principal Director of Audit (Central), Chandigarh disclaims any responsibility.

The internal audit of the office of the Director, National Institute of Technology, Kurukshetra has been conducted by the Chartered Accountant deployed by the Institute upto 03/2017. An Internal Audit wing has been established from September 2017.

Part-II, Audit Findings

Section A

Para 1 Deprivation of intended benefits to the Persons with Disability due to non-execution of work and blockade of funds Rs. 51.83 (43.37+ 8.46) lakh

The Government of India, Ministry of Human Resource Development (Department of Higher Education) vide their DO No. 11-8/2014-SC/ST dated 10.4.2014 addressed to the Director, National Institute of Technology, Kurukshetra (NIT/Institute) conveyed that the Constitution of India ensures equality, freedom, justice and dignity to all individuals and implicitly mandates an inclusive society for all including the Persons with Disabilities (PwD). Accordingly, in the effort to ensure equal opportunities for PwD and their full participation in nation-building, the Government enacted "The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation Act, 1995". The Hon'ble Supreme Court of India in its judgment, dated 26.3.2014, in WP (Civil) No. 116 of 1998 Justice Sunanda Bhandare Foundation V/s Union of India and Others, opined that even after lapse of 18 years since its inception, the PwD Act, 1995 is still to be implemented in its letter and spirit, and directed the Central Government, State Governments and Union Territories to implement the provisions of the Act positively by the end of 2014.

During scrutiny of records it was noticed that the institute initiated the matter for providing lifts in 8 existing blocks (1. Old Admin Block, 2. Electrical Engineering Department, 3. Lecturer Hall Complex, 4. MBA/MCA Block, 5. New Workshop, 6. Library, 7. Computer Engineering Department and 8. CCN Building) with XEN, Karnal Central Division, CPWD, Karnal vide letter No. CC/187/6141 dated 24.8.2012 and requested them to submit the preliminary estimate for the project. Accordingly SE (Elect) CPWD Chandigarh prepared vide letter No. 16 dated 5.11.2012 a preliminary Estimate for Rs. 2,62,87,188 which included Rs. 34,62,100 for Civil Work and forwarded to the NIT for according Administrative Approval & Expenditure Sanction (AA&ES). The institute accorded AA&ES for Rs. 262.87 lakh vide letter No. CC/3508/112/5385 dated 25.7.2014 which took 21 months in its finalization. On dated 11.2.2015 the institute deposited Rs.43,37,355/- (16.5 percent of Rs. 26287188/-) with the XEN, CPWD Division Karnal for starting the work.

The SE CPWD Chandigarh vide letter No. 381 dated 6.2.2015 prepared a revised estimate of civil work amounting to Rs. 1,12,89,400/- (in place of ~~58~~ earlier

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estimate of Rs.34,62,100) owing that since the provision of machine rooms and connecting corridors for lifts was not made in the original preliminary estimate, the necessity of revised preliminary estimate arose the requisition for which has been made in the building works committee meeting held on 6.1.2015. He as such, sought a revised AA&ES for Rs.3,41,14,488/-. The institute made reference to the XEN CPWD Karnal vide their letter dated 12.1.2016 and 13.5.2016 that despite of deposit of Rs.43,37,355/- the work has not been initiated by them. The SE vide letter No. 211 dated 2.2.2016 revised the estimate again for Rs.3,72,60,943 with the stated reasons that while sending the previous estimates the provision of service tax, labour cess, TAT, PEF & ESI was not taken into account at that time and requested for according revised AA&ES of competent authorities.

In response to the institute letter dated 13.5.2016, SE, CPWD Chandigarh vide letter No. 1611 dated 20.5.2016 clarified that the AA&ES of the revised estimate prepared vide letter dated 6.2.2015 and 19.2.2015 has not been accorded by the client department. The work can be taken up only after the receipt of revised AA&ES from the NIT authorities.

The revised AA&ES was not accorded by the institute as a result thereof the work was not started by the CPWD. The Building and Works Committee in its meeting held on 06.3.2018 decided that in the light of the decision of Finance Committee and Board of Governors, the BWC resolved that the AA&ES already conveyed to CPWD for provision of lifts for PwD may be withdrawn and amount of Rs. 43.37 lakh already deposited by the institute to the CPWD be received back.

It is evident from the above that despite of elapse of a period of four years of the deadlines fixed in the Hon'ble Supreme Court decision and 3 years of the of deposit of amount of Rs. 43,37,355/- (16.5 percent of Rs. 26287188/-) the barrier free access to the classrooms could not be ensured by the institute/CPWD. As a result of the above lapse not only the public money to the tune of Rs.43.37 lakh allocated for the noble cause of welfare of PwD remained blocked with CPWD for more than 3 years but (i) the orders of Hon'ble Supreme Court remained unimplemented (ii) the PwD (Students/teachers) also remained deprived of the intended benefits.

Details of the PwD students remained admitted in the institution during 2015-17			
Year	No. of students admitted	Course	Duration
2015	15	B-tech	4 years
	3	M-tech	2 years
2016	18	B-tech	4 years
	2	M-tech	2 years
2017	13	B-tech	4 Years
	1	MBA	2 years

Students admitted in a particular year would remained enrolled in the institute at least for 4 or 2 subsequent years or otherwise as per duration of course.

Further the institute had to bear a loss of interest to the tune of Rs 8.46 lakh (4337355 x 6.50% x3=845784) on the funds deposited with CPWD.

On being pointed out in audit the Institute stated that the matter has already been taken on priority basis for lifts for disabled persons. Board directed the institute to taken up the case along with complete project details and plan and action.

The reply was not tenable as institute despite of elapse of a period of four years of the deadlines fixed in the Hon'ble Supreme Court decision and three years of the of deposit of amount of Rs. 43,37,355/- could not be ensured barrier free access to the PwD students.

Final reply is awaited in audit.

Part-II Section- B.

Para 2 Delay in completion of works by CPWD and pendency of final bill for the work

During the Scrutiny of the records for the year 2017-18 it was noticed that funds amounting to Rs.50,26,54,529/- for development works were deposited with Central Public Works Department, Civil/ Electrical, Karnal. The said works have not been completed till date despite of elapse of a period ranging between 17 and 62 months.

Sr. No	Name of work	Amt. released	Date of release of funds	Schedule date of completion	Status of work	Delay (Months)
1	Construction of 300 seater multi-purpose boys hostel i/c 100 suites for foreign students, research scholars and married PG students (multistoried framed structure, G+5) at NIT, Kurukshetra.	481039639	13.05.2013 to 31.01.2018	18.12.2016	Civil work completed and Electrical work is in progress. The work likely to be completed upto 30.06.2018	17
2	Preparation of Institute master Plan of NIT, KKR	511000	13.03.2013		In Progress	62
3	Providing & Installation of Electrical Sub-station HT/LT distribution and feeder pillars in residential area at NIT, Kurukshetra	21103890	11.02.2015 to 26.10.2016	25.05.2016	Work competed and commissioning is pending due to non installation of software system and other necessary accessories. The work likely to be completed upto May, 2018	24
	Total	502654529				

Non completion of these work despite of elapse of schedule date of completion not only resulted in blockade of funds amounting to Rs. 50.27 crore but the intended benefits of executing of these works was also remained deprived of.

It was further noticed that in following cases, the works were stated to be completed but the final bills were pending despite of elapse of a period ranging between 4 and 46 months

Sr. No.	Name of Works	Amount (In Rs.)	Amount Released on dated	Scheduled date of completion	Actual date of completion	Current Status of the work	Delay (months)
1	Construction of 600 seater girls hostel (Multi-storied framed structure, G+5 floor) at NIT, Kurukshetra.	602938000	13.03.2013 to 30.11.2017	06.03.16	26.02.16	Work Completed and handed over. Final bill received and under scrutiny	27
2	Construction of Sewage Treatment Plant (STP) at NIT, Kurukshetra	13058941	13.03.2013 to 10.01.2017	07.04.15	24.05.17	Work Completed and put to use final bill received and under scrutiny	12
3	Provision of permanent and temporary huts for security guards at various locations in the Institute	1852253	11.08.2016 to 21.06.2017	11.09.2016	17.04.17	Work competed and put to use and final payment is in process	13
4	Internal & External Finishing work i.e. distempering & painting in the Academic/ Instructional buildings, Sports Complex, Shopping Complex, Teacher Flats, Guest House & Health Centre, CCN, Library building, OAT and Electrical Sub-Station	6282516	12.10.2017 to 01.05.2018	10.11.2017	10.11.2017	Work Completed and put to use final bill received and under scrutiny	6

	No.1, 2 & 3 etc.						
	Electrical Works						
5	Providing & Installation of Electrical Substation HT/LT distribution and feeder pillars in non-residential area at NIT, Kurukshetra	69743417	15.12.2009 to 12.10.2017	20.10.2011	17.07.2013	Work Completed and put to use. Final payment is pending due to case is under arbitration	46
6	Replacement of existing Electrical wirings in Instructional building at NIT, Kurukshetra.						
(i)	Replacement /rewiring of A1 Wiring with copper wiring in Electrical Engineering Department.	13047957	11.02.2015 to 21.06.2017				
(ii)	Replacement/rewiring of A1 Wiring of A1 Wiring with copper wiring in old Adm. Block.	9204368	11.02.2015 to 11.10.2017				
(iii)	Replacement/rewiring of A1 Wiring with copper wiring in Examination Cell, Mechanical Engineering Department & Civil engineering Department.	11017000	11.02.2015 to 30.05.2017	25.04.2016	12.01.2018	Works Completed, final bill received and under scrutiny	4
(iv)	Replacement /rewiring of A1 Wiring with copper wiring in Electronics & Communication, CCN Department & Exam Hall.	13782842	11.02.2015 to 11.10.2017				
	Total	740927294					

Due to non-finalization of pending bills the construction/erection could not be capitalized in the institute accounts. In all the above cases no record/information regarding extension of time was available with the NIT. In the absence of clearance of the final payments not only the actual completion of work could be verified but the construction/erection could not be capitalized and the liabilities to that extent was also created against the institute.

On being pointed out in audit it was stated that facts will be verified and reply will follow in due course of time.

Final reply/outcome is awaited in audit.

Para 4 Non observance of Investment Pattern for Non-Government Provident Funds, Superannuation Funds and Gratuity Funds etc.

The Government of India, Ministry of Finance, Department of Economic Affairs vide No. 5(88)/2006-FR dated 14.8.2008 made partial modification in Ministry's notification No. 5(53)/2002-ECB & PR dated 24.1.2005 regarding pattern of investment to be followed for Non-Government Provident Funds, superannuation funds and gratuity funds to be followed w.e.f. 1st April 2009. Further as per Govt. of India notification dated 01 March, 2015 which inter alia notifies the Investment Pattern for Non-Government Provident Funds. The new investment pattern prescribed by the Govt. of India, Ministry of Finance for Non-Government Provident Fund from the financial year 2015-16 is as below:

Sr.no.	Instrument.	Instrument Pattern to be notified with effect from April 1,2015
1	Government Securities	Minimum 45% and upto 50%
2	Debt Securities and term deposits of banks	Minimum 35% and upto 45%
3	Money Market Instruments	Upto 5%
4	Equity and equity related instruments	A minimum of 5% and upto 15%
5	Exchange traded funds/index funds	Exchange Traded Funds, Index Funds and derivatives are part of a minimum 5% and upto 15% limit for equity and equity related instruments.
6	Asset Backed securities, Units of real estate/ Infrastructure Investment trusts	Upto 5%

During the scrutiny of the record it was noticed that the position of GPF and other funds in the institution during 2015-16 to 2017-18 was as under

Year	Opening balance	Addition	Other income	Payment	Closing balance
2015-16	7271.76	2083.25	767.23	208.76	8379.02
2016-17	8379.02	655.26	464.65	614.07	8884.86
2017-18	8884.86	782.71	484.19	546.28	9605.48

Despite of issue of instructions by the GOI, Min. of Fin, and being pointed out in audit report for the financial year 2015-16 at Para No. 4, rather than investing the accumulated funds in the pattern as referred above these were invested in various banks in the shape of FDRs which was in contravention of the Government instructions.

On being pointed out in audit it was stated that the institute has taken initiative to follow the pattern of investment as suggested by the Ministry. The institute has constituted the Institute Investment Committee in January 2018 to adopt the procedure/pattern of investment directed by the ministry. As per recommendation of the committee the necessary action will be framed with the approval of competent authorities.

Final outcome is awaited in audit.

Para 5 Shortage of Faculty staff and technical staff

During scrutiny of records it was noticed that the position of faculty staff and technical staff in the institute was as under:

Year	Faculty staff				Technical staff			
	Sanctioned posts	Men in position	Shortage	Shortage percent	Sanctioned posts	Men in position	Shortage	Shortage percent
2014-15	298	186	112	38	178	78	100	56
2015-16	298	184	114	38	178	81	97	54
2016-17	298	178	120	40	178	73	105	59
2017-18	298	175	123	41	178	66	112	63

The above data shows that there was a shortage of faculty staff and technical staff during 2014-15 to 2016-18 ranging between 38 % to 41% and 54% to 63% respectively. The shortage has increased during last three years by 3 percent and 9 percent.

Scrutiny further revealed that in Graduate Degree Courses (B. Tech) the courses of study offered and number of students passed during 2014-15 to 2017-18 was as under:

Sr. No.	Discipline	No. of seats	No. of students passed				Percentage of passed students against actual intake			
			2014-15	2015-16	2016-17	2017-18	2014-15	2015-16	2016-17	2017-18
1.	Civil Eng	140	105	81	78	92	75	58	56	66
2.	Elect. Eng	140	89	108	107	102	64	77	76	73
3.	Mech Eng.	138	96	101	122	89	70	73	88	64
4.	Electronics & Com. Eng	138	93	96	78	81	67	70	57	57
5.	Computer eng.	92	79	72	83	62	86	78	90	67
6.	Production & Indl. Eng	92	54	41	42	43	59	45	46	47
7.	Information Technology	92	67	53	63	81	73	58	68	74
Total		832	583	552	573	550	70	66	69	66

Due to shortage of staff, the pass percentage of the students during the year 2014-15 and 2017-18 remained between 70 and 66. The pass percentage has decreased further by four percent during this period. As the shortage of staff is existing since last many years but no steps have been noticed to be initiated to fill the gap.

On being pointed out in audit, the Institute stated that deficiency of faculty and technical staff met out through deployment of ad-hoc faculty/on contract duly approved by selection committee on the basis of recruitment rules framed by the MHRD. The Tech. staff on contract appointed through the service provider against the sanctioned post. The institute has already advertised to fill up the regular position of Asstt. Professor and Tech. staff to meet out the shortage. It is expected to fill up the vacant posts soon.

Final outcome is awaited in audit.

Para 6 Split up of purchases.

Rule 144 Fundamental principles of public buying (for all procurements including procurement of works). Every authority delegated with the financial powers of procuring goods in public interest shall have the responsibility and accountability to bring efficiency, economy, and transparency in matters relating to public procurement and for fair and equitable treatment of suppliers and promotion of competition in public procurement. (i) The description of the subject matter of procurement to the extent practicable should be objective, functional, generic and measurable and specify technical, qualitative and performance characteristics. b) not indicate a requirement for a particular trade mark, trade name or brand. (ii) the specifications in terms of quality, type etc., as also quantity of goods to be procured, should be clearly spelt out keeping in view the specific needs of the procuring organizations.

The specifications so worked out should meet the basic needs of the organization without including superfluous and non-essential features, which may result in unwarranted expenditure. The procuring authority should be satisfied that the selected offer adequately meets the requirement in all respects and the price of the selected offer is reasonable and consistent with the quality required. All Ministries/Departments shall prepare Annual Procurement Plan before the commencement of the year and the same should also be placed on their website.

Further as per GFR 148, a demand for goods should not be divided into small quantities to make piecemeal purchase to avoid the necessity of obtaining the sanction of higher authority required with reference to the estimated value of the total demand.

During scrutiny of records it was noticed that the laid down procedure was not being observed while procuring the medicines in the Health Centre of NIT. Neither any annual procurement plan was prepared nor were steps taken for making any rate contract with the suppliers. The medicines were being purchased in piece meals by splitting the purchase orders as detailed in the annexure.

Purchasing the store without observing the laid down procedure was not only against the financial rules but the economy in procurement could not be ensured.

It was further noticed that the physical verification of the stock of medicines was not conducted till date.

On being pointed out in audit, the Institute stated that the institute is being adopted the rate contract policy to avoid the split purchase in future.

Final outcome is awaited in audit.

Para 7 Parking of funds meant for construction of IIIT Sonipat Rs.900 lakh.

During scrutiny of records it was noticed that following funds were received in NIT Kurukshetra for setting up of Indian Institute of Information Technology, Sonipat in PPP Mode. The Govt. of India has directed that the institute should ensure that they received share from State Government of Haryana and Private Partner in the ratio 35:15. In the 1st and 2nd meeting of the Governing body of the IIIT Sonipat held on 14.06.2016 and 01.5.2017 respectively approved that the boundary wall of the IIIT Sonipat needs to be constructed at the earliest in order to avoid any encroachment of land. The expenditure for construction of boundary wall may be incurred out of the funds allocated for the project only after the transfer of land in favour of IIIT Society Sonipat.

Sr. No.	Source	Sanction No. & dt.	Date of receipt	Amount
1.	Government of India	F.No.60-1/ 2016-TS.I dt 26.12.2016	02.1.2017	31000000.00
2.	-do-	F.No.60-1/ 2016-TS.I dt 26.12.2016	02.1.2017	6000000.00
3.	-do-	F.No.60-1/ 2016-TS.I dt 26.12.2016	30.12.2016	3000000.00
4.	Government of Haryana	35/104/2016-41E dt. 19.12.2016	22.12.2016	16572000.00
5.	-do-	35/104/2016-41E dt. 14.3.2017	24.3.2017	33428000.00
				90000000.00

No expenditure was incurred from the above received funds and the entire amount was kept parked in the bank. In such circumstances the construction of boundary wall could not be ensured which was against the decision of government body as referred to above.

It was further noticed that the no share has been received from the private partner so far.

On being pointed out in audit, the Institute stated that the MHRD and State Government has released the plan grant amounting to Rs.9.00 crore for construction of boundary wall of IIIT Sonipat. The work of construction of boundary wall was awarded to PWD B&R Haryana at acquired land for the institute. But the work could not be started due to litigation. The Governing body of IIIT Sonipat has taken in cognizance regarding non-receipt of the share from private partners.

The reply was not tenable as parking of funds and non-receipt of private share was against the rules. However, final reply/outcome is awaited in audit.

Para 8

Outstanding recovery on account of expenditure incurred by NIT on Guest Classes of the IIIT Sonapat Rs.100 lakh.

The National Institute of Technology, Kurukshetra has been mentoring the Indian Institute of Information Technology Sonapat. Guest classes with initial intake of 30 seats each in (i) Computer Science and Engineering, (ii) Electronics and Communication Engineering and (iii) Information Technology are running in NIT Kurukshetra since 2014-15 session.

During the test check of record of the office of the Director, N.I.T., Kurukshetra it was noticed that an expenditure of Rs. 6,91,45,994 has been incurred for running the guest classes during 2014-18 out of which the NIT has received a sum of Rs. 24982920/- through direct fee collection. Further an amount of Rs. 34163074/- has been transferred to NIT account as such the expenditure amounting to Rs. 1,00,00,000/- was not recouped from the IIIT Sonapat till date.

On being pointed out in audit, the Institute stated that the balance amount of Rs.1.00 crore receivable from IIIT Sonapat account at the end of 2017-18. There was not available sufficient amount in revenue receipt of that account to meet out day to day expenditure.

The reply was not tenable as due to non-recoupment of expenditure out of the NIT Funds, the institute had to bear the expenditure from its own resources till their final settlement.

However, final outcome is awaited in audit.

Para 9 Irregular payment in re-imbursement of L.T.C. Rs. 0.74 Lakh.

As per Rule 4 (f), GID (5) of Leave Travel Concession Rule, a Government servant or his family, may travel from point to point by any route or halt anywhere on the way but the Government's assistance shall be limited to the fare by the shortest route except the disruption due to accident or other cause. Further Rule 7, GID (1) describes that the journey should be to home/declared destination and back. And further GID (10) below Rule 13 describes that LTC is not admissible for journeys performed in private car (owned, borrowed or hired) or chartered bus, van or other vehicle owned, operated by private operators.

During the test check of record of L.T.C. /H.L.T.C. in the O/o the Director, N.I.T., Kurukshetra for the year 2017-18, payment amounting to Rs.74264/- was noticed to be made in contravention to the above rules/instructions, to the employees as detailed in the annexure.

On being pointed out the Institute stated that the letter has been written to respective faculty and officers, the reply will follow on receipt of the same therefrom.

Final reply is awaited in audit.

Para 10 ^{conducting of} Non-physical verification of Fixed Assets and Stores.

Rule 192(1) of General Financial Rules lay down the provision that "the inventory for fixed assets shall ordinarily be maintained at site. Fixed Assets should be verified at least once in a year and the out-come of the verification recorded in the corresponding register. Discrepancies, if, any, shall be promptly investigated and brought to the account".

During the test check of the record of the office of the Director, NIT, Kurukshetra for the year 2017-18, it was noticed that no such kind of physical verification has been carried out for the year 2017-18. As a result, the discrepancies that may exist in the stock of fixed assets and stores could not be scrutinized. As such, the misappropriation and misutilization of assets cannot be ruled out. Physical verification of inventory of stores/ stocks was also not carried out during the year and the purchase of consumables/ non-consumables could not be ascertained in audit.

On being pointed out the Institute stated that a new system of physical verification of assets as per GFR 2017 has been introduced and will be carried out in next month.

Final outcome is awaited in audit.

Para 11 Non deposit of Earnest Money into Accounts- Rs.20.66 lakh.

As per Rule 189 of Receipt and Payment Rules 1983, at the close of March each year,

(a) deposits not exceeding twenty five rupees unclaimed for one whole account year, or residuary balances not exceeding the said amount out of deposits partly repaid during the year then closing, and (b) all deposits or balances in excess of the aforesaid amount, unclaimed for more than three complete years, shall be credited to the Government under the Consolidated Fund, keeping necessary note in the register of deposits.

During the test check of the record for the year 2017-18, it was noticed that the Earnest Money received in various contracts were lying in the accounts of the Institute, unclaimed for more than three years, detail as below:-

Sr. No.	Name of the Firm	Amount outstanding as on 31.03.15	Date of deposit	Amount outstanding as on 31.03.18	Remarks
1	Beeges Computer Pvt. Ltd., Mumbai.	36879.00	24.04.2014	23,879.00	Unclaimed for more than three complete years.
2	Golden Ray Services, Gurgaon	500000.00	07.08.2014	5,00,000.00	-do-
3	Landmark Signboard Pvt. Ltd. Sirhind	25067.00	26.12.2014	25,067.00	-do-
4	Misc. Earnest Money	3236377.00	Prior to 2012	13,96,788.00	-do-
5	NP International Delhi	12000.00	30.06.2014	12,000.00	-do-
6	OGLAS Software	24000.00	31.10.2012	24,000.00	-do-
7	Reeger Computer Pvt. Ltd.	13000.00	25.10.2013	13,000.00	-do-
8	SISL Infotech Pvt. Ltd.	10000.00	28.02.2014	10,000.00	-do-
9	Swathi International, Bangalore	40000.00	30.03.2013	40,000.00	-do-
10	Swastik Electrical Engg. Ambala	10000.00	21.04.2014	10,000.00	-do-
11	Topland Enterprises Pvt. Ltd.	11000.00	25.10.2013	11,000.00	-do-
	Total			20,65,734.00	

On being pointed out in audit it was stated that the process of refund of earnest money has been initiated subject to no litigation is involved.

Final outcome is awaited.

Para 12 Non maintenance of Assets Register:

An Assets Register is a register which shows all the permanent assets owned by an organization. The register shows the quantity and value of things like chairs, tables, fans, furniture, vehicles, land, buildings, FDRs etc. It may also show where these assets are kept or used. Sometimes a serial number is also put on the item and noted here. Any assets that are sold are also recorded here. An FA Register becomes very useful when the organization growing. Having this information can help you check whether all these assets are in your possession. The total value of these assets can also be cross-checked with Balance Sheet or ledger.

During the test check of the record of the office of the Director, NIT, Kurukshetra for the year 2017-18, it was noticed that the Assets Register is not maintained in the Institute. FDRs/STDRs were shown in the Cash Book, which fails the authenticity of Cash Book, because Cash Book is only to show the daily receipts and expenses. The daily closing balance of the cash book shows in excess of actual balance with the balance of FDRs/STDRs. That is not the part of Cash Book that is the part of Asset Register.

On being pointed out in audit it was stated that the institute has prepared the central fixed assets register and non-consumable register in respective deptt/section as per GFR 40 and 41. A central fixed asset register is maintained for working out the depreciation. The reply was not tenable as no record/asset register was shown to audit.

Final reply is awaited in audit.

Para 13 Non receipt of Consignment against Advance payment costing Rs.24,78,000/-.

During the test check of the record of the Institute for the year 2017-18, it was noticed that the Institute placed an order of Super Computer (PARAM Shavak HPC and PARAM Shavak DL GPU vide P.O. no. CO/2017/7339/235 dated 16.01.18 to M/s C-DAC Innovation Park, Pune with the full payment of cost of computer plus taxes will be made in advance and the delivery will be made within 6-8 weeks. In case of late delivery, penalty @ 0.5% of the total amount shall be charged for every week, to the maximum 10%.

The payment amounting to Rs.24,78,000/- (cost Rs. 21,00,000 +GST 3,78,000/-) was released to the supplier on 06.03.18. The scheduled period of delivery has since been elapsed but the consignment has not been received in the Institute so far.

On being pointed out in audit it was stated that the matter is under process and the machinery was delayed due to import component. It will be delivered shortly as per discussion held.

Final outcome is awaited in audit.

Para 14 General Irregularities.

During scrutiny of records following irregularities were noticed:

1. Centralized purchase system was not adopted by the Institute as the same was suggested during previous audit reports which frequently resulted into piece meal purchases/irregular purchases/placement of supply orders to the selected few firms by obtaining quotation from the firms. It was also observed that the purchases made from the selected firms frequently needs to be looked into departmentally as pointed out in previous audit reports also.
2. Earlier this Institute carry C.P.F. scheme for the employees, which was converted into G.P.F. scheme w.e.f. November 2013. The G.P.F. deposits were kept into FDRs form, the interest of FDRs are less than the paid G.P.F. interest paid to the employee. Further, the G.P.F. broadsheet is not being maintained in the proper form as described by law, by the lack of which assessment of interest paid to the employees cannot assessed correctly.
3. Following advances were paid during the year 2017-18:-

Sr. No.	Vr. No. and date	Name of the officials	CPDA (Rs.)	LTC (Rs.)
1	281 of 03/2018	Sh. R.K. Sharma, Prof.	1,00,000.00	
2	514 of 01/2018	Sh. S.C. Gupta AP		50,000.00
3	526 of 02/2018	Sh. Sujit Kumar MTS		9,000.00
			1,00,000.00	59,000.00
Total				1,59,000.00

The adjustment of advances was not made as per financial rules as these were shown adjusted as of 31.3.2018 whereas the adjustment bills thereof were received in the subsequent months.

4. As per Receipt and Payment Rules 1983, there should be no cutting, overwriting, use of correction fluid in the writing of Cash Book. During the test check of record of the institute for the year 2017-18, it was noticed that such mistakes are often made, which is against the rules. Further the certificate regarding containing of pages in the cash book was not found recorded in cash book.
5. Non-procuring of material through Centralized Purchase System.
6. Non-conducting of meeting of Board of Governors as per provision.
7. Encroachment of residential premises of the Institute.
8. Preparation of Inflated Plan budget.

On being pointed out in audit it was stated that points noted for future compliance.

Final outcome is awaited in audit.

Para 15 Audit Fee- Rs. 1.39 lakh.

The audit of the office of the Director, National Institute of Technology, Kurukshetra for the year 2017-18 was conducted from 10.05.2018 to 25.05.2018 and the audit fees as detailed below amounting to Rs 138600/- may be deposited in the shape of Bank Draft in favour of Pay and Account Officer, O/o the Principal Accountant General (A&E) Punjab, Sector 17, Chandigarh and payable at Chandigarh on receipt of demand under intimation to audit.

Date of Audit	Working days	Cadre of official	Rate of Audit fees (Rs.)	Total Amount (Rs.)
10.05.2018 to	12	Supervisor	6580/-	78960.00
25.05.18	12	Sr. Auditor	4970/-	59640.00
				138600.00

Total Audit Fee payable- Rs.138600/-.

The Institute stated that audit fee will be paid on demand.

Part-III

Follow-up on findings outstanding from previous reports

Period of LAR	Para No.	Brief Particulars of Para	Remarks
2008-09	5	Loss due to theft Rs.0.44 lakhs	Final outcome is awaited in audit.
2010-11	7	Theft of solar light battery Rs.2.00 lakhs	Final outcome is awaited in audit.
	9	Irregular payment to daily worker Rs.285.23 lakhs	Para stands
2012-13	1	Irregular grant of pay scales/promotion Rs. 4.37 lakhs	Para stands
	2	Irregular purchase of solar geysers Rs.1.77 crores	Para stands
	6	Irregular expenditure on Foreign Travel Rs. 6.22 lakhs	Final outcome is awaited in audit.
2013-14	1	Delay in completion of work of construction of 20 nos. Professors & Assistant Professors multi-story staff quarters- Non levy of penalty of Rs.1.63 crores.	Para stands
	②	Irregular procurement of 155mbps lease line for Internet connectivity- R19.10 lakhs.	Settled
	④	Delay in construction of swimming pool and non utilization of the same resulted in blockage of funds of R4.00 crores. Possession of the site was handed over to the Institute by the C.P.W.D. during the year 2013-14. The reasons for delay in putting the swimming pool in use and to avoid the huge sum to be idle expenditure is to be looked into by the Institute	Settled
	5	Non eviction of unauthorized occupation of premises of the Institute resulted in loss of Rs.5.48 lakhs	Para stands
	7	Non disposal of unserviceable/condemned material Rs 16.39 lakhs	Para stands
2014-15	1 Section A'	Irregular payment of service tax to the Service Providers- R 46.51 lakh	Para stands
	2	Blockade of funds with CPWD- Rs 797.14 lakh	Position updated in current report hence para deleted from here.
	3	Delay in handing over the completed works by CPWD- Rs 437.83 lakh	Position updated in current report hence para deleted from here.
	4	Huge expenditure incurred in 03/2015 on account of CPDA Rs 104.05 lakh	Para stands 73

	5	Irregular retention of excess withdrawal of LTC Advance-Rs 29.62 lakh	Para stands
	6B	Excess expenditure over sanction budget	Settled
	7	Non-verification of Reimbursement of ESI/Insurance cover paid to Contractors.	Para stands
	8A	Irregular purchase of Goods, Rs 24.74 lakh	Para stands
	8B	Irregular Purchase- Rs 0.93 lakh.	No reply submitted; para stands
2015-16	2	Irregular expenditure on account of CPDA - Rs. 10.88 lakh.	Para stands
	3	Non maintenance of Investment Pattern for non Government Provident Funds, Superannuation Funds and Gratuity Funds etc Rs. 6326.54 lakhs	Position updated in current report hence para deleted from here.
	4A	Irregular allotment of work – Rs. 20.48 lakhs.	Settled
	4C	Non imposition of penalty Rs. 0.07 lakhs.	Settled
	4D	Non incorporation of clause regarding deposit of EPF/ESI in the contract.	Para stands
	5A	Irregular purchases – Rs.9.52 lakhs.	Para stands
	5B	Compliance of e-procurement system with Department of Electronics and Information Technology guidelines on Quality requirements.	Para stands
	6B	Delay in adjustment of Contingent Advances.	Para stands
	7	General	
		1. Bank Reconciliation	Para stands
		2. TA bills	Settled
2016-17	1	Shortage of Faculty staff and technical staff	Position updated in current report hence para deleted from here.
	2	Irregularities in disposal of unserviceable store	Para stands
	3	Irregular purchase of Chemicals Rs. 13.36 lakhs.	Para stands
	4A	Irregular purchase of Furniture Rs. 49.64 lakhs.	Para stands
	4B	Irregular purchase of Digital Podium/Electronic Lectern Rs.4.99 lakhs.	Para stands
	5	Irregular purchase of Digital Podium/Electronic Lectern Rs.4.99 lakhs.	Para stands

6A	Procurement of store in advance of actual requirement worth Rs. 2.76 lakh	Settled
6B	Procurement of store in advance of actual requirement worth Rs.1.30 lakh	Settled
6C	Procurement of store in advance of actual requirement worth Rs.0.87 lakh	Settled
7	Improper physical verification of store	Para stands
8	Non-accountal of store Rs.0.37 lakh	Settled
9	Non reconciliation with Bank.	Para stands
10	Audit fee Rs. 4,08,840/-	Para stands

Part-IV Best Practice

Internal control mechanism was found satisfactory during the period under audit.

Part-V Acknowledgement

The auditee entity extended cooperation in all the matters including production of records. No separate test audit note was issued as the all the minor points were settled on the spot.

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Sr. Audit Officer