NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA, HARYANA, INDIA-136119

No. Acad./24/ 1146   Date: 16-07-2024

NOTIFICATION

Subject: Instructions for Physical Reporting of newly admitted M.Tech./ M.Sc. candidates through CCMT/CCMN-2024 counseling for the _Academic Year 2024-25._

This is in continuation of the notification No. Acad./24/1126, dated 12/07/2024, regarding physical document verification of students of M.Tech. & M.Sc. admitted via CCMT/CCMN-2024 scheduled from **08.08.2024 to 10.08.2024** from **09:00 AM to 05:00 PM** in **Senate Hall** of the institute.

The following instructions need to be adhered by all candidates during the physical reporting:

(1) The candidates must have deposited Partial Admission Fee (PAF) or Special Round (SR) Participation Fee or National Spot Round (NSR) Participation Fee on the CCMT/CCMN-2024 Portal.

(2) The candidates must have all documents and certificates during the physical reporting as mentioned in **Annexure-A.**

(3) Institute roll number will be allotted at the time of Physical reporting in the Institute as per above schedule.

(4) After successful document verification and allotment of Institute roll number, candidates will be required to deposit the **Balance Institute Fee (BIF)** as per **Annexure B** through SBI Collect. **The link for the same will be made available and activated on the Institute website from 09:00 A.M on 5th August 2024 to 14th August 2024.**

(5) It is responsibility of the candidates to complete all the admission formalities in the finally allotted Institute as per the schedule of Physical reporting.

(6) **The candidate is required to report at the Institute, otherwise, will lose his/her allotted seat for which only he/she will be responsible. No refund will be given to the candidate who will not report at the institute during the scheduled session.**

(7) **The admission cancellation request will be accepted only after successful participation of the candidate in Physical reporting as per schedule.**

(8) The fee deposited by the candidate will be refunded as per Institute Refund Rules as mentioned in (**Annexure B**) if a candidate wishes to withdraw admission after Physical Reporting.

(9) The classes of M.Tech. and M.Sc. 1st semester will commence from **August 12, 2024** in offline mode.

(10) The GATE Scholarship will be paid to the eligible admitted students of M.Tech. Programmes only after physical verification of the documents at NIT Kurukshetra. However, the scholarship will be paid to the eligible admitted students w.e.f. commencement of classes subject to fulfilling attendance criterion.

(11) The hostel fee (Mess and Misc.), as per **Annexure-D,** will be required to be paid for hostel accommodation. Hostel authorities may be contacted in case of any query.

(12) **For Anti Ragging Undertaking (mandatory), students are required to register themselves on the UGC website (http://www.antiragging.in) >Forms>students undertaking>Select University>fill the details.**

(13) The candidates are required to visit the Institute website (www.nitkkr.ac.in) regularly for latest updates.

(14) The candidates may send their query related to the Physical reporting process and documents, if any, through email at: admission@nitkkr.ac.in or contact on: **+91-1744-233227 / 223 / 226** during Institute office hours.

Faculty-in-Charge (Academic)

Copy to:
1. Assistant Registrar to Hon'ble Director for kind information of the Director.
2. PS to Registrar for kind information of the Registrar.

3. Faculty I/c (Accounts) with a request to depute one personnel in the Senate Hall of the Institute during the above-said dates.
4. Prof. I/c (CCN) with a request to depute one personnel on the above-mentioned dates to provide the Institute email ID and net-login to the students.
5. Faculty I/c (Website) with a request to upload the notification on the institute website.
6. Chief Warden (Boys/Girls Hostels) with a request to depute two persons (one each from Boys & Girls Hostels) in the Senate Hall to guide/help the admitted students for hostel allotment during the above-said dates.
7. Dean (SW) for information.

CERTIFICATES & DOCUMENTS REQUIRED FOR PHYSICAL REPORTING

1. Online Document Verification Certificate (ODVC) cum Seat Acceptance Letter downloaded during CCMT/CCMN-2024 Regular /Special /National Spot rounds (Generated after verification of documents on **CCMT/CCMN-2024** portal on first time allotment of a seat)

2. **Provisional Admission Letter of CCMT/CCMN-2024 of the latest round having final allotment of a seat in M.Tech/M.Sc. Programme of NIT Kurukshetra and payment details to CCMT/CCMN-2024.**

3. **Valid GATE (Year - 2022/2023/2024) / Valid JAM (Year - 2024) Score Card with valid score.**

4. Statement of Marks (Mark Sheets) of all semesters of the qualifying examination.

5. Provisional Degree Certificate (PDC) / Degree Certificate/Course Completion Certificate issued by the Institute authority on the CCMT/CCMN-2024 format (if result of the final semester/year is pending of qualifying examination). However, pending documents must be produced on or before September 30, 2024 in the Academic Section of the Institute.

6. 10th Board Mark Sheet/Certificate having particulars of the candidate (Mandatory). The Date of Birth (DOB) Certificate issued by the appropriate Govt. Authority, in case DOB is not mentioned on 10th Board Mark Sheet.

7. Valid Photo ID Proof (Aadhaar Card (Front and Back) / PAN / Passport etc.).

8. Valid Address Proof in support of Permanent and Correspondence Address (if different from Aadhar Card).

9. Valid SC/ST/OBC-NCL/PwD/EWS Certificate, as is applicable, in the format given on the **CCMT/CCMN-2024** portal (Issued by the competent authority). OBC-NCL/EWS certificate must have been issued on or after **1st April 2024.**

10. Original Migration Certificate and Character Certificate (from the Institute/School last attended).

11. Medical Certificate as per **Annexure-E**

12. Three latest passport-size color photographs.

13. For Anti Ragging Undertaking (mandatory), students are required to register themselves on the UGC website (http://www.antiragging.in) >Forms>students undertaking>Select University>fill the details (sample attached)

14. Undertaking regarding genuineness of documents and certificate duly filled and signed on the prescribed format as per **Annexure-C**

15. Cancelled Cheque or Pass Book regarding bank account details (Bank Account must be in the name of the Candidate for all type of transactions in the Institute including refund of fee, disbursement of scholarship etc.)

Note:- As per Govt. of India Guidelines, Digi-Locker downloaded self-attested copy having bar-code/ QR code will be considered equivalent to the original.

INSTITUTE FEE AND REFUND RULES

Balance Institute Fee

A Table (1.1)   M.Tech. Regular Programmes (CCMT-2024)

Institute Fee (1st Semester) (In Rs.)	General, EWS & OBC-NCL (Non-PwD)		SC, ST & PwD	
	Boys	**Girls**	**Boys**	**Girls**
Tuition Fee	35,000/-	35,000/-	0	0
Hostel Room Rent (Single Seater)	10,000/-	10,000/-	10,000/-	10,000/-
Other Institute charges (for breakup of institute charges, refer Institute website)	42,600/-	42,600/-	42,600/-	42,600/-
Total First Semester Fee (A)	**87,600/-**	**87,600/-**	**52,600/-**	**52,600/-**
Seat Acceptance Fee paid at CCMT-2024 (B)	30,000/-	30,000/-	10,000/-	10,000/-
Partial Admission Fee paid at CCMT-2024 (C)	10,000/-	10,000/-	5,000/-	5,000/-
SR or NSR Participation Fee of CCMT-2024 (D)	40,000/-	40,000/-	15,000/-	15,000/-
Balance Institute Fee for Regular Rounds (E) = A – B – C	**47,600/-**	**47,600/-**	**37,600/-**	**37,600/-**
Balance Institute Fee for SR/NSR Rounds (F) = A – D	**47,600/-**	**47,600/-**	**37,600/-**	**37,600/-**

A Table (1.2)   M.Sc. Regular & Self-Financed Programmes (CCMN-2024)

Institute Fee (1st Semester) (In Rs.)	Regular Seats				Self-Financed Seats#			
	General, EWS & OBC-NCL (Non-PwD)		SC, ST & PwD Students		General, EWS & OBC-NCL (Non-PwD)		SC, ST & PwD Students	
	Boys	**Girls**	**Boys**	**Girls**	**Boys**	**Girls**	**Boys**	**Girls**
Tuition Fee	35,000/-	35,000/-	35,000/-	35,000/-	52,500/-	52,500/-	52,500/-	52,500/-
Hostel Room Rent (Single Seater)	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-
Other Institute charges (for breakup of institute charges, refer Institute website)	42,600/-	42,600/-	42,600/-	42,600/-	42,600/-	42,600/-	42,600/-	42,600/-
Total First Semester Fee (A)	**87,600/-**	**87,600/-**	**87,600/-**	**87,600/-**	**1,05,100/-**	**1,05,100/-**	**1,05,100/-**	**1,05,100/-**
Seat Acceptance Fee paid at CCMN-2024 (B)	15,000/-	15,000/-	10,000/-	10,000/-	15,000/-	15,000/-	10,000/-	10,000/-
Partial Admission Fee paid at CCMN-2024 (C)	10,000/-	10,000/-	5,000/-	5,000/-	10,000/-	10,000/-	5,000/-	5,000/-
SR or NSR Participation Fee of CCMN-2024 (D)	25,000/-	25000/-	15,000/-	15,000/-	25,000/-	25,000/-	15,000/-	15,000/-
Balance Institute Fee Regular Rounds (E) = A – B – C	**62,600/-**	**62,600/-**	**72,600/-**	**72,600/-**	**80,100/-**	**80,100/-**	**90,100/-**	**90,100/-**
Balance Institute Fee for Special/NSR Rounds (F) = A – D	**62,600/-**	**62,600/-**	**72,600/-**	**72,600/-**	**80,100/-**	**80,100/-**	**90,100/-**	**90,100/-**

 # For any Government Scholarship Schemes, the prevailing Govt. of India rules will be applicable.

Mode of Payment of Balance Institute Fee

The balance Institute fee is to be paid online on the payment link, which will be provided on the Institute website from **09.00 am on August 5, 2024, to August 14, 2024 (up to 05.00 pm).**

Those who do not pay Balance Institute Fee and do not report physically at the institute on the scheduled dates will lose their allotted seats for which only the candidate will be responsible and no refund will be made.

Refund policy of the Institute

(a) (M.Tech. & M.Sc. Regular Seats)

No. of days from the start of the academic session or date of admission, whichever is later, to the date of withdrawal of admission	Deduction of Amount
Upto 3 days	Rs. 1000/-
4 to 12 days	Rs. 3000/-
13 to 30 days	Rs. 7500/-
31 days or more	Only security to be refunded

(b) (M.Tech. & M.Sc. Self-Financed Seats)

No. of days from start of academic session or date of admission, whichever is later, to the date of withdrawal of admission	Deduction of Amount
Upto 3 days	Rs. 1000/-
4 to 15 days	Rs. 10,000/-
16 to 30 days	Rs. 16,000/-
Upto 45 days	Rs. 25,000/-
After 45 Days	Only security to be refunded.

Please note that the bank account must be in the name of the candidate

UNDERTAKING

(*By the candidate who has been allotted seat in M.Tech./ M.Sc. Programme of NIT Kurukshetra*)

I, hereby undertake that I have been allotted seat in NIT Kurukshetra through **CCMT/CCMN-2024** counselling process on the basis of the genuine, valid, and correct documents.

My particulars are given as below [IN CAPITAL LETTERS] : -

Name of Candidate : - _____

Father's/Mother's Name :- _____

GATE/JAM Registration ID :- _____

Gender (Male/Female/Other) :- _____

Date of Birth (DD/MM/YYYY) :- _____

PWD Status :- YES / NO

Category :- OPEN/OBC-NCL/SC/ST/EWS/PwD (_____) Tick & Fill

Admission Category :- OPEN/OBC-NCL/SC/ST/EWS/PwD (_____) Tick & Fill

Specialization :- _____

Address (as used in Documents) :- _____

_____

Mobile No (as used in counselling process) :- _____

Email ID (as used in counselling process) :- _____

I also certify that the above particulars provided by me are true and authentic. The documents/certificates provided by me to **CCMT/CCMN-2024** and NIT Kurukshetra during counselling/ reporting process may be verified from the issuing authorities during physical reporting or at any time after physical reporting. In case, any document provided by me on the basis of which I secured admission is found forged/invalid/incorrect at any time then my admission shall be cancelled and appropriate legal action may be taken by NIT Kurukshetra against me.

Date:_____

Place: Kurukshetra   Signature of the Candidate

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
MEDICAL FITNESS CERTIFICATE

MEDICAL CERTIFICATE **(to be issued by a Registered Medical Practitioner)**			
GENERAL EXPECTATIONS			

Candidates should have good general physique. In particular,
a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.
b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uniocular persons are restricted from admission to certain courses.
c) Hearing should be normal. Defective hearing should be corrected.
d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

1	**Name of the Candidate:**			
2	**Identification Mark (a mole, scar or birthmark), if any**			Passport Size Color Photo (Please Paste).
3	**Major illness/operation, if any (specify nature of illness/operation**			
4	**Height in cm**		**5** **Weight in kg**	
6	**(A) Blood Group**		**(B) HIV (Mandatory)**	
7	**Past History**			
	(a) Mental Illness			
	(b) Epileptic Fit			
8	**Chest (Inspiration in cm)**		**9** **Chest (Expiration in cm)**	
10	**Hearing**			
11	**(a) Vision**		**Left Eye**	**Right Eye**
	i) With Glasses			
	ii) Without Glasses			
	(b) Color Blindness		**(c) Unicolular Vision**	
12	**Respiratory System**			
13	**Nervous System**			
14	**Hearts**			
	(a) Sounds		(b) Murmur	
15	**Abdomen**		**Hernia**	**Hydrocele**
	(a) Lever			
	(b) Spleen			
16	**Any Other defects**			
	Certificate of Medical Fitness The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture (Yes/No)			
	The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects (Yes/No) **Remarks :-**			
	Name of Doctor	**Signature**	**Registration No.**	**Seal**

NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA

PERSONAL INFORMATION FORM (PIF) **Annexure-F**
M.TECH./M.SC. POST GRADUATE DEGREE PROGRAMME FOR ACADEMIC YEAR- 2024-25

1.	Name of Student (As per 10th Board Certificate)			
	Name of Student (In Hindi)			
2.	Date of Birth			
3.	Nationality			
4.	Student Category			
5.	Caste (Rajput, Baniya etc)			
6.	Gender			
7.	Religion			
8.	Blood Group			
9.	PwD Status			

10.	Father's Name	
	Father's Name (In Hindi)	
11.	Mother's Name	
	Mother's Name (In Hindi)	

(For Office Use)

Roll No.	

Section		Sub Section	

M.Tech./M.Sc. Specialization	

CCMT / CCMN (Tick)

Candidate Category	
Candidate Admission Category	

12.	Permanent & Correspondence Address:	
	Pin Code	
	Email ID	

Academic Section Official's Signature

Received Rs.:	
Vide DD/Transaction No.:	
Dated:	

13.	Correspondence/Alternate Address	
	Pin Code	
	Email ID	
14.	(a) Candidate Mobile No.	
	(b) Father's Mobile No.	
	(c) Mother's Mobile No.	

Account Section Official's Signature

15.	**Details of Qualifying Examination**	
	(a) Name of Exam	
	(b) University/Institute	
	(c) Year & Roll No.	
	(d) Institute Name	
	City & State	

Qualifying Degree Details

Name of Exam (B.Tech./B.E./B.Sc. or Equivalent)	Maximum Marks/ Grades (All Sem.)	Marks/Grade Obtained (All Sem.)	%age up to 2 Digit/ CGPA/GPA/CPI	Remarks

16.	**Details of GATE / JAM**	
	(a) GATE/JAM Reg. Application No.:	
	(b) GATE /JAM Score :	
	(c) GATE /JAM Rank :	
17.	**Annual Income of Family for 2023-24 (Father & Mother)/ Guardian (in Rs.) :**	**[Approx per year]**

18.	**ENCLOSURES:** (Tick against '**Yes**' or '**No**' as applicable) write '**NR**' where documents are not required (Not Required) [Self –attested photocopies of below mentioned documents are to be submitted at the time of physical reporting, Please write Annexure-18(i) on Top- Right of each document where (i) is the no assigned to the documents i.e. 1,2,3 etc]	**Yes/No/NR**
	1. Document Verification Certificate (ODVC) cum Seat Acceptance Letter downloaded during CCMT/CCMN-2024	
	2. Provisional Admission Letter of CCMT/CCMN-2024 of latest round having final allotment of a seat in M.Tech/M.Sc. Programme.	
	3. GATE(2022/2023/2024) /JAM (2024) Score Card	
	4. Statement of Marks (Mark Sheets) of all semesters of the qualifying examination (from the Board/University) as well as of other Higher examination, if any. [For those obtained their qualifying degree/diploma from foreign school boards, Universities, the AIU equivalence certificate is also required if the boards/Universities are different than notified boards/school systems by the AIU for the purpose of equivalence of qualifying degree/diploma]	
	5. Provisional Degree Certificate (PDC) / Degree Certificate of Qualifying Examinations	
	6. Certificate for proof of age or Date of Birth certificate (10th Board Certificate) and Birth Certificate (for those only where Date of Birth is not mentioned in the 10th Board Certificate	
	7. Valid Photo ID Proof (Aadhar/EPIC/Driving License/PAN/Passport etc)	
	8. Valid Address Proof in support of Permanent and Correspondence Address [if different from Aadhar Card] i.e. Rent Agreement Certificate issued by Employer for residence	
	9. Valid SC/ST/OBC-NCL/EWS/PwD certificate in the format given on CCMT-2024 website or Govt Issued Online Certificate (Issued by competent authority, **OBC-NCL/EWS certificate must have been issued on 1st April 2024 or onwards**)	
	10. Migration Certificate and Character Certificate (from the institute last attended) in original	
	11. Original or photocopy of Medical fitness certificate issued by the Registered Medical Practitioner (RMP). The students are mandatorily required to go through HIV test and the HIV -ve report is required to be submitted along with Medical Fitness Certificate. (**Annexure-E**)	
	12. 03 copies of passport size latest photographs	
	13. Anti-ragging certificate (http://www.antiragging.in)	
	14. Undertaking regarding genuineness of documents (**Annexure-C**)	
	Note:- Self-attested photocopy of the Digi-Locker documents having Bar Code/QR Code will be considered as Originals.	

DECLARATION

I solemnly declare that all the above particulars have been filled in by me and are correct as per my knowledge and belief and that in case of any discrepancy/false statement found therein subsequently at any stage, my admission shall stand cancelled.

(Signature of Candidate with date)

Enclosures Checked (Yes/No)

I have checked all the documents and the details mentioned by the candidate has been verified by me.

Remark (if any):

(Signature of Document Verifying Officer)