NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA
(ACADEMIC SECTION)

No. Acad./25/ƖoƖƖ   **August 1, 2025**

NOTICE

The Senate in its 50th meeting held on 25.07.2023 vide agenda item No. S 50.05 approved relaxation in the Academic Rules for promotion to higher semester of B.Tech. programs. As per guidelines No. (ii) approved by the Senate, the examination of Odd Semester courses (both internal & external) will be held in Odd Semester and the examination of Even Semester courses (both internal & external) will be held in Even Semester respectively. The Senate also approved that a student is allowed to apply for **maximum 6 Nos.** of reappear courses (internal and/or external). This decision of the Senate was made effective from academic session 2023-24 for all batches.

As per above decision of the Senate, student will not be allowed to appear in the examinations for more than N+6 courses in any semester, where 'N' is the total no. of courses of the current semester the student is studying in and 6 is the maximum number of reappear courses (internal and/or external).

Further, the Competent Authority has also allowed the students of B.Tech. programs admitted prior to A.Y. 2023-24 to appear for reappear examination in odd semester for courses offered in even semester and vice-versa vide letter No. Acad./2023/1369 dated 01st September, 2023.

Accordingly, the students having re-appears in sessional component of courses of Odd & Even Semesters are hereby informed to apply for sessional improvement of Odd & Even Semester courses (Except 2023 Batch onwards of B.Tech. programs) in the prescribed sessional improvement form subject to not completion of maximum duration of the program. They are required to submit sessional improvement form separately for Odd & Even Semesters at **Student's Help Desk** or through email **(reappear_exam@nitkkr.ac.in)** along with self-attested photocopy of Result Notifications (applicable from 2018 to 2024 batches).

The eligible students who are interested to appear in sessional improvement of Odd & Even Semester courses may apply on prescribed sessional improvement form (copy enclosed) strictly on or before **05.00 pm, 08.09.2025 (Monday)**.

It is to be noted that after 08.09.2025 (Monday), no request for permission to appear in sessional improvement in Odd & Even Semester courses in this session will be entertained.

The cut lists for even and odd semester sessional improvement examinees will be sent to the respective HoDs/School Coordinators before start of 1st sessional in Odd Semester of Academic Year 2025-26 (i.e. before 15.09.2025).

The HoDs/school coordinators are requested to ensure that sessional improvement exams and make-up test for Odd Semester courses may also be conducted before the last date of teaching as per Academic Calendars of all UG & PG programs for this semester.

This is for information and further necessary action, if required.

Faculty I/c (Academic)
01/08/2025

Copy to:

1. AR to Director for kind information of the Hon'ble Director.
2. Heads of all the Departments/School Coordinators
3. All Deans
4. Prof. I/C (CCN) for uploading on institute website.
5. Faculty I/C (Examinations) with a request to send updated list of the students of B.Tech.-2018 to 2024 batches for verification of their re-appears status in sessional components.
6. Chief Warden (Boys & Girls) circulate this notice among all the hostels.
7. Dean (Academic) for kind information.
8. Jr. Assistant to Registrar for kind information of the Registrar.

NATIONAL INSTITUTE OF TECHNOLOGY KURUKSHETRA

SESSIONAL IMPROVEMENT FORM (W.E.F. AY 2020-21)

CURRENT SEMESTER _____

ACADEMIC SESSION: 20_____-20_____

Roll No : _____

Name:_____

Mob. No. : _____

Programme/

Email ID : _____

Specialization: _____

Department : _____

Branch:_____

Section : _____

Student Type : **Regular / Ex-Student** (Plz tick applicable option)

Sessional Improvement Semester: _____
List of Courses having reappear in Sessional (Theory-T/Practical-P)

Sr. No	Course Code	P/T	Department Name (Course Offered by)	Sr. No	Course Code	P/T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

I wish to appear in Sessional Improvement in the following Course(s). I have enclosed self-attested photocopy of the result notification or email copy of the verification by the Exam Cell as a proof along with this form.

Sr. No	Course Code	P/T	Department Name (Course Offered by)	Sr. No	Course Code	P/T	Department Name (Course Offered by)
1				4			
2				5			
3				6			

I have verified that: -
   a) The student has not completed maximum duration of the programme in this semester. (Maximum Duration for B. Tech Programmes is 8 years, M. Tech Programmes is 5 years, MBA programme is 4 year and MCA programmes is 6 year)
   b) The course codes are verified from DMCs or documents/records of Exam Cell.
The student may be allowed to appear in the sessional components of the (No.) courses as above.

Help Desk Official   **Supdt (Academic)**   **Faculty I/c (Academic)**

HoD/Co-ordinator of School   **Course Co-ordinator/ Faculty taking sessional improvement**

Note: -
1) The student must fill the form and enclose the documentary proof of re-appear in the sessional components of the courses (applicable for 2016 batch onwards only) and submit the sessional improvement form at least one week before start of the 1st sessional at Help Desk and collect the same from Help Desk only after verification and approval from Academic Section. The Academic Section in any case will not give permission for sessional improvement after 1st sessional are over.
2) The student has to fill separate form for each semester tend in case if he/she has more than 6 reappear in sessional components in any semester, he has to fill additional form for that semester.
3) The student should submit self-attested photocopies of this form to respective faculties taking his sessional after getting approval from the Academic Section and the concerned HoD/Co-ordinators of the school.
4) The teachers are requested to ensure that the student has permission before they allow the student in the sessional improvement exam. They will also keep self-attested copy of this form submitted by the student for their record. The cut-list in respect of sessional re-appear will be provided to the respective departments/schools.