

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
(ACADEMIC SECTION)**

No. Acad./25/ 48

January 10, 2025

NOTICE

The Senate in its 50th meeting held on 25.07.2023 vide agenda item No. S 50.05 approved relaxation in the Academic Rules for promotion to higher semester of B.Tech. programs. As per guidelines No. (ii) approved by the Senate, the examination of Odd Semester courses (both internal & external) will be held in Odd Semester and the examination of Even Semester courses (both internal & external) will be held in Even Semester respectively. The Senate also approved that a student is allowed to apply for maximum 6 Nos. of reappear courses (internal and/or external). This decision of the Senate was made effective from academic session 2023-24 for all batches.

As per above decision of the Senate, student will not be allowed to appear in the examinations for more than N+6 courses in any semester, where 'N' is the total no. of courses of the current semester the student is studying in and 6 is the maximum number of reappear courses (internal and/or external).

Further, the Competent Authority has also allowed the students of B.Tech. programs admitted prior to A.Y. 2023-24 to appear for reappear examination in odd semester for courses offered in even semester and vice-versa vide letter No. Acad./2023/1369 dated 01st September, 2023.

Accordingly, the students having re-appears in sessional component of courses of Odd & Even Semesters are hereby informed to apply for sessional improvement of Odd & Even Semester courses (Except 2023 Batch onwards of B.Tech. programs) in the prescribed sessional improvement form subject to not completion of maximum duration of the program. They are required to submit sessional improvement form separately for Odd & Even Semesters at **Student's Help Desk** along with self-attested photocopy of DMC's/Result Notifications (applicable from 2017 to 2024 batches) or verification of internal re-appears from Examination Cell (from 2017 to 2024 batches) by sending email on (**examinations@nitkkr.ac.in**) email id.

The eligible students who are interested to appear in sessional improvement of Odd & Even Semester courses may apply on prescribed sessional improvement form (copy enclosed) strictly on or before **05.00 pm, 14.02.2025 (Friday)**.

It is to be noted that after 14.02.2025 (Friday), no request for permission to appear in sessional improvement in Odd & Even Semester courses in this session will be entertained.

The cut lists for even and odd semester sessional improvement examinees will be sent to the respective HoDs/School Coordinators before start of 1st sessional in Even Semester of Academic Year 2024-25 (i.e. before 20.02.2025).

The HoDs/school coordinators are requested to ensure that sessional improvement exams and make-up test for Odd Semester courses may also be conducted before the last date of teaching as per Academic Calendars of all UG & PG programs for this semester.

This is for information and further necessary action, if required.

Sanjay Sharma
10/1/25
Faculty I/c (Academic)

Copy to:

1. AR to Director for kind information of the Hon'ble Director.
2. Heads of all the Departments/School Coordinators
3. Prof. I/C (CCN) for uploading on institute website.
4. Faculty I/C (Examinations) with a request to send updated list of the students of B.Tech.-2017 to 2024 batches for verification of their re-appears status in sessional components.
5. Chief Warden (Boys & Girls) circulate this notice among all the hostels.
6. Dean (Academic) for kind information.
7. Steno to Registrar for kind information of the Registrar.

SESSIONAL IMPROVEMENT FORM (w.e.f. Academic Year 2020-21)

SEMESTER (EVEN/ODD) _____

ACADEMIC SESSION: 20____-20____

Roll No : _____

Name: _____

Mob. No. : _____

Programme/

Email ID : _____

Specialization: _____

Deptt. : _____

Branch: _____

Section : _____

Student Type : Regular / Ex-Student (Plz tick applicable option)

Current Semester : _____ (For currently studying Regular Students Only)

Sessional Improvement Semester: _____

List of Courses having reappear in Sessional (Theory-T/Practical-P)

Sr. No	Course Code	P/T	Department Name (Course Offered by)	Sr. No	Course Code	P/T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

I wish to appear in Sessional Improvement in the following Course(s). I have enclosed self-attested photocopy of the DMC or email copy of the verification by the Exam Cell as a proof along with this form.

Sr. No	Course Code	P/T	Department Name (Course Offered by)	Sr. No	Course Code	P/T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

I have verified that: -

- The student has not completed maximum duration of the programme in this semester. (Maximum Duration for B. Tech Programmes is 8 years, M. Tech Programmes is 5 years, MBA programme is 4 years and MCA programmes is 6 years)
- The course codes are verified from DMCs or documents/records of Exam Cell.

The student may be allowed to appear in the sessional components of the (No.) courses as above.

Course Co-ordinator/ Faculty taking sessional improvement

HoD/Co-ordinator of School

Help Desk Official

Supdt (Academic)

Faculty In-Charge (Academic)

Note: -

- The student must fill the form and enclose the documentary proof of re-appear in the sessional components of the courses (B.Tech. 2023 batch onwards are not eligible for reappear exams of courses are not offered in the current semester) and submit the sessional improvement form at the Student's Help Desk as per notice. The Academic Section will not give permission for sessional improvement after 1st sessionals are over.
- The students can apply for maximum 6 nos. of courses of their choice in internal as well as external component.
- The Academic Section will prepare cut-list for internal re-appear of Even & Odd Semesters respectively and send the same to the Examination Cell and respective HoDs/School Coordinators before start of 1st sessional exam.