

## Disconnection form

Ref. No. \_\_\_\_\_

Dated \_\_\_\_\_

The undersigned working as/worked as \_\_\_\_\_ on Regular basis/  
Contract/Outsource/Research Scholar in the department/section of \_\_\_\_\_  
was residing in house No. \_\_\_\_\_ inside NIT Campus.

It is requested to disconnect institute bulk supply connection house no. \_\_\_\_\_  
since I have **resigned/shifted** to new house. Accordingly, the final electricity charges for house  
no. \_\_\_\_\_ on my name will be paid by me/can be deducted from my salary or from any  
other financial sources available in the Institute on my name.

Further, it is certified that any previous dues on accounts of the electrical connection of  
house no. \_\_\_\_\_ standing against me will be soul responsibility of myself. Also, the  
security deposit of Rs. \_\_\_\_\_ may please be refunded, if applicable.

Signature of the applicant

Name: \_\_\_\_\_

Employee ID: \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email ID: \_\_\_\_\_

To:

Assistant Engineer (E)  
Electrical Maintenance Section