



**National Institute of Technology Kurukshetra, Haryana 136119**

**Phone: (01744) 233266, 233267, 233566**

**E- mail: [stores@nitkkr.ac.in](mailto:stores@nitkkr.ac.in) Website: <http://www.nitkkr.ac.in>**

### **NOTICE INVITING TENDER**

National Institute of Technology Kurukshetra (An Autonomous Body of the Ministry of Education, Govt. of India) invites ONLINE bids (e-tender) under **two bid** system (Technical + Financial) System, from only eligible Class-I & Class-II suppliers for the following items/work.

Tender No.	SEO/Ph/11/23-24
Date	11.12.2023
Item Name	Annual Maintenance Contract for Online Continuous Effluent Monitoring System and Electro Magnetic Flow Meters at STP
Tender Fee	₹ 500/-
Bid Security/EMD	₹ 2700/-
Performance Security	5 % of the contract value valid till 60 days beyond the completion of warranty period
Estimated Cost	₹ 1,29,800/-

### **SCHEDULE OF TENDER**

Particulars	Date	Time
Date of Online Publication	11.01.2024	-
Bid Submission Start Date	11.01.2024	11.00 AM
Pre-Bid Meeting Date	18.01.2024	11.00 AM
Bid Submission Close Date	08.02.2024	11.00 AM
Opening of Technical Bid	-	12.00 AM
Opening of Financial Bid	After completion of technical evaluation	
Validity of the bid	90 Days	
Delivery Period	15 Days	

**Note:**

1. The Tender Document can be downloaded from Central Public Procurement Portal: <http://eprocure.gov.in/eprocure/app> OR Institute website: <http://www.nitkkr.ac.in>
2. No manual bids will be accepted. All quotation should be submitted online through E-procurement portal of <http://eprocure.gov.in/eprocure/app>
3. *The bidders are requested go through the complete Notice Inviting Tender and Tender document before submitting their bids.*
4. The EMD may be paid in the form of Demand Draft or NEFT Transfer. The Demand Draft may be drawn in the name of Director, National Institute of Technology Kurukshetra, and Payable at Kurukshetra. The Bank Details of NITK for payment through NEFT are as:  
  
**Beneficiary Name: DIRECTOR, Account No.: 10116885013, IFSC Code: SBIN0006260, Bank Name: State Bank of India.**
5. Bidders claiming for exemption from payment of EMD must upload requisite documents in support of their claim. Tender received without EMD OR Exemption Related Certificates/Documents will be summarily rejected.
6. The hard copy of the EMD deposit should be submitted in a sealed envelope within the due date of the tender to the following address with covering letter having the tender details:  
  
***Faculty In-Charge Store, National Institute of Technology Kurukshetra, Haryana, 136119.***
7. Pre-Bid meeting will be held as per mentioned date and time in Time Schedule of this document. The purpose of the meeting is to answer the queries of the prospective bidders on technical bid and commercial terms and conditions of this tender.
8. For any issues related to tender, please contact Store Section. Tel. 01744-233266, 267, 566.  
Email; [stores@nitkkr.ac.in](mailto:stores@nitkkr.ac.in)
9. The Detailed Tender Document with all terms & conditions and Annexures is enclosed.



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### **Tender Document**

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### **SECTION-I**

#### **SCHEDULE OF TENDER**

Particulars	Date	Time
Date of Online Publication	11.01.2023	-
Bid Submission Start Date	11.01.2023	10.00 AM
Pre-Bid Meeting Date	18.01.2023	10.00 AM
Bid Submission Close Date	08.02.2023	11.00 AM
Opening of Technical Bid	-	12.00 AM
Opening of Financial Bid	After completion of technical evaluation	
Validity of the bid	90 Days	
Delivery Period	15 Days	

**SECTION-II**  
**PRE-QUALIFICATION CRITERIA**

S. No.	Details	Compliance (Yes/No)
1	Whether the bidder is registered with PAN and GST clauses. Provide the duly signed copy of <b>Annexure-1</b>	
2	Bidders Acceptance of Tender document as per <b>Annexure-2</b>	
3	EMD for an amount as mentioned in the Notice Inviting Tender should be submitted in the form of DD or NEFT/RTGS (copy of the EMD deposit should be submitted along-with the technical bid) In case of exemption, a valid document should be submitted.	
4	Whether the bidder fulfills the required experience? Provide the details as per <b>Annexure 3</b>	
5	Whether the Bidder meets the minimum requirement of financial turnover. Provide the details as per <b>Annexure 4</b>	
6	Duly signed Integrity Pact as per <b>Annexure-5</b> should be submitted within the scheduled delivery period	
7	Whether the goods offered are from a country which shares a land border with India  If yes, the details of Registration with Department of Promotion of Industry & Internal Trade (DPIIT), Government of India.	
8	Whether firm is Local Supplier as per Make in India order (Please Submit the Documentary Evidence for Local Content issued by OEM as per <b>Annexure-6</b> )	
9	The name and details of Owners / Partners / Directors / MDs of the firm/company along with details of Registration with the Govt. Departments (Class & Value).	
10	Whether the bidder is registered with ESIC, EPFO, a valid document should be submitted	

**Note:** Bids not complying with the above pre-qualification criteria and non-submitting of therequired documents are liable to be rejected.

### SECTION-III

#### TECHNICAL SPECIFICATIONS OF THE ITEM/WORK

**Name and Scope of work:** Annual Maintenance Contract for Online Continuous Effluent Monitoring System and Electro Magnetic Flow Meters at STP.

Sr. No.	Make	Description	Quantity
1	Online monitoring device- Engineering & Environmental Solutions. Electro Magnetic Flow Meter- UPC Instruments Pvt. Ltd.	a). Renewal Charges for data transmission to CPCB and SPCB for one year Parameters- COD/BOD/TSS/PH/FLOW b). Machinery Parts warranty for water analyzer and flow meter (for one year) c). Visit Charges (for One Year)	01 Job

**Type:** Civil works.

**Location of work:** NIT, Kurukshetra.

**SECTION-IV**

**PRICE BID**

<b>S. No.</b>	<b>Item Description</b>	<b>Qty</b>	<b>Rate (Rs.)</b>	<b>Total without GST</b>	<b>GST (Rs.)</b>	<b>Total with GST</b>
1						
2	<b>DO NOT QUOTE PRICE HERE</b>					
3						

**The quoted price must also consider the statutory provisions like Income tax and other related provisions.**

**LIST OF DOCUMENTS TO BE UPLOADED WITH TECHNICAL BID**

<b>S. No.</b>	<b>Documents</b>
1	Duly filled Pre-Qualification criteria
2	Copy of bidder's information regarding PAN & GST as per <b>Annexure-1</b>
3	Copy of tender acceptance as per <b>Annexure-2</b>
4	Copy of experience certificate as per <b>Annexure 3</b>
5	Copy of annual financial turnover as per <b>Annexure 4</b>
6	Copy of Integrity Pact as per <b>Annexure-5</b>
7	Certification of Local Content available as per MII order as per <b>Annexure-6</b>
8	Copy of technical compliance.
9	Name and details of Owners / Partners / Directors / MDs of the firm/company along with details of Registration with the Govt. Departments (Class & Value).
10	Copy of registration with ESIC & EPFO.

## SECTION 5

### PROCEDURE FOR SUBMISSION OF E-TENDER

#### INSTRUCTIONS TO THE TENDERERS

The tender shall be submitted in accordance with these instructions and any tender not conforming to the instructions as under is liable to be rejected. These instructions shall form the part of the tender and the contract.

- For Online Bid Submission as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). The bidders are required to submit copies of their bid electronically on the CPP Portal, using valid Digital Signature Certificates.
- More information useful for submitting the online bids on the CPP Portal is available/obtained at [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)
- For Registration, Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). Enrollment on the CPP Portal is free of charge.
- Foreign Bidders have to refer “DSC details for foreign Bidders” for Digital Signature Certificate requirements which comes under Download Tab at the <http://eprocure.gov.in/eprocure/app?page=Standard Bidding Documents &service=page>
- While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
- NITK, Kurukshetra reserves the right to reject any tender/bid wholly or partly without assigning any reason.
- The Tender committee constituted by the NITK, Kurukshetra shall have the right to verify the particulars furnished by the bidder independently.
- Tenderer shall take into account all costs including installation, commissioning, cartage etc. for giving delivery of material at site i.e. NITK, Kurukshetra before quoting the rates. Properly mentioned in BOQ in this regard no claim for any extra payment for any reason shall be entertained.
- The item should be delivered at NITK, Kurukshetra, Haryana-136119, INDIA and the



supplier shall be responsible for any damage during the transit of goods.

- All the tender documents & price bid to be uploaded as per this tender are to be digitally signed by the bidder.
- Interested bonafide and reputed manufacturers/India agents (on behalf of their foreign principals) may submit Online bids for above item/s/work along with all requisite documents and scanned copy of Tender Fee/EMD.
- The Bidder(s) may note that ONLINE BIDS will ONLY be accepted. All the requisite supporting documents mentioned in the bid document should and must be uploaded Online <http://eprocure.gov.in/eprocure/app>. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/ processed, in any case.
- The bidders may submit duly filled and completed bidding document ONLINE as per instruction contained in the bidding documents. Incomplete bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
- In case, holiday is declared by the Government on the day of opening the bids, the bids will be opened on the next working day at the same time.
- The detailed instruction for Online submissions of bid(s) through e-Procurement module of Central Public Procurement of NIC, the bidder(s) may visit the following link: - <http://eprocure.gov.in/eprocure/app?=&service=&page>

## SECTION 6

### **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

#### **REGISTRATION:**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrollment” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode/eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID/ password and the password of the DSC / e-Token.

#### **SEARCHING FOR TENDER DOCUMENTS:**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the

required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### PREPARATION OF BIDS:

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents- including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG / J P E G formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

#### SUBMISSION OF BIDS:

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee/EMD (wherever applicable) as applicable and enter details of the instrument.
- 4) Bidder should prepare the Tender Fees/EMD (wherever applicable) as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid

Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### ASSISTANCE TO BIDDERS:

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

#### GENERAL INSTRUCTIONS TO THE BIDDERS

1) The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> In the Technical Bids, the bidders are required to upload all the documents in pdf format.

2) Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.

3) Tenderers are advised to follow the instructions provided in the “Instructions to the Tenderer” for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>

#### Online Bid Form

The bidder shall complete the online bid form and the appropriate price schedule furnished in the online bidding documents, indicating, inter alia for the goods to be supplied, a brief description of the goods, their country of origin, quantity and prices.

#### Online Bid prices

The Bidder shall indicate on the Price Schedule the unit price and total bid prices of the goods it proposes to supply under the Contract. To this end, the Bidders are allowed the option to submit the online bids for any one or more schedule specified in the "Schedule of Requirement" and to

offer discounts for combined schedules. However, Bidders shall quote for the complete requirement of goods and services specified under each schedule on a singleresponsibility basis, failing which such bids (for the schedule in question) will not be taken into account for evaluation and will not be considered for award.

Prices indicated in the online price schedule shall be entered separately in the following manner.

**I. For goods offered from within India:**

- a) The price of the goods should be quoted for destination basis, charges towards freight; installation etc. may be mentioned inclusive of GST as applicable after referring the attached GST Notification.
- b) Any sales or other taxes/duties should be clearly mentioned, which will be payable on the goods in India if the contract is awarded.
- c) Charges for inland transportation, insurance and other local costs incidental to delivery of goods to their final destination should be mentioned.
- d) Any element of cost, taxes, duties levies etc. not specifically indicated in the online bid, shall not be paid by the purchaser. If GST amount is not quoted in the BOQ (Financial Bid), the total cost will be treated as inclusive of GST.

**II. For goods offered from abroad:**

- a) The price of goods shall be quoted in Ex-Works/FCA/CIP and the same should be mentioned in terms & conditions of the firm.
- b) Charges for inland transportation, insurance and other local costs incidental to delivery of the goods from the port of entry in India to their final destination should be specified.
- c) The terms FOB, CIF, CIP etc. shall be governed by the rules and regulations prescribed in the current edition of INCOTERMS, published by the Chamber of Commerce, Paris.
- d) Prices quoted by the bidder shall remain firm and fixed during the currency of the contract and not subject to variation on any account, unless otherwise specified in the Requirements.

**III. Bid currencies**

- a) For domestic goods prices shall be quoted in Indian rupees only. Commission for Indian Agent, if payable, shall also be quoted in Indian Rupees only.
- b) For imported goods prices shall be quoted either in Indian rupees or may be quoted in foreign

currency and the portion of the allied work and services, which are to be undertaken in India (like supply and installation), are to be quoted in Indian currency.

#### **IV. Indian Agent**

- a) If a foreign bidder has engaged an agent in India in connection with its online bid it will be required to give the following information in the online bid:
  - i. Name and address of the Indian agent with their permanent income tax number.
  - ii. Details of the services the agent will render
  - iii. Agency commission shall be indicated in the space provided for in the price schedule and will be paid to the bidder's agent in Indian rupees

#### **FINANCIAL BID - Schedule of price bid in the form of BOQ format:**

1. The Financial Proposal/Commercial bid format is provided as BoQ along with this tender document at <http://eprocure.gov.in/eprocure/app>
2. Bidders are advised to download this BoQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid.
3. Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD shall be forfeited.
4. If GST amount is not quoted in the BOQ (Financial Bid), the total cost will be treated as inclusive of GST.
5. The tender shall remain valid for acceptance for validity period mentioned in the Notice Inviting Tender, from the date of tender opening.

## **TERMS AND CONDITIONS OF THE CONTRACT**

### **1) Name of work:**

- 1.1 The name of work is Annual Maintenance Contract for Online Continuous Effluent Monitoring System and Electro Magnetic Flow Meters at STP at NIT, Kurukshetra, with the estimated cost of ₹ 1,29,800/-.

### **2) Past Performance:**

- 2.1 The bidder should have at least two years of experience in similar type of work preferable in educational institutions.
- 2.2 The bidder/Agency or its OEM (themselves or through re-seller) should have executed in last two years ending last date of tender, at least one work of similar type of 80% or more magnitude or two works of similar type of minimum 60% magnitude or three works of similar type of minimum 40% magnitude individually for executing the tendered work in IITs / IISc / NITs / Research Organizations like DRDO / Government Departments/ Undertakings/ public sectors with contact details. The agency must provide copies of completed works with cost of the same work executed in IITs / IISc / NITs / Research Organizations like DRDO / Institutes or Government Departments/ Undertakings/ public sectors. The Contractor/Agency's performance for each work completed in last two years and in hand should be certified by an Officer not below the rank of Executive Engineer, General Manager or equivalent.

### **3) Validity of Rates:**

- 3.1 Quoted rate shall remain valid for a period of 90 days from the date of tender opening for the release of work order and will be firm throughout the contract period of **One year** or till completion of work, once awarded no cost escalation is allowed on any account.
- 3.2 The tenderer / contractor is advised to visit the site location and get themselves acquainted with the site conditions before submitting the offer.
- 3.3 The contract shall be effective for **one year** from the date of P.O/work order and acceptance of offer should be submitted within seven days after issuing the P.O./Work order.
- 3.4 Institute will not pay any extra cost of labour, transportation charges and material required for the repair.
- 3.5 Institute also reserved the rights to cancel the contract/quotation process without assignee any reason.



**4) Earnest Money Deposit:**

- 4.1 The tenderer/ contractor has to deposit Earnest Money along with Tender documents having minimum validity for 06 months.
- 4.2 EMD of the successful contractor shall be refunded immediately on receipt of performance guarantee and for unsuccessful bidder after award of the bid /tender.

**5) Performance Guarantee:**

- 5.1 The successful tenderer / contractor will furnish performance guarantee @ 5% of the tendered and accepted value of the work in the shape of demand draft, FDR or bank guarantee from any schedule bank in the favour of Director, NIT Kurukshetra valid up to 60 days after the completion of the work. The time allowed for submission of performance guarantee by the contractor shall be a period up to 15 days of issue of letter of acceptance / work order / purchase order depending upon the magnitude and/or urgency of the work. This period can be further extended at the request of the contractor by NIT Approving authority for a maximum period ranging from 1 to 15 days with late fee @ of Rs.0.1% per day, of performance guarantee amount.
- 5.2 The date of start of work shall be reckoned from the 15<sup>th</sup> day after the date on which letter of acceptance/ work order/ purchase order is given to the contractor.
- 5.3 The performance guarantee shall be refunded to the contractor soon after the completion of the work.

**6) Scope of work:**

- 6.1 The agency/company should provide the data transmission to CPCB and SPCB portal for one year with parameters of COD/BOD/TSS/PH/FLOW.
- 6.2 The agency/company should provide the original parts of Online monitoring device and Electromagnetic flow meters, if required for repair/ replacement to restore the data connectivity to satisfactory working condition.
- 6.3 All services to be performed by the service provider with respect to specification and operation of the equipment.
- 6.4 Routine checkup (systematically inspection and service of the equipment's) should be performed monthly.
- 6.5 The Complaints should be attended within 24 Hours and restore the data connectivity to satisfactory working condition.
- 6.6 All the spare parts of the of Online monitoring device and Electromagnetic flow meters will be covered under this AMC comprehensive.

**7) Levy/taxes payable by Contractor:**

7.1 GST, work contract tax and labour cess etc. as applicable shall be borne by the contractor himself. The contractor shall quote his rates considering all such taxes and hence their quoted rates should be inclusive of all the tax components.

7.2 The Tenderer should be a GST Registered Contractor and should have filed returns with respect to GST and proof of documents should be furnished.

**8) Mobilization Advance:** No advance / mobilization advance will be given.

**9) Recovery from Contractor: -**

Whenever under the contract, any sum of money, shall be recoverable from or payable by the Contractors, the same may be deducted from or any sum then due or which at any time thereafter may become due to Contractor under the contract or under any other contract with NIT Kurukshetra or from his Security Deposit or he shall pay the claim on demand.

**10) Termination of Contract on death of Contractor: -**

Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated, NIT Kurukshetra shall have the option of terminating the contract without compensation to the Contractor.

**11) Special Power to Termination: -**

If at any time after the award of contract, NIT Kurukshetra shall for any reason whatsoever not require whole or any part of the work to be carried out the Engineer in charge shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation or otherwise howsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the fore- closing of the work.

**12) Precautions against Risk: -**

The Contractor shall be responsible for providing at his own expense for all precautions to prevent loss or damage from every type of risk and to minimize the amount of any such loss or damage and for the necessary steps to be taken for the said purpose.

**13) Corrigendum / Amendment:**

It is tenderer's responsibility to watch for any corrigendum or amendment till the opening of a particular tender that will be posted only at NIT Kurukshetra web site.

**14) Rejection:**

14.1 Tenders received after the due date and time of opening, will not be accepted.

14.2 Incomplete offers will become liable for rejection.

14.3 Canvassing in any form in connection with tenders is strictly prohibited and the tenders

- submitted by the contractors who resort to canvassing will be liable to rejection.
- 14.4 If the tenderer deliberately gives wrong information in his tender or creates conditions favorable for the acceptance of his tender, NIT Kurukshetra reserves the right to reject such tender at any stage.
- 14.5 Any deviation to this tender terms & condition and schedules of this tender will cause total rejection of the offer submitted.
- 14.6 Conditional tenders, tender containing absurd rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not in accordance with the tender conditions laid down by the Accepting Authority are liable to be rejected.
- 14.7 Tenders not submitted on the prescribed form are liable to be rejected.
- 14.8 NIT Kurukshetra reserves its right to reject a tender due to unsatisfactory past performance in the execution of a contract awarded against a different Tender.
- 14.9 All entries in the tender documents should be in one ink. Erasers and over writings are not permitted. All cancellations and insertions should be duly attested by the tenderer concerned.
- 14.10 Tenderers should fill in all the required particulars in the blank spaces provided for this purpose in the tender documents and also sign each and every page of Tender Documents including the drawings attached there to, before submitting their tender.
- 14.11 Rate for each item should be quoted in FIGURES and in WORDS. In case of any difference in the rates quoted in figures and in words, the lower of the two rates will be taken as the tendered rate. Unit rate quoted shall be the basis for arriving the total value of the tender. The total amount for every item shall be arrived by multiplying the unit rate with the quantity indicated for that item. In case of any arithmetic deviation is noticed in the total amount, the same will be corrected and evaluated by taking unit rate as basis and multiplying with the quantity indicated.
- 15) This tender notice shall be deemed to form an integral part of the contract to be entered into for this work.

### **SPECIAL CONDITIONS OF CONTRACT**

1. The contractor who have been blacklisted is not eligible to participate in the tender.
2. During execution of the work, if there is any delay, stoppage of work on any reason, the same shall be recorded by the contractor under intimation to the Engineer-in-charge.

**ANNEXURE: 1**  
**Bidder Information Form**

1.	Name of Participating Firm		
2.	Full Address of Registered Office:		
3.	Permanent Account Number(PAN) No.		
4.	GST no. of the Firm		
5.	Bank Details.		
	a.	Bank Name	
	b.	Bank Address	
	c.	Account no.	
	d.	Type of Account (Current/Saving)	
	e.	RTGS/NEFT Code	

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

**ANNEXURE: 2**  
**ACCEPTANCE OF TENDER TERMS AND CONDITIONS**  
**(To be given on Company Letter Head)**

Tender Reference No: \_\_\_\_\_ Date: \_\_\_\_\_

To,  
The Director  
National Institute of Technology Kurukshetra

Sub: Acceptance of Terms & Conditions of Tender.

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender' from the web site(s).
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. I/We certify that all information furnished by we/our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.
6. I/we shall have no objection in case debarred for at least 5 years by the institute for bid participation on ground of my/our refusal/failure to execute the contract after attaining the status of most competitive bidder.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**ANNEXURE-3: PAST EXPERIENCE**

(On Company/Firm's Letterhead)

**Tender Reference No.:** - \_\_\_\_\_

**Name of Tender / Work:** - \_\_\_\_\_

Dear Sir,

Brief particulars of the similar work done in government institutions: (Please attach copy of work orders for our reference

Order placed by (Full add.Of Client)	Order No. & Date	Brief Description of similar work done Rate Contract with other companies/govt organization	Value of order	Date of completion of contract

**Note: Copy of all the work orders along with the work completion certificates mentioned above are to be attached.**

**Yours Faithfully**

(Signature of the Bidder, with Official Seal)

## ANNEXURE 6: FINANCIAL TURNOVER

**Tender Reference No.:** \_\_\_\_\_

**Name of Tender / Work:** - \_\_\_\_\_

Dear Sir,

I/We hereby declare that our firm ..... [Name of the firm] has  
Annual Turnover as follows:

<b>F.Y. 2020-21</b>	<b>F.Y. 2021-22</b>	<b>F.Y. 2022-23</b>

- 1. Please attach the copy of filled Income Tax Returns for last three years.**
- 2. Please attach the copy of counter signed Performa by the Chartered Accountant.**

**Yours Faithfully**

(Signature of the Bidder, with Official Seal)

**Counter signed by the Chartered Accountant**

**ANNEXURE – 5**

**AFFIDAVIT REGARDING BLACKLISTING & FRAUD AND CORRUPT PRACTICES**

*(To be executed & attested by Public Notary / Executive Magistrate on Rs.100/- non judicial stamp paper by the Agency)*

I.....Proprietor/ Director/ Partner of the firm M/s. ....  
.....do hereby solemnly affirm that the firm M/s. ....  
has never been black listed/debarred by any organization/office and there has not been any work cancelled against them for poor performance in the last three years reckoned from the date of invitation of Tender.

We are not involved in any major litigation that may have an impact of affection or compromising the delivery of service as required under this tender.

We certify that during the last 3 years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public/private authority nor have had any contract terminated by any public authority for breach on our part.

We also declare that:

(a) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any Government, Central or State;

(b) We have taken steps to ensure that in conformity with the provisions against Corrupt Practices and no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

(c) We certify that in regard to matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority, which could cast a doubt on our ability to undertake the contract or which relates to a grave offence that outrages the moral sense of the community.

(d) We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law.

(e) We certify that, we are remitting statutory dues/ taxes regularly to Government and no default was made in this regard.

(f) We further certify that no investigation by a regulatory authority is pending either against us or against our CEO or any of our directors / managers / employees.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name \_\_\_\_\_

Address \_\_\_\_\_



## ANNEXURE 6: DECLARATION FOR LOCAL CONTENT

(To be given on Company Letter Head)

Sub: Declaration of Local content

Tender/Bid Reference No: \_\_\_\_\_

Name of Tender/Bid/Work: \_\_\_\_\_

1. Country of Origin of Goods being offered: \_\_\_\_\_

2. We hereby declare that items offered has \_\_\_\_\_% local content (**Provide exact %**).

3. Details of location at which local value addition made/will be made: (Complete address to be mentioned)

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*“Local Content”* means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

*“\*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.”*

**Yours Faithfully,**

**(Signature of the Bidder/OEM, with Official Seal)**