

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA  
KURUKSHETRA, HARYANA, INDIA-136119**

---

No. Acad./25/1003

Date: 31-07-2025

**NOTIFICATION**

**Subject: Physical Reporting schedule and guidelines for newly admitted MCA candidates through NIMCET-2025 counseling for the Academic Year 2025-26.**

The physical document verification for MCA programme admitted through NIMCET-2025 is scheduled from **07.08.2025 to 08.08.2025** from **09:00 AM to 05:00 PM** in **Department of Computer Applications** of the Institute. Students can take hostel accommodation based on the final admission letter, issued only after successful physical document verification. The classes of **MCA (1<sup>st</sup> semester)** will commence in offline mode w.e.f. **August 11, 2025**.

**The following instructions need to be adhered by all candidates during the physical reporting:**

- (1) The candidates must have deposited Seat acceptance fee Rs. 10,000/- and Partial Admission Fee (PAF) (Rs. 30,000/- Gen/OBC-NCL/EWS and Rs. 20,000/- SC/ST/PwD) on the NIMCET-2025 Portal.
- (2) The candidates must have all original documents and certificates during the physical reporting as mentioned in **Annexure-A**.
- (3) Institute roll number will be allotted at the time of Physical reporting in the Institute as per above schedule.
- (4) After successful document verification and allotment of Institute roll number, candidates will be required to deposit the **Balance Institute Fee (BIF)** as per **Annexure B** through SBI Collect. **The link for the same will be made available and activated on the Institute website from August 04, 2025 (09:00 A.M. ) to August 10, 2025 (05:00 P.M).**
- (5) All documents should be in order as mentioned in Personal Information Form (PIF) (Point 18) (Annexure-F) for successful verification of the documents at the time of Physical reporting.
- (6) It is responsibility of the candidates to complete all the admission formalities in the finally allotted Institute as per the schedule of Physical reporting.
- (7) **The candidate is required to report at the Institute, otherwise, will lose his/her allotted seat for which only he/she will be responsible. No refund will be given to the candidate who will not report at the institute during the scheduled physical reporting session.**
- (8) **The admission cancellation request will be accepted only after successful participation of the candidate in Physical reporting as per schedule.**
- (9) The fee deposited by the candidate will be refunded as per Institute Refund Rules as mentioned in (**Annexure B**) if a candidate wishes to withdraw admission after Physical Reporting.
- (10) The classes of MCA (1<sup>st</sup> semester) will commence from **August 11, 2025** in offline mode.
- (11) The hostel fee (Mess and Misc.), as per **Annexure-D**, will be required to be paid for hostel accommodation. Hostel authorities may be contacted in case of any query.
- (12) **For Anti Ragging Undertaking (mandatory), students are required to register themselves on the UGC website (<http://www.antiragging.in>) >Forms>students undertaking>Select University>fill the details.**

- (13) The candidates are required to visit the Institute website ([www.nitkkr.ac.in](http://www.nitkkr.ac.in)) regularly for latest updates.
- (14) The candidates may send their query related to the Physical reporting process and documents, if any, through email at: **admission@nitkkr.ac.in** or contact on: **+91-1744-233227 / 223 / 226** during Institute office hours.

sd/-

**Faculty-in-Charge (Academic)**

**Copy to:**

1. Assistant Registrar to Hon'ble Director for kind information of the Director.
2. PS to Registrar for kind information of the Registrar.
3. Faculty I/c (Accounts) with a request to depute one personnel in MCA Department of the Institute during the above-said dates.
4. Prof. I/c (CCN) with a request to depute one personnel on the above-mentioned dates to provide the Institute email ID and net-login to the students.
5. Faculty I/c (Website) with a request to upload the notification on the institute website.
6. Chief Warden (Boys/Girls Hostels) with a request to depute two persons (one each from Boys & Girls Hostels) to guide/help the admitted students for hostel allotment during the above-said dates.
7. Dean (SW) for information.

**CERTIFICATES & DOCUMENTS REQUIRED FOR PHYSICAL REPORTING**

1. Provisional Admission Letter of NIMCET-2025 of the latest round having final allotment of a seat in MCA Programme of NIT Kurukshetra and payment details of Seat acceptance fee Rs. 10,000/- and Partial Admission Fee (PAF) (Rs. 30,000/- Gen/OBC-NCL/EWS and Rs. 20,000/- SC/ST/PwD) to NIMCET-2025.
2. Valid NIMCET Rank / Score Card.
3. Statement of Marks (Mark Sheets) of all semesters of the qualifying examination.
4. Provisional Degree Certificate (PDC) / Degree Certificate/Course Completion Certificate issued by the Institute. However, pending documents must be produced on or before September 30, 2025 in the Academic Section of the Institute.
5. 10<sup>th</sup> Board Mark Sheet/Certificate having particulars of the candidate (Mandatory). The Date of Birth (DOB) Certificate issued by the appropriate Govt. Authority, in case DOB is not mentioned on 10<sup>th</sup> Board Mark Sheet.
6. Valid Photo ID Proof (Aadhaar Card (Front and Back) / PAN / Passport etc.).
7. Valid Address Proof in support of Permanent and Correspondence Address (if different from Aadhar Card).
8. Valid SC/ST/OBC-NCL/PwD/EWS Certificate, as is applicable, (Issued by the competent authority). OBC-NCL/EWS certificate must have been issued on or after **1<sup>st</sup> April 2025.**
9. **Original** Migration Certificate and Character Certificate (from the Institute/School last attended).
10. Medical Certificate as per **Annexure-E**
11. Three latest passport-size color photographs.
12. For Anti Ragging Undertaking (mandatory), students are required to register themselves on the UGC website (<http://www.antiragging.in>) >Forms>students undertaking>Select University>fill the details (sample attached)
13. Undertaking regarding genuineness of documents and certificate duly filled and signed on the prescribed format as per **Annexure-C**
14. Cancelled Cheque or Pass Book regarding bank account details (Bank Account must be in the name of the Candidate for all type of transactions in the Institute including refund of fee, disbursement of scholarship etc.)

***Note:- As per Govt. of India Guidelines, Digi-Locker downloaded self-attested copy having bar-code/ QR code will be considered equivalent to the original.***

**Balance Institute Fee (MCA Regular & Self-Financed Programme) and Refund Rules**

Institute Fee (1st Semester) (In Rs.)	Regular Seats				Self-Financed Seats#			
	General, EWS & OBC-NCL (Non-PwD)		SC, ST & PwD Students		General, EWS & OBC-NCL (Non-PwD)		SC, ST & PwD Students	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Tuition Fee	35,000/-	35,000/-	35,000/-	35,000/-	1,00,000/-	1,00,000/-	1,00,000/-	1,00,000/-
Hostel Room Rent (Single Seater)	10,500/-	10,500/-	10,500/-	10,500/-	10,500/-	10,500/-	10,500/-	10,500/-
Other Institute charges (for breakup of institute charges, refer Institute website)	44,800/-	44,800/-	44,800/-	44,800/-	44,800/-	44,800/-	44,800/-	44,800/-
<b>Total First Semester Fee (A)</b>	<b>90,300/-</b>	<b>90,300/-</b>	<b>90,300/-</b>	<b>90,300/-</b>	<b>1,55,300/-</b>	<b>1,55,300/-</b>	<b>1,55,300/-</b>	<b>1,55,300/-</b>
Seat Acceptance Fee paid at NIMCET-2025 (B)	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-	10,000/-
Partial Admission Fee paid at NIMCET-2025 (C)	30,000/-	30,000/-	20,000/-	20,000/-	30,000/-	30,000/-	20,000/-	20,000/-
<b>Balance Institute Fee Regular Rounds (E) = A – B – C</b>	<b>50,300/-</b>	<b>50,300/-</b>	<b>60,300/-</b>	<b>60,300/-</b>	<b>1,15,300/-</b>	<b>1,15,300/-</b>	<b>1,25,300/-</b>	<b>1,25,300/-</b>
<b>Balance Institute Fee for fresh allotment in Special Rounds (F) = A – B</b>	<b>80,300/-</b>	<b>80,300/-</b>	<b>80,300/-</b>	<b>80,300/-</b>	<b>1,45,300/-</b>	<b>1,45,300/-</b>	<b>1,45,300/-</b>	<b>1,45,300/-</b>

# For any Government Scholarship Schemes, the prevailing Govt. of India rules will be applicable.

**Mode of Payment of Balance Institute Fee**

The balance Institute fee is to be paid online on the payment link, which will be provided on the Institute website from August 04, 2025 (09:00 A.M. ) to August 10, 2025 (05:00 P.M).

Those who do not pay Balance Institute Fee and do not report physically at the institute on the scheduled dates will lose their allotted seats for which only the candidate will be responsible and no refund will be made.

**Refund policy of the Institute*****(a) (MCA Regular Seats)***

No. of days from the start of the academic session or date of admission, whichever is later, to the date of withdrawal of admission	Deduction of Amount
Upto 3 days	Rs. 1000/-
4 to 12 days	Rs. 3000/-
13 to 30 days	Rs. 7500/-
31 days or more	Only security to be refunded

***(b) (MCA Self-Financed Seats)***

No. of days from start of academic session or date of admission, whichever is later, to the date of withdrawal of admission	Deduction of Amount
Upto 3 days	Rs. 1000/-
4 to 15 days	Rs. 10,000/-
16 to 30 days	Rs. 16,000/-
Upto 45 days	Rs. 25,000/-
After 45 Days	Only security to be refunded.

Please note that the bank account must be in the name of the candidate

**UNDERTAKING**

*(By the candidate who has been allotted seat in MCA Programme of NIT Kurukshetra)*

I, hereby undertake that I have been allotted seat in NIT Kurukshetra through **NIMCET-2025** counselling process on the basis of the genuine, valid, and correct documents.

**My particulars are given as below [ IN CAPITAL LETTERS] :-**

Name of Candidate : - \_\_\_\_\_  
Father's/Mother's Name :- \_\_\_\_\_  
NIMCET Application No. :- \_\_\_\_\_  
Gender (Male/Female/Other) :- \_\_\_\_\_  
Date of Birth (DD/MM/YYYY) :- \_\_\_\_\_  
PWD Status :- YES / NO  
Category :- OPEN/OBC-NCL/SC/ST/EWS/PwD (\_\_\_\_\_) Tick & Fill  
  
Admission Category :- OPEN/OBC-NCL/SC/ST/EWS/PwD (\_\_\_\_\_) Tick & Fill  
  
Address (as used in Documents) :- \_\_\_\_\_  
\_\_\_\_\_  
Mobile No (as used in counselling process) :- \_\_\_\_\_  
Email ID (as used in counselling process) :- \_\_\_\_\_

I also certify that the above particulars provided by me are true and authentic. The documents/certificates provided by me to **NIMCET-2025** and NIT Kurukshetra during counselling/ reporting process may be verified from the issuing authorities during physical reporting or at any time after physical reporting. In case, any document provided by me on the basis of which I secured admission is found forged/invalid/incorrect at any time then my admission shall be cancelled and appropriate legal action may be taken by NIT Kurukshetra against me.

Date: \_\_\_\_\_

Place: Kurukshetra

Signature of the Candidate

**NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA**  
**MEDICAL FITNESS CERTIFICATE**

<b>MEDICAL CERTIFICATE</b> <b>(to be issued by a Registered Medical Practitioner)</b>			
<b><u>GENERAL EXPECTATIONS</u></b>			
Candidates should have good general physique. In particular,			
a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.			
b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and unocular persons are restricted from admission to certain courses.			
c) Hearing should be normal. Defective hearing should be corrected.			
d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.			
1	<b>Name of the Candidate:</b>		
2	<b>Identification Mark (a mole, scar or birthmark), if any</b>		
3	<b>Major illness/operation, if any (specify nature of illness/operation)</b>		
		Passport Size Color Photo ( Please Paste).	
4	<b>Height in cm</b>	5	<b>Weight in kg</b>
6	<b>(A) Blood Group</b>	<b>(B) HIV (Mandatory)</b>	
7	<b>Past History</b>		
	(a) Mental Illness		
	(b) Epileptic Fit		
8	<b>Chest (Inspiration in cm)</b>	9	<b>Chest (Expiration in cm)</b>
10	<b>Hearing</b>		
11	<b>(a) Vision</b>	<b>Left Eye</b>	<b>Right Eye</b>
	i) With Glasses		
	ii) Without Glasses		
	<b>(b) Color Blindness</b>	<b>(c) Unicolular Vision</b>	
12	<b>Respiratory System</b>		
13	<b>Nervous System</b>		
14	<b>Hearts</b>		
	(a) Sounds	(b) Murmur	
15	<b>Abdomen</b>	<b>Hernia</b>	<b>Hydrocele</b>
	(a) Liver		
	(b) Spleen		
16	<b><u>Any Other defects</u></b>		
<b><u>Certificate of Medical Fitness</u></b>			
The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture (Yes/No)			
The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects (Yes/No)			
<b><u>Remarks :-</u></b>			
<b>Name of Doctor</b>		<b>Signature</b>	
<b>Registration No.</b>		<b>Seal</b>	

Acad./Inward/ 25.18.11  
Dated: 23.5.25

OFFICE OF THE CHIEF WARDEN  
NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

Ref. No. CW/JK/2025/130

Dated 23.05.2025

**HOSTEL CHARGES (MESS, ELECTRICITY ETC.) AND PAYMENT INSTRUCTIONS**

The candidates will be allotted hostel at the time of physical reporting as per the following:-

**1. Documents required for Hostel Allotment**

- Self-Attested copy of the Admission Letter issued by NIT Kurukshetra after physical reporting
- Self-Attested copy of Aadhaar Card/Passport/Citizenship Card
- Self-Attested copy of Aadhaar Card/Passport/Citizenship Card of the Parents (Mother or Father/Guardian in case parents are not alive).
- Two recent Passport size colored photographs

**2. Venue for Hostel Allotment**

**For Boys Hostels:** Office of Hostels no. 1, 2, 3, 6 and 11.

**For Girls Hostels:** Office of Bhagirathi Bhawan

**3. Hostel Mess & Other Charges (For Boys and Girls Hostels)**

- Hostel Development and Maintenance Fund (HDMF) (Non-Refundable): **Rs.6000/- (One time)**
- Hostel Mess Advance per semester: **Rs. 30,000/-**  
(to be adjusted against actual Mess Bill & Misc. Charges on monthly basis)
- Electricity Advance per semester: **Rs. 4500/-**  
(to be adjusted as per actual electricity charges on monthly basis)

**4. Mode of Payment**

**a) For Boys Hostels**

Through Net Banking in the account of **WARDEN ABHIMANYU BHAWAN H-1 NIT KURUKSHETRA** (Account Number: 34650475620 IFSC Code: SBIN0006260)

**OR**

Through Demand Draft in favor of **WARDEN ABHIMANYU BHAWAN H-1 NIT KURUKSHETRA**

Bank Name & Branch: State Bank of India, NIT Kurukshetra, Haryana, 136119

**b) For Girls Hostels**

Through Net Banking in the account of **WARDEN BHAGIRATHI BHAWAN** (Account Number: 35219886773 IFSC Code: SBIN0006260)

**OR**

Through Demand Draft in favor of **WARDEN BHAGIRATHI BHAWAN**

Bank Name & Branch: State Bank of India, NIT Kurukshetra, Haryana, 136119

**5. Hostel Contact Details (During office hours)**

**For Boys Hostels:** Please report to concerned Hostel office for hostel fee submission and hostel room allotment.

Hostel No. and Name	Contact No.
Boys Hostel No. 1 (Abhimanyu Bhawan)	7404392231
Boys Hostel No. 2 (Bhishma Bhawan)	9729972202
Boys Hostel No. 3 (Chakradhar Bhawan)	9729506503
Boys Hostel No. 6 (Fanibhushan Bhawan)	9416404448
Boys Hostel No. 11 (Vivekananda Bhawan)	9729033211

**For Girls Hostels:** Please report to office of Bhagirathi Bhawan for hostel fee submission and hostel allotment.

Girls Hostel (Bhagirathi Bhawan) 8607607378

Chief Warden (Girls Hostels)  
National Institute of Technology  
Kurukshetra-136119  
Dean (Academic)

Chief Warden (Boys Hostels)  
National Institute of Technology  
Kurukshetra-136119



## Undertaking Registration form for Universities

Fields marked with \* are Mandatory.

### Student's Details

First Name \*

cggdfg

Middle Name (optional)

Middle Name

Surname / Last Name \*

ghfhgfhf

Mobile Number (+91)\*

1234567890

Email\*

abcd@gmail.com

Gender \*

Male

City\*





State\*\*

HIMACHAL PRADESH

Select Nationality\*

Indian

## Parent / Guardian Details

Parent / Guardian Name\*

hksfhhk

Parent / Guardian Phone Number (+91)\*

7894651230

Parent / Guardian Email\*

xyz@gmail.com

Parent / Guardian City\*

khghh

Parent / Guardian State\*

HIMACHAL PRADESH

Parent / Guardian address\*

hjikhkjdgIfd



HARYANA

University name (Select University state first)\*

National Institute of Technology Kurukshetra (U-017

### Your University Details

University Code	U-0172
University Name	National Institute of Technology

Select University first and then fill the following as per the University details

University Director/Vice Chancellor \*

Dr.

BV Ramana Reddy

University Phone Number (+91)\*

1744233226

University Landline Number (Optional)

University Landline Number

Details of the course (UG/PG/Diploma)\*

Post Graduate Degree

Name of the Course \*

M.Tech



Current year of study\*

1

Nearest Police Station to your University\*

Adarsh Police Station, Kurukshetra

## UGC Regulations

- ☒ I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))
- ☒ I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging. (To read, click on the link [SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT](#) )
- ☒ I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.
- ☒ I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.
- ☒ I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti-Ragging



## Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential, So no part of this survey is going to show anything to your University.

Your University will only know that you have participated in this survey

Were you ever ragged ? \*

☒ No ☐ Yes

Did you ever rag anybody ? \*

☒ No ☐ Yes

What is the phone number of National Anti-Ragging Helpline \*

18001805522

Does ragging happen in your University ? \*

☒ No ☐ Mild ☐ Severe

**WARNING: Please recheck your details (specially email addresses and mobile number) before submitting the form**

☒ I have rechecked the form and confirm that all the details are correct.



## Useful links

- › [University Grants Commission \(UGC\)](#)
- › [Monitoring Agency, Centre for Youth \(C4Y\)](#)
- › [Ministry of Education \(MoE\)](#)

## Useful links of this website

- › [Council Login](#)
- › [University/ Standalone Institution/ College Dashboard](#)
- › [Admin Login](#)
- › [NRMC](#)

## Sitemap

- › [Home](#)
- › [Fill Undertaking](#)
- › [Fill Compliance](#)
- › [Register Complaint](#)
- › [Give Your Feedback](#)
- › [Download Undertaking](#)
- › [Frequently Asked Questions](#)
- › [Information Packs](#)



## Contacts

### University Grants Commission (UGC)

Anti Ragging Cell  
6, Benito Juarez Marg  
South Campus, South Moti Bagh  
New Delhi - 110021

### National Anti-Ragging Helpline

**Phone No -:** 1800-180-5522

**Email -:** helpline@antiragging.in

## Monitoring Agency

### Centre for Youth (C4Y)

New Delhi - 110068

**Phone No -:** 91-11416 19005

**Email -:** antiragging@c4yindia.org

This website is designed and maintained by the Monitoring Agency, Centre for Youth (C4Y)

