NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

AGENDA
FOR
40th MEETING OF FINANCE COMMITTEE
(01st March, 2019)

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA - 136119 Haryana

Agenda : **40th Finance Committee Meeting**

Venue : **Transit House,**
C-15, Panchsheel Enclave,
New Delhi-110017

Date & Time : **March 01, 2019 at 11.30 a.m.**

FC 40.1 **To confirm the minutes of 39th meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 09.01.2019.**

The 39th Meeting of the Finance Committee, NIT, Kurukshetra was held on 09th January 2019 in Committee Room (Old Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutab Institutional Area, New Delhi.

The minutes of the proceedings of the meeting were circulated to all members of the Finance Committee in pursuance with clause 10 (5) read with clause 4(13) of the 1st statutes of NIT Act 2007. The Institute has not received any comments from any of the members of the Finance Committee. A copy of the minutes is placed as ***Appendix-I on page 02 to 05.***

In view of the above, it is proposed that "*the Finance Committee may consider and confirm the minutes of 39th meeting of the Finance Committee.*"

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA - 136119 Haryana

MINUTES OF 39th MEETING OF FINANCE COMMITTEE

Minutes of 39th Meeting of the Finance Committee, NIT, Kurukshetra held on Wednesday, 09th January, 2019 at 11.00 a.m. in Committee Room (Old Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutab Institutional Area, New Delhi.

Present:

1	Shri Jagdish Khattar, Hon'ble Chairperson, Finance Committee NIT Kurukshetra	Chairperson
2.	Dr. Satish Kumar Director National Institute of Technology Kurukshetra	Member
3.	Sh. Madan Mohan Deputy Director General Technical Education Department, MHRD, Representative of Addl. Secretary (TE), Department of Higher Education Ministry of Human Resource Development Govt. of India, Shastri Bhawan New Delhi – 110015	Member
4.	Smt. Darshana M. Dabral, Joint Secretary & Financial Advisor (IFD), Department of Higher Education Ministry of Human Resource Development Govt. of India, Shastri Bhawan New Delhi – 110015	Member
5.	Dr. Pawan Kumar Garga Director & Professor, Himachal Pradesh University Business School Summer Hills Shimla-171005 (HP)	Member

6. Dr. S.K.Madan, Member
Professor,
Civil Engineering Department,
National Institute of Technollogy
Kurukshetra-136119

7. Dr. Surinder Deswal Member-Secretary
Registrar In-charge
National Institute of Technology
Kurukshetra

At the outset, the Hon'ble Chairperson welcomed the members present in the 39th meeting of the Finance Committee of the Institute. Thereafter, the Chairperson asked Member-Secretary to present the agenda items.

The discussion/decisions in respect of each item are recorded as hereunder:

FC 39.1 To confirm the minutes of 38th meeting of Finance Committee, National Institute of Technology, Kurukshetra held on 23.10.2018.

The Finance Committee confirmed the minutes of the 38th Finance Committee held on 23.10.2018 with the following amended minutes of item FC.38.4:-

"The Finance Committee recommended to the Board that the Director be authorized to donate the obsolete equipments or store items under clause 17(6) of Statutes under NIT Act 2007 upto the limit of Rs.1.0 lac on written down value (WDV) per financial year and such donations may be apprised off to the Finance Committee as well as to the Board."

FC 39.2 To note follow up action taken on the decision of 38th meeting of Finance Committee held on 23rd October, 2018

The Finance Committee noted the 'follow up action taken' by the Institute on the decisions taken in the 38th meeting of Finance Committee held on 23rd October, 2018

FC 39.3 To consider the present status of establishment of Siemens Centre o Excellence at NIT Kurukshetra in compliance with the draft guidelines issued by MHRD.

The Finance Committee noted the status of establishment of Siemens Centre of Excellence. However, the Finance Committee decided that the Institute may wait the concurrence of the MHRD on the draft guidelines framed in this regard.

FC 39.4: **To consider writing-off e-waste material under E-Waste (Management & Handling) Rules, 2016.**

The Joint Secretary & Financial Adviser (IFD) suggested that the Institute may first explore the possibility to dispose off the e-waste materials through the MSTC, the Nodal Agency of Central Government on e-waste scrap. In case the HSTC express its inability, then the provisions at Rules 217 to 219 of the GFR 2017 may be strictly adhered to for the said purpose.

FC 39.5 **To consider the revision of monthly contributions in respect of regular employees of the Institute towards the Cashless Medical Insurance Scheme**

The agenda item was withdrawn.

The meeting ended with a vote of thanks to the Chair.

(Surinder Deswal)
Registrar In-charge
Member-Secretary, FC
NIT Kurukshetra

(Satish Kumar)
Director
NIT Kurukshetra

(Jagdish Khattar)
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra

FC.39.3: To consider the present status of establishment of Siemens Centre of Excellence at NIT Kurukshetra in compliance with the draft guidelines issued by MHRD.

The Finance Committee noted the status of establishment of Siemens Centre of Excellence. However, the Finance Committee decided that the Institute may wait the concurrence of the MHRD on the draft guidelines framed in this regard.

FC.39.4: To consider writing-off e-waste material under E-Waste (Management & Handling) Rules, 2016.

The Joint Secretary & Financial Adviser (IFD) suggested that the Institute may first explore the possibility to dispose off the e-waste materials through the MSTC, the Nodal Agency of Central Government on e-waste scrap. In case the HSTC express its inability, then the provisions at Rules 217 to 219 of the GFR 2017 may be strictly adhered to for the said purpose.

FC 39.5 To consider the revision of monthly contributions in respect of regular employees of the Institute towards the Cashless Medical Insurance Scheme

The agenda item was withdrawn.

The meeting ended with a vote of thanks to the Chair.

(Surinder Deswal)
Registrar In-charge
Member-Secretary, FC
NIT Kurukshetra

(Satish Kumar)
Director
NIT Kurukshetra

(Jagdish Khattar)
Hon'ble Chairperson
FC & BOG, NIT Kurukshetra

FC 40.2 To note follow up action taken on the decision of 39th meeting of Finance Committee held on 9th January, 2019

The 39th Meeting of the Finance Committee, NIT, Kurukshetra was held on 09th January 2019 in Committee Room (Old Building), Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeetha, Qutab Institutional Area, New Delhi.

The follow up actions taken on the decisions of the meeting are mentioned hereunder:

Agenda No.	Summarized Decision of Finance Committee	Follow up action taken on the decision
FC 39.1	**Confirmation of the minutes Finance Committee** The Finance Committee confirmed the minutes of the 38th Finance Committee held on 23.10.2018 with the following amended minutes of item FC.38.4:- "The Finance Committee recommended to the Board that the Director be authorized to donate the obsolete equipments or store items under clause 17(6) of Statutes under NIT Act 2007 upto the limit of Rs.1.0 lac on written down value (WDV) per financial year and such donations may be apprised off to the Finance Committee as well as to the Board."	No action is required on this item as the minutes of the 38th Finance Committee were confirmed.
FC 39.2	**Follow up action on the minutes of the 38th Finance Committee** The Finance Committee noted the 'follow up action taken' by the Institute on the decisions taken in the 38th meeting of Finance Committee held on 23rd October, 2018.	No action is required on this item as the follow up action on the minutes of the 38th Finance Committee meeting had already been taken.

FC 39.3	**To consider the present status of establishment of Siemens Centre of Excellence at NIT Kurukshetra in compliance with the draft guidelines issued by MHRD.** The Finance Committee noted the status of establishment of Siemens Centre of Excellence. However, the Finance Committee decided that the Institute may wait the concurrence of the MHRD on the draft guidelines framed in this regard.	The present status has been placed under a separate agenda item **FC.40.6**
FC 39.4	**To consider writing-off e-waste material under E-Waste (Management & Handling) Rules, 2016.** The Joint Secretary & Financial Adviser (IFD) suggested that the Institute may first write off e-waste materials through the MSTC, the Nodal Agency of Central Government on e-waste scrap. However, if the nodal agency is not dealing with the e-waste material, then the provisions at Rules 217 to 219 of the GFR 2017 may be strictly adhered to for the said purpose.	Noted for compliance.
FC.39.5	**To consider the revision of monthly contributions in respect of regular employees of the Institute towards the Cashless Medical Insurance Scheme** The agenda item was withdrawn.	No action is required.

In view of the above, it is proposed that *"the follow up actions taken on the minutes of 39th meeting of the Finance Committee may be noted"*

FC.40.3 To consider implementation of revision of emoluments and guidelines on service conditions for research personnel engaged in R&D program of the Central Government Departments/Agencies and approval additional funds required for its implementation.

The Under Secretary to the Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide letter No. F.33-1/2019-TS.III dated 1st February, 2019 forwarded a copy of the Office Memorandum No. F.12-2/2019-U1 dated 31st January 2019 issued by the Director, MHRD vide which the emoluments and guidelines on service conditions for Research Personnel engaged in R&D program have been revised w.e.f. 1.1.2019. A copy of letter dated 1st February, 2019 along with Office Memorandum is enclosed as **Appendix II from page 10 to 13** for kind perusal.

1) Emoluments:

The emoluments for Research Personnel engaged in R&D programs funded by the MHRD have been enhanced according to the following provisions:-

Sr. No.	Designation & Qualifications	Existing Emoluments (per month)	Revised emoluments (per month)
Junior Research Fellow (JRF)/ Senior Research Fellow(SRF)			
1.	Junior Research Fellow (JRF) Post Graduate Degree	Rs.25,000/-	Rs.31,000/-
2.	Senior Research Fellow (SRF) Post Graduate Degree with two years research experience	Rs.28,000/-	Rs.35,000/-
Research Associate			
1.	Research Associate-I	Rs.36,000/-	Rs.47,000/-
2.	Research Associate-II	Rs.38,000/-	Rs.49,000/-
3	Research Associate-III	Rs.40,000/-	Rs.54,000/-

2) Service Conditions:

The salient feature of the service conditions are as under:

1. The JRFs, SRFs and Research Associates are entitled for House Rent Allowance (HRA), Medical Benefits, Casual Leaves (for JRF & SRF) and leave as per rules of the Host Institution (Research Associates), TA i.e. 2nd AC by rail and Maternity leave as per the Government of India instructions issued from time to time to female candidates in all categories.

2. The, Dearness Allowance, bonus, LTC and retirement benefits are not admissible to these categories.
3. The results of JRF/SRF/RA's research work may be published preferably in standard referred journals with the concurrence of the Follow and his/her Supervisor/Adviser. The fellow will also ensured that the assistance provided by the funding agency of Government of India is acknowledged in all such publications.
4. The JRF/SRF/RA's shall be governed by the disciplinary rules of the host Institution.
5. The JRF/SRF/RA's must send a report of the research work done during the period of Fellowship as may be asked by the sponsoring agency.

Further, the number of fellowships shall remain the same as is existing, unless modified with the approval of MHRD.

As per the instructions of the above Office Memorandum, **a sum of Rs.16.08 lacs will be additionally required to meet out the expenses on account of release of enhanced emoluments to the existing JRF/SRF during the period 1.1.2019 to 31.3.2019 of current financial year 2018-19, which may be met out from the funds for the current financial year 2018-19.** The detail of the said requirement is as under:

Sr. No.	No. of Ph.D. Scholarship	Existing Emoluments Rs.	Revised emoluments Rs.	Additional Funds required (Rs.)
1	2	3	4	5=4-3
3 months of current financial year 2018-19 (i.e. 1.1.2019 to 31.3.2019				
1.	89 (25+64) Contingency	25000x87x3=6525000 28000x02x3= 168000 30000x89 =2670000 Total =9363000	31000x87x3=8091000 35000x02x3= 210000 30000x89 =2670000 Total =10971000	1608000.00

In view of the above, it is proposed that *"the Institute may be allowed to implement the revision of emoluments to SRF/JRF with effect from 1.1.2019 as per the said Office Memorandum of MHRD.*

F.No.33 - 1 / 2019 - TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
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Shastri Bhawan, New Delhi,
dated, the 1st February, 2019

To

1. The Directors of all the 31 NITs; and
2. The Director, IIEST, Shibpur.

Subject:- Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments / Agencies - regarding.

Sir,

I am to directed to forward herewith a copy of the Office Memorandum No.12-2/2019-U1 dated 31st January, 2019 on the subject mentioned above, which is self explanatory, with a request to take necessary action on the matter as desired.

Yours faithfully,

[Anil Kumar Singh]
Under Secretary to the Government of India
Tel: 23384897

Encl.: as above.

Copy to:- The Registrar of all the 31 NITs and IIEST, Shibpur - for information and uploading same on the website of the Institute.

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F No: 12-2/2019-U1
Government of India
Ministry of Human Resource Development
Department of Higher Education
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Shastri Bhawan, New Delhi
Dated: 31st January, 2019

OFFICE MEMORANDUM

Subject: Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/ Agencies.

The undersigned is directed to refer to OM No. SR/S9/Z-08/2018 dated 30th January 2019 of the Department of Science and Technology, Ministry of Science and Technology, on the subject cited above. The emoluments for research personnel engaged in R&D programmes funded by the MHRD shall be enhanced according to the following provisions:

1) **Emoluments:**

A. Junior Research Fellow (JRF)/Senior Research Fellow (SRF)

Sl. No.	Designation & Qualification	Existing Emoluments (per month)	Revised Emoluments (per month)
I	**Junior Research Fellow (JRF)** Post Graduate Degree in Basic Science OR Graduate / Post Graduate Degree in Professional Course selected through a process described through any one of the following: a. Scholars who are selected through National Eligibility Tests - UGC NET including lectureship (Assistant Professorship) and GATE. b. The selection process through National level examinations conducted by MHRD and its Agencies and Institutions such as UGC / IIT / IISc. / IISER / IIIT etc.	Rs. 25,000/-	Rs. 31,000/-
II	**Senior Research Fellow (SRF)** Qualification prescribed for JRF with two years of research experience.	Rs. 28,000/-	Rs. 35,000/-

12nd
31/1/19

A.1 After completion of two years, an external assessment by the Institution where the student is enrolled for Ph.D.is mandatory for upgradation from JRF to SRF. The fellow may be awarded SRF after successful assessment.

A.2 Annual Satisfactory Assessment is mandatory to continue the benefit of fellowship during SRF period.

B. Research Associate

Research associates may be fixed at a consolidated amount at one of the 3 pay levels given below depending upon the qualification and experience. The Institute/Organization concerned may decide the level in which a particular associate should be placed based on the experience. The Essential Qualification (EQ) for RA is as follows:

Ph.D/MD/MS/MDS or equivalent degree or having 3 years of research, teaching and design and development experience after MVSc/M.Pharm/ME/M.Tech with at least one research paper in Science Citation Indexed (SCI) journal.

Sl. No.	Category	Existing Emoluments (per month)	Revised Emoluments (per month)
I	Research Associate –I	Rs. 36,000/-	Rs. 47,000/-
II	Research Associate –II	Rs. 38,000/-	Rs. 49,000/-
III	Research Associate –III	Rs. 40,000/-	Rs. 54,000/-

2. Service Conditions:

(i) DA: JRFs, SRFs and Research Associates will not be entitled to DA.

(ii) House Rent Allowance (HRA): All research fellows may be provided hostel accommodation wherever available. Research fellowship holder residing in hostels shall not be entitled for HRA. Wherever provision of hostel accommodation is not possible, HRA may be allowed to all the above categories viz. JRF, SRF and RA as per Central Government norms applicable in the city/location where they are working. The percentage required for calculating HRA will be based on the fellowship amount.

(iii) Medical Benefits: The research fellows and research associates (JRF/SRF/RA) will be entitled for medical allowance as applicable in the implementing institution.

(iv) Leave and other entitlements: The JRF/SRF are eligible only for casual leave while Research Associates are entitled to leave as per rules of the host institution. Participation of any of these categories (JRF/SRF/RA) in scientific event/workshops held in India or abroad will be treated as "on duty" with due approval of the host institution. The travel entitlement for JRF/SRF/RA for participation in scientific events/workshops in India will continue to be the same as earlier i.e. 2nd AC by rail. Maternity leave as per the Govt. of India instructions issued from time to time would be available to female candidates in all categories.

(v) Bonus & Leave Travel Concession: JRFs, SRFs and Research Associates will not be entitled to these allowances.

(vi) Retirement Benefits: JRFs, SRFs and Research Associates will not be entitled to these benefits.

31/1/19

(vii) Publication/Patent: The results of JRF/SRF/RA's research work may be published preferably in standard refereed journals with the concurrence of the Fellow and his/her Supervisor / Advisor. It should be ensured by the fellow that the assistance provided by the funding agency of Government of India is acknowledged in all such publications.

(viii) Obligation of JRF/SRF/RA:

a) He/ She shall be governed by the disciplinary regulations of the host Institute where he/she is working.

b) The JRF/SRF/RA must send a report of the research work done during the period of Fellowship as may be asked by the sponsoring agency.

3. The number of fellowships shall remain the same as is existing, unless modified with the approval of MHRD. The Departments / Agencies are requested to ensure that the above guidelines are followed in regard to the remuneration and other benefits to the research personnel engaged in R&D projects funded by them.

4. Selection for award of fellowship shall ordinarily be through common competitive examinations. However, for subjects where there is no examination presently, Government Departments and their authorized agencies and institutions may start conducting examinations to screen candidates for award of fellowships. This shall not be applied retrospectively and the persons already enrolled shall be exempted.

5. In order to further enhance value, quality and experience in doctoral research, the Government has agreed to incentivize the research output, for e.g. in the form of publications and patents. The proposals to incentivize research output will be considered separately and modalities for its implementation will be evolved.

6. **Date of Effect:** The revised emoluments will take effect from 01.01.2019. The requirement of funds should be worked out and the additionality should be met from the existing budget of 2018-19 through matching savings.

7. The Chairman UGC, Chairman AICTE and the Bureau Heads of the Department of Higher Education in the Ministry of Human Resource Development responsible for management of the Institutions of National Importance are requested to convey this to all the institutions under their supervision immediately.

8. This issues with the approval of the Minister for Human Resource Development.

Encl: As above

31/1/19

(Smita Srivastava)
Director

1. **Chairman UGC**
2. **Chairman AICTE**
3. **All Bureau Heads of Department of Higher Education**

FC.40.4 To consider the re-appropriation of Revised Budget Estimate (RBE) for the financial year 2018-19.

The Revised Budget Estimate (RBE) for the financial year FY 2018-19 and Budget Estimate for FY 2019-20 were placed before the Finance Committee in its 38th Finance Committee meeting held on 23.10.2018. The Finance Committee decided as under:

> **"The Deputy Registrar (Accounts) made presentation before the Finance Committee. After detailed deliberations and discussions on the various issues, the Finance Committee recommended to the Board for approval of Revised Budget Estimates for the year 2018-19 and Budget Estimates for the year 2019-20.**
>
> **The Finance Committee further desired that detailed information about the faculty and non-faculty positions of the Institute be placed before the Finance Committee in its next meeting."**

The above minutes of the Finance Committee were approved by the Board in its 46th meeting held on 23.10.2018.

Now, due to shifting of some expenditure components from OH-36 to OH-31 such as salary of contractual faculty and Non faculty staff and outsourcing services, the expenditure in some heads of accounts has been changed. Further, the cost of services has also been increased due to imposition of GST. The scholarship has also increased from Rs. 25000/- to 31000/- for JRF and Rs. 28000/- to 35000/- for SRF per month. Therefore, some expenditure heads of accounts need re-appropriation of funds. The detail of such heads of accounts is annexed as **Appendix III from page 15 to 16**. However, the summary of such detail is as follows:

(Rs. in lacs)

Sr. No.	Head of Account	Budget Estimate 2018-19	Revised Budget Estimate 2018-19	Actual Expenditure (1st Apr. to 10th Feb. 19)	Variation	Proposed re-appropriated RBE 2018-19
1	Salary (OH-36)	6421.35	4959.66	4469.57	(-)214.34	5174.00
2	Other Components	599.25	616.30	314.37	(+)116.30	500.00
	Total (OH-36)	**7020.60**	**5575.96**	**4783.94**	**(-)98.04**	**5674.00**
1	Pension & Pensionary Benefits	3007.00	4147.00	2509.12	(-)196.96	4343.96
2	Scholarship/Fellowship	1455.00	1505.00	791.67	(+)303.00	1202.00
3	Other Rec. Expenditure	910.00	776.00	503.11	(-)8.00	784.00
Total (OH_31)		**5372.00**	**6428.00**	**3803.90**	**(+)98.04**	**6329.96**
Grand Total (OH-36 +31)		**12392.60**	**12003.96**	**8587.84**	**0.00**	**12003.96**

In view of the above, it is proposed that *"the Institute may be allowed to re-appropriate the RBE 2018-19 accordingly as per agenda item.*

APPENDIX III (40

PART - II REVENUE EXPENDITRUE BUDGET

ESTIMATE OF NON-PLAN OVERHEAD UNDER 36 (SALARY)

S. No.	Head of Account	Budget Estimates 2018-19	Revised Budget Estimates 2018-19	Actual Exps. (Apr. To 11 Feb 2019)	Surplus/deficit to RBE 2018-19	Variation	Proposed Reappropriated Budget 2018-19	Reason of escalation
	NON-PLAN OH-36	**A**	**B**	**C**	**D=B-C**	**E=B-F**	**F**	
	1. SALARY							
1	Faculty	2700.00	3000.00	3242.53	-242.53	-750.00	3750.00	Payment of 7CPC Arrear and sanction of allowances.
2	Non-faculty	1200.00	1250.00	1084.73	165.27	-5.00	1255.00	
3	7 CPC Arrear	0.00	0.00	0.00	0.00	0.00	0.00	
4	DA & Increment Arrear	35.00	38.00	23.00	15.00	15.00	23.00	
5	Provision of Recruitment of New St	2287.35	492.66	0.00	492.66	492.66	0.00	
6	House Rent Allowance	30.00	30.00	20.61	9.39	5.00	25.00	
7	Transport Allowance	150.00	130.00	98.37	31.63	10.00	120.00	
8	Washing Allowance	1.00	1.00	0.33	0.67	0.00	1.00	
9	Bonus	18.00	18.00	0.00	18.00	18.00	0.00	
	TOTAL (1-11)	**6421.35**	**4959.66**	**4469.57**	**490.09**	**-214.34**	**5174.00**	
	2. OTHER COMPONENTS							
12	Leave Encashment	69.25	76.30	79.32	-3.02	-33.70	110.00	Implementation of 7th CPC
13	Retirement Benefits	225.00	225.00	136.65	88.35	50.00	175.00	
14	LTC	70.00	70.00	55.79	14.21	0.00	70.00	
15	Children Education Allowance	45.00	45.00	0.00	45.00	0.00	45.00	
16	Professional Developmemt Allowan	150.00	150.00	6.71	143.29	100.00	50.00	
17	Medical Reimbursement/ Cashless	40.00	50.00	35.90	14.10	0.00	50.00	
	TOTAL (12-17)	**599.25**	**616.30**	**314.37**	**301.93**	**116.30**	**500.00**	
	3. TOTAL (1+2)	**7020.60**	**5575.96**	**4783.94**	**792.02**	**-98.04**	**5674.00**	

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA

PART - III REVENUE EXPENDITURE BUDGET

ESTIMATE OF NON-PLAN OVERHEAD UNDER 31

S. No.	Head of Account	Budget Estimates 2018-19	Revised Budget Estimates 2018-19	Actual Exps. (Apr. To 11 Feb 2019)	Surplus/deficit to RBE 2018-19	Variation	Proposed Reaapropriated Budget 2018-19	Reason of escalation
	4. Pension & Pensionary Benefits	A	B	C	D=B-C	E=B-F	F	
1	Pension	1650.00	1650.00	1046.06	603.94	109.29	1540.71	Implementation of 7th CPC
2	7 CPC Arrear of Pensioners	0.00	800.00	0.00	800.00	0.00	800.00	
3	Contribution to New Pension Scheme	110.00	150.00	131.43	18.57	0.00	150.00	
4	Contribution to Staff Welfare Fund/Staff Club	2.00	2.00	2.57	-0.57	-1.25	3.25	
5	Outsourcing Services (Secutiy/Santation/Elect.Maint)	1200.00	1500.00	1221.14	278.86	-150.00	1650.00	
6	Salary of Contractual Staff	45.00	45.00	107.92	-62.92	-155.00	200.00	
	TOTAL (1 to 5)	**3007.00**	**4147.00**	**2509.12**	**1637.88**	**-196.96**	**4343.96**	
	5. Scholarship/Fellowship						0.00	
7	Merit Scholarship	5.00	5.00	0.00	5.00	3.00	2.00	
8	Scholarship (PG Courses)	1200.00	1200.00	608.26	591.74	300.00	900.00	
9	Ph.D Scholarship & Contingencies	250.00	300.00	183.41	116.59	0.00	300.00	
	TOTAL (6 to 8)	**1455.00**	**1505.00**	**791.67**	**713.33**	**303.00**	**1202.00**	
	6. Other Recurring items						0.00	
10	Repair & Maintenance - Estate Deptt.	100.00	125.00	58.66	66.34	-25.00	150.00	Escalation of cost of items due to GST.
11	Electrical Tariff	400.00	250.00	172.35	77.65	20.00	230.00	
12	Departmental Operating Cost	50.00	50.00	45.00	5.00	-10.00	60.00	
13	Maintinance of Computers	15.00	15.00	11.80	3.20	-5.00	20.00	
14	Vehicle Maintinance Charges	20.00	20.00	13.40	6.60	0.00	20.00	
15	Library Exps	3.50	3.50	1.56	1.94	0.00	3.50	
16	NIT Transit House Contribution	3.00	3.00	2.50	0.50	0.00	3.00	
17	Taxes, Duties & cess	0.50	0.50	0.05	0.45	0.00	0.50	
18	Postage and Telegram	4.00	4.00	1.50	2.50	2.00	2.00	
19	Internet/Telephone charges	65.00	65.00	10.90	54.10	30.00	35.00	
20	Printing & Stationery	20.00	20.00	10.75	9.25	0.00	20.00	
21	Liveries	2.00	2.00	0.39	1.61	1.00	1.00	
22	TA/DA to Staff	6.00	6.00	4.61	1.39	0.00	6.00	
23	TA/DA to Board/FC/other Committee Members	18.00	10.00	17.38	-7.38	-20.00	30.00	Selection Committee expenses.
24	Audit and Professional Fee	12.00	12.00	13.00	-1.00	-4.00	16.00	Escalation of cost of items due to GST.
25	Hospital Medical and other charges	25.00	25.00	18.16	6.84	0.00	25.00	
26	Advertisement	12.00	12.00	5.20	6.80	2.00	10.00	
27	Campus Interview for students	7.00	8.00	8.31	-0.31	-4.00	12.00	
28	Misc. Contingencies (conv.18.95)	22.00	25.00	46.25	-21.25	-25.00	50.00	
29	Diesel & Petrol for DG Sets	14.00	14.00	12.55	1.45	-1.00	15.00	
30	Telephone Bill Reimbursement	25.00	20.00	9.58	10.42	0.00	20.00	
31	Innovative Club/IPR/Incubation Centre	7.00	7.00	2.46	4.54	4.00	3.00	
32	Industry Interaction Club & enterpreneur Cell	7.00	7.00	0.00	7.00	7.00	0.00	
33	Annual Maintinance Contract Charges (AMC)	60.00	60.00	36.75	23.25	10.00	50.00	
34	Skill Development & Education tour	12.00	12.00	0.00	12.00	10.00	2.00	
	Total (9 to 33)	**910.00**	**776.00**	**503.11**	**272.89**	**-8.00**	**784.00**	
	7. TOTAL (4+5+6)	**5372.00**	**6428.00**	**3803.90**	**2624.10**	**98.04**	**6329.96**	

FC.40.5 To grant the fixed medical allowance to Pensioners & Family Pensioners consequent to implementation of Pension.

The Board of Governors in its 12th meeting held on 25.04.2007 ratified the following decision of the Finance Committee taken in its 10th meeting held on 21.03.2007 with regard to grant of Fixed Medical Allowance to the ex-employees of the Institute:

> **"The Finance Committee considered the proposal as mentioned in the agenda and recommended that fixed medical allowance of Rs.100/- per month may be allowed to an employee of the Institute w.e.f.01.04.2007 who has since been retired after 01.01.2004 the date from which the Institute adopted service conditions on the Central Government Pattern."**

On the basis of above decision of the Board, the Fixed Medical Allowance of Rs.100/- is being paid w.e.f.01.04.2007 to the ex-employees of the Institute who had retired after 01.01.2004. Further, the Board of Governors in its 21st meeting held on 02.06.2010 ratified the following decision of the Finance Committee taken in its 18th meeting held on 15.03.2010 with regard to increase of Fixed Medical Allowance:

> **"Resolved to recommend to the Board that the Fixed Medical Allowance to Ex-employees of the Institute be increased to Rs.300/- instead of Rs.100/- w.e.f.01.09.2008"**

Further, the ex-employees of the Institute who had retired after 01.04.2003 were requesting for the grant of Fixed Medical Allowance w.e.f.01.04.2003 - the date on which the Government of India, MHRD taken over the full administrative and financial control of NIT Kurukshetra instead of 01.01.2004- the date from which the Institute adopted service conditions on the Central Government Pattern.

In view of the above, the matter was again placed before the Finance Committee in its 23rd meeting held on 20.10.2011. The Finance Committee decided as under:

> **"The Finance Committee approved the proposal for implementation of the Fixed Medical Allowance w.e.f.01.04.2003 to all the retired employees of the Institute instead of 01.01.2004."**

The above decision of the Finance Committee has been approved by the Board in its 26th meeting held on 21.10.2011.

Further, the Govt. of India, Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare), New Delhi vide OM No.4/34/2017-P&PW(D) dated 19th July, 2017 has notified that at present Fixed Medical Allowance (FMA) is granted to the Central Government Pensioners/Family Pensioners residing in areas not covered under Central Government Health Scheme administered by the Ministry of Health & Family Welfare and corresponding health schemes administered by other Ministries/Departments for their retired employees for meeting expenditure on their day-to-day medical expenses that do not require hospitalization. Orders were issued vide O.M. No.4/25/2008-P&PW(D) dated 19.11.2014 for enhancement of the amount of Fixed Medical Allowance from Rs.300/- to Rs.500/- per month w.e.f.19.11.2014.

Consequent upon the decision taken by the Government on the recommendations of the 7th Central Pay Commission on allowances (with modifications), sanction of the President is hereby conveyed for enhancement of the amount of Fixed Medical Allowance from Rs.500/- to Rs.1000/- per month. The other conditions for grant of Fixed Medical Allowance shall continue to be as contained in the OMs No.45/57/97-P&P(C) dated 19.12.1997, 24.8.1998, 30.12.1998, 18.08.1999 and OM No.4/25/2008-P&PW(D) dated 19.11.2014 issued by the Ministry. A copy of letter dated 19.12.2017 is enclosed as **Appendix IV from page 19 to 21** for kind perusal.

In view of the above it is *proposed that the OM No.4/34/2017-P&PW(D) dated 19th July, 2017 issued by* Govt. of India, Ministry of Personnel, Public Grievances & Pensions (Department of Pension & Pensioners' Welfare), New Delhi *to enhance the Fixed Medical Allowance (FMA) from Rs.500/- to Rs. 1000/- per month w.e.f. 19.07.2017 may be implemented by the NIT, Kurukshetra w.e.f. 19.07.2017.*

No.4/34/2017-P&PW(D)
Government of India **APPENDIX IV (FC.40.5)**
Ministry of Personnel, Public Grievances & Pensions
(Department of Pension & Pensioners' Welfare)

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110 003,
Dated the 19th July, 2017

OFFICE MEMORANDUM

Subject: Grant of Fixed Medical Allowance (FMA) to the Central Government Pensioners residing in areas not covered under CGHS.

The undersigned is directed to say that at present Fixed Medical Allowance (FMA) is granted to the Central Government pensioners/family pensioners residing in areas not covered under Central Government Health Scheme administered by the Ministry of Health & Family Welfare and corresponding health schemes administered by other Ministries/Departments for their retired employees for meeting expenditure on their day-to-day medical expenses that do not require hospitalization. Orders were issued vide this Department's O.M. No. 4/25/2008-P&PW(D) dated 19-11-2014 for enhancement of the amount of Fixed Medical Allowance from Rs. 300/- to Rs. 500/-per month w.e.f. 19.11.2014.

2. Consequent upon the decision taken by the Government on the recommendations of the 7th Central Pay Commission on Allowances (with modifications), sanction of the President is hereby conveyed for enhancement of the amount of Fixed Medical Allowance from Rs.500/- to Rs.1000/- per month. The other conditions for grant of Fixed Medical Allowance shall continue to be as contained in this Department's OMs No. 45/57/97-P&PW(C) dated 19.12.1997, 24.8.1998, 30.12.1998, 18.8.1999 and OM No. 4/25/2008-P&PW(D) dated 19.11.2014.

3. These orders will take effect from 01.07.2017.

4. In their application to the persons belonging to the Indian Audit and Accounts Department, these orders issue in consultation with the Comptroller and Auditor General of India vide their UO No. 169-Staff (Rules)/A.R/01-2016 dated 18.07.2017.

5.. These orders are issued with the concurrence of the Ministry of Finance (Deptt. of Expenditure) vide their OM No. 11-1/2016-IC dated 11.07.2017.

6. Hindi version will follow.

Sanjay Wadhawan
(Sanjay Wadhawan)
Deputy Secretary to the Govt. of India
Tel. No.24655523

To

All Ministries/ Departments of Government of India (As per standard mailing list)

Copy to :

(1) Comptroller and Auditor General of India, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi-110 124.
(2) Controller General of Accounts, Mahalekha Niyantrak Bhawan, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi-110003 .
(3) Chief Controller (Pension), Central Pension Accounting Office, Trikoot-II, Bhikaji Cama Place, New Delhi - 110 066.
(4) CMDs of All Pension Disbursing Banks.
(5) NIC, DoP&PW for uploading on the Website.

रजि. नं. HR/KKR/2014/1045

पैंशनर वैलफेयर एसोसिएशन आफ निट, कुरुक्षेत्र

Pensioner Welfare Association of NIT, Kurukshetra

Office : # 1040, Sec. 7, Kurukshetra

President
P.K. Madan
Mob. : 098962-53603

Vice President
A.R. Anand
Mob. : 098121-33056

Vice President
S.K. Gupta
Mob. : 090500-02796

General Secretary
T.D. Batra
Mob. : 094165-50717

Secretary
P.B. Anand
Mob. : 098961-68568

Joint Secretary
G.C. Gupta
Mob. : 098123-69877

Cashier
S.K. Chhabra
Mob. : 098123-98481

Member
Dr. K.S. Kasana
Mob. : 097299-14590
J.D. Matta
Mob. : 090346-65554
Gulshan Chawla
Mob. : 099964-36716
V.P. Gaur
Mob. : 094164-12401
Ram Bhagat Verma
Mob. : 094169-90140

N.I.T. KURUKSHETRA

Ref. No. 21 Diary No. 26 Date 1.2.2019

Dated 01/02/19

निदेशक महोदय
राष्ट्रीय प्रौद्योगिकी संस्थान, कुरुक्षेत्र

विषय :- Grant of Fixed Medical Allowance Rs1000/-

श्री मान जी,

उपरोक्त विषय में भारत सरकार के पैंशन एवं पेंशनर कल्याण विभाग पत्रांक No 4/34/2017-PR PW(I) दिनांक 19/7/2017 के अनुसार मैडीकल एलाउंस Rs1000/- है।

आप से अनुरोध किया जाता है कि उपरोक्त पत्रानुसार मैडीकल एलाउंस देकर कृतार्थ करें।

धन्यवाद

1.2.19
महासचिव

पत्र की प्रति संलग्न है।

On file pl.
2/2/19

DR (Admn)
05/02/19

AD (GA)
06/02/19

Gen-I

21

FC.40.6 To consider proposal to set up Siemens Centre of Excellence (CoE) at National Institute of Technology, Kurukshetra in terms of guidelines issued by MHRD

The Council of the National Institutes of Technology, Science Education and Research (NITSER) in its 9th meeting held on 1st October 2015 vide item No. 9.5 observed that "there is a gap between needs of industry and knowledge and skills of our students coming out of our Institutions. Hence, the need of hour is to produce a large number of high quality Engineering and Science graduates to meet the expectations of our industries and at the same time fuel research in the country..... Further, under item no. 9.21 it was observed that there is a need for improvement of infrastructure and facilities being provided to students....."

Keeping in view the said observations, the Institute had come forward to seek the cooperation of the Industries along with M/s Siemens Industry Software (India) Private Limited, Bangalore for improving the infrastructure and facilities for the students of the Institute. M/s Siemens was asked to submit a proposal for setting up Centre of Excellence (CoE) at NIT Kurukshetra aiming to facilitate a multi-disciplinary learning environment across technology, engineering, science and management faculties. M/s Siemens submitted its proposal on 29.12.2017.

The said proposal was placed before the Board of Governors in its 43rd meeting held on 23.1.2018. The Board decided as under:

> **"A presentation of the proposal to set up Centre of Excellence (COE) at National Institute of Technology (NIT) Kurukshetra by M/s Siemens Industry Software (India) Pvt. Ltd. Bangalore was made before the Board. The Board desired that the agenda be put up in the next meeting for further deliberations."**

In view of the above decision of the Board, the proposal was examined at Institute level by consulting all the HODs of the various Departments through a Committee constituted for the purpose. For getting administrative approval of the Board, the matter was again placed before the Board in its 44th meeting held on 5.2.2018. The Board of Governors decided as under:

> **"After detailed deliberations, the Board accorded administrative approval for the establishment of Centre of Excellence (COE) at National Institute of Technology (NIT), Kurukshetra by M/s Siemens Industry Software (India) Pvt. Ltd. Bangalore, and decided that a detailed Commercial Proposal/ DPR be put up to the Board after approval of the Finance Committee."**

In view of the above decision of the Board, M/s Siemens was requested to propose a detailed Commercial Proposal/DPR for consideration by the FC and subsequently by the BOG of the Institute. After the receipt of proposal/DPR, the matter was placed before the Finance Committee in its 37th meeting held on 4.6.2018. The Finance Committee decided as under:

> "The agenda was presented by Dean (R&C) and the representative of M/s Siemens made the presentation. Thereafter, the Finance Committee considered the proposal and enquired about the following:-
>
> - The progress/ status of Siemens Centre of Excellence at NIT Trichy and other NITs;
> - Possibility of 'hub-and-spoke' model;
> - Time line of supplying and installation of equipment;
> - Payment schedule;
> - Status and time line for space and infrastructure development by the Institute; and
> - Functioning and running of the Centre after three years.
>
> The representative of Siemens apprised off the Finance Committee that the Siemens Centre of Excellence at NIT Trichy has been made operational (formal inauguration is to be done and NIT Surathkal has given administrative approval for the establishment of Centre.
>
> Siemens, CoreEL and NIT Kurukshetra shall explore the possibility of expansion/ development of the Centre to cater the need of the region in the 'hub-and-spoke' model, with NIT Kurukshetra being in the hub position. Siemens and CoreEl shall complete the setup of the Centre of Excellence within five months from the date of receipt of advance amount from NIT Kurukshetra. The proposed schedule in the agenda, on the line of NIT Trichy, has been agreed upon.
>
> Prof.I/c (Estate & Construction) informed that the Centre shall be housed in an existing building and ensured that the physical infrastructure (building, furniture, lift. air conditioning, etc.) required for Centre of Excellence shall be completed and made available within given time frame.
>
> Regarding the running of the Centre after three years of successful operation of the Centre by Siemens/CoreEL, it was emphasized that a Nodal Officer / Centre Coordinator, faculty and technical staff from various departments of the Institute shall be responsible to run and maintain the CoE.

After detailed deliberations and discussions with regard to the enquired points and keeping in view the academic & research requirements, skill development of students, and revenue & placement potential of the Centre, the Finance Committee approved the proposal and made the following recommendations to the Board for the establishment of Siemens Centre of Excellence at NIT Kurukshetra.

1. **The commercial proposal/DPR along with the addendum submitted by SISW containing details of eleven laboratories, technical specifications, space requirements and operation & maintenance procedure is approved.**

2. **The share of NIT Kurukshetra of Rs. 20,71,55,350/- with applicable taxes/duties (total cost: Rs. 1,85,13,07,596/- with applicable taxes/duties) is approved. The payment to be made by NIT Kurukshetra shall be as per the payment schedule proposed in the agenda item. The payment schedule shall be the part of MoA.**

3. **The Director of NIT Kurukshetra is authorized to sign the tri-partite MoA.**

4. **The Institute shall provide the physical infrastructure (building, furniture, lift, air conditioning, etc.) required for Centre of Excellence as per the specified requirements.**

5. **The action taken and progress recorded with regard to the establishment of the Centre of Excellence will be reported to the FC and Board in next meetings."**

The above minutes of the Finance Committee were approved by the Board of Governors in its 45th meeting held on 4.6.2018.

In view of the above decisions, The detailed project report (DPR) was submitted to the MHRD vide letter dated 5.9.2018 for HEFA funding. However it was suggested by the HRD that the DPR be prepared as per HEFA guidelines and there should no technical and financial changes in the proposal as approved by the Finance Committee and BOG. Therefore, a Committee was constituted to prepare the proposal as per HEFA guidelines. The Committee met on 19.7.2018 and prepared the DPR as per HEFA guidelines and submitted for approval to MHRD on 20.8.2018. It is worth mentioning here that the MHRD telephonically suggested that a check list as well as IRR calculation sheet be submitted to MHRD for consideration of the proposal. Therefore, the matter was again placed before the Finance Committee in its 38th meeting held on 23.10.2018. The Finance Committee decided as under:

"The Finance Committee noted the present status for the establishment of Siemens Centre of Excellence at NIT Kurukshetra. Further, the Finance Committee was informed that the Institute has already submitted the point wise comments/inputs to the MHRD vide e-mail dated 18.10.2018 in response to MHRD letter No. F.10-8/2018-TS.III dated 17th October, 2018 for the consideration of HEFA proposals submitted vide letter dated 5.9.2018.

The representatives of the MHRD apprised off the Finance Committee that the MHRD is under process to formulate the common guidelines for considering such MOUs, being received by the MHRD from various NITs. The Finance Committee decided that the status be apprised after the receipt of guidelines."

Further, the Under Secretary to Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide letter No. F.108/2018-tS.II dated 6th December, 2018 conveyed draft guidelines for setting up the Centre of Excellence. In reference to these draft guidelines, some inputs/comments were submitted to the MHRD vide e-mail dated 21st December, 2018. Therefore, the status was again apprised off to the Finance Committee in its 39th meeting held on 9.1.2019. The Finance Committee decided as under:

"The Finance Committee noted the status of establishment of Siemens Centre of Excellence. However, the Finance Committee decided that the Institute may wait the concurrence of the MHRD on the draft guidelines framed in this regard."

Now, the Technical Section, MHRD vide e-mail dated 16th January, 2019 conveyed the approved guidelines for setting up the CoEs (suggestions by IFD). It was also requested through this mail to examine HEFA proposal and check whether the proposal falls fit as per the guidelines approved by this Ministry and intimate this section as early possible so that the same may be processed without any delay. A copy of the said e-mail is enclosed as **Appendix V from page 28 to 31.**

Accordingly, the HEFA proposal was examined in light of the guidelines received from the MHRD for setting up the CoEs. The proposal falls fit as per the guidelines as approved by the MHRD. Therefore, the MHRD was informed accordingly through e-mail dated 17.1.2019. A copy of e-mail dated 17.1.2019 is also enclosed as **Appendix VI on page 32.**

In response to our e-mail dated 17.1.2019, the Under Secretary to Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide letter No. F.10-8/2018-TS.III dated 6th February, 2019 has conveyed the following approval of our proposal:

1. As per para 6(iv) of the guidelines, maximum 15% of the capital cost is to be shared by the Institute for setting up CoE.

2. The Institute may apply for HEFA loan for only 75% of the capital cost to be shared by the Institute i.e. Rs.18.33 crore (75% of Rs.24.44 crore).

3. The competent authority in the Ministry has approved HEFA loan to a tune of total Rs.18.33 crore in respect of purchase of Laboratory equipments for setting up of CoE in NIT Kurushetra.

4. The Institute and Siemens are required to furnish certificate that all the terms and conditions in CoE guidelines are acceptable to them.

A copy of letter dated 6th February, 2019 is enclosed as **Appendix VII from on page 33.**

In view of the above decision of the MHRD, the M/s Siemens was requested to furnish the certificate for the acceptance of all terms and conditions in CoE guidelines. Certain documents required as per the guidelines for setting up the CoEs (suggestions by IFD) has been annexed with the Detailed Project Report (DPR).

Further, as per point 3, mentioned above, the MHRD has approved HEFA loan to a tune of total Rs.18.33 crore in respect of purchase of Laboratory equipments for setting up of CoE in NIT Kurushetra. (75% of the project capital cost). The rest of the capital cost i.e. 25% is to be funded by the Institute through its IRG (Institute revenue generation). Further, the Institute has also to borne the payment of interest through MHRD under the head OH-31 and insurance cost against the said HEFA loan from the IRG of the Institute. However, it is submitted that the Institute has generated approximate a sum of Rs.45.00 crores upto 10.2.2019 during the current financial year 2018-19 which may be considered to utilize for this project. This will save the interest and insurance cost of HEFA loan.

Under the facts explained above, the following is proposed for kind consideration of the Finance Committee:

1. *The DPR prepared according to MHRD guidelines may be approved as all the terms and conditions in CoE guidelines are acceptable to both- the Institute and M/s Siemens.*

2. *The Contribution to be made by the Institute for the said proposal may be met out from the Internal Revenue Generation (IRG) of the current financial year 2018-19 as the sufficient funds are available for the purpose.*

3. *In view of (2) above, the HEFA loan is not required for the* purchase of Laboratory equipments for setting up of CoE in NIT Kurushetra.

APPENDIX- V(FC.40.6)

Guidelines approved for loan under HEFA of NIT, Kuruskhetra - regarding

4 messages

technical section <technicalsection3@yahoo.co.in> Wed, Jan 16, 2019 at 5:27 PM
Reply-To: technical section <technicalsection3@yahoo.co.in>
To: NIT - Kurukshetra Director <director@nitkkr.ac.in>, NIT- KURUKSHETRA <registrar@nitkkr.ac.in>, "Shri G Samanta Ray Registrar (I/C) NIT - Kurukshetra" <g_samantaray@rediffmail.com>, Gyanaranjan Samantaray <grsamantaray@gmail.com>

Sir,

Please find enclosed herewith a copy of the guidelines approved by this Ministry for procurement of Laboratory equipment in NITs.

2. It is requested to kindly examine your HEFA proposal and check whether the proposal falls fit as per the guidelines approved by this Ministry and intimate this Division by 11.00 am tomorrow positively so that the same may be processed without any delay.

Please acknowledge receipt.

Thanks & Regards

Technical Section - III (NITs Desk),
Department of Higher Education,
Ministry of Human Resource Development,
Room No.435, C - Wing,
Shastri Bhawan, New Delhi - 110 001,
Tel: 011 - 23070177, Fax:011 - 23384345,
Email: nit.edu@nic.in, technicalsection3@yahoo.co.in

Guidelines for Setting Up the Centre of Excelllance .docx
20K

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director . <director@nitkkr.ac.in> Wed, Jan 16, 2019 at 7:40 PM
To: registrar <registrar@nitkkr.ac.in>

[Quoted text hidden]
--
Dr. Satish Kumar
Director
NIT Kurukshetra

Guidelines for Setting Up the Centre of Excelllance .docx
20K

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registrar . <registrar@nitkkr.ac.in> Thu, Jan 17, 2019 at 10:02 AM
To: deanrc@nitkkr.ac.in

---------- Forwarded message ---------
From: **technical section** <technicalsection3@yahoo.co.in>
Date: Wed, Jan 16, 2019 at 5:27 PM
Subject: Guidelines approved for loan under HEFA of NIT, Kuruskhetra - regarding
To: NIT - Kurukshetra Director <director@nitkkr.ac.in>, NIT- KURUKSHETRA <registrar@nitkkr.ac.in>, Shri G

Guidelines for setting up the CoEs
(Suggestions by IFD)

1. **Objective:**

(i) To promote Industry and academia interface.
(ii) To increase the employability of students.
(iii) To make qualitative improvements in technical education.
(iv) To upgrade the laboratories of the Institute in order to meet the R & D requirements of the academia for advanced research.
(v) To equip the Institute with the state-of-the-art and industry relevant hardware and software catering to the current and futuristic requirements of the industry.
(vi) To support the "Skill India" initiative of the Government of India.
(vii) Setting up of the Centre of Excellence (CoE) at selected locations and allow sharing of the infrastructure of the CoEs with other CFTIs which does not have such type of infrastructure in place.

2. **Criteria for setting up the CoE:**

Only the NITs in Top-100 NIRF rankings may be allowed to set up the CoE as it involves huge capital funding and the commitment of funds for running the operations. Such NITs must have sufficient corpus funds from IRG, so as to share itself the capital investment of 50% of what is to be totally shared by the Institute.

3. **Estimation of the Project Cost:**

Technical Specification and Bill of Material (BoM) for the equipment to be supplied in CoE may be jointly decided by the Agency and the Institute. Agency will need to submit the technical & commercial proposal based on the specifications and BoM finalized. In the BoM, rates of the individual items must also be mentioned so as to justify the total cost of the project.

4. **Selection of Agencies:**

Selection of Agencies may be done after approval of Finance Committee/Board of Governors of the Institute concerned.

Eligibility Criteria in Selection of Agencies may be as below:

(i) Agencies should be the companies incorporated under the laws of India having registered offices in India.
(ii) Well proven track record of establishing and successfully operating similar CoEs across India.
(iii) Hardware/Software alignment with the laboratory requirement of the Institute and the R & D requirements of the academia for advanced research.

(iv) Hardware and software proposed must be state-of-the-art and industry relevant and should cater to the current and futuristic requirements of the industry.

(v) The selected Agency shall provide the necessary training free of cost to the concerned staff of the Institute to operate the equipments/facilities.

(vi) Regarding costing of the Bill of Material (BoM) submitted by the Agency, Agency has to justify the price of the equipment by submitting the copy of the rates at which the similar equipment has been supplied recently to other Institute(s). Institute will also exercise due diligence to ensure the reasonability of the price of the equipments to be supplied.

(vii) The Agency shall give the undertaking to provide support for the repair/maintenance or AMC and for spare parts of the equipments to be installed, even after the warranty period.

5. **Signing of Memorandum of Understanding (MoU):**

The Agency finalised to setup the CoE shall sign the MoU directly with the Institute. If the services are proposed to be provided through a third party, that third party should be the Authorised Solution/Service Partner of the original Agency. In that case MoU signed shall be a Tri-Party MoU and the ultimate responsibility of Warranty, Support, Operation etc shall be of the original Agency. Original Agency shall act as a Primary Partner.

6. **Funding of the Capital Cost:**

(i) Maximum Ceiling of the total project cost to set up the CoE: **Rs 200 Cr Per Institute.**

(ii) As far as possible, existing civil infrastructure/furniture available in the Institute may be utilised to set up the CoE.

(iii) Minimum 80% of the total project cost (including hardware & software) should be borne by the Agency itself.

(iv) Maximum 15% of the capital cost may be shared by the Institute. Out of which, Institute must be able to share at least 25% from its IRG/Corpus directly. For the remaining 75% amount, Institute may apply for the HEFA loan.

(v) After approval of the FC/BoG concerned, the Institute shall submit the proposal to MHRD along with all the documents required as per the HEFA guidelines.

(vi) As per the Window-I of the HEFA, Institute will need to pay the principle portion. For servicing the interest part, funds shall be asked from MHRD in OH-31 after sanction of the loan from HEFA.

(vii) Once the loan is sanctioned by the HEFA, then only the MoU must be signed with the Agency. Liabilities of the Institute and the Agency may be clearly spelt out in the MoU along with the benefits likely to accrue to both the parties.

(viii) The equipment(s) installed in the CoE shall be the Assets of the NIT.

7. **Funding for the Operating Cost and AMC:**

(i) There shall be minimum 3 years warranty on the equipment to be supplied by Agency for setting up the CoE. The cost for maintenance of hardware & software need to be borne fully by the Agency for first three years.

(ii) The Agency setting up the CoE shall operate and maintain it for initial 3 years at its own cost. During last one year, it shall also provide assistance to train the staff of NIT concerned.

(iii) Repair and Maintenance Cost or the AMC charges, which will be effective after initial period of three years, needs to be declared by the Agency while signing of the MoU.

8. **Possibility of revenue generation using equipment of the CoE and its utilization**

(i) During initial three years, revenue generation strategies utilizing the facilities of CoE must be put in place so as to generate the enough revenue w.e.f. 4th year at least equal to the operational expenses and the AMC charges. Various avenues of revenue generation like Imparting Skill Development Training, Industrial Research etc. may be explored.

(ii) Mobilization of the students for the Training purpose will be the joint responsibility of the company and the NIT concerned for the initial three years. During initial three years, in order to put the system of skill training in place, revenue generated from the training may be shared between the Institute and the Agency. Starting from the 4th Year, Agency shall be paid only the AMC charges as per the agreed rates in the MoU and the revenue earned shall be the income of the Institute only.

[Quoted text hidden]

APPENDIX- VI(FC.40.6)

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Registrar
National Institute of Technology, Kurukshetra
(Institution of National Importance)
Haryana-136119 (INDIA)
Tel: 01744-238122, 01744-233208

Guidelines for Setting Up the Centre of Excelllance .docx
20K

registrar . <registrar@nitkkr.ac.in> Thu, Jan 17, 2019 at 12:00 PM
To: technical section <technicalsection3@yahoo.co.in>

Sir,

This is with reference to the HEFA proposal for setting up Siemens CoE at NIT Kurukshetra. The said proposal has been examined in light of the guidelines received from the Ministry of HRD for setting up the CoEs. The proposal falls fit as per the guidelines as approved by the Ministry.

The details of the total project cost outlay (as per the proposal already submitted) is as below:

Total project cost outlay of the proposed Siemens CoE is ₹ 188,85,95,559 inclusive of all applicable taxes and further bifurcated in the following two parts:

i. The Grant-in-Kind provided by Siemens as per its Global Academic Program is ₹ 164,41,52,245 and an academic grant globally is not subject to taxes.

ii. The Contribution from NIT Kurukshetra is 24,44,43,313 inclusive of applicable GST @ 18%.

The total cost of the project has also been indicated in the tabular form as shown below:

Particulars	**Price**	**Grant in-Kind by Siemens and Siemens Partner**	**Contribution by NIT Kurukshetra**
• Software Labs • Hardware Lab • Computers & Projectors • Project Management for Installation & Commissioning	₹ 185,13,07,596	₹ 164,41,52,245	₹ 20,71,55,350
GST (18%)	₹ 3,72,87,963	-------	₹ 3,72,87,963
Total Cost inclusive of GST	**₹ 188,85,95,559**	**₹ 164,41,52,245**	**₹ 24,44,43,313**

Submitted for kind consideration.

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N.I.T. KURUKSHETRA
Diary No. 947
Dated 08/02/19

F. No. 10 – 8 / 2018 – TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
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URGENT

Shastri Bhawan, New Delhi,
Dated, the 6 February, 2019

APPENDIX- VII(FC/40.6)

To,

The Director,
National Institute of Technology, Kurukshetra
Haryana

Dean (R&C)

Subject: Submission of proposal regarding loan for NIT, Kurukshetra from Higher Education Funding Agency (HEFA).

Sir,

The undersigned is directed to refer to your proposal submitted to this Ministry regarding loan from Higher Education Funding Agency (HEFA) for NIT, Kurukshetra to a tune of Rs.24.45 crore.

2. In this context, it is submitted that the proposal has been examined in consultation with IFD. As per Para-6(iv) of the guidelines finalized for setting up Centre of Excellence (CoE) by NITs and IIEST, Shibpur, maximum 15% of the capital cost is to be shared by the Institute for setting up CoE and the Institute may apply for HEFA loan for only 75% of the capital cost to be shared by the Institute i.e. Rs.18.33 crore (75% of Rs.24.4443313 crore).

3. Therefore, Competent Authority in this Ministry has approved HEFA loan to a tune of total Rs.18.33 crore in respect of purchase of Laboratory Equipment for setting up of CoE in NIT, Kurukshetra.

4. Further, the Institute and Siemens are required to furnish certificate that all the terms and conditions in CoE guidelines are acceptable to them.

5. In this context, the Institute is requested to proceed with further necessary formalities, as informed by this Ministry from time to time to avail funding from HEFA. Circulars issued by this Ministry for availing funding from HEFA are enclosed.

Yours faithfully,

(Anil Kumar Singh)
Under Secretary to the Govt. of India
Tel: 23384897

Encl: As above

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136119

SUPPLEMENTARY AGENDA
FOR
40th MEETING OF FINANCE COMMITTEE
(01st March, 2019)

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA - 136119 Haryana

Agenda : **40th Finance Committee Meeting**

Venue : **Transit House,**
C-15, Panchsheel Enclave,
New Delhi-110017

Date & Time : **March 01, 2019 at 11.30 a.m.**

Item No.	Agenda	Page No.
FC 40.7 (Supplementary)	To note the instructions issued by MHRD for improving Financial Management and strict compliance of rules/procedures in Institutes	34-39

FC.40.7 To note the instructions issued by MHRD for improving Financial Management and strict compliance of rules/procedures in Institutes

The Additional Secretary (TE) & CVO, Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide letter No. F.41-6/2015-TS.III dated 11th February, 2019 has issued some instructions to further improve the financial management of the NITs/IIEST keeping in view the rules/regulations/instructions of MHRD/DoPT/Ministry of Finance and provisions envisaged in NITSER Act, 2007 & Statutes framed there under.

Through the said letter, the Worthy Additional Secretary (TE) & CVO has requested that these instructions may be brought to the notice of all the key functionaries of the Institutes as well as to the members of FC/BoG of the NITs & IIEST for information and necessary action also for ensuring monitoring and compliance. Therefore, a copy of said letter is enclosed as **Appendix VIII from page 37 to 39.**

It is further submitted that said letter dated 11.2.2019 has been received in the Institute on 18.2.2019 vide dairy No. 1117. 06 agenda items (40.1 to 40.6) had already been sent to the Hon'ble members of the Finance Committee on 15.2.2019. Therefore, this agenda item is being submitted as supplementary item of the 40th meeting of Finance Committee scheduled to be held on 1st March, 2019 at Transit House, New Delhi and this agenda item may be considered as a part of said Finance Committee meeting.

The instructions issued through the said letter of MHRD dated 11.2.2019 are reproduced below for kind perusal of the Finance Committee:-

1. All the provisions in the Act/Statutes of the NITs/IIEST as also the instructions of MHRD/GOI should be strictly followed in letter and spirit and decisions so arrived at should be taken in a transparent manner after approval of the competent authority. The Registrar of the NIT and IIEST, being the Member Secretary of the FC must ensure that no such agenda item, which has financial implications, is put before the BoG without the explicit approval of the FC. The Registrar will be responsible for any lapse in this regard.

2. All agenda items involving financial implications, before placing in the FC meetings, must be properly examined by the Registrar and his office.

3. The Director being the Principal Academic and Executive Officer of the Institute is responsible for ensuring proper utilization of the funds of the respective Institute under his supervision and ensure that no unauthorized or illegal expenditure is incurred by the NIT which has not been approved by the competent authority.

4. It should also be ensured that the financial limits fixed for recurring and non-recurring expenditure for the year are not exceeded and that all funds are utilized for the purposes for which they are granted /sanctioned. Strict compliance of the provisions of Rule 21 of GFR 2017, in particular, must be adhered to ensure financial propriety while incurring expenditure.

5. Since, the convening of the meeting of the FC as well as BoGs is within the powers of the Chairperson, BoGs of the Institute, therefore, the Registrar being the Member Secretary to FC and Secretary to Board should ensure that meetings of FC and BoGs are held at regular frequency as per the Acts/Statutes of the NITs/ IIEST.

6. In administrative matters like promotion policies, fixation of pay / grade pay, allowances, increments, up gradation / revision of pay scales / allowances etc. decision must be taken in strict conformity with the rules / regulations / instructions of MHRD / Government of India / Recruitment Rules as well as NITSER Act / Statutory provisions, failing which strict disciplinary action will be taken against the responsible officials. The same should be ensured by the Registrar of the Institute before placing the same in the FC / BoG.

7. It may also be re-iterated that, if any decision(s) taken in financial matters is found to be contrary to the advice or the rules / regulations / instructions of the Govt. of India, the amount involved in such decision(s) will be deducted from the entitlement of the respective Institute and the same may be recovered from the salary of the official(s) responsible for the decision(s).

8. It is mandatory for all the Institutes to conduct Internal Audits of their accounts in a time bound manner.

9. It must be ensured that all important decisions taken in the FC / BoG as well as the comments of members should be highlighted in the minutes and be kept in the minutes / record book for perusal of the same at any given point of time.

10. It is also emphasized that all the agenda items should be prepared by the Institutes well in advance and sent to the administrative division (viz. NITs Division / TS.III section), MHRD at least two weeks before the meeting so that proper scrutiny of agenda items along with the observations of the Ministry are put on record. The last minute addition to agenda items as table items should be avoided unless they are of extreme and urgent nature, which should be clearly mentioned in the agenda as well as in the minutes.

F.No.41 - 6 / 2015 - TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
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Appendix VIII (FC.40.7)

Shastri Bhawan, New Delhi,
dated, the 11th February, 2019

To

The Directors of all 31 NITs & IIEST.

Subject:- Improving Financial Management and strict compliance of rules / procedures in Institutes - regarding.

Sir / Madam,

You are aware that the National Institutes of Technology (NITs) and Indian Institute of Engineering Science and Technology (IIEST), Shibpur are autonomous organisations governed under the provisions of NITSER Act, 2007 and Statutes framed there under. The Act and the Statutes are pretty clear in specifying the roles and responsibilities of the authority concerned in the Institute.

2. As per provisions under the Act, the Board is the apex decision making body to impart general directions, making policy and provide guidance to the Institute apart from statutory roles envisaged in Statutes and NITSER Act, 2007. The Director of the Institute is the principal academic and executive officer, who is responsible for the proper administration of the Institute. Hence, there is clear demarcation of roles and responsibilities of Chairperson, Board of Governors and Director, respectively. Overstepping of authority by either of the above functionaries is not at all in the fitness of the functioning of Institute of national importance.

3. All Institutes have separate Board of Governors which are responsible for the overall supervision as provided under section 13(1) of NITSER Act, 2007. As per the Act / statutory provisions all Institutes should regularly conduct the Finance Committee (FC) / Board of Governors (BoG) meetings for taking important / financial / administrative decisions.

4. Of late, it has been observed by this Ministry that sometimes the agenda items involving financial implications are placed directly before the BoG without proper scrutiny by the Finance Committee. In certain cases the decisions taken by BoG without proper scrutiny by the FC are in conflict with the rules / regulations/instructions of MHRD / DoPT / Ministry of Finance which result in serious complication and disparities among NITs / IIEST. Any violation of provisions of Act / Statutes is a serious lapse which entails fixation of

responsibility on the delinquent official(s) / authorities of the Institutes and initiation of disciplinary proceedings against them.

5. In order to avoid such circumstances and to further improve the financial management of the NITs / IIEST, following points are required to be observed scrupulously:

(i) All the provisions in the Act / Statutes of the NITs / IIEST as also the instructions of MHRD / GOI should be strictly followed in letter and spirit and decisions so arrived at should be taken in a transparent manner after approval of the competent authority. The Registrar of the NIT and IIEST, being the Member-Secretary of the FC must ensure that no such agenda item, which has financial implication, is put before the BoG without the explicit approval of the FC. The Registrar will be responsible for any lapse in this regard.

(ii) All agenda items involving financial implications, before placing in the FC meetings, must be properly examined by the Registrar and his office.

(iii) The Director being the Principal Academic and Executive Officer of the Institute is responsible for ensuring proper utilisation of the funds of the respective Institute under his supervision and ensure that no unauthorised or illegal expenditure is incurred by the NIT which has not been approved by the competent authority.

(iv) It should also be ensured that the financial limits fixed for recurring and non-recurring expenditure for the year are not exceeded and that all funds are utilised for the purposes for which they are granted / sanctioned. Strict compliance of the provisions of Rule 21 of GFR - 2017, in particular, must be adhered to ensure financial propriety while incurring expenditure.

(v) Since, the convening of the meeting of the FC as well as BoGs is within the powers of the Chairperson, BoGs of the Institute, therefore, the Registrar being the Member Secretary to FC and Secretary to Board should ensure that meetings of FC and BoGs are held at regular frequency as per the Acts / Statutes of the NITs / IIEST.

(vi) In administrative matters like promotion policies, fixation of pay / grade pay, allowances, increments, up gradation / revision of pay scales / allowances etc. decision must be taken in strict conformity with the rules / regulations / instructions of MHRD / Government of India / Recruitment Rules as well as NITSER Act / Statutory provisions, failing which strict disciplinary action will be taken against the responsible officials. The same should be ensured by the Registrar of the Institute before placing the same in the FC / BOG.

(vii) It may also be re-iterated that, if any decision(s) taken in financial matters is found to be contrary to the advice or the rules / regulations / instructions of the Govt. of India, the amount involved in such decision(s) will

be deducted from the entitlement of the respective Institute and the same may be recovered from the salary of the official(s) responsible for the decision(s).

(viii) It is mandatory for all the Institutes to conduct internal audits of their accounts in a time bound manner.

(ix) It must be ensured that all important decisions taken in the FC / BOG as well as the comments of members should be highlighted in the minutes and be kept in the minutes / record book for perusal of the same at any given point of time.

6. It is also emphasized that all agenda items should be prepared by the Institutes well in advance and sent to the administrative division (viz. NITs Division / TS-III section), MHRD at least two weeks before the meeting so that proper scrutiny of agenda items along with the observations of the Ministry are put on record. The last minute addition to agenda items as table items should be avoided unless they are of extreme and urgent nature, which should be clearly mentioned in the agenda as well as in the minutes.

7. As per Clause 11 of Statute 4 of the Statutes of NITs / IIEST, the Chairperson can permit inclusion of any item for which due notice has not been received in the Board of Governors. However, in all such cases, the Registrar, being the Secretary to the Board, may go through the particulars of the agenda item specifically in terms of rule position and ensure legality of the matter being placed before the Board / Finance Committee in the last minute.

8. As the Hon'ble Supreme Court has time and again emphasized the need for proper utilisation of public funds / tax payer's money, the Directors, being the Principal Chief Executive Officers of the Institutes must exercise utmost watchfulness in the financial and administrative management of the Institutes.

9. It is requested that the above instruction may be brought to the notice of all the key functionaries of the Institutes as well as to the Members of FC / BoG of the NITs & IIEST for information and necessary action and also for ensuring monitoring and compliance.

Yours faithfully,

[S.S. Sandhu]
Additional Secretary (TE) & CVO
Tel: 23381097

Copy to:-

1. The Chairperson, Board of Governors of all the 31 NITs and IIEST, Shibpur.
2. The Registrars of all the 31 NITs and IIEST, Shibpur.