

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA  
(ACADEMIC SECTION)**

No. Acad./19<sup>th</sup> Convocation/24//819

October 25, 2024

**NOTICE**

The institute is receiving requests from the degree recipients regarding process of getting degrees for those students who are not able to attend the 19<sup>th</sup> Convocation scheduled to be held on November 16, 2024.

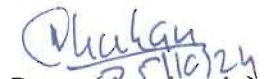
In this regard, the student who wish to receive his/her degree in absentia and willing to receive the same along with other academic documents such as DMCs, PDC etc. by Speed Post are requested to follow below mentioned process:

1. They are required to fill Generalized Application Form available on the Institute website and attach a payment receipt of ₹ 1650/- (**only ₹ 150/- for 2020 Batch onwards**) paid through **SBI collect** in the name of Director, NIT Kurukshetra.
2. They are also required to enclose self-attested copy of photo ID proof and address proof with the Generalized Application Form. Please note, in absence of valid address proof either in the name of student or his parents, the Academic Section will not send important academic documents. The students can also send self-attested photocopy of employee ID of the organization where they are currently working as an Address Proof for receipt of Degrees and other documents by Speed Post.
3. Type of Academic Documents:
  - (i) Only Degree: No requirement of No Dues Certificate
  - (ii) PDC & Final Semester DMC and Degree: No Dues Certificate is required to be enclosed with the Generalized Application Form for B.Tech., MBA & MCA degree recipients.

4. The application along with above mentioned enclosures must reach in the Academic Section through email: **academic@nitkkr.ac.in** or at the address mentioned below:

Faculty I/c (Academic)  
Room No. 210, First Floor,  
Golden Jubilee Administrative Building,  
NIT Kurukshetra-136119

This notice is issued for the information and further necessary action of all the degree recipients.

  
**Dean (Academic)**

Copy to: -

Faculty In-Charge (Website) with a request to upload the same on the Institute website