

**ELECTRICAL MAINTENANCE SECTION  
NATIONAL INSTITUTE OF TECHNOLOGY, KURUKSHETRA-136119**

**No. EM/NITK/2024/21**

**Dated: 17.01.2025**

**Subject: INVITATION OF QUOTATION REGARDING REPAIRING OF FANS/WATER COOLERS/EXHAUST FAN/MOTOR ETC.**

This is in reference to indent no. SEM/Elect./25/2024-25 dated 25.11.2024 for repairing of fans/water coolers/exhaust fan/motors etc. including rewinding, lathe work/bush shaft & bearings in NIT Kurukshetra.

In this concern, following the instructions as per notification no. Stores/2024/149 dated 22.07.2024, please upload the invitation of quotation (Copy enclosed) on the institute website for wide publicity.

  
Dean (E&C)

**Professor I/C (CCN)**

ELECTRICAL MAINTENANCE SECTION  
NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

Quotation Enquiry No. SEM/Elect./25/24-25/21

Date: 27.01.2025

**SUBJECT: INVITATION OF QUOTATION REGARDING REPAIRING OF FANS/WATER COOLERS/EXHAUST FAN/MOTOR ETC.**

1. You are invited to submit your most competitive quotation for the following goods:

| Sr. No. | Description  | Qty.  |
|---------|--|-------|
| 1.      | Invitation of Quotation Regarding repairing of fans/water coolers/exhaust fan/motors etc. including rewinding, lathe work/bush shaft & bearings as per details overleaf. | 1 Job |

2. **Quotation should be given only on the QUOTATION FORM attached with this enquiry form with the seal and stamp of the firm in the name of "To the Purchase Committee" NIT Kurukshetra. Please quote on the top of the envelope Quotation Enquiry No and subject. Else, the quotation is treated to be invalid.**
3. The material like old copper winding & old bearing will be minus from the whole work & is the property of service provider. The agency has to quote accordingly after deducting the value of old material .
4. The Institution is central Govt. body and Payment will be release after satisfactory report from Institute. Payment is normally made by online drawn on State Bank of India within 30 days of receipt of invoice if services found satisfactory.
5. The goods are not required exclusively for research purpose. The Custom & Excise duties are payable by the Institute.
6. The quotation should remain valid for a period not less than 60 days from the date of submission.
7. The right of accepting or rejecting any quotation with assigning any reason is reserved with the Institute.
8. The due date for receipt of quotation is **05 Feb. 2025** and will be opened on next working day. Please quote on the top of the envelope Quotation Enquiry No and subject.
9. After Submitting the quotation, No change will be entertained.

Purchase Committee

*K. Singh* 24/01/2025  
*P. Singh* 24/01/2025  
*Raj*



## QUOTATION

Note: To be filled with hand only. Or-else the quotation will be rejected. No over writings allowed

Quotation Enquiry Number : \_\_\_\_\_  
Quotation Date : \_\_\_\_\_  
GST Number of Firm : \_\_\_\_\_  
Name of the Firm and Address : \_\_\_\_\_  
\_\_\_\_\_

Name of the Job : Regarding repair of fans/water coolers/exhaust fan/motors etc. including rewinding, lathe work/bush shaft & bearings as per details overleaf.

Quoted Price with GST and other charges (in figures)

Quoted Price with GST and other charges (in words)

\_\_\_\_\_

\_\_\_\_\_

Delivery Period or Time for the job completion: - .....

Warranty Period: - 6 month from the date of invoice.

Certified that the above quoted price is a consolidated price satisfying all the terms & conditions as per the Quotation Enquiry Number.....dated .....

Signature of the Authorized Personal/ Vendor  
Name of the Quoter \_\_\_\_\_

Seal of the firm/ organization

QUOTATION

| Sr. No. | Particulars                  |  | Qty.    |
|---------|------------------------------|--|---------|
| 1.      | Repairing of ceiling fan 48" | (including complete rewinding, lathe work & replacement of bush shaft & bearings ) | 11 Nos. |
| 2.      | Repairing of ceiling fan 56" |  | 42 Nos. |
| 3.      | Repairing of wall fan 15"    |  | 01 No.  |
| 4.      | Repairing of exhaust fan 15" |  | 17 Nos. |
| 5.      | Repairing of exhaust fan 18" |  | 03 No.  |
| 6.      | Repairing of Standing fan    |  | 04 No.  |