

NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA – 136119

NOTIFICATION

No. R/ 108/2119

Dated: 18.05.2026

Subject: Constitution of Local Purchase Committee and Indenting of requirements – reg.

In compliance with the provisions contained under Rule 155 of GFR 2017 regarding procurement of goods through Local Purchase Committee, Rules 207 to 223 of GFRs regarding the management of inventories and consequent upon the approval of the competent authority, it is hereby notified that the following generalized composition of Local Purchase Committee shall be followed for procurement of goods through Purchase Committee mode:

1. Chairman – Prof./Assoc.Prof./Asst.Prof. /Officers (Group A)
2. Member – Assistant Registrar (Accounts) or his nominee
3. Member – Assistant Registrar (Stores & Purchase) or his nominee

Further, all members of staff (Group A & B), Pay Level-6 and above (as per 7th CPC) shall be eligible for nomination/appointment in the Local Purchase Committee as deemed appropriate by the competent authority and to act as Indenter (Indenting Officers/Officials) for procurement of goods/services in the Institute.

The constitution/approval of the Local Purchase Committee shall be accorded by the Dean (P&D).

The Indenter (Indenting Officers/Officials) shall be responsible for safe custody, maintenance of records/accounts and other related responsibilities in respect of the procured items as prescribed under the provisions of GFR 2017 and other applicable rules/instructions issued by the Institute from time to time.

This issues with the approval of the competent authority.


18.05.2026
Registrar In-charge

Copy to:

1. All Deans
2. All Heads of Departments/Sections/Centres
3. Dean (P&D)
4. Assistant Registrar (Accounts)
5. Assistant Registrar (Stores & Purchase)
6. O/o Registrar
7. Sr. PA to Director for the information of the Hon'ble Director.
8. Concerned file.