



National Institute of Technology
(Under Ministry of HRD, Govt. of India)
Kurukshetra-136 119 (Haryana)
Website: <http://www.nitkkr.ac.in>

Advertisement No. 9/2026

NOTICE INVITING TENDER

National Institute of Technology Kurukshetra (An Autonomous Body of the Ministry of Education, Govt. of India) invites sealed tenders under two bid system (Technical + Financial) for leasing out the following canteens/shops services, from the reputed firms/food chains having minimum three years' experience in Educational Institutes/ Govt. Sector/ Public Sector/Corporates, so as to reach this office upto **3.00 PM on 28.05.2026**. The tender (Technical bid) will be opened on the same day at 4.30 PM in the presence of bidders or their authorized agents who may choose to be present. The tender document can be downloaded from the Institute website: <http://www.nitkkr.ac.in>. The downloaded tender document must accompany a Demand Draft of Rs.2500/- towards tender fee in favour of Director, NIT, Kurukshetra, otherwise it will be rejected:

Tender No.		
Date		
Item Name	SHC	Senate Hall Canteen
	AC	Apollo Canteen Near Hostel No.3
	Shop No.2	Dry Cleaner Shop
	Shop No.4	Stationery / Computer Shop
	Shop No.5	Provision/ Medical Store Shop
	Shop No.6	Photo Studio / Photostat / Lamination Shop
	Shop No.8	Barber Shop
	Shop No.10	Kiryana/Provision Store
	LDC	Laundry-cum-Dry Cleaning shop in bearer barracks
Tender Fee		Rs. 2500/-
EMD Amount		Rs.50,000 For Senate Hall Canteen
		Rs.20,000 For Apollo Canteen near Hostel No.3, Stationery/computer shop, Provision/Medical store shop, Kiryana Provision Store
		Rs. 10,000 For Dry Cleaner shop, Photo Studio / Photostat / Lamination Shop, barber shop and Laundry-cum-Dry Cleaning shop in bearer barracks
Duration of contract		Two years

Note:

1. The Tender Document can be downloaded from the Institute website: <http://www.nitkkr.ac.in>
2. All the tenders should be submitted offline mode/physical tendering process in the Estate Section.
3. The EMD may be paid in the form of Demand Draft or NEFT Transfer. The Demand Draft may be drawn in the name of Director, National Institute of Technology Kurukshetra, and Payable at Kurukshetra. The Bank Details of NITK for payment through NEFT are as: Beneficiary Name: DIRECTOR, Account No.: 10116885013, IFSC Code: SBIN0006260, Bank Name: State Bank of India.
4. Bidders claiming for exemption from payment of EMD must accompanied requisite documents in support of their claim.
5. Tender received without EMD OR Exemption Related Certificates/Documents will be summarily rejected.
6. For any issues related to tender, please contact Estate Section. Tel. 01744-233233, 233234.
Email; deanestate@nitkkr.ac.in

Sd/-
Registrar In-Charge

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INTRODUCTION:

National Institute of Technology Kurukshetra invites sealed tenders from reputed firms having experience in Educational Institutes/Govt. Sector/Public Sector/Corporates, who fulfills the eligibility criteria as enunciated herein after for canteens/shops services at work spot of the Institute for a period of two years which can be further extendable as per the satisfactorily performance of the services and terms & conditions set out in the tender document.

NIT KURUKSHETRA currently operates about 292 acres campus with various facilities spread across a large area. The campus facilities provide an ideal environment for an all rounded learning experience and holistic growth. Presently NIT, Kurukshetra is having 7000 students inclusive of 600 families. This tender document provides for requirement of Institute canteens/shops at NIT Kurukshetra to the entire satisfaction of the user and Institute authorities which shall include the following: -

1. Work:

Bidder shall be responsible for all activities related to the canteens/shops and other activities notified from time to time by the concerned authority of the Institute. Brief description of Scope of Work for bidder/**Contractor** is indicated in **Annexure-I**.

2. BIDDING PROCEDURE:

Two bid system will be followed for the tender.

2.1 The Bidders are requested to give detailed tender in two Parts:

Part- I : Technical Bid

Part - II : Financial Bid

2.1.1 Technical Bid:

Bidder details /Tender Form for operation of shops -**Annexure-II** is to be submitted along with the following documents.

- a) Copy of the receipt of the Tender fee.
- b) Copy of the receipt of the submission of EMD.
- c) Attested copy of Registration Certificate of the firm.
- d) Work experience certificate of similar work for last three consecutive financial years.
- e) Attested copy of the IT return filed for the last three consecutive financial years.
- f) Annual Turnover Certificate duly certified by Chartered Accountant for the last three consecutive financial years.
- g) Attested copy of all the necessary registrations of the Government under the Shops and Establishment Act, Contract Labour Act, GST, GSTIN, PAN and license from **FSSAI (if applicable)** etc.
- h) Affidavit regarding Blacklisting & Fraud and Corrupt Practices in **Annexure- III**.
- i) Undertaking regarding Tender Conditions Acceptance as prescribed in **Annexure-IV**.

Note 1: Please indicate page nos. on your tender document.

Note 2: The technical offer should not contain any price information. Any price information will lead to cancellation of the submitted bid.

2.1.2 Financial Bid:

Financial Bid is to be submitted separately in sealed envelopes super scribing "*Part II: Financial Bid for respective canteens/shops*" in the proforma prescribed at **Annexure-IX & X**. In case financial bid is not submitted separately and combined with technical bid, the bids will be summarily rejected.

2.2 Earnest Money

The Bidders should submit their tender alongwith tender Fee (Non-Refundable) and Earnest Money Deposit (refundable) separately payable in the form of two separate Demand Drafts from Scheduled Commercial Bank in favour of Director, NIT, Kurukshetra, payable at State Bank of India, NIT Branch, Kurukshetra giving full particulars. The Earnest money will be forfeited on non-acceptance of the specified premises allotted.

a) Tender Fee for All: Rs. 2500/- (Rupees Two thousand Five hundred only)- Non-refundable

b) Earnest Money Deposit (EMD) Amount- business-wise detail is as under:

Sr. No.	Shop No.	Shop Earmarked for	Earnest Money Deposit (EMD) Amount
1.	SHC	Senate Hall Canteen	50,000/-
2.	AC	Apollo Canteen near Hostel No.3	20,000/-
3.	Shop No.2	Dry Cleaner, Shop	10,000/-
4.	Shop No.4	Stationery / Computer Shop	20,000/-
5.	Shop No.5	Provision/ Medical Store-Shop	20,000/-
6.	Shop No.6	Photo Studio / Photostat / Lamination Shop	10,000/-
7.	Shop No.8	Barber Shop	10,000/-
8.	Shop No.10	Kiryana/Provision Store	20,000/-
9.	LDC	Loundry-cum-Dry Cleaning shop in bearer barracks	10,000/-

c) The Technical Bid without tender Fee & EMD would be considered as UNRESPONSIVE and will not be accepted. NSIC/MSME registered bidders must submit copy of valid NSIC/ MSME Registration Certificate for exemption of EMD.

d) The Tender Fee and EMD shall be denominated in Indian Rupees only. No interest will be payable to the bidders on the amount of the EMD.

e) The public sector companies will not be exempted from submitting EMD until and unless they submit document pertaining to directives of Government of India in this regard of the Tender.

f) **Refund of EMD:** The EMD will be refunded without any interest to the unsuccessful Bidders only after the Tenders are finalized.

2.3 Evaluation of Bid:

Bids will be evaluated based on Technical criteria:

Technical Evaluation:

- I. The bidder must fulfil all the minimum eligibility criteria mentioned in the tender document.
- II. During the technical evaluation stage, each bidder shall be assigned marks as per the criteria specified.
- III. Evaluation shall be done only on the basis of supporting documents submitted by the bidder alongwith technical bid for the criteria as mentioned in document.
- IV. A Bidder must fulfil the minimum eligibility criteria and should secure a minimum qualified marks in Technical Bid Evaluation in order to be a qualified bidder.
- V. A substantially responsive bidder shall meet the requirements of the bidding document in totality i.e. by following the procedures as above. The technical bidder who is not meeting the essential criteria/minimum or any other requirements as per the tender documents shall be rejected. The decision of the competent authority in this regard will be final and binding. It is the responsibility of the bidder to submit the neat and clean documents which are readable.

VI. Technical bid evaluation will be done on the following criteria:

Technical evaluation sheet for Senate Hall Canteen/Apollo Canteen near Hostel No.3 & Kiryana/ Provision store/Shop having turnover above Rs.50.0 Lacs

Sr. No.	Evaluation System	Max. Marks	Criteria	Marks	Bidder A	Bidder B	Bidder C
1	Financial Status (Turnover of last three financial years)	30	100 lakhs and above	30			
			75 lakhs and above	20			
			50 lakhs and above	10			
2	Experience (Work Experience with satisfactory report from Educational Institutes/Govt. Sector/Public Sector/Corporates)	30	10 years and above	30			
			5 years and above	20			
			3 years and above	10			
3	No. of Establishments at present	10	>3	10			
			2-3	8			
			1	2			
4	Qualifications of Vender/ Service Provider	5	10+2 and above	5			
			10 th	3			
			Below 10 th	2			
5	Presentation before Committee/ Availability of Infrastructure/ stock of respective business/ shop	25	As per committee recommendations				
	Total Score	100	-----				

Minimum eligibility criteria is 60%

Technical evaluation sheet for (i) Stationery / Computer Shop and (ii) Provision/ Medical Store-Shop having turnover above Rs.20.0 Lacs

Sr. No.	Evaluation System	Max. Marks	Criteria	Marks	Bidder A	Bidder B	Bidder C
1	Financial Status (Turnover of last three financial years)	30	50 lakhs and above	30			
			35 lakhs and above	20			
			20 lakhs and above	10			
2	Experience (Work Experience with satisfactory report from Educational Institutes/ Govt. Sector / Public Sector/ Corporates	30	10 years and above	30			
			5 years and above	20			
			3 years and above	10			
3	No. of Establishments at present	10	>3	10			
			2-3	8			
			1	2			
4	Qualifications of Vender/ Service Provider	5	10+2 and above	5			
			10 th	3			
			Below 10 th	2			
5	Presentation before Committee/Availability of Infrastructure/stock of respective business/shop	25	As per committee recommendations				
	Total Score	100	-----				

Minimum eligibility criteria is 60%

Technical evaluation sheet for Photo Studio / Photostat / Lamination Shop and having turnover above Rs.5.0 Lacs

Sr. No.	Evaluation System	Max. Marks	Criteria	Marks	Bidder A	Bidder B	Bidder C
1	Financial Status (Turnover of last three financial years)	30	20 lakhs and above	30			
			10 lakhs and above	20			
			5 lakhs and above	10			
2	Experience (Work Experience with satisfactory report from Educational Institutes/Govt. Sector/ Public Sector/ Corporates	30	10 years and above	30			
			5 years and above	20			
			3 years and above	10			
3	No. of Establishments at present	10	>3	10			
			2-3	8			
			1	2			
4	Qualifications of Vender/ Service Provider	5	10+2 and above	5			
			10 th	3			
			Below 10 th	2			
5	Presentation before Committee /Availability of Infrastructure/stock of respective business/shop	25	As per committee recommendations				
	Total Score	100	-----				

Minimum eligibility criteria is 60%

Technical Evaluation sheet for the Shops i.e. (i) Drycleaner Shop (ii) Barber shop and (iii) Laundry-cum-Dry Cleaning shop in bearer barracks

Sr. No.	Evaluation System	Max. Marks	Criteria	Marks	Bidder A	Bidder B	Bidder C
1	Experience (Work Experience with satisfactory report from Educational Institutes/ Govt. Sector/Public Sector/ Corporates	50	10 years and above	50			
			5 years and above	35			
			3 years and above	15			
2.	No. of Establishments at present	10	>3	10			
			2-3	8			
			1	2			
3.	Qualifications of Vender/ Service Provider	5	10+2 and above	5			
			10 th	3			
			Below 10 th	2			
4.	Presentation before Committee /Availability of Infrastructure/ of respective business/ shop	35	As per committee recommendations.				
Total Score		100	-----				

Minimum eligibility criteria is 60%

Financial Bid:

Financial Bids (as per Annexure-IX & X) shall be opened for only those bidders who qualify in the technical bid evaluation.

- a. Financial Bid of the tenderers will be opened who technically qualified (those who secured a minimum of 60% marks i.e. 60 marks out of total 100 marks in Technical Bid Evaluation and fulfil all the eligibility conditions after scrutiny of Technical Bid).
- b. The Highest Bidder who has quoted the highest rent will be given a score of 100. Accordingly, the other vendors will be evaluated on financial parameters.
- c. Final evaluation for awarding of contract will be based on Technical bid as well as Financial. The score of technical proposal would be given 40% weightage and that of financial proposals would be given 60% weightage. The Bidders will be allotted score relative to the Score of Bidder with total highest Score. The weighted total highest score of both the technical and financial proposals shall be used to rank the bidder. The first ranked bidder is eligible for award of the contract.

Total score= 40% $\times$ Ts+ 60% $\times$ Fs.

- d. The interested firms are required to quote the monthly rent in the financial bid **Annexure-IX**, beyond the reserved rent mentioned at page No.12. Terms and conditions of the tender document.
- e. The discount on MRP based items as per the rated list of items will also be considered during the evaluation process and may fix the discount on MRP based items and other itemon net rates.

2.4 REJECTION OF TENDERS

The Director, National Institute of Technology, Kurukshetra at his sole discretion shall reserve the right to reject or cancel any or all tenders in any of the cases as mentioned hereunder:

- (a) If the bidder has failed to deposit EMD amount in the prescribed mode and Tender Document Fee
- (b) If validity of the bid is less than the period prescribed (90 Days)
- (c) If the tender is not duly signed by the authorized signatory, or not found proper or complete to the satisfaction of NIT, Kurukshetra in any of the requisite matters, particular(s) or formalities or for any reason(s) which shall not be disclosed to the tenderer(s).
- (d) If the minimum eligibility condition as mentioned in the document is not met and/or if documents prescribed to establish the eligibility is not submitted while submitting the bid.
- (e) If the tenderer seeks changes in terms and conditions, specifications or time limits as envisaged in the contract.
- (f) If the tenderer tries to do canvassing in any form.

2.5 Submission of Tender

The tender should be submitted in a large Envelope containing separately four sealed envelopes i.e. Earnest Money, Eligibility/Technical Bid and Financial quotes and shall be super scribed with respect to their contents and name of business.

The last date for receipt of tender document is **28.05.2026 upto 3.00 P.M.** The envelope marked “Earnest Money” and “Eligibility/Technical Bid” shall be opened at 4.30 pm on the same day in the office of Dean (Estate& Construction).

The intending tenderer must read the terms and conditions carefully. He should submit his bid if he considers himself eligible and he is in possession of all the documents required.

- a. Information and Instructions for tenderers posted on website shall form part of Tender document.
- b. The bid document consisting of technical evaluation sheet, bidder’s eligibility criteria the financial bid format and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from the Institute website: <http://www.nitkkr.ac.in> free of cost.
- c. But the bid can only be submitted after deposition of EMD and Tender Cost and other documents as specified.

3. Minimum Eligibility Requirement

ELIGIBILITY CONDITIONS

The bidders/firms who fulfill the following criteria shall be eligible to apply:

- i) The firm should have a minimum of three years' experience in running the business in the relevant field in any Educational Institutes/Govt. Sector/Public Sector/Corporates.
- ii) The bidder/service provider must have a minimum average annual turnover as per following details in last three consecutive financial years i.e. from 2022-23, 2023-24 and 2024-25 ending 31st March'2025 from the relevant business.

SNo.	Shop No.	Shop Earmarked for	Minimum average annual turnover in three consecutive financial years i.e. from 2022-23 to 2024-25 for a similar line of business
1.	SHC	Senate Hall Canteen	50.00 Lacs
2.	AC	Apollo Canteen near Hostel No.3	50.00 Lacs
3.	Shop No.2	Dry Cleaner, Shop	Not applicable
4.	Shop No.4	Stationery / Computer Shop	20.00 Lacs
5.	Shop No.5	Provision/ Medical Store-Shop	20.00 Lacs
6.	Shop No.6	Photo Studio / Photostat / Lamination Shop	5.00 Lacs
7.	Shop No.8	Barber Shop	Not applicable
8.	Shop No.10	Kiryana/Provision Store	50.00 Lacs
9.	LDC	Laundry-cum-Dry Cleaning shop in bearer barracks	Not Applicable

- iii) Employees in service of Central or State Government or Government Undertaking, Autonomous Bodies are not eligible to apply. A minor is also not eligible to apply.
- iv) Bidders who are currently running business in NIT, Kurukshetra are also allowed to participate in tender for the advertised shop/business but only one member from a family shall be eligible to run shop/business concurrently in the campus. Here family means self, wife, husband, father, mother, brother, sister, son, unmarried daughter and daughter-in-law.
- v) The firm has to submit the attested copies of GST Registration certificate, whereas applicable, or otherwise give undertaking, PAN and Income Tax Return for last three financial years. In case any or all the provisions mentioned above are not applicable, the party should give a declaration to that effect from a practicing Chartered Accountant.
- vi) Annual Turnover certificate duly certified by Chartered Accountant for the last three Financial years and must contain UDIN
- vii) The bidder should not have been blacklisted by any Govt./ Semi Govt./ Govt. Undertaking/ University/ Institute/ other establishment for any reason whatsoever. Bidder should submit declaration in this regard. In future, if any false declaration proved the contract will be terminated and security forfeited.
- viii) The Vendor/Service Provider will sell all the packed items having MRP on discount price and Non- MRP & other items should not be sold more than the prevailing rates at nearby market.

4. GERNERAL TERMS AND CONDITIONS OF THE TENDER:

FOR RUNNING THE BUSINESS FOR CANTEENS/SHOPS AT NIT KURUKSHETRA

Business for which license will be given is as under:

Sr. No.	Shops/Business	Prescribed Plinth Area (Approx.)	Reserved Rent per month in Rupees (GST extra as applicable)	Security deposit (In Rs.)
1.	Senate Hall Canteen	4000 Sqft.	20,000/-	50,000/-
2.	Apollo Canteen near Hostel No.3	200 Sqft.	10,000/-	20,000/-
3.	Dry Cleaner, Shop No.2	328 Sq ft.	10,000/-	30,000/-
4.	Stationery / Computer Shop No.4	328 Sq ft.	10,000/-	30,000/-
5.	Provision/ Medical Store-Shop No.5	328 Sq ft.	10,000/-	30,000/-
6.	Photo Studio / Photostat / Lamination Shop No. 6	328 Sq ft.	10,000/-	30,000/-
7.	Barber Shop No. 8	328 Sq ft.	10,000/-	30,000/-
8.	Kiryana Provision Store/shop No.10	671 Sq ft.	20,000/-	50,000/-
9.	Laundry-cum-Dry Cleaning shop in bearer barracks	1034 Sq ft.	15,000/-	30,000/-

- Initially the contract will be awarded for two years, which is further extendable for another one year subject to satisfactory performance. On the performance of the establishment to be continuously judged/ monitored by the Competent Authority of the Institute. If the performance is not found satisfactory at any stage, a notice to improve the performance would be issued. If even after that the performance continues to be unsatisfactory, the license may be cancelled after giving one month notice.
- The monthly rent as mentioned above plus GST, as applicable from time to time will be charged per month. Monthly rent shall be enhanced @ 10% after every year from the date of allotment, subject to satisfactory performance, if given an extension.
- On selection, the licensee shall pay a security amount of Rupees mentioned above against each shop/canteen. In addition to security, the licensee shall pay three months rent in advance which will remain with the Institute along with the security deposit. The licensee shall pay the monthly rent plus GST extra as applicable by 10th of every month and copy of the receipt to be deposited with the Estate Office failing which late fine @ Rs. 50/- per day will be charged till the deposit of rent for the month. In the event of the default on the part of the Licensee in making payment on or before the dates as mentioned above the Institute shall have the right to cancel the license aforesaid forthwith and the licensee shall not be allowed to carry on his business and the licensee shall have no claim or right to claim for any compensation or damage from the Institute. The licensee shall take the electricity connection from NIT Kurukshetra as applicable and submit the receipt of rent and Electricity bills to Estate Section every month.
- The licensee will have to execute and sign a License Deed on one hundred rupees Non-Judicial Stamp Paper as per the Institute format.
- In case of non- payment of dues and in the event of breach of any terms and conditions contained herein, the allotment of the Canteen is liable to cancel by giving three-month notice as provided in the agreement.
- That the licensee shall pay all rents, taxes and charges of every description payable now or hereinafter become due in respect of the license of the said shop/canteen.
- The Licensee/ his servants(s)/ his nominee will not be permitted to stay at night in the allotted premises without permission of the competent authority of the Institute.
- The premises of the Canteens/shops will be used only for the purpose for which the allotment is made and not for any other purpose without the written permission of the competent authority of the Institute.
- The Licensee will not be permitted to franchise the canteens/shops for any commercial activity.
- No Commercial Vehicles of the Licensee will be allowed to be parked at the specified locations/premises and have to leave the Campus after loading/unloading.
- That the licensee shall furnish his shop/canteens with high quality furniture and start his business immediately, failing which the license shall be treated as cancelled.
- That the licensee shall keep the shop neat & clean so that there is no kind of unhygienic atmosphere. Plastic disposal like poly bags, plates, cutlery is not allowed in the premises.

13. That the licensee shall carry his business only for which the license is given. In case, it is found that the licensee is not complying with the conditions, license shall be cancelled and security deposited by him will be forfeited. That the licensee shall charge the rates as per approved rates. The rate list shall be displayed at prominent place in the business premises. If he is found charging excess rates and not displaying the rate lists, he may be fined and the license may be cancelled forthwith.
14. That the Canteen Committee of the Institute can check the rate list, quantity, quality of items served by the shops and cleanliness in kitchen and surroundings the premises etc. at any time.
15. That the licensee shall carry out the business during the normal working hours from **7.30 am to 10.00 PM FOR CANTEENS AND FOR SHOPS 8:00 AM to 9:00 PM** and shall not close the canteen/shop for a longer period normal circumstances and without prior information.
16. That the licensee or his employee(s) shall deal courteously with the customers and shall not indulge in any such act which shall spoil the peaceful atmosphere in the Institute campus.
17. That the licensee shall take the electricity connection from NIT Kurukshetra as applicable and show the proof of payment of bills to Estate Section every month. Further, the licensee shall be responsible for doing routine maintenance of his premises and protect the PH& EI fittings provided in general toilets & premises.
18. That the licensee shall not sublet, transfer or assign the license held by him without prior permission in writing from the Institute.
19. That the licensee shall not cause any damage to the shop/canteen, the electrical fittings or any other structure/fixtures around the shop.
20. The modern, state of the art equipment should be in use in running canteens cafeterias, kitchen/shops etc. The cleanliness and hygienic conditions shall be maintained using the latest methods.
21. The licensee shall ensure preparation and serving of only vegetarian items and meals.
22. That the license may be renewed at the discretion of the Institute. However, in the event of expiry of the License, the licensee shall close his business and shall vacate the shop forthwith.
23. In case of any dispute between the licensee or his employee and the customer the decision of the competent authority of the Institute shall be final and binding on the licensee.
24. That after the expiry of the license period or in the event of cancellation of the license under any clause of the license deed, the licensee shall hand over the possession of the said shop/canteen back to the Institute in the same condition as it was taken over by the licensee. That in the case of his failure to do so, the licensee shall be deemed to have been evicted from the said shop/canteen and all kinds of left items lying in or around the said shop/canteen shall automatically become the property of the Institute and the licensee shall have no right or claim over them.
25. That the licensee shall be liable for payment of penalty equivalent to monthly rent for a default period of one week or part thereof in the event of his failure to hand over the possession of the said shop to the Institute on cancellation of the License or expiry of the license period or within the period specified by the Institute under any clause of this license deed.
26. That the Licensee shall not have the right or be entitled to raise any question about the right of the Institute to grant the license aforesaid which shall be deemed to be accepted by the licensee.
27. In case of requirement by Institute, the Institute may withdraw license at any stage by giving three months notice and refunding the advance rent paid if any, for the remaining period of the license on pro-rata basis.
28. In case the licensee fails to render satisfactory services/maintains quality/ adhere to business timing etc. the license shall be liable to be cancelled at the discretion of the Institute.
29. The Institute shall not be responsible for any dispute between the licensee & customers in respect of any business dealing.
30. That any notice to the licensee in respect of the grant of license/request/demand or otherwise whatsoever may be given by the Institute by leaving the same or sending the same by post at the address of the licensee given above, which shall be considered as sufficient notice delivered to the licensee.
31. That all matters of disputes shall be referred to the competent authority, whose decision shall be final and binding and shall not be challengeable in any court of Law.
32. Any legal dispute will fall under Kurukshetra Jurisdiction.
33. Beside the above terms & conditions the relevant Law of the land will prevail.
34. Arrangement for lifting of left-over food and all waste material will be made by the licensee and will be responsible to dispose them outside the Campus.
35. The licensee cannot occupy any outside space without prior permission of the Institute.
36. If necessary, revision of rates of items will be considered after one year by the competent authority on running the business satisfactorily.

37. The Licensee shall provide an automated billing service with barcode/QR code functionality, including facilities for swipe card and cash payments. Computerized bills are mandatory.
38. All products shall be labeled with machine-readable barcodes that include price-related information.
39. An affidavit duly certified by a notary that the partners of the firm or sole proprietor or Company as the case may be, has never been black listed or changed the name of the firm and that there is no police Case/Vigilance enquiry pending against the partners of the firm or sole proprietor or company as the case may be, and has never been punished by Hon'ble Court.
40. Licensee will ensure all safety measures including Fire Risk/Fire due to equipment /oven /fridge etc. The electricity load of the shop occupied should be specified by the vendor clearly at the time of acceptance of the license of the shop and the copy of the sanctioned letter of the load/bill should be submitted in the Estate Section as a proof within one month. Fire Extinguishers are mandatory for the premises at the Licensees 'cost.
41. It will be the sole responsibility of the Licensee to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract.
 - a. Minimum Wages Act 1948.
 - b. Employee Provident Fund Act 1952
 - c. Employee State Insurance Act 1948
 - d. Contract Labour (Abolition & Regulation) Act 1970.
 - e. Industrial Employment (standing orders) Act and rules 1946.
 - f. Prohibition of Child Labour Act 1986.
 - g. Payment of Bonus Act and Rules 1965.
 - h. Workmen compensation Act 1923.
42. A police verification report in respect of all the personnel of Licensee from the concerned police station of concerned residential areas should be submitted and also list of employees with bio-data of each employee posted to the Institute along with photo and thumb impression should be handed over to the Establishment Section, NIT Kurukshetra. Any changes should be informed immediately.
43. Appropriate number of dustbins must be provided by the Licensee to maintain the cleanliness.
44. All required Licenses for running the shops will be obtained from the Local Bodies by the Licensee at his own expenses.
45. The licensee or his employee(s) shall deal courteously with the customers and shall not indulge in any such act which shall spoil the peaceful atmosphere in the Institute Campus.
46. Any tax imposed by any Govt. Agency due to these Shops/will be borne by the Licensee.
47. The Licensee will issue identity cards to his workers/supervisors after getting them verified by the Establishment Section, NIT Kurukshetra. Any worker found without identity card will not be permitted to enter the premises. He will post a supervisor to receive & manage complaints & instructions.
48. Headgear and gloves (at caterer's own cost) to be worn by all cooks and servers at all times while preparing and serving food (applicable to food related outlets).
49. Items such as sandwiches, burgers, French Fry which can be consumed outside the cafeteria premises shall be service in appropriate and convenient packing.
50. The Licensee should not sell or serve nor permit anyone to sell or serve Tobacco products, liquor intoxication preparations, narcotics or other banned products etc. in the premises. Breaching of this term would imply a breach of contract and immediate termination of contract along with confiscation of security deposit and initiation of legal proceedings.
51. Gas Cylinders (Battery of cylinders) including spare cylinders shall be kept outside the building in well bottom-ventilated enclosures.
52. The Licensee shall maintain a complaint book in a prominent place in the premises and in such a way that it is easily accessible to any person who wishes to record any complaint and the said book shall be open for inspection by the canteen Committee.
53. The Licensee shall provide a portable weighting machine in order to check the weight of item supplied, as per approved rate list.
54. The Vendor/Service Provider will sell the packed items on MRP as per discount given in the rate list as approved by the institute. The items should not be sold more than the prevailing market rates. However, the final rates of items would be decided by the committee.
55. Licensee is required to provide three months prior notice in case of surrender the Shop/canteen premises to the institute.
56. In the event of any violation of the terms and conditions of the agreement by the Vendor/Service Provider, and upon the recommendation of the Canteen Committee, a monetary penalty of ₹1,000/- shall be imposed

for the first violation. If the services do not improve thereafter, a penalty of ₹5,000/- shall be imposed for the second violation and ₹10,000/- for the third violation during the contract period. Upon the third violation, the license/contract shall be liable to be cancelled.

- 57. The applicants are advised to see the space available at site in their own interest.
- 58. The Licensee will also abide procedures of the Central/State Government, as applicable to the business during the period of contract.

5. TERMINATION

The Institute reserves the right to terminate the contract with a notice of 90 days to the licensee without assigning any reason. The licensee to whom awarded the contract by the Institute, if so desire, can terminate the contract by giving one months' notice to the Institute.

- (a) Cease to represent itself as a service provider to the Institute;
- (b) Cease to execution of all further works, except for such works as institute may specify in the notice of termination, which is in progress.
- (c) Payment towards the rent of canteens/shops and all statutory requirements.

6. FORFEITURE OF DEPOSIT

6.1. Earnest Money Deposit

6.1.1 In case the bidder to whom contract is awarded backs out, the EMD of the firm shall be forfeited.

6.2. Security Deposit

6.2.1 In case of breach of any terms & conditions attached to this agreement, the Security Deposit of the firm shall be liable to be forfeited besides annulment of this agreement.

7. Arbitration:

- a. Any disputes, difference arising out of or in connection with the formation, performance, interpretation, nullification, termination or invalidation of this Agreement, in any manner whatsoever shall be referred to an arbitrator.
- b. The arbitration proceeding shall be conducted by a Sole Arbitrator to be appointed by the Director of the Institute at the time of the dispute, whose award shall be reasoned and in writing and shall be final and binding on the Parties. The Arbitration proceeding shall be conducted in the English Language and the venue or arbitration shall invariably be at Kurukshetra.
- c. Provided however, nothing contained in this Clause shall be deemed to prevent a party from approaching a Court of competent jurisdiction at Kurukshetra (Haryana) for seeking interim relief prior or pending arbitration.

DECLARATION

I _____ (Name & Designation) S/o _____ resident
of _____ do hereby declare as under:

1. That I am the authorized person to sign this tender form under a resolution no. _____ dated _____ *(The same is attached herewith).*
2. That the bidder has read & understood all terms & conditions and the same are acceptable to us.
3. That all the information submitted herein is true and nothing material has been concealed.
4. That the bidder shall submit any evidence or document as required by National Institute of Technology, Kurukshetra.
5. That the bidder undertakes to render National Institute of Technology, Kurukshetra free from all and any kind of liability and consequences resulting out of this present agreement.
6. I/we agree that the decision of National Institute of Technology, Kurukshetra in selection of Bidder shall be final and binding on me/us.
7. The information/documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage, besides liabilities towards prosecution under appropriate law.

Signature of Authorized Person

Name:

Designation:

Date:

Place:

Seal:

Scope of work for canteens/shops in the Institute**Senate Hall Canteen & Apollo Canteen near Hostel No.3**

- 1) The tenderer should be an established canteen operator and shall be responsible for providing on campus fresh quality food & beverages to the students, faculty and staff of the Institute. The food shall be cooked / prepared, stored and served under hygienic conditions. The Vendor/Service Provider shall ensure that only fresh food is served, and the stale food should not be recycled. Stale food shall be removed from the premises as soon as possible.
- 2) The canteen operator will also serve tea/coffee/cold drinks, snacks, high tea, lunch/dinner etc. in various official meetings, programmes, seminars and functions organized by the Institute from time to time if communicated by the concerned officials of the Institute. In addition, people visiting NIT campus in connection with various purposed of the Institute may also avail the services.
- 3) The Canteen timings shall be from 7:30 am to 10:00 pm (through out the week)
- 4) Maintenance, repair and cleaning of cooking equipment, fridge, hoods etc. will be the responsibility of the Vendor/Service Provider at their own cost.
- 5) The Vendor/Service Provider shall use all fresh and standard/ good quality raw material, eatables, veg food items , oils, etc. necessary for running the canteen at its own cost.
- 6) All bakery and confectionery items should be marked with its rate and expiry in the counter by the Vendor/Service Provider.
- 7) The Vendor/Service Provider should not keep any food items for sale which has already surpassed the date of expiry.
- 8) Quality of food/ services provided will be inspected/ checked from time to time and if found unsatisfactory the contract may be cancelled at any time by the Institute with/ without furnishing any notice. The Institute reserves the right to impose a fine/ penalty, as decided by the institute.
- 9) The Vendor/Service Provider shall provide adequate number of covered dust bins to ensure proper disposal of garbage. The garbage should be disposed of regularly at directed locations without fail by the Vendor/Service Provider at its own cost as per the institute norms.
- 10) The Vendor/Service Provider will ensure a high standard of cleanliness, hygiene and sanitation in the canteen premises at its own cost. The Vendor/Service Provider will make the arrangements for keeping all eatables in a covered showcase, free from flies, insects and rodents.
- 11) The food shall neither be too spicy nor oily. The food preparation shall be wholesome and shall generally cater to the taste of the students/ employees of the institute.
- 12) The Vendor/Service Provider will be required to display the approved rate list of all the food articles, soft drinks, tea, coffee, juice, bakery items etc. sold in the canteen, prominently including taxes. Any increase or overcharging if found to be true, shall make the Vendor/Service Provider liable to pay fine as decided by the institute or termination of contract or both.
- 13) The Vendor/Service Provider will sell the packed items on MRP as per discount given in the rate list. The cooked items should be sold at standard market rate approved by the institute.
- 14) No non-recyclable plastic or plastic container are allowed to use in the campus as campus is considered non-plastic zone, failing which penalty will be imposed for each event as decided by the institute.

Drycleaners Shop No.2 and Laundry-cum-Dry Cleaning Shop in bearer barracks

- 1) The Vendor/Service Provider is required to provide DRYCLEANERS services to the Students, Faculty/Staff (including family members), residents, Guests, and visitors of NIT Kurukshetra.
- 2) The charges for providing different services shall be fixed at a nominal rate and should not be sold above standard market price by the Vendor/Service Provider. The final rate will be fixed based on mutual consent between the Institute and the successful Vendor/Service Provider. The price list should be displayed in the shop.
- 3) The Vendor/Service Provider shall not charge excess rates approved by the Institute. The rates once decided should be strictly adhered to and cannot be changed under any circumstances without prior approval of the Institute. There is a provision of periodical review of rates of services with mutual consent of both the parties.

- 4) The Vendor/Service Provider shall use high quality washing detergents, reagent, disinfectants, softener, whitening agents for maintaining softness and durability of clothes being washed/ dry cleaned. The Vendor / Service Provider shall use only mid scent for the clothes/ fabrics.
- 5) If any item is delivered damaged/ deteriorated/ torn after being washed/ dried/ treated/ ironed/ dry cleaned by the Vendor/Service Provider, then the clothes shall be rejected by the client/ customer/competent authority of Institute. In such cases the Vendor/Service Provider shall be liable either to replace the same with fresh ones of same brand and quality or pay for the price of such items at relevant market price. The decision of the institute's authority in this regard shall be final and binding on the Vendor/Service Provider.

Stationary/computer shop No.4:

- 1) The Vendor/Service Provider is required to provide all the stationary items and photocopying services as per general requirement of the students/faculty and staff members.
- 2) The Vendor/Service Provider is required to provide color and black & white photocopying (A3, A4 size), spiral/comb binding and lamination services as and when required by the students/ faculty/ staff/ institute/ institute's guests as per the following details:
 - i. Photocopying (75 GSM paper):- A4/A3/Legal Size Paper (Single Side/Back to Back duplex)- Black/ color.
 - ii. Spiral Binding / Comb Binding with OHP Sheets (Front & Back) of 175microns: Book containing up to 300 pages or more.
 - iii. Strip Binding / Comb Binding with OHP Sheets (Front & Back) of 175microns: Book containing up to 300 pages or more.
 - iv. Book Binding Saddle Stitched (Centre Stapled)/ Soft Cover/ Hard Cover(Case Binding): Book containing up to 300 pages or more.
 - v. Lamination: 1/6th size, A4 Size, A3 Size, Foolscap Size, Visiting Card or Identity Card Size.
- 3) Vendor/Service Provider is required to install good quality / heavy duty Digital Photocopier Machine and Printer of approved models of reputed brands with minimum speed of 35 copies per minute with self- setting options, at NIT Kurukshetra premises to meet day to day requirement of photocopying.
- 4) Quality of printing and photocopy and non-disruption of services has to be ensured and maintained by the Vendor/Service Provider.
- 5) Vendor/Service Provider will be responsible for arranging all equipment, periodic service and maintenance of photocopying machine to ensure high standard of consistent quality at his cost.
- 6) Vendor/Service Provider will be responsible for arranging all relevant supplies including paper, stapler pins, toner and all consumables necessary to run the Photocopier Machine and Printer/ equipment without any hindrance.
- 7) Vendor/Service Provider shall provide adequate competent full-time staff who will be responsible on site for all aspects of running and managing the facility.
- 8) In case of Institute Order, security of all documents will be protected and under no circumstances, papers given for photocopy or copies thereof shall be taken out of the premises or given to persons not authorized by NIT Kurukshetra.
- 9) The Vendor/Service Provider shall keep and sell only branded stationery items. If later it is found that substandard items are being sold, the contract shall be cancelled.
- 10) The charges for photocopy, printing, spiral binding, lamination, etc. shall be sold as per approved rate by the competent authority and should not be sold above standard market price by the Vendor/Service Provider. The final rate will be fixed based on mutual consent between the Institute and the successful Vendor/Service Provider. The price list should be displayed in the shop.
- 11) The Vendor/Service Provider shall not charge excess rates approved by the Institute. The rates once decided should be strictly adhered to and cannot be changed under any circumstances without prior approval of the Institute.
- 12) There is a provision of periodical review of rates of photocopy, printing, lamination, spiral binding etc. with mutual consent of both the parties.

Provision Medical Store Shop No.5:

- 1) Under no circumstances will medicines past their expiry date be sold. Sale of medicine after expiry date will cause a serious action on the Licensee.
- 2) In case of any complaints regarding supply of substandard medicines or medicines other than prescribed by the doctor or indulging in any irregularities in the supply of medicines, the Licensee shall be penalized as deemed fit by the competent authority. The Licensee will also be liable to indemnify IIMB for any undue loss caused to the institute.
- 3) The tenderer will indicate batch number, name of the manufacturer and expiry date along with the price of the medicine on the invoice and shall obtain the signature of the recipient at the time of issue of medicines on the bill itself.
- 4) The pharmacy should maintain sufficient stock of standard quality medicines and FMCG at all times to avoid inconvenience to NIT beneficiaries.
- 5) NIT requires that the Licensee observe highest standard of ethics during business transactions.
- 6) Adequate storage facility with respect to proper stocking of medicine, provision of adequate cold storage and maintenance of cold chain as prescribed by the manufacturer of such drugs shall be maintained by the Licensee.

Photo studio/Photostat/ lamination shop no.6:

- 1) The Vendor/Service Provider is required to provide Photocopying Services, Black and White Copies Standard and high-quality paper options, Color Copies High-resolution color printing for documents, flyers, and posters, Bulk Printing Special rates for large volume printing for events, seminars, and conferences, Photo Studio Services, Passport and ID Photos Quick and accurate photo services for official documents. Portrait Photography Professional portraits for students and staff. Event Photography Coverage for campus events, graduations, and ceremonies, Photo Printing High-quality photo prints in various sizes, Lamination Services, Document Lamination Protection for important documents, certificates, and ID cards, Large Format Lamination Posters, charts, and other large documents, Additional Services, Binding Services Spiral, comb, and thermal binding for reports, thesis, and projects, Scanning Services High-resolution scanning for documents and photos, ID Card Printing Custom ID cards for events and organizations.
- 2) The Vendor/Service Provider is required to provide color and black & white photocopying (A3, A4 size), spiral/comb binding and lamination services as and when required by the students/ faculty/ staff/ institute/ institute's guests as per the following details:
 - i. Photocopying (75 GSM paper):- A4/A3/Legal Size Paper (Single Side/Back to Back duplex)- Black/ color.
 - ii. Spiral Binding / Comb Binding with OHP Sheets (Front & Back) of 175microns: Book containing up to 300 pages or more.
 - iii. Strip Binding / Comb Binding with OHP Sheets (Front & Back) of 175microns: Book containing up to 300 pages or more.
 - iv. Book Binding Saddle Stitched (Centre Stapled)/ Soft Cover/ Hard Cover(Case Binding): Book containing up to 300 pages or more.
 - v. Lamination: 1/6th size, A4 Size, A3 Size, Foolscap Size, Visiting Card or Identity Card Size.
- 3) Vendor/Service Provider is required to install good quality / heavy duty Digital Photocopier Machine and Printer of approved models of reputed brands at NIT Kurukshetra premises to meet day to day requirement of photocopying.
- 4) Quality of printing and photocopy and non-disruption of services has to be ensured and maintained by the Vendor/Service Provider.
- 5) Vendor/Service Provider will be responsible for arranging all equipment, periodic service and maintenance of photocopying machine to ensure high standard of consistent quality at his cost.
- 6) Vendor/Service Provider will be responsible for arranging all relevant supplies including paper, stapler pins, toner and all consumables necessary to run the Photocopier Machine and Printer/ equipment without any hindrance.
- 7) Vendor/Service Provider shall provide adequate competent full-time staff who will be responsible on site for all aspects of running and managing the facility.

- 8) In case of Institute Order, security of all documents will be protected and under no circumstances, papers given for photocopy or copies thereof shall be taken out of the premises or given to persons not authorized by NIT Kurukshetra.
- 9) The Vendor/Service Provider shall keep and sell only branded stationery items. If later it is found that substandard items are being sold, the contract shall be cancelled.
- 10) The charges for photocopy, printing, spiral binding, lamination, etc. shall be fixed at nominal rate and should not be sold above standard market price by the Vendor/Service Provider. The final rate will be fixed based on mutual consent between the Institute and the successful Vendor/Service Provider.
- 11) The Vendor/Service Provider shall not charge excess rates approved by the Institute. The rates once decided should be strictly adhered to and cannot be changed under any circumstances without prior approval of the Institute.
- 12) There is a provision of periodical review of rates of photocopy, printing, lamination, spiral binding etc. with mutual consent of both the parties.

Barber Shop No.8:

- 1) All standard services provided in barber shop like hair cutting, hair styling, trimming, shaving, massage, Hair Coloring, facial treatments, beauty services, Regular and Formal Styling etc. should be made available in the shop for customers.
- 2) The service charges for providing various services must be approved by the NIT Kurukshetra Administration before implementation. The Vendor/Service Provider shall prominently display the rates of services at the shop appropriately.
- 3) Standard companies/ Reputed branded products only will be used in the shop which have no adverse effect/ reaction on the skin.
- 4) The Vendor/Service Provider must comply with the Sanitation and hazardous chemicals compliance.
- 5) Shaving blades used for one customer should be discarded in appropriate method and new blade should be used for each customer.
- 6) Old/ stale/ expired items should not be kept in the shop.
- 7) Care should be taken to avoid injury to customer via sharp objects/ blade/ trimmer during hair cutting etc. Disinfectants like Dettol/ Savlon etc. and first aid measure should be available immediately in the salon.
- 8) To avoid contamination, tools & equipment should always be sanitized and disinfected between each use. Before disinfecting tools, they should be sanitized with hot soapy water regularly. Every tool and equipment should be cleaned and disinfected. Plus, the salon needs to be sanitized periodically.
- 9) At all times, the staff of the shop must wear disposable gloves, aprons, closed-toed shoes (and PPE, if required). They must dispose of gloves and get their aprons sterilized after each customer. The Vendor/Service Provider should only use clean, disinfected, and properly stored tools and implements on customers.
- 10) The Vendor/Service Provider should submit all necessary copies of cosmetology certificate of its staff/employee and other certificates, if any issued to them.
- 11) The charges for providing different shop services shall be fixed at nominal rate and should not be sold above standard market price by the Vendor/Service Provider. The final rate will be fixed based on mutual consent between the Institute and the successful Vendor/Service Provider. The price list should be displayed in the shop.
- 12) The Vendor/ Service Provider shall not charge excess rates approved by the Institute. The rates once decided should be strictly adhered to and cannot be changed under any circumstances without prior approval of the Institute. There is a provision of periodical review of rates of barber services with mutual consent of both the parties.

Kiryana/ Provision Store i.e. shop No. 10:

The Vendor/Service Provider is required to store fixtures and equipment's and to provide the grocery items which are generally available i.e. cereals, pulses, spices, packaged foods, dairy products, personal care items, cleaning supplies, household items etc. The commonly used cosmetic and general store items.

TECHNICAL BID/ BIDDER PROFILE(To be submitted on the **letterhead** of the Vendor/Service Provider/ Firm)**Copies of all supporting documents duly signed and stamped by the Vendor/Service Provider in support of below particulars must be attached along with this checklist.**

1.	Name of the bidder/Firm (In Block Letters)	::	
2.	Father Name (If Individual)	::	
3.	Complete Address of the applicant: (With telephone no. & email address)	::	Address: Mobile No: Email ID:
4.	Permanent Residential address (With telephone no. & email address)	::	Address: Mobile No: Email ID:
5.	Status of the Bidder/ Firm (Individual/ Proprietary/ Partnership/ Pvt. Ltd./ Public Ltd. Company)	::	
6.	Year of incorporation /constitution of the Firm	::	
7.	Registration No./Trade License No (Issue Date and Validity Date).	::	
8.	FSSAI license No.. (Issue Date and Validity Date)(If Applicable)	::	
9.	PAN No.	::	
10.	GST No.	::	
11.	ADHAAR CARD NUMBER	::	
12.	Authorized Signatory Details/ Contact Person No -1 Details	::	Name: _____ Designation: _____ Mobile No: _____ Email: _____

13. Details of Contact Person-2 Other that Authorized Signatory:	:: Name:_____
	Designation:_____
	Mobile No:_____
	Email:_____
14. Total No. of Year of Similar Experience. (Please Attach Proof) ::	
15. Annual Business Turnover in three consecutive Financial Years i.e. From 2022-23 to 2024-25 duly certified by the Chartered Accountant (In Crore). If Applicable.	:: FY-1; 20__-__: Rs_____Crore FY-2; 20__-__: Rs_____Crore FY-3; 20__-__: Rs_____Crore Average Turn Over Rs_____Crore
16. Details of Tender Fee (Application Fee) and EMD.	:: Details of Tender Fee: Amount: DD No. Date: Bank & Branch: Details of EMD: Amount: DD No: Date: Bank & Branch:
17. Whether the Vendor/Service Provider::faced any litigation with any organization earlier, if yes, kindly furnish the same with name of the organization and brief details of litigation.	
18. Whether the relative/family member already doing any other business in the Institute. If yes, please give details ::	
19. Any other information ::	

Verification:

The details furnished in the application are true and correct to the best of my/our knowledge and that in case of furnishing any false information or suppression of any material information. The application shall be liable to be rejected besides initiation of panel proceedings by NIT Kurukshetra if it deems fit.

Signature of authorized signatory

Name & Seal:

**AFFIDAVIT REGARDING BLACKLISTING & FRAUD AND CORRUPT
PRACTICES**

(To be executed & attested by Public Notary / Executive Magistrate on Rs.100/- non judicial stamp paper by the firm)

I Proprietor/ Director/ Partner of the firm M/s.

reckoned from the date of invitation of Tender.

We are not involved in any major litigation that may have an impact of affection or compromising the delivery of service as required under this tender.

We certify that during the last 3 years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public/private authority nor have had any contract terminated by any public authority for breach on our part.

We also declare that:

(a) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any Government, Central or State;

(b) We have taken steps to ensure that in conformity with the provisions against Corrupt Practices and no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

(c) We certify that in regard to matters other than security and integrity of the country, we or any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority, which could cast a doubt on our ability to undertake the contract or which relates to a grave offence that outrages the moral sense of the community.

(d) We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any firm of the Government or convicted by a Court of Law.

(e) We certify that, we are remitting statutory dues/ taxes regularly to Government and no default was made in this regard.

(f) We further certify that no investigation by a regulatory authority is pending either against us or against our CEO or any of our directors / managers / employees.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name _____

Address _____

Undertaking regarding Tender Conditions Acceptance
(To be given on Company Letterhead)

1. I/We have downloaded the tender document(s) for the above mentioned “Tender/Work” from the National Institute of Technology, Kurukshetra Institute website: <http://www.nitkr.ac.in> as per advertisement, given in the above-mentioned website.
2. I/We hereby certify that I /we have read entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by National Institute of Technology, Kurukshetra too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirely.
5. In case any provisions of this tender are found violated, your organization shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against organization in satisfaction of this condition.

(Signature of the Bidder, with Official Seal)

Annexure-V

Quality of operation being run currently and was/were run

Performance Report of Canteens/Shops Services

(Furnish this information from each employer)

- | | | | |
|----|-----------------------------|---|-------------------------------|
| 1. | Name of Shop & Location | : | |
| 2. | Date of Start | : | |
| 3. | Date of completion | : | |
| 4. | Performance report | : | |
| 5. | (a) Quality of items/ works | : | Excellent/Very Good/Good/Fair |
| | (b) Resourcefulness | : | Excellent/Very Good/Good/Fair |

Date:

(Signature &
Seal of the Organization)

Existing Infrastructure

List of Furniture & Equipment

(Signature of the Applicant)

Annexure-VII

(On the letter head of the Firm)

MANDATE FORM FOR BANKING DETAILS

Name of the Firm:

Registered /Postal Address:

1.	Permanent Account Number (PAN) No.	
2.	GST No. of the Firm	
3.	Bank Details.	
	a. Bank Name	
	b. Bank Address	
	c. Account No.	
	d. Type of Account (Current/Saving)	
	e. RTGS/NEFT Code	

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

Annexure-VIII**BIDDER'S ELIGIBILITY CRITERIA**

Sr.No	Description	Confirmation (Yes/No)	File Name & Page No. (Proof Attached)
1.	Whether the receipt of the tender fee enclosed?		
2.	Whether the proof of earnest money deposited enclosed?		
3.	Do you have any experience of providing similar services in Educational Institutes/ Govt. Sector/Public Sector/ Corporates ?		
4.	Have you Submitted IT returns for last three consecutive financial years		
5.	Have you submitted Annual turnover certificate duly certified by Chartered Accountant for last three consecutive financial years		
6.	Does your firm has all the necessary registrations of the Government under the Shops and Establishment Act, Contract Labour Act, GST and must be in possession of GSTIN and PAN etc. whichever is applicable. Food & adulteration certificate would also be required along with license from FSSAI?		
7.	Is your firm in existence for the last 03 years or more?		
8.	Have your firm been blacklisted by any Govt., Semi Govt. Department or any other organization? An affidavit in original (on non- judicial stamp paper duly notarized) to this effect shall be given by the firm along with the Bid. Bidder should submit declaration in this regard?		
9.	Have you attached Undertaking regarding Tender Conditions Acceptance as prescribed in document? Whether the Performa for Financial Bid enclosed?		
10.	Have you attached the form for Banking Details?		
11.	Experience with performance certificate.		

Annexure-IX

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA-136 119

Monthly rent/Financial Bid
(To be submitted in a separate sealed envelope)

I/We _____

(Name of the Contractor/Firm/Individual do hereby quote the monthly Rent of Rs. _____ (please mention both in figures & words) to be paid to the National Institute of Technology, Kurukshetra for running the Canteens/Shops services etc. (mention Canteen/Shop No. _____ and name of the Canteen/Shop etc. _____) at NIT, Kurukshetra.

Signature of the Bidder with date
Stamp(if, any)

Address & Mobile No.:

List of Items of various Canteens/Shops in the Institute**Senate Hall Canteen****I. For items self made / without MRP (To be submitted in a separate sealed envelope)**

S.No.	Name of Articles	Quantity	Net Rates
(A)	HOT/COLD DRINKS		
1	Tea	125 ml	
2	High milk Tea	125 ml	
3	Dip Tea	125 ml	
4	Hot/ Cold Coffee	150 ml	
5	Hot Milk	200 ml	
(B)	SNACKS		
6	Samosa	75 gm	
7	Bread Pakora	75 gm	
8	Cholle Bhathura (2 Bhature+1 katori Channa)	300 gm	
9	Veg. Burger	130 gm	
10	Paneer Pakora	75 gm	
(C)	CHOWMEIN		
11	Veg. chowmein	225 gm	
12	Veg. fried rice	300 gm	
13	Maggie	200 gm	
(D)	SOUTH INDIAN		
14	Masala dosa	250 gm	
15	Plain dosa	220 gm	
16	Onion Uttapam	250 gm	
17	Sambar vada (2 pcs.)+ Idli	200 gm	
(E)	TAWA PRANTHA		
18	Plain Parantha	1pc	
19	Alloo Parantha	1pc	
20	Alloo onion parantha	1pc	
21	Onion parantha	1pc	
(F)	TANDOORI ROTI		
22	Roti	1 pc	
23	Plain parantha	1 pc	
24	Naan	1 pc	
25	Allo parantha	1 pc	
26	Alloo nan	1 pc	
27	Butter nan	1 pc	
(G)	SABZI RICE & DAL		
28	Plain dal	150 gm	
29	Dal fry	150 gm	
30	Aloo Palak	150 gm	

31	Allo jeera	150 gm	
32	Allo gobhi	150 gm	
33	Mutter paneer	150 gm	
34	Palak paneer	150 gm	
35	Shahi paneer	150 gm	
36	Dal makhani	150 gm	
37	Malai kofta	150 gm	
38	Plain rice	200 gm	
39	Jeera rice	200 gm	
40	Veg. Pulao	250 gm	
41	Veg. biryani/ Lemon Rice	300 gm	
(H)	SOUP, CURD & SALADS		
42	Tomato soup/Rasam	200 ml	
43	Sweet corn soup	200 m	
44	Curd	150 gm	
45	Salad	150 gm	
46	Butter	25 gm	
(I)	THALI / PLATE		
47	Veg. thali (North Indian/South Indian)	-	
	1. Khadai/ Shahi/ Masala/ Palak paneer	150 gm	
	2. Dal fry/Dal makhni/ chhole/ rajma	150 gm	
	3. Seasonal veg./ Mixed veg.	150 gm	
	4. 2 roti/one naan	200 gm	
	5. Plain rice Raita & Salad	150 gm	
48	Rajma rice plate	600 gm	
49	Kadhi rice plate	600 gm	
50	Paneer rice plate	600 gm	

II. Any other items, the vendor wish to quote.

III. For Items with MRP.

S.No.	Name of Articles	Discount in %

- Note: 1. The bidder must quote all the items with rates mentioned in financial bid as indicated at Annexure-X.
2. The items, which are not mentioned above and falls under MRP must sold on discount price on **MRP** i.e., all varieties of ice creams, biscuits, chips, beverages etc.
3. Quality in all items are to be maintained as per standards.

Apollo Canteen near Hostel No.3 (To be submitted in a separate sealed envelope)

Sr. No.	Name of articles	Quantity	Items without MRP	Items with MRP
			<i>Net Rates</i>	<i>Discount in %</i>
(A)	BEVERAGES			
1.	Tea	125 ml		
2.	High milk Tea	125 ml		
3.	Coffee	150 ml		
4.	Cold Coffee	250 ml		
5.	Fresh Lime Soda	each		
6.	Soft Drinks	each		
7.	Ice Cream	each		
8.	Mineral Water	-		
9.	Cold Drinks	-		
(B)	ALL SNACKS ITEMS			
10.	Samosa	75 gm		
11.	Paneer Samosa	Per pc.		
12.	Veg. Kachori	Per pc.		
13.	Paneer Kachori	Per pc.		
14.	Bread Pakora	75 gm		
15.	Chholle Samosa	Per plate		
16.	Alloo Patties	Per pc.		
17.	Paneer Patties	Per pc.		
(C)	CHINEESE			
18.	Veg. Manchurian Dry	Per plate		
19.	Veg. Manchurian Gravy	Per plate		
20.	Veg. Chowmin	Per plate		
21.	Cheese Chowmin	Per plate		
22.	Chilly Garlic Chowmin	Per plate		
23.	Hacca Noodles	Per plate		
24.	Plain Maggi	Per plate		
25.	Veg. Maggi	Per plate		
26.	Veg. Burger	each		
27.	Veg .Grill Burger	each		
28.	Cheese Grill Burger	each		
29.	Veg. Steam Momos	12 pieces		
30.	Veg. Fried Momos	12 Pieces		
31.	Red Pasta	per plate		
32.	White Pasta	per plate		
33.	Mix Pasta	per plate		
34.	Spring Roll	per plate		
35.	French Fries (big & Small Size)	per plate		
36.	Veg. Macroni	per plate		
(D)	SANDWICH			
37.	Veg. Sandwich	each		
38.	Veg. Grill Sandwich	each		
39.	Spl. Sandwich	each		
40.	Pappe Paneer Sandwich	each		

41.	Tandoori Sandwich	each		
(E)	BREAKFAST			
42.	Alloo Prantha	01 pc		
43.	Mix Prantha	01 pc		
44.	Paneer Prantha	01 pc		
45.	Chhole Kulche	Per plate		
46.	Chhole Bhature	Per plate		
47.	Chhole Puri	Per plate		
48.	Sambhar Idli	2 Pcs.		
49.	Sambhar Vada	2 Pcs.		
50.	Veg Fried Rice (Full/Half)			
(F)	Other items			
51.	Gol Gappe	6 Pcs.		
52.	Aloo Tikki Wrap	01 pc		
53.	Paneer Wrap	01 pc		
54.	Pastries	each		

Any other items

- Note:
1. The bidder must quote all the items with rates mentioned in financial bid as indicated at Annexure-X.
 2. The items, which are not mentioned above and falls under MRP must sold on discount price on **MRP** i.e., all varieties of ice creams,biscuits, chips, beverages etc.
 3. Quality in all items are to be maintained as per standards.

Shop No. 2 Dry-cleaning/ Washing Cloths & Iron Pressing (To be submitted in a separate sealed envelope)

S. No.	Name of Articles	Quantity	Net Rates (in Rs.)
	DRYCLEANING		
1	Suit Gents 2 pcs	each	
2	Suit Gents 3 pcs	each	
3	Coat	each	
4	Pant	each	
5	Vasket	each	
6	Safari Suit	each	
7	Jersey	each	
8	Over Coat	each	
9	Sweater	each	
10	Lady Coat Full	each	
11	Lady Suit Plain	each	
12	Saree churk	each	
13	Saree (Plain)	each	
14	Shawl	each	
15	Loewe	each	
16	Blanket (Single)	each	
17	Blanket (Double)	each	
18	Bed Sheet (Double)	each	
19	Jacket	each	
20	Parda	each	
21	Lehnga (3 pcs)	each	
	WASHING & IRON		
1	Pant/ Jeans	each	
2	Shirt/ T-Shirt	each	
3	Track Suit	each	
4	Bed Sheet (Single)	each	
5	Bed Sheet (Double)	each	
Iron Only			
1	Iron Pant	each	
2	Iron Shirt	each	
3	Iron Cotton Shirt	each	
4	Iron Cotton Pant/Pyjama	each	
5	Iron Cotton Gents Kurta	each	
6	Iron Cotton Ladies Kurta	each	

Any other items

Shop No. 4 - Stationary / Computer Shop(To be submitted in a separate sealed envelope)

Sr. No.	Name of Articles	Items without MRP	Items with MRP
		Net Rates	Discount in %
1	Notebooks/ Registers Local Manufactured brands like 7 UP/ Himalaya/Bachpan		
2	School Notebooks Hindi/ English/ Math (3 in 1)		
3	Printing Paper A4/ FS Size 70 GSM/ 75 GSM Brand: BILT/ Spectra/ JK/Satia/Kuantum		
4	Office Desk Accessories Acrylic/ PVC Table Top/ Pen Stand/ Document Tray/ Pin Holders		
5	Engineering Instruments Mini Drafter/ SheetBox		
6	Executive Diaries Brand: Luxor/Evergreen/Chitra/Taj White/Anti Ordinary/ Navneet Youva/ BILT		
7	Executive Files/ Folders Brand: Saya/SUN/Office Plus/Infinity/Solo/World One		
8	Notebooks/ Registers Branded Companies Like BILT/ Classmate/Navneet Youva/ Evergreen/ Doms		
9	Executive Bond Paper A4 Size 85 GSM/ 100GSM Brand BILT/ JK		
10	Parker/ Pierre Cardin Pens and Gift Pen Set		
11	Calculators - Scientific & Financial Brand Casio/Citizen/ Cello/ Fair/ Saya/ Linc Deli		
12	Pen Drives/USB Disk Drives Brand: HP/Sandisk/Transcend/Seagate/Kingston		
13	Office Stationery Items Stapler/ Punch Machine/Scissor/ Pins/ Clips		
14	Conference Pad/ Writing Pad Brand:Neelgagan/ Evergreen/Lotus/Oddy		
15	Exam Board/ Instrument Box/ Geometry box		
16	Computer& Mobile Accessories Mouse/ Keyboard/ Headphone/ Earphone/Cables/Extensions/ Adaptors/ Convertors etc. Brand: Quantum/ Intex/HP/Logitech/Dell/Produt/Boat/ Portronics		
17	General Stationery Items Pen/ Pencil/ Eraser/Sharpener/ Scale/ Protector/ Markers/ Sketch/Highlighters/ Crayons/ colors of Branded Companies like Cello/ Doms/ Reynold/Camelin/Apsara / Natraj/ Classmate/ Luxor/ Flair/Linc etc.		
	COMPUTER WORK		
18	Computer Print B/W A4 Size		
19	Computer Print B/W - 75 GSM Bond Paper A4Size		
20	Computer Print B/W - 85 GSM Bond Paper A4Size		
21	Computer Print Color Depending upon colors		
22	B/W Copy - A4 Size - 1 Side		
23	B/W Copy - A4 Size - 2 Side		
24	B/W Copy - A3 Size -1 Side		
25	Color copy A4 Size Depending upon Colors		
26	Spiral Binding/ Comb Binding depending upon number of pages		
27	Transparent cover with Tape Binding		
28	Lamination depending upon document size & thickness		
29	Scan A4 size Document		
30	Mobile Sim Cards & Recharge		

Any other items:

Shop No.5- Provision/Medical Store shop (To be submitted in a separate sealed envelope)

Sr. No.	Name of Articles	DISCOUNT % on MRP
1	All Daily need Medicines like pain killers, paracetamol, citragen, crocin, ayurvedic medicines, fungal ointments, anti-allergic medicines.	
2	All standard medicines like multi-vitamins, cefixime, azithromycin, calcium, diabetic medicine, B.P. Medicines, all antibiotic, all skin ointments, eye drops, montuclast livacitragin, chavyanprash, mouthwash etc.	
3	Provisional store items like deodorants, perfumes room fresheners, hangers, buckets, mugs, mattress, dustbin, comb, mirror, body wash, sun screen lotion etc.	
4	Cosmetic items like soaps, hair oil, shampoo, face cream, tooth brush, tooth paste, hair gel, talcum powder, Hair Color, face wash etc.	
5.	Brand like Beardo, Derma co., Mamaearth, Bella vita, wow, fix derma (online Brands) etc.	
6.	Bulk Medicine for Health Centre, NIT, etc. • Ethical medicine • Standard company Generic Medicine • Local company Generic medicine	

Any other Items:

Shop No. 6 - Photo Studio/ Photostat/ Lamination (To be submitted in a separate sealed envelope)

Sr. No.	Name of Articles	Quantity	Net Rates (In Rs.)/ discount
	PHOTOSTAT		
1.	Single side	each	
2.	Both side	each	
3.	Printout laser	each	
4.	Printout inkjet	each	
5.	A4 size Color printout	per print	
6.	Spiral binding (up to 20 pages)	each	
7.	Lamination A4	each	
	PHOTOGRAPH		
1.	Medium size- same day (P.P.z size)	5 Copy	
2.	Passport size - same day (P.P.size, 1.3x1.7)	5 Copy	
3.	Passport size - same day	10 Copy	
4.	Medium size - next day	28 Copy	
5.	Big size - next day	30 Copy	
6.	4.5x3.5 size - next day	20 Photo	
7.	2x2 visa size - next day	8 Photo	
8.	2x2 visa size - mat finish	8 Photo	
9.	4x6 Photograph	each	
10.	5x7 Photograph	each	
11.	A4 photograph	each	
12.	Photo frame size	each	
13.	Photo Mug Printing	each	
14.	Sim card on company Recharge	each	
15.	One Day Photography (Short Term Course and National & International Conference)	-	
16.	Photography+ Videography for Other Programs i.e. Convocation, Confluence, Tech-Sparida and VIP Movements Programs	-	
17.	Gift items like Frame, Lighting Board, Mug Printing or any other Gift items	each	
18.	Mobile Accessories like Data cables, Chargers and others	each	
19.	Sports Items	each	

Any other Items:

Shop No. 8 - Barber Shop(To be submitted in a separate sealed envelope)

S. No.	Name of Articles	Quantity	Net Rates
1	Hair Cutting with Style	each	
2	Hair Cutting simple	each	
3	Spl. Shave Dettol	each	
4	Spl. Shave Gel-Denim	each	
5	Gillette Shave Foam	each	
6	Beard Cutting	each	
7	Child Hair Cutting	each	
8	Baby Hair Cutting	each	
9	Threading, Eyebrow, Forehead	each	
10.	Beard Machine	each	
11.	Color Garnier (brain)	each	
12.	Beard Coloring	each	
13.	Face Massage Fruit	each	
14.	Facial simple	each	
15.	Shahnaz Facial	each	
16.	Silver Facial	each	
17.	Gold Facial	each	
18.	Bleaching	each	
19.	Shampoo	each	
20.	Head Message	each	
21.	Color Loreal	each	
22.	Color Labour	each	

Any other Items:

SHOP NO. 10 – KIRYANA/PROVISION STORE

Sr. No.	Name of Articles	Quantity	Items without MRP	Items with MRP
			Net Rates	Discount in %
1	All items like soaps, washing powder, cosmetic items, eatable packed items of branded companies like ITC, P&G, Hindustan Unilever, Park Avenue, Godrej, Britannia, Parle, Hamdard, Rajdhani etc.			
2	Other Ration, grocery & food items like atta, rice, sugar, pulses, maida, soozi, besan, refined oil, mustard oil etc.			
3	Mattresses of different sizes			
4	Packed Standard company items Related to kiryana only			
5	Real Juice 1 Ltr.			
6	Plastic Product			
7	Milton Bottle, Bucket, Broom			
8	Milk Products & Freeze Items, Ice Creams Small Medium Packet, Biscuit, Namkeen, Cold Drinks, real Small Juice			
9	Biscuit Bakery, Namkeen Bakery			
10	All Dry fruits			
11	Big size shampoo, Body Lotion, Body Wash, face cream, tooth paste			
12	Green Tea & Kahwa			
13	Peanut Butter			
14	Jocky Undergarments, Socks, Innerwear Towel all products			
15	Dixcy, Lux Cozi			
16	Cosmetic items Branded (All products)			
17	All Deodorant+ Perfume			
18	Baby Diapers			
19	Sanitary Pads			

Any other items:

Laundry-cum-Dry Cleaner Shop in Bearer Barracks (To be submitted in a separate sealed envelope)

SNo.	Name of Articles of Shops	Quantity	Net Rates(Rs.)
	DRYCLEAN		
1	Suit Gents 2 pcs	each	
2	Suit Gents 3 pcs	each	
3	Coat	each	
4	Pant	each	
5	Vasket	each	
6	Safari Suit	each	
7	Jersey	each	
8	Over Coat	each	
9	Sweater	each	
10	Lady Coat Full	each	
11	Lady Suit Plain	each	
12	Saree churk	each	
13	Saree	each	
14	Shawl	each	
15	Lohi Gents	each	
16	Blanket (Single)	each	
17	Blanket (Double)	each	
18	Bed Sheet (Double)	each	
19	Jacket	each	
20	Parda (Curtain)	each	
21	Lehenga (3 pcs)	each	
	WASHING & IRON		
1	Pant/J Jeans	each	
2	Shirt/T-shirt	each	
3	Towel	each	
4	Khesh	each	
5	Gilaf Rajai	each	
6	Thin Dari	each	
7	Moti Dari	each	
8	Bed Sheet(Single)	each	
9	Bed Sheet(Double)	each	
10	Track Suit	each	
11	Window Curtain	each	
12	Door Curtain	each	
13	Table Cover(Maiz Posh)	each	
14	Pillow Cover	each	
15	Cotton Kurta Pazama with mava	each	
	IRON ONLY		
1	Iron Pant	each	
2	Iron Shirt	each	
3	Gents Suit Steam Press	each	
4	Ladies Suit Steam Press	each	
5	Saree Steam Press	each	

Any other items: