

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA  
KURUKSHETRA, HARYANA, INDIA-136119**

No. Acad./24/ 1146

Date: 16-07-2024

**NOTIFICATION**

**Subject: Instructions for Physical Reporting of newly admitted M.Tech./ M.Sc. candidates through CCMT/CCMN-2024 counseling for the Academic Year 2024-25.**

This is in continuation of the notification No. Acad./24/1126, dated 12/07/2024, regarding physical document verification of students of M.Tech. & M.Sc. admitted via CCMT/CCMN-2024 scheduled from **08.08.2024 to 10.08.2024** from **09:00 AM to 05:00 PM** in **Senate Hall** of the institute.

**The following instructions need to be adhered by all candidates during the physical reporting:**

- (1) The candidates must have deposited Partial Admission Fee (PAF) or Special Round (SR) Participation Fee or National Spot Round (NSR) Participation Fee on the CCMT/CCMN-2024 Portal.
- (2) The candidates must have all documents and certificates during the physical reporting as mentioned in **Annexure-A**.
- (3) Institute roll number will be allotted at the time of Physical reporting in the Institute as per above schedule.
- (4) After successful document verification and allotment of Institute roll number, candidates will be required to deposit the **Balance Institute Fee (BIF)** as per **Annexure B** through SBI Collect. **The link for the same will be made available and activated on the Institute website from 09:00 A.M on 5<sup>th</sup> August 2024 to 14<sup>th</sup> August 2024.**
- (5) It is responsibility of the candidates to complete all the admission formalities in the finally allotted Institute as per the schedule of Physical reporting.
- (6) **The candidate is required to report at the Institute, otherwise, will lose his/her allotted seat for which only he/she will be responsible. No refund will be given to the candidate who will not report at the institute during the scheduled session.**
- (7) **The admission cancellation request will be accepted only after successful participation of the candidate in Physical reporting as per schedule.**
- (8) The fee deposited by the candidate will be refunded as per Institute Refund Rules as mentioned in (**Annexure B**) if a candidate wishes to withdraw admission after Physical Reporting.
- (9) The classes of M.Tech. and M.Sc. 1<sup>st</sup> semester will commence from **August 12, 2024** in offline mode.
- (10) The GATE Scholarship will be paid to the eligible admitted students of M.Tech. Programmes only after physical verification of the documents at NIT Kurukshetra. However, the scholarship will be paid to the eligible admitted students w.e.f. commencement of classes subject to fulfilling attendance criterion.
- (11) The hostel fee (Mess and Misc.), as per **Annexure-D**, will be required to be paid for hostel accommodation. Hostel authorities may be contacted in case of any query.
- (12) **For Anti Ragging Undertaking (mandatory), students are required to register themselves on the UGC website (<http://www.antiragging.in>) >Forms>students undertaking>Select University>fill the details.**
- (13) The candidates are required to visit the Institute website ([www.nitkkr.ac.in](http://www.nitkkr.ac.in)) regularly for latest updates.
- (14) The candidates may send their query related to the Physical reporting process and documents, if any, through email at: **admission@nitkkr.ac.in** or contact on: **+91-1744-233227 / 223 / 226** during Institute office hours.

Faculty-in-Charge (Academic)

**Copy to:**

1. Assistant Registrar to Hon'ble Director for kind information of the Director.
2. PS to Registrar for kind information of the Registrar.

3. Faculty I/c (Accounts) with a request to depute one personnel in the Senate Hall of the Institute during the above-said dates.
4. Prof. I/c (CCN) with a request to depute one personnel on the above-mentioned dates to provide the Institute email ID and net-login to the students.
5. Faculty I/c (Website) with a request to upload the notification on the institute website.
6. Chief Warden (Boys/Girls Hostels) with a request to depute two persons (one each from Boys & Girls Hostels) in the Senate Hall to guide/help the admitted students for hostel allotment during the above-said dates.
7. Dean (SW) for information.