NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
KURUKSHETRA, HARYANA-136119

No. Acad./24/ 1255   Date: - 31-07-2024
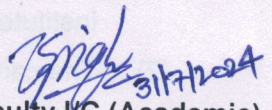
NOTIFICATION

Reporting Schedule for newly admitted B. Tech. students under DASA category for the Academic Year 2024-25

The candidates who have been provisionally allotted a seat in the B. Tech. programmes of National Institute of Technology, Kurukshetra under DASA/MEA/ICCR/SII counselling process for current Academic Year 2024-25 are required to report **OFFLINE (IN PHYSICAL MODE)** during **08th – 13th August 2024 (except Saturday & Sunday)** by following the process as explained below:

(1) The candidates will be allotted Institute Roll No provisionally on **02-08-2024**. The candidates will be informed regarding their provisional Roll No. only on their registered email id received from DASA. The candidates must use this provisional Roll No whenever they communicate with the Institute regarding their admission in the Institute.

(2) The candidates are required to report in person at **Academic Section** (Room No- 210, First Floor, Golden Jubilee Administrative Building, NIT Kurukshetra -136119) for admission formalities on any day during **08th – 13th August 2024 (except Saturday & Sunday)**.

(3) The candidates will be sent format for **Personal Information Form (PIF)** on their registered email-id by the Institute. The candidates will be required to take printout of the PIF form, fill the details in the PIF form, affix passport size photos in the PIF form and furnish required documents as per the check list of PIF form. The candidates must carry all the original documents including PIF form and a set of photocopies as per the **Annexure-A** at the time of physical reporting.

(4) The candidates who are required to pay **Balance Institute Fee (BIF)**, if applicable as per **Annexure-B,** must pay the same through SBI Collect link to be uploaded on the Institute website before 02.07.2024 along with the help document. **The link will be active from 10.00 am on 05.08.2024 until 05.00 pm on 13.08.2024.** The payment proof is required to be submitted at the time of physical reporting.

(5) The candidates will be issued Admission File by the Staff of the Academic Section. The candidates are required to prepare the admission files as per the Instructions of the Academic Staff and return back to the staff.

(6) The candidates are required to present the original documents to the verifying officers one by one on their turn and remove the deficiency in the documents, if pointed out by the verifying officers.

(7) The candidates will be issued **Provisional Admission Letter (PAL)** on successful verification of their documents by the office of the Dean(Academic).

(8) The candidates who do not report after payment of Balance Institute Fee, if applicable as per **Annexures- B**, during offline reporting schedule **will lose their allotted seats for which only they will be responsible**. It is responsibility of the candidate to complete all the admission formalities in the finally allotted institute.

(9) **The orientation programme & classes** for 1st semester of B. Tech. programmes will **commence from Aug. 19, 2024 in offline mode**. The schedule & time table for orientation programme & classes will be available on the Institute website.

(10) The Institute fee refund rules, as mentioned in **Annexure-B,** shall be applicable on the candidates taking admission in the Institute through physical reporting. The candidate who wish to withdraw admission will be refunded as per Institute refund rules.

(11) The hostel fee (Mess and Misc. related), as per **Annexure-D,** will be required to be paid for hostel accommodation at the time of physical reporting.

(12) The candidates are required to visit the Institute website (www.nitkkr.ac.in) regularly for latest updates.

(13) The candidates may send their query related to the physical reporting process and documents, if any, through email on: **dasa@nitkkr.ac.in** or contact on: **+91-1744-233227, 233229** during Institute office hours.

31/7/2024

Faculty I/C (Academic)

Copy to:

1. AR to the Director for kind information of the Director
2. Dean (S/W) & Dean (IIR)
3. Faculty I/C (Accounts) with a request to provide SBI Collect link on the Institute website for payment process of applicable Balance Institute Fee.
4. Prof. I/C (CCN) with a request to upload this notification on the Institute website
5. Chief Warden (Hostels) for information and further necessary action in this regard.
6. PS to the Registrar for kind information of the Registrar.

CERTIFICATES & DOCUMENTS REQUIRED FOR PHYSICAL REPORTING

The candidates are required to bring one set of photocopies of the below mentioned documents at the time of physical reporting.

1. **List of Documents**

   I.   Provisional Seat Allotment Letter downloaded from DASA portal.
   II. Application Form submitted to DASA-2024 (On Portal/ Offline in the Office).
   III. Tuition Fee Receipt Deposited at DASA Portal as per your category (CIWG/Non-CIWG/SAARC/Non-SAARC etc.) [Only for DASA candidates]
   IV. Security Deposit (Institute & Library] deposited in the Institute Account as per Provisional Admission Letter of Institute [Only SII & ICCR candidates]
   V.   Statement of Marks (Pass Mark Sheet) of the qualifying examination, with Mathematics, Physics, and any one of the subjects from (Chemistry, Bio-technology, Computer Science and Biology), from the Board/University or of other higher examination passed from the institutions equivalent to 10+2 school education system in India and recognized by the AIU, if any [Candidates passing 10+2 or equivalent examinations from schools or institutions of foreign countries and affiliated with foreign Board/School system are required to upload Mark Sheets/Transcripts of both 11th and 12th classes, issued by the respective examination authorities.]
   VI. Proof of passing English as a subject in school education at least at the level of 10th class or equivalent
   VII. 10th class Board Mark Sheet/ Birth Certificate having particulars of candidate including Date of Birth (DOB) / Passport or Citizen Card [For Foreign Nationals]
   VIII. Date of Birth (DOB) Certificate issued by the appropriate Govt. Authority, in case DOB is not mentioned on 10th Board Mark Sheet
   IX. JEE (Mains) Score Card of 2024 issued by the National Testing Agency [For DASA, SII and MEA candidates]
   X.   Aadhaar Card for Indian Nationals / Citizenship Card (valid in lieu of Passport as per Govt. of India guidelines) for Bhutan & Nepal / Passport and Valid Visa for Others. Further, in case of Indian Nationals, if address is different from Aadhaar Card, then any of the documents such as Driving License, Passport, Electricity Bill, Ration Card, Voter Card etc. is also required to be submitted.
   XI. CIWG category (Proof of parents working in CIWG countries along with valid VISA and Passport of their parents and self) [Such category of candidates must have passed 10+2 examination from Gulf Countries as notified under CIWG categories by Govt. of India] (Only for DASA candidates)
   XII. Migration/School Leaving Certificate and Character Certificate (from the Institute/School last attended)
   XIII. Medical fitness certificate issued by the Registered Medical Practitioner (RMP) as per **Annexure-C** [Candidates are also required to submit HIV test report at the time of physical reporting in the Institute]
   XIV. Undertaking duly filled and signed on the prescribed format as per **Annexure-E**
   XV. Bank account details: Cancelled Cheque/ First page of Pass Book (Bank Account must be in the name of the Candidate only) for all types of transactions in the Institute including refund of fee, disbursement of scholarship etc.

2. **Passport Size Color Photo and Signature in JPG format (Less than 1 MB File Size each)**

The candidates are also required to upload passport size color photograph having light background and in light color dress and also the image of signature on plain paper using black pen at the time of filling of SIF form during their physical reporting.

Note: - As per Govt of India Guidelines, Digi Locker downloaded self-attested copy having bar-code/ QR code will be considered equivalent to original.

INSTITUTE FEE AND REFUND RULES

1. Institute Fee

At the time of admission, the candidate needs to pay Balance Institute Fee, as tabulated below, through SBI Collect link available on the Institute website.

Institute Fee (1st Semester) (In Rs.)	DASA-CIWG/ ICCR/MEA Category		DASA/SII SAARC Category		DASA/SII Non-SAARC Category	
	BOYS	GIRLS	BOYS	GIRLS	BOYS	GIRLS
Tuition Fee (A)	62,500/-	62,500/-	US$ 2,000	US$ 2,000	US$ 4,000	US$ 4,000
Institute charges *(for breakup of institute charges, refer Institute website) (B)*	42,600/-	42,600/-	42,600/-	42,600/-	42,600/-	42,600/-
Hostel Room Rent (For Boys- Triple Seater and For Girls Single Seater) (C)	4,000/-	10,000/-	4,000/-	10,000/-	4,000/-	10,000/-
Total First Semester Fee (D) = A+B+C	**1,09,100/-**	**1,15,100/-**	**US$ 2000 & 46,600/-**	**US$ 2000 & 52,600/-**	**US$ 4000 & 46,600/-**	**US$ 4000 & 52,600/-**
Tuition Fee paid at DASA-2024 (E)	62,500/-	62,500/-	US$ 2,000	US$ 2,000	US$ 4,000	US$ 4,000
Security Amount Paid by SII,ICCR (F)	-	-	-	-	-	-
Balance Institute Fee to be paid Online by the DASA candidate (G)=D-E	**46,600/-**	**52,600/-**	**46,600/-**	**52,600/-**	**46,600/-**	**52,600/-**
Balance Institute Fee to be paid Online by the SII candidate without SII Scholarship (H) = D-F	**-**	**-**	**-**	**-**	**-**	**-**
# Balance Institute Fee to be paid by ICCR/SII for ICCR/SII candidate (with scholarship) (I) = D-F	**-**	**-**	**-**	**-**	**-**	**-**
Institute Fee to be paid by MEA candidates (J) = D	**-**	**-**	**-**	**-**	**-**	**-**

2. @Fee Refund Rules (DASA/MEA/SII/ICCR Categories)

No. of days from start of academic session or date of admission whichever is later to the date of withdrawal of admission	Deduction of Amount
3 days	Rs. 1000/-
4 to 15 days	Rs. 10,000/-
16 to 30 days	Rs. 16,000/-
31 to 45 Days	Rs. 25,000/-
After 45 Days	Normal semester fee would be deducted as applicable for regular/self-financed programmes, whichever is higher, from the fee paid. Remaining fee along with security deposit would be refunded

@*Please note that the bank account must be in the name of the candidate*

MEDICAL CERTIFICATE
(to be issued by a Registered Medical Practitioner)

GENERAL EXPECTATIONS

Candidates should have good general physique. In particular,

a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.

b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Color blind and Unicolular (having vision in only one eye) persons are restricted from admission to certain courses.

c) Hearing should be normal. Defective hearing should be corrected.

d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.

1	(a) Name of the Candidate:			Passport Size Color Photo (Please Paste).
	(b) Gender:			
2	Identification Mark (a mole, scar or birthmark), if any			
3	Major illness/operation, if any (specify nature of illness/operation			
4	Height in cm		5	Weight in kg	
6	Blood Group			
7	Past History			
	(a) Mental Illness			
	(b) Epileptic Fit			
8	Chest (Inspiration in cm)		9	Chest (Expiration in cm)	
10	Hearing			
11	(a) Vision		Left Eye	Right Eye
	i) With Glasses			
	ii) Without Glasses			
	(b) Color Blindness		(c) Unicolular Vision	
12	Respiratory System			
13	Nervous System			
14	Heart			
	(a) Sounds		(b) Murmur	
15	Abdomen		Hernia	Hydrocele
	(a) Lever			
	(b) Spleen			
16	Any Other defects			

Certificate of Medical Fitness

The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture **(Yes/No)**

The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects **(Yes/No)**
Remarks :-

Name of Doctor	**Signature**	**Registration No.**	**Seal**

Fee Payment procedure is same as of DASA 2022 admission as shown under.

HOSTEL ALLOTMENT: HOSTEL CHARGES AND DOCUMENTS REQUIRED FOR B.TECH 1ST YEAR 2022-23

The candidates will be allotted hostel at the time of physical reporting and will be required to deposit hostel charges and documents as per details below:

1.   HOSTEL CHARGES

Hostel Mess & Other Charges (to be deposited in the hostel account through SBI Collect).

   a) Hostel Mess Advance per semester Rs. 30,000/-
   (to be adjusted against actual Mess Bill & Misc. Charges on monthly basis)
   b) Hostel Security (Non-Refundable): Rs. 6000/-
   c) Electricity Advance per semester: **Rs. 3,000/- (Double/Triple Seater)** (to be adjusted as per actual electricity charges on monthly basis) for **Boys Hostels**
   d) Electricity Advance per semester: **Rs. 4500/- (Single Seater)** (to be adjusted as per actual electricity charges on monthly basis) for **Girls Hostels**
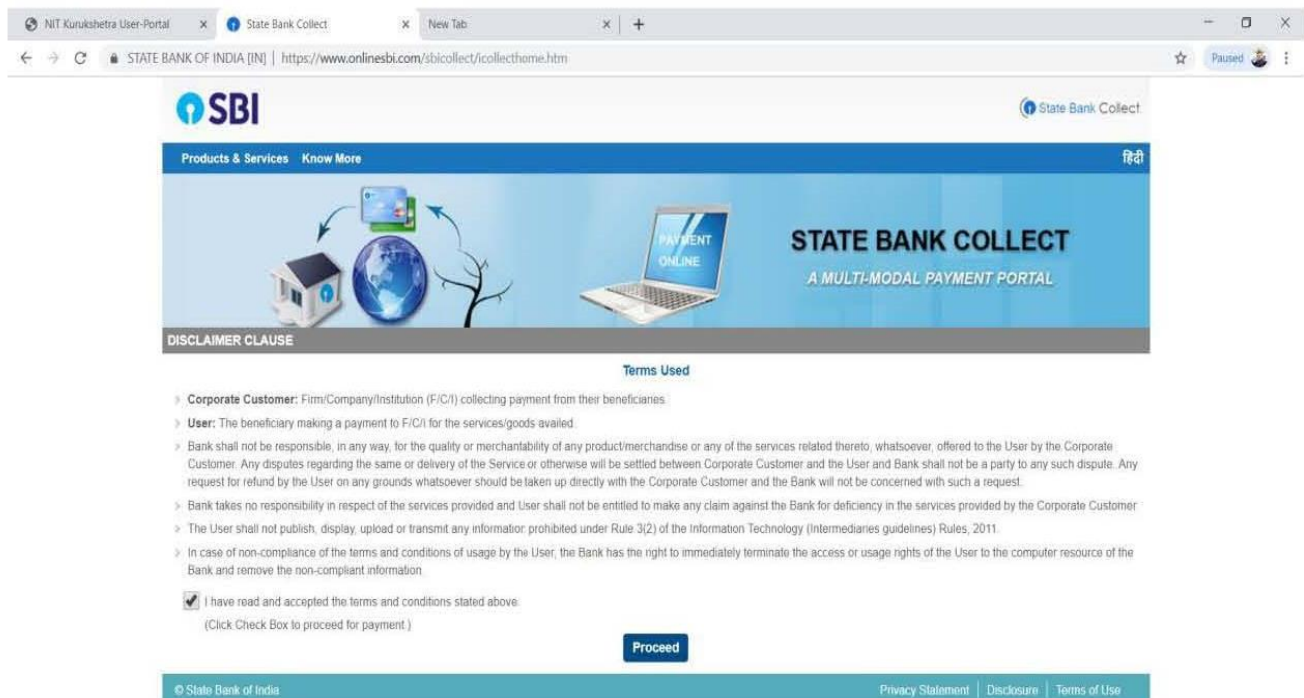
The link for the SBI collect is given below:-

Open SBI collect home page and proceed as follows:-

Link and Steps to follow to pay Hostel Charges through SBI Collect

Step 1. Open https://www.onlinesbi.com/sbicollect/icollecthome.htm

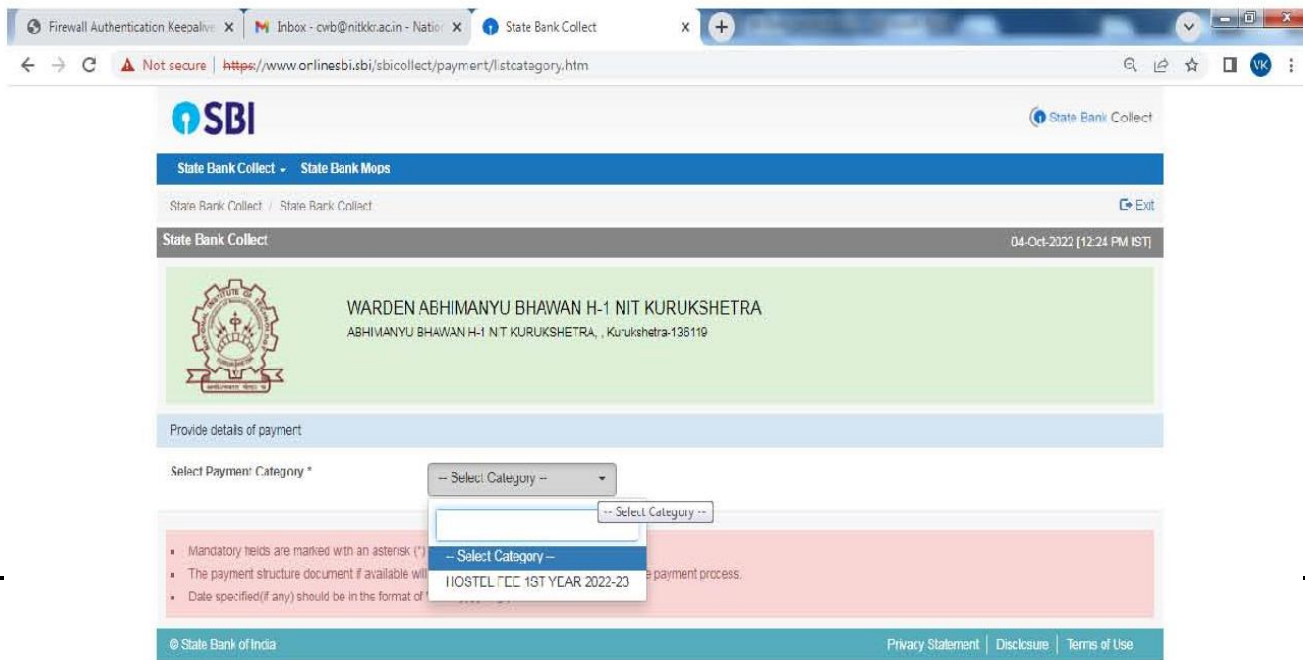Step 2. Click **check box** and **proceed** as shown below:

Step 3. Select state Haryana and Type of institution Educational Institutions
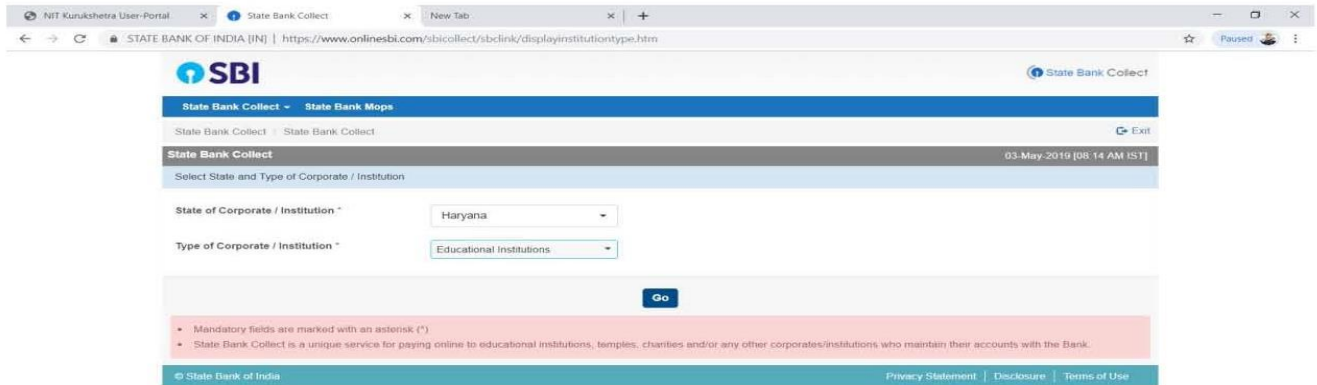
Step 4. Select Educational Institutions Name: WARDEN ABHIMANYU BHAWAN H-1 NIT KURUKSHETRA
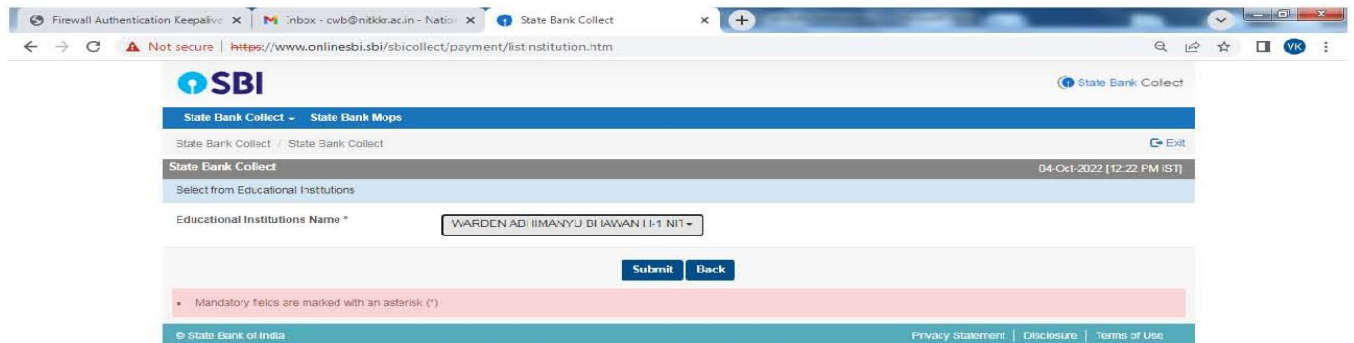
Step 5. Select Payment Category: Hostel Fee 1st Year 2022-23

Step 6. Fill all the required details.

Step 7. **Submit**

2. **Documents required**

   a) Self-Attested copy of the Provisional Admission Letter issued by the Institute after online reporting
   b) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card
   c) Self-Attested copy of Aadhaar Card/Passport/Citizenship Card of Parents (Mother or Father)/Guardian in case parents are not alive
   d) Two recent Passport size color photographs
   e) Receipt of Hostel Fee Deposited

For any query Contact on following numbers through whatsapp :-
(a) For Boys Hostels:-
Sh. Navneet (HS) -9996019632   Sh. Virender Kumar (HS)-9896171966
Sh. Amit Battan -9991915145   Sh. Pardeep Kumar (HS)-9671987198
(b) For Girls Hostels:-
Ms. Renu (HS)-7206281944

Emergency Contact Details:-
cwb@nitkkr.ac.in
Sh. Shailender Kumar (9466609664) -01744-233249 (O)

UNDERTAKING

(*By the candidate who has been allotted seat in B.Tech. Programme of NIT Kurukshetra*)

I, hereby undertake that I have been allotted seat in NIT Kurukshetra through DASA-2024 counselling process on the basis of the genuine, valid, and correct documents.

My particulars are given as below [IN CAPITAL LETTERS]

Name of Candidate :-_____

Father's/Mother's Name :-_____

DASA-2024/MEA/ICCR/SII Application No.:-_____

Gender (Male/Female/Other) :-_____

Date of Birth (DD/MM/YYYY) :-_____

Category :-_____
(GENERAL/OBC/SC/ST)

Admission Category (DASA/SII) :-_____
 (CIWG, SAARC or Non-SAARC & Non CIWG)

B.Tech. (Branch) Allotted :-_____
(B.Tech Programme of NIT Kurukshetra)

Address (as used in Documents) :-_____

_____

Mobile No (as used in counselling process):-_____

Email ID (as used in counselling process) :-_____

I also certify that the above particulars provided by me are true and authentic. The soft/hard copies of the documents/certificates provided by me to DASA-2022/MEA/ICCR/SII and NIT Kurukshetra during counselling/ reporting process may be verified from the issuing authorities at any time after physical reporting. In case, any document provided by me on the basis of which I secured admission is found forged/incorrect by NIT Kurukshetra at any time then my admission shall be cancelled and appropriate legal action may be taken by NIT Kurukshetra against me.

I am executing this undertaking in the presence of the following two witnesses* on _____ (Date in DD/MM/YYYY).

Date: _____

Place: _____   Signature of the Candidate

1.   Name, Address and Mobile No of 1st Witness
_____
_____

                                                                                Signature of 1st Witness with Date

2.   Name, Address and Mobile No of 2nd Witness
_____
_____

                                                                                Signature of 2nd Witness with Date

_____

* Anyone who knows the candidate and has attained the age of 18 years or more can become witness. The witness should not be family members. The witness is responsible for the fact that he/she knows the candidate and the candidate only has signed on undertaking, however, the witness shall not be liable for genuineness of the information furnished by the candidate.